



AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
REGULAR COMMISSION MEETING

Tuesday, January 28, 2025, 9:00 AM
2721 West 10th Avenue, Kennewick, WA

The meeting is also available via MS Teams
The conference call line (audio only) is:
1-323-553-2644; Conference ID: 700 722 151#

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

4. Public Comment

(Individuals desiring to provide public comment during the meeting on items relating to District business, whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Comments are limited to five minutes. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at commission@bentonpud.org. Guidelines for Public Participation can be found on the Benton PUD District website at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.)

5. Approval of Consent Agenda

(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

Executive Administration/Finance

- | | |
|---|--------|
| a. Minutes of Regular Commission Meeting of January 14, 2025 | pg. 2 |
| b. Travel Report dated January 28, 2025 | pg. 8 |
| c. Vouchers dated January 28, 2025 | pg. 10 |
| d. Designation of Representatives to Various Organizations for 2025 | pg. 26 |

Power Management

- | | |
|--|--------|
| e. Contract #23-45-29 – Perfection Glass – CO #1 | pg. 31 |
| f. Conservation Rebate Report for 4 th quarter 2024 | pg. 33 |

6. Business Agenda

- | | |
|---|--------|
| a. Cancellation of February 25, 2025 Meeting – N. Drake | pg. 35 |
|---|--------|

7. Management Report

8. Other Business

9. Future Planning

10. Meeting Reports

11. Executive Session

- a. Review the performance of a public employee

12. Adjournment

(To request an accommodation to attend a commission meeting due to a disability, contact dunlapk@bentonpud.org or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)

MINUTES

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING

Date: January 14, 2025

Time: 9:00 a.m.

Place: 2721 West 10th Avenue, Kennewick, Washington

Present: Commissioner Jeff Hall, President
Commissioner Lori Kays-Sanders, Vice-President
Commissioner Mike Massey, Secretary
General Manager Rick Dunn
Senior Director of Finance & Executive Administration Jon Meyer
Assistant General Manager/Sr. Director Engineering & Operations Steve HunterSH
Director of Power Management Chris Johnson
Director of IT & Broadband Services Chris Folta c
Director of Customer Service and Treasury Keith Mercer
Records Program Administrator II Nykki Drake
Administrative Assistant I Roxie Weller
General Counsel Allyson Dahlhauser

Benton PUD employees present during all or a portion of the meeting, either in person or virtually: Manager of System Engineering Evan Edwards; Manager of Procurement Michelle Ochweri; Manager of Customer Engagement Jenny Sparks; Manager of Customer Service Annette Cobb; Manager of Communications & Government Relations Jodi Henderson; Senior Manager of Applied Technology Jennifer Holbrook; Superintendent of Transportation & Distribution Robert Inman; Supervisor of Energy Programs Robert Frost; Financial Analyst III Katie Grandgeorge; Senior Engineer Power Management Blake Scherer; Manager of IT Infrastructure Duane Crum; Cyber Security Engineer III Paul Holgate; Manager of Accounting Kent Zirker; Procurement Administrator Levi Lanphear.

Call to Order and Pledge of Allegiance

The meeting was called to order. The Commission and those present recited the Pledge of Allegiance.

Agenda Review

No changes.

Public Comment

None.

Business Agenda

Election of Officers - 2025

Acting Clerk of the Board Nykki Drake presented the proposed election of officers for 2025. She indicated that normally the Benton PUD Commissioners elect officers annually in December to serve for the following year. Due to a change in the District 3 Commission position, the election of officers is being held in January, after the new Commissioner has assumed the office of Benton County PUD Commission, Position 3. Past Commission preference has been to elect officers each year, with the officers selected holding the same position for two consecutive years.

MOTION: Commissioner Sanders moved that effective January 1, 2025, Jeff Hall be nominated and elected President of the Commission, Lori Sanders be nominated and elected Vice-President of the Commission, and Mike Massey be nominated and elected Secretary of the Commission. Commissioner Massey seconded, and upon vote, the motion carried unanimously.

Acknowledgement of Conflict of Interest - 2025

Acting Clerk of the Board Nykki Drake discussed the Governance Policy of the Benton PUD Commission, under "Policy No. 6 - Commission Members' Code of Conduct", which states that each commissioner will annually acknowledge their obligation to disclose conflicts of interest, as defined in RCW 42.23. Policy No. 6 also states that each commissioner will disclose, on a case-by-case basis, to the other commissioners, in a public forum, such interests as defined in RCW 42.23, with such disclosure being noted in the District's official minutes.

Each commissioner individually acknowledged they understand their conflict-of-interest disclosure responsibilities as defined in RCW 42.23 and as stated and adopted under the Governance of the Benton PUD Commission, Policy No. 6 – Commission Members' Code of Conduct.

Designation of Representatives to Various Organizations - 2025

Acting Clerk of the Board Nykki Drake discussed the Designation of Representatives to Various Organizations for 2025. The Designation of Representatives to Various Organizations for 2025 was reviewed by Commission and will be brought back for approval at the next Commission meeting.

Treasurer's Report

Keith Mercer, Director of Customer Service & Treasury Operations, reviewed the December 2024 Treasurer's Report with the Commission as finalized on January 3, 2025.

Consent Agenda

MOTION: Commissioner Sanders moved to approve the Consent Agenda items "a" through "p". Commissioner Massey seconded and upon vote, the Commission unanimously approved the following:

- a. Minutes of Regular Commission Meeting of December 10, 2024
- b. Travel Report dated January 14, 2025
- c. Annual Travel Report for 2025
- d. Vouchers (report dated 1/14/2024) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:
Accounts Payable: Automated Clearing House (DD) Payments: 106322-106376; 106532-106599; 106754-106780 in the amount of \$3,022,204.37.
Checks & Customer Refund Payments (CHK): 89308-89491 in the amount of \$317,112.75;
Electronic Fund Transfer (WIRE) Payments: 7142-7173 in the amount of \$6,714,681.24;
Payroll: Direct Deposit – 12/05/2024: 106168-106321 in the amount \$530,213.86; Direct Deposit – 12/19/2024: 106377-106531 in the amount \$446,886.57; Direct Deposit – 01/02/2024: 106600-106753 in the amount \$420,729.91.
Voided checks in the amount of \$832.11;
Grand total - \$11,454,008.70
- e. Resolution No. 2689 – Establishing District Policy Regarding Community Engagement
- f. Resolution No. 2690 – Whistleblower Policy
- g. Contract #23-46-21 –Northwest Open Access Network (NoaNet) – Network Coordinated Services (NCS) – CO#2
- h. Contract #01-41-05 – Bonneville Power Administration – CO#14
- i. Contract #19-15-01 – Message Technologies, Inc. – CO#10
- j. Jobs Report for Commission
- k. Work Order 725883 – River Road Residences
- l. Quit Claim – AFN# 0752700 - Exhibit L
- m. Contract #17-45-15 – Bonneville Power Administration – CO#5
- n. Contract #23-45-22 – Delta Heating and Cooling, Inc. – CO#1
- o. Contract # 23-45-40 – Solufix Heating and Cooling – CO#1
- p. 2024 – 4th Quarter Contract Activity Report

Management Report

General Manager:

1. Grid Reliability Update – General Manager Dunn discussed the shift in tone around the country and state when it comes to grid reliability. Dunn shared and reviewed a Seattle Times editorial board article in which they acknowledged utility warnings of increasing risk of blackouts while challenging state leaders to commit to the notion that blackouts are a completely unacceptable result of state policy. Dunn also shared an infographic published by The North America Electric Reliability Corporation (NERC) which highlights the results of their 2024 long term reliability assessment. Dunn pointed out the regions NERC has identified as having high and elevated risk of blackouts, which does not include the Northwest. Dunn indicated the “normal risk” assigned to the Northwest was inconsistent with what he heard from a representative of the Western Electricity Coordinating Council (WECC) just a week earlier during a presentation made to the Pacific Northwest Utilities Conference Committee (PNUCC). The WECC representative shared essentially the same concerns NERC has with the high rate of dependable generator retirements and the slow development of wind and solar farms, which are the technology of choice across most of the United States. Dunn indicated the WECC representative admitted there really is no “normal risk” of grid blackouts given the weather dependent and variable nature of wind and solar power, and that she would take that message back to NERC officials regarding the mixed messaging their infographic is communicating. Dunn also shared and reviewed the WECC website which provides their 2024 resource adequacy assessment, highlighting a page which identifies “Risks to Planned Resource Additions”. These risks include supply chain disruptions, interconnection queue, siting delays and increased costs. Dunn said the “development friction” when it comes to mineral and land-intensive wind and solar is on the rise and in his mind, there is no indication it conditions will improve in coming years.
2. Hydro Politics –General Manager Dunn reported that under pressure from the Biden Administration, the U.S. Army Corps of Engineers and the Bureau of Reclamation published a notice of intent to prepare a supplemental environmental impact statement (EIS) for the Columbia River System Operations (CRSO). A regional coalition of hydropower and other interest groups have pushed back through a media release and lobbying efforts with concerns a new environmental review by the federal government would open a proverbial can of worms. Manager Dunn stated dam breaching advocates dismissed the original EIS as critically flawed since it was developed during the previous Trump Administration and published in 2020.

Manager Dunn also reported Republican Senators from Idaho, Montana and Wyoming are lobbying the federal government to halt any further implementation of the December 14, 2023, Government Commitments memorandum of understanding (MOU). The MOU was the result of negotiations with four tribes and the states of Oregon and Washington and is the basis for the ten-year legal stay of the longstanding

CRSO litigation. Termination of the MOU would likely put hydropower back in the courts.

Manager Dunn also gave an update on his involvement with the Pacific Northwest Regional Energy Planning Process (PREPP) steering committee, stating he has serious concerns about the study charter being out of balance and that utilities do not have adequate authority to influence the underlying assumptions. Overall, Manager Dunn is concerned the study which is being conducted by the Pacific Northwest National Laboratory (PNNL) will not deliver on promises of a more holistic approach to energy planning and could end up being just another version of previous Lower Snake River dam breaching studies.

The Board briefly recessed, reconvening at 10:42 a.m.

Engineering/Operations:

1. Spaw-Phillips Transmission completion – Assistant General Manager/Senior Director Steve Hunter updated the Commission on the completion of the Spaw-Phillips transmission line.
2. Weekend Outage - Assistant General Manager/Senior Director Steve Hunter discussed an outage that occurred over the prior weekend and brought in the damaged riser (conduit) that squirrels had chewed through from top to bottom.

Information Technology/Broadband:

1. Fiber Telecom Update – Director Chris Folta gave an update on the recently completed backbone fiber-optic cable installation from Prior No. 1 to Prior No. 4 substations as well as provided a brief update on the Operational Technology Telecommunications Project informing the Commission that staff will be providing a comprehensive project update at a future Commission Meeting.

Finance/Executive Administration:

1. New Website – Director Jon Meyer shared the new Benton PUD Website with the Commission.
2. Customer Rate Meetings – Director Jon Meyer informed the Commission that the District is planning to hold Customer Rate meetings in the next month related to a proposed retail rate increase effective April 1, 2025. Dates and times of the meetings were discussed.

Future Planning

All Commissioners will be on travel for the Commission meeting on February 25th.

Adjournment

Hearing no objection, President Hall adjourned the meeting at 11:13 a.m.

President

ATTEST:

Secretary

Periodic Travel Report - January 28, 2025

<i>Date Start</i>	<i>Business Days</i>	<i>Name</i>	<i>City</i>	<i>Purpose</i>
1/13/2025	4	Duane Szendre	Monterrey, Mexico	CME FACTORY TOUR
1/13/2025	4	Sophia VanFosson	Monterrey, Mexico	CME FACTORY TOUR
1/13/2025	4	Tyson Brown	Monterrey, Mexico	CME FACTORY TOUR
1/27/2025	4	John Schafer	Portland, OR	NWPPA - ETF & PCB MANAGEMENT ADVANCED UTILITY TRAINING
3/11/2025	3	Roxie Weller	Lynnwood, WA	AWC HEALTHY WORKSITE CONFERENCE
5/13/2025	3	Brian Cramer	Kalispell, MT	UAA SYSTEM UTILITY VEGITATION MANAGERS SUMMIT



PAYMENT APPROVAL
January 28, 2025

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #	Ending #	Page #	Amount
Accounts Payable:				
Automated Clearing House (DD) Payments	106781 - 106818	106818	1 - 5	
	106974 -	106995	5 - 8	
	-			\$ 1,473,914.34
Checks & Customer Refund Payments (CHK)	89492 -	89546	9 - 12	
	-			\$ 796,574.63
Electronic Fund Transfer (WIRE) Payments	7175 -	7184	13 - 14	
				\$ 718,108.62
Residential Conservation Rebates:				
Credits on Customer Accounts			15	\$ 1,800.00
Purchase Card Detail:				
Payroll:				
Direct Deposit - 1/16/2025	106819 -	106973		\$ 433,286.22
	-			
	-			
TOTAL				\$ 3,423,683.81
Void DD				\$ -
Void Checks		January 2025	9	\$ 256.10
Void Wires				\$ -

I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.



 Jon L. Meyer, Auditor 1/20/2025
 Date

Reviewed by:



 Rick Dunn, General Manager

Approved by:

 Jeffrey D. Hall, President

 Lori Kays-Sanders, Vice-President

 Michael D. Massey, Secretary

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Accounts Payable Check Register

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01/03/2025 To 01/16/2025

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106781 1/8/25	DD	963	ANIXTER INC.	Fuse T-Type, Kearney #51003	169.03
				CURV 2 1/4 X 2 1/4 11/16H	239.14
				Reel Deposit credit Wesco PO 54847	-1,690.83
				COMPTUS TEMP SENSORS	1,282.66
Total for Check/Tran - 106781:					0.00
106782 1/8/25	DD	10907	ATS INLAND NW, LLC	HVAC Software Updates	4,652.36
106783 1/8/25	DD	3828	BORDER STATES INDUSTRIES, INC.	Nut, 1/2 "- 13, Hex, Bronze, D	1,624.20
106784 1/8/25	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
				REEP	200.00
				REEP	200.00
				REEP	200.00
				REEP	200.00
Total for Check/Tran - 106784:					1,000.00
106785 1/8/25	DD	11103	CIVICPLUS, LLC	ArchiveSocial Economy	4,779.97
106786 1/8/25	DD	2680	CO-ENERGY	Fuel Svc	2,045.12
106787 1/8/25	DD	394	COLUMBIA ELECTRIC SUPPLY	Fuse Blk, 600V, Din Rail Mt	1,590.72
				#10 Stranded THHN/ THWN-2, Blue	484.45
				#10 Stranded THHN/ THWN-2, Brown	484.45
				#10 Stranded THHN/ THWN-2, Green	242.23
				#10 Stranded THHN/ THWN-2, Red	484.45
				#10 Stranded THHN/ THWN-2, White	484.45
				#10 Stranded THHN/ THWN-2, Yellow	121.11
				#12 Stranded THHN/ THWN-2, Black	316.66
				#12 Stranded THHN/ THWN-2, Green	316.66
				#12 Stranded THHN/ THWN-2, Orange	316.66
				#14 Stranded THHN/ THWN-2, Black	107.16
				#14 Stranded THHN/ THWN-2, Green	107.16
				#14 Stranded THHN/ THWN-2, Red	107.16

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				#14 Stranded THHN/ THWN-2, White	107.16
				#16 Stranded THHN/ THWN-2, Black	81.02
				#16 Stranded THHN/ THWN-2, Red	81.05
				#16 Stranded THHN/ THWN-2, White	81.02
Total for Check/Tran - 106787:					5,513.57
106788 1/8/25	DD	454	COLUMBIA/SNAKE RIVER IRRIGATOR	Membership Dues	2,200.00
106789 1/8/25	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	ELBOW 90 3 IN PVC SCH 40 "Dura	1,180.92
106790 1/8/25	DD	10857	D&R INSULATION, LLC	REEP	3,844.00
				REEP	2,304.00
Total for Check/Tran - 106790:					6,148.00
106791 1/8/25	DD	3029	DELTA HEATING & COOLING, INC.	REEP	800.00
106792 1/8/25	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc	3,574.00
				Professional Svc	1,032.00
Total for Check/Tran - 106792:					4,606.00
106793 1/8/25	DD	10826	ELECTROSWITCH, CORP.	CONTROL SWITCH, ELECTROSWITCH,	443.14
				CONTROL SWITCH, ELECTROSWITCH,	-35.47
Total for Check/Tran - 106793:					407.67
106794 1/8/25	DD	10772	ENDEAVOR BUSINESS MEDIA, LLC	UAI Membership Dues 2025	8,390.00
106795 1/8/25	DD	10255	FOUNDATION FOR WATER & ENERGY	Membership Dues 2025	500.00
106796 1/8/25	DD	75	FRANKLIN PUD	Transformer	1,415.63
				Fiber Lease	-112.23
				Fiber Lease	1,402.23
				Fiber Lease	-95.70
				Fiber Lease	1,195.70
				Fiber Lease	-13.05
				Fiber Lease	163.05
Total for Check/Tran - 106796:					3,955.63

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106797 1/8/25	DD	79	GENERAL PACIFIC, INC.	Crossarm,Comm Fiberglass Tangent Transformer, 37.5 kVA, single Transformer, 50 kVA, single ph	14,234.92 47,838.87 55,990.28
Total for Check/Tran - 106797:					118,064.07
106798 1/8/25	DD	10051	TINA M GLINES	Tuition Reimbursement	6,101.45
106799 1/8/25	DD	990	INSIGHT PUBLIC SECTOR INC.	Software License/Maintenance	124,252.80
106800 1/8/25	DD	214	JACOBS & RHODES	REEP REEP	200.00 200.00
Total for Check/Tran - 106800:					400.00
106801 1/8/25	DD	103	KENNEWICK, CITY OF	Monthly Billing	340.28
106802 1/8/25	DD	209	M&M BOLT CO., LLC	Washers, 1/2" Belleville,Domes	2,461.14
106803 1/8/25	DD	919	NOANET	Professional Svc Professional Svc Mac-Donald Miller West Richland Canal Outage Canal St Outage McNary Dam Rd Outage	750.00 375.00 1,437.23 3,459.75 5,364.25 4,152.86
Total for Check/Tran - 106803:					15,539.09
106804 1/8/25	DD	11081	NORTHWEST ENERGY EFFICIENCY AL	Core Funding	11,927.41
106805 1/8/25	DD	123	PACIFIC NW UTILITIES CONFERENCE	Annual Membership Dues 2025	9,045.00
106806 1/8/25	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing Monthly Billing	23.11 263.35
Total for Check/Tran - 106806:					286.46
106807 1/8/25	DD	10095	PASCO TIRE FACTORY, INC.	tires Tires Late fee	1,181.70 1,111.21 48.95

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Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				tires	4,979.93
Total for Check/Tran - 106807:					7,321.79
106808 1/8/25	DD	10671	PRINCIPAL BANK	Biometric Screenings	7,145.00
106809 1/8/25	DD	136	PUBLIC POWER COUNCIL	Annual Dues 2025	70,498.00
106810 1/8/25	DD	11033	RINGCENTRAL, INC.	Software License/Support	984.31
				Software License/Support	2,807.54
				Subscriptions	4,669.77
Total for Check/Tran - 106810:					8,461.62
106811 1/8/25	DD	10943	SEALX, LLC	Janitorial Svc	4,511.31
				Janitorial Svc	2,728.85
				Janitorial Svc	1,722.86
Total for Check/Tran - 106811:					8,963.02
106812 1/8/25	DD	3696	SUMMIT LAW GROUP, PLLC	Professional Svc	237.00
106813 1/8/25	DD	158	TRIDEC	Association Dues	5,000.00
106814 1/8/25	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Welch/Hardenbrook	242.18
				Clothing - Hoegh	860.80
Total for Check/Tran - 106814:					1,102.98
106815 1/8/25	DD	3098	US BANK CORPORATE PAYMENT SYST	Travel Card	1,382.68
				Executive	9,317.56
				Finance & Business Services	166.12
				Customer Service	1,145.73
				Contracts & Purchasing	345.53
				Engineering	1,675.29
				IT Infrastructure	10,009.35
				Operations - Line Department	687.86
				Operations	3,873.47
				Operations - Meter Shop	9,158.92

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Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Operations - Transformer Shop	864.90
				Operations - Support Svcs	1,313.74
				Operations - Maintenance	16,887.30
				Operations - (Support Svcs. Fleet)	13,853.98
				Operations - Warehouse	22,544.84
				Power Management	100.78
				Storm Card #3	524.86
				Storm Card #10	294.08
				Storm Card #2	1,069.37
Total for Check/Tran - 106815:					95,216.36
106816	1/8/25	DD	10793	VAF INDUSTRIES, LLC	
				Ladder Clip, Stainless Steel	2,240.31
				Material	-179.31
Total for Check/Tran - 106816:					2,061.00
106817	1/8/25	DD	11062	VESTIS SERVICES, LLC	
				Weekly Svc	35.76
				Weekly Svc	28.31
				Weekly Svc	26.39
				Weekly Svc	23.23
				Weekly Svc	18.39
Total for Check/Tran - 106817:					132.08
106818	1/8/25	DD	1935	VIRGINIA TRANSFORMER CORP.	
				Freight Chrg PO 56585-see contract notes	-16.67
				Freight Chrg PO 56585-see contract notes	18,125.72
				Frght Charges PO 56585-see contract note	18,125.72
				Frght Charges PO 56585-see contract note	-16.67
Total for Check/Tran - 106818:					36,218.10
106974	1/15/25	DD	2872	A W REHN & ASSOC	
				Specific Rights Letters	150.00
106975	1/15/25	DD	246	BONNEVILLE POWER ADMIN	
				Purchased Power	5.90
106976	1/15/25	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	
				Cap, end, PVC, 3"	852.21
106977	1/15/25	DD	3439	DJ'S ELECTRICAL, INC.	
				Cable Replacement	104,198.46

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Cable Replacement	48,955.98
				Joint Use/NESC	74,272.55
				Joint Use/NESC	38,776.83
				Patterson Rock Holes	3,093.68
Total for Check/Tran - 106977:					269,297.50
106978	1/15/25	DD 11023	ELLERD, HULTGRENN & DAHLHAUSE	Professional Svc	3,070.00
106979	1/15/25	DD 10982	FEDERAL ENGINEERING, INC.	Professional Svc	10,178.00
106980	1/15/25	DD 11116	FRONTLINE MEDICAL, PLLC	Employee CDL/DOT Physical	110.00
106981	1/15/25	DD 3773	GENUINE CABLE GROUP	MacLean Strandlink 5/16 cat 5041	3,741.45
106982	1/15/25	DD 724	HERITAGE PROFESSIONAL LANDSCAP	Landscaping Svc	1,771.11
				Landscaping Svc	274.54
				Landscaping Svc	305.92
				Landscaping Svc	373.06
				Landscaping Svc	1,130.33
				Landscaping Svc	331.40
				Landscaping Svc	973.22
				Landscaping Svc	411.50
Total for Check/Tran - 106982:					5,571.08
106983	1/15/25	DD 3018	HRA VEBA TRUST	ER VEBA CDHP	1,250.00
106984	1/15/25	DD 103	KENNEWICK, CITY OF	Occupation Tax	528,032.09
106985	1/15/25	DD 919	NOANET	CRAN 21	3,516.41
				Zayo Stevens Dr	2,970.39
				George Washington Way	2,183.84
				Plymouth Scalehouse Outage	1,824.44
				Reata Rd Outage	6,158.93
				W Canal Outage	1,878.13
Total for Check/Tran - 106985:					18,532.14

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Accounts Payable Check Register

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01/03/2025 To 01/16/2025

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
106986	1/15/25	DD	10769	ONEBRIDGE BENEFITS INC.		
				Flex Spending Dependent Care	185.19	
				Flex Spending Health Care	2,820.40	
Total for Check/Tran - 106986:					3,005.59	
106987	1/15/25	DD	10770	ONEBRIDGE BENEFITS INC. (ADMIN)	Administrative Fees	114.00
106988	1/15/25	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	38.12
				Monthly Billing	8.39	
				Monthly Billing	239.14	
				Monthly Billing	105.03	
Total for Check/Tran - 106988:					390.68	
106989	1/15/25	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Capacity Upgrade 5th - 7th 20 - Off-the-Dock Labor	86.96
					3,761.32	
Total for Check/Tran - 106989:					3,848.28	
106990	1/15/25	DD	10718	PUBLIC UTILITY DIST PEND ORIELLE	CWPU Expenses	1,509.65
106991	1/15/25	DD	10569	RPS ADVISORS	REC Purchases	28,358.00
106992	1/15/25	DD	2154	SENSUS USA, INC.	Alert Mgr/Flexnt Monitoring/AEM Svc	5,767.57
				Alert Mgr/Flexnt Monitoring/AEM Svc	659.94	
				Alert Mgr/Flexnt Monitoring/AEM Svc	8,534.02	
Total for Check/Tran - 106992:					14,961.53	
106993	1/15/25	DD	1163	TYNDALE ENTERPRISES, INC.	Reiss/Henning	840.44
				Clothing-Reiss/King	703.30	
				Clothing-Anderson/Michel	293.60	
Total for Check/Tran - 106993:					1,837.34	
106994	1/15/25	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	388.73
106995	1/15/25	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.76
				Weekly Svc	28.31	
				Weekly Svc	26.39	
				Weekly Svc	23.23	

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Weekly Svc	18.39
Total for Check/Tran - 106995:					132.08

Total Payments for Bank Account - 1 :	(60)	1,473,914.34
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(60)	1,473,914.34

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
88870 9/25/24	CHK	99999	JOSE ARROYO	Credit Balance Refund	51.12 VOID
89025 10/16/24	CHK	99999	YUSRA AZIZ	Credit Balance Refund	48.98 VOID
89074 10/23/24	CHK	99999	LETICIA MADRIGAL	Credit Balance Refund	156.00 VOID
89492 1/8/25	CHK	3500	ALL ASSURED ELECTRIC INC	REEP	9,000.00
89493 1/8/25	CHK	39	BENTON COUNTY	Easements Recording Fees 647820 - 1	305.50
				Easements Recording Fees 647820 - 2	305.50
				Easements Recording Fees 647820 - 3	306.50
				Easements Recording Fees 713827	306.50
				Easements Recording Fees 722244-1	306.50
				Easements Recording Fees 722244-2	305.50
				Easements Recording Fees 724512	308.50
Total for Check/Tran - 89493:					2,144.50
89494 1/8/25	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands	1,757.10
89495 1/8/25	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Meal Reimbursement - Cardinas 277589	25.54
				Meal Reimbursement - Decker 277589	14.85
				Meal Reimbursement - Cardinas 277845	22.05
				Meal Reimbursement - Koerperick 278278	14.12
				Meal Reimbursement - Welch 277845	16.87
Total for Check/Tran - 89495:					93.43
89496 1/8/25	CHK	54	BNSF RAILWAY COMPANY	Lease - Vista, WA	250.00
89497 1/8/25	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	8,898.46
				Tree Trimming Svc	6,616.94
Total for Check/Tran - 89497:					15,515.40
89498 1/8/25	CHK	10169	FALCON SOFTWARE COMPANY, INC.	Website Redesign Implementation Project	187.50
				Software Support/Maintenance	15,675.00
				Website Redesign Implementation Project	1,500.00
Total for Check/Tran - 89498:					17,362.50

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Accounts Payable Check Register

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01/03/2025 To 01/16/2025

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89499 1/8/25	CHK	3478	FP MAILING SOLUTIONS	Postage Meter Deposit - 1	500.00
89500 1/8/25	CHK	233	INTERMOUNTAIN WEST INSULATION	REEP	434.72
89501 1/8/25	CHK	118	NORTHWEST PUBLIC POWER ASSOCIA	Membership Dues 2025	33,850.00
89502 1/8/25	CHK	962	PACIFIC POWER	Monthly Billing	483.26
89503 1/8/25	CHK	386	PROSSER ECONOMIC DEVELOPMENT	Membership Dues 2025	3,000.00
89504 1/8/25	CHK	379	PURMS JOINT SELF INSURANCE FUND	Liability General Assessment	43,259.03
89505 1/8/25	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.76
				Mailing Svc	38.86
Total for Check/Tran - 89505:					74.62
89506 1/8/25	CHK	170	WASH STATE DEPT LABOR & INDUST	4th Qtr Ending	61,268.89
89507 1/8/25	CHK	10990	WASH STATE EMPLOYMENT SECURIT	4th Qtr Ending	9,044.87
89508 1/8/25	CHK	174	WASH STATE EMPLOYMENT SECURIT	4th Qtr Ending	12,846.83
89509 1/8/25	CHK	99999	YUSRA AZIZ	Credit Balance Refund	48.98
89510 1/8/25	CHK	99999	JENIFER N BATTS	Credit Balance Refund	91.91
89511 1/8/25	CHK	99999	CASCADE NATURAL GAS	District Claim 2024-24-49-L	894.72
89512 1/8/25	CHK	99999	GERALD A FUNNELL	Credit Balance Refund	38.22
89513 1/8/25	CHK	99999	NATALI GARCIA	Credit Balance Refund	828.89
89514 1/8/25	CHK	99999	CHARLES GIER	Credit Balance Refund	45.82
89515 1/8/25	CHK	99999	GLOBAL CONCEPTS CONSTRUCTION L	Credit Balance Refund	12.48
89516 1/8/25	CHK	99999	DAVE GUTIERREZ	Credit Balance Refund	380.00
89517 1/8/25	CHK	99999	EARLENE E JOHNSTON	Credit Balance Refund	173.24

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Accounts Payable Check Register

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89518 1/8/25	CHK	99999	CARMEN KNIGHT	Credit Balance Refund	24.70
89519 1/8/25	CHK	99999	CASSIE A LOUK	Credit Balance Refund	171.30
89520 1/8/25	CHK	99999	LETICIA MADRIGAL	Credit Balance Refund	156.00
89521 1/8/25	CHK	99999	JERRY MALLOY	Credit Balance Refund	58.59
89522 1/8/25	CHK	99999	HECTOR J MENDOZA	Credit Balance Refund	29.57
89523 1/8/25	CHK	99999	FRANCISCO NAVA	Credit Balance Refund	193.30
89524 1/8/25	CHK	99999	DOMINGA PENA	Credit Balance Refund	124.57
89525 1/8/25	CHK	99999	MAREIVA M ROMERO	Credit Balance Refund	364.01
89526 1/8/25	CHK	99999	ROSA M SANCHEZ GUEVARA	Credit Balance Refund	82.70
89527 1/8/25	CHK	99999	CYNTHIA SHERMAN	Credit Balance Refund	456.53
89528 1/8/25	CHK	99999	SPARK MARKETING LLC	Credit Balance Refund	44.10
89529 1/8/25	CHK	99999	MILES I STAUFFER	Credit Balance Refund	26.92
89530 1/8/25	CHK	99999	ARASELE URUETA	Credit Balance Refund	91.89
89531 1/8/25	CHK	99999	JERAMI WILSON	Credit Balance Refund	95.91
89532 1/15/25	CHK	1372	ASSOCIATION OF WASHINGTON CITIE	Membership Dues 2025	500.00
89533 1/15/25	CHK	39	BENTON COUNTY	County GIS Prints	66.00
89534 1/15/25	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc Tree Trimming Svc	5,647.08 4,962.70
Total for Check/Tran - 89534:					10,609.78
89535 1/15/25	CHK	32	CITY OF BENTON CITY	Occupation Tax	15,951.84
89536 1/15/25	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	29.06

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Accounts Payable Check Register

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89537 1/15/25	CHK	3530	HEALTH ENHANCEMENT SYSTEMS, IN	Walktober	3,517.47
89538 1/15/25	CHK	11131	HILLMAR GROUP, LLC	Commercial Energy Efficiency Prg	4,720.00
89539 1/15/25	CHK	10671	PRINCIPAL BANK	Investment Safekeeping/Custody Services	1,000.00
89540 1/15/25	CHK	135	PROSSER, CITY OF	Monthly Billing	12.50
				Monthly Billing	1,066.79
				Monthly Billing	1.34
				Occupation Tax	43,699.49
Total for Check/Tran - 89540:					44,780.12
89541 1/15/25	CHK	379	PURMS JOINT SELF INSURANCE FUND	Property General Assessment	9,200.22
				EIM Liability/AESIS Cyber/Liability	484,018.90
Total for Check/Tran - 89541:					493,219.12
89542 1/15/25	CHK	141	RICHLAND, CITY OF	Occupation Tax	233.61
89543 1/15/25	CHK	677	VISIT TRI CITIES	Membership Dues	5,000.00
89544 1/15/25	CHK	172	WASH STATE DEPT TRANSPORTATION	Utility permit	139.84
89545 1/15/25	CHK	99999	TIFFANY GARRIDO BUSTAD	Credit Balance Refund	191.39
89546 1/15/25	CHK	99999	ZIPLY FIBER	District Claim	1,296.90

Total Payments for Bank Account - 2 :	(55)	796,574.63
Total Voids for Bank Account - 2 :	(3)	256.10
Total for Bank Account - 2 :	(58)	796,830.73
Grand Total for Payments :	(115)	2,270,488.97
Grand Total for Voids :	(3)	256.10
Grand Total :	(118)	2,270,745.07

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
7175	1/2/25	WIRE	169	ENERGY NORTHWEST	Purchased Power	138,750.88
7178	1/6/25	WIRE	10084	CITI MERCHANT SERVICES	Merchant Fees	34,028.80
7179	1/15/25	WIRE	436	BANK OF AMERICA	Banking Fees	1,861.26
7180	1/16/25	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	70,234.65
					Medicare - Employee	9,900.06
					Medicare - Employer	9,900.06
					Social Security - Employee	42,331.22
					Social Security - Employer	42,331.22
Total for Check/Tran - 7180:						174,697.21
7181	1/16/25	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	62,842.18
					PERS Plan 2	40,806.52
					PERS Plan 3A 5% All Ages	1,283.37
					PERS Plan 3B 6% Age 35-45	306.82
					PERS Plan 3E 10% All Ages	1,405.74
					PERS Plan 3F 15% All Ages	504.68
Total for Check/Tran - 7181:						107,149.31
7182	1/17/25	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,140.43
					457(b) Roth EE Contribution	16,184.23
					ER Def Comp 401	20,629.79
					ER Def Comp 457	2,989.08
					Plan A 457(b) Employee Contribution	5,712.91
					Plan B 457(b) Employee Contribution	26,671.52
					Plan C 401(a) Option 1 EE Contribution	3,525.76
					Plan C 401(a) Option 2 EE Contribution	1,903.89
					Plan C 401(a) Option 3 EE Contribution	572.39
					Plan C 401(a) Option 4, Step 2 EE Contri	1,504.14
					Plan C 401(a) Option 4, Step 3 EE Contri	1,497.85
					Plan C 401(a) Option 4, Step 4 EE Contri	1,673.08

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Plan C 401(a) Option 5, Step 4 EE Contri	1,294.05
				Plan C 457(b) Employee Contribution	6,655.15
				457 EE Loan Repayment #1	3,709.79
				457 EE Loan Repayment #2	69.67
				457 EE Loan Repayment #3	57.03
				Total for Check/Tran - 7182:	95,790.76
7183 1/17/25	WIRE	169	ENERGY NORTHWEST	Purchased Power	143,521.40
7184 1/17/25	WIRE	2902	WHITE CREEK WIND I, LLC	Purchased Power	22,309.00

Total Payments for Bank Account - 1 :	(8)	718,108.62
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(8)	718,108.62
Grand Total for Payments :	(8)	718,108.62
Grand Total for Voids :	(0)	0.00
Grand Total :	(8)	718,108.62




BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL

<u>Date</u>	<u>Customer</u>	<u>Rebate Amount</u>	<u>Rebate Description</u>
01/07/2025	DARRELL HERLING	\$ 900.00	Rebate - Heat Pump Water Heater
01/07/2025	RANDY R AMES	\$ 900.00	Rebate - Heat Pump Water Heater

\$ 1,800.00



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 28, 2025	
Subject:	Designation of Representatives to Various Organizations for 2025	
Authored by:	Nykki Drake	Staff Preparing Item
Presenter:	Nykki Drake	Staff Presenting Item (if applicable or N/A)
Approved by:	Rick Dunn	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

Motion approving the amended Designation of Representatives to Various Organizations for 2025, changing various organizational representatives as presented today.

Background/Summary

The approval of the representatives to the various organizations in which the District is involved allows District staff to represent the District on matters and issues that affect the District and the community.

Designations can be amended at any time throughout the year by motion of the Commission.

Recommendation

Approve the amended Designation of Representatives to Various Organizations for 2025.

Fiscal Impact

N/A

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY

DESIGNATION OF REPRESENTATIVES TO VARIOUS ORGANIZATIONS
FOR 2025

Effective January 28, 2025

I. District Commissioners and Employees acting as District Representatives:

AMERICAN PUBLIC POWER ASSOCIATION

Representative: Lori Sanders
Alternate: Jeff Hall

AMERICAN PUBLIC POWER ASSOCIATION LEGISLATIVE & RESOLUTIONS COMMITTEE

Representative: Lori Sanders
Alternates: Jeff Hall/Jodi Henderson

CENTRAL WASHINGTON PUBLIC UTILITIES (CWPU)

Representative: Rick Dunn
Alternate: Steve Hunter

ENERGY NORTHWEST FULL BOARD

Representative: Mike Massey
Alternate: Lori Sanders

ENERGY NORTHWEST NINE CANYON WIND PROJECT PURCHASER'S COMMITTEE

Representative: Chris Johnson
Alternate: Blake Scherer

ENERGY NORTHWEST PACKWOOD PURCHASER'S COMMITTEE

Representative: Chris Johnson
Alternate: Blake Scherer

ENERGY NORTHWEST PARTICIPANTS REVIEW BOARD 2020 (casting of votes¹)

Representative: Lori Sanders
Alternate: Jeff Hall

¹ for the purpose of casting votes for the 2025 Participants Review Board Elections

NORTHWEST OPEN ACCESS NETWORK

Representative: Jeff Hall
Alternate: Rick Dunn

NORTHWEST PUBLIC POWER ASSOCIATION, INC.

Representative: Lori Sanders
Alternates: Mike Massey

NORTHWEST RIVERPARTNERS

Board Member: Rick Dunn
Alternates: Jodi Henderson

PACIFIC NORTHWEST UTILITIES CONFERENCE COMMITTEE (PNUCC)

Board Member: Rick Dunn
Alternate: Jeff Hall

PACIFIC NORTHWEST WATERWAYS ASSOCIATION

Representative: Jodi Henderson

PROSSER CHAMBER OF COMMERCE

Representative: Jodi Henderson
Alternate: Jeff Hall/Annette Cobb

PROSSER ECONOMIC DEVELOPMENT ASSOCIATION

Representative: Jenny Sparks
Alternate: Jeff Hall

PUBLIC POWER COUNCIL (PPC)

Board Member: Rick Dunn

PUBLIC UTILITY RISK MANAGEMENT SERVICES

Representative: Lori Sanders
Alternate: Keith Mercer/Katie Grandgeorge

TRI-CITY REGIONAL CHAMBER OF COMMERCE

Representative: Jon Meyer
Alternate: Lori Sanders

TRIDEC

Representative: Rick Dunn
(for the purpose of casting votes)

VISIT TRI-CITIES

Representative: Jodi Henderson

WASHINGTON PUBLIC UTILITY DISTRICTS ASSOCIATION – BOARD OF DIRECTORS

Representative: Jeff Hall
Alternate: Lori Sanders

WASHINGTON PUBLIC UTILITY DISTRICT ASSOCIATION – ENERGY COMMITTEE

Representative: Jeff Hall
Alternate: Lori Sanders

WASHINGTON PUBLIC UTILITY DISTRICT ASSOCIATION – TELECOM COMMITTEE

Representative: Jeff Hall
Alternate: Lori Sanders

WASHINGTON PUBLIC UTILITY DISTRICT ASSOCIATION – GOV'T RELATIONS & COMMUNICATIONS COMMITTEE

Representative: Jodi Henderson
Alternate: Jon Meyer

WESTERN ELECTRICITY COORDINATING COUNCIL

Representative: Steve Hunter
Alternate: Evan Edwards

WHITE CREEK, LLC. / WHITE CREEK PUBLIC, LLC.

Representative: Chris Johnson
Alternate: Blake Scherer

II. District Commissioners and Employees acting in their capacity as board members or holding other positions on behalf of the following organizations:

AMERICAN PUBLIC POWER ASSOCIATION POLICY MAKERS COUNCIL

Board Member: Jeff Hall

CENTRAL WASHINGTON PUBLIC UTILITIES – UNIFIED INSURANCE PROGRAM

Trustee: Karen Dunlap
Alternate Trustee: Jody George

COLUMBIA BASIN COLLEGE, Computer Science/Cyber Security Advisory Committee

Board Member: Duane Crum

NORTHWEST ENERGY EFFICIENCY ALLIANCE

Board Member: Chris Johnson

NORTHWEST OPEN ACCESS NETWORK BOARD

Board Member: Chris Folta

NORTHWEST RIVERPARTNERS

Board Member: Rick Dunn

PROSSER CHAMBER OF COMMERCE

Board Member: Jodi Henderson

PROSSER ECONOMIC DEVELOPMENT ASSOCIATION

Board Member: Jenny Sparks

PUBLIC POWER COUNCIL EXECUTIVE COMMITTEE

Board Member: Rick Dunn
Alternate: Victor Fuentes (Franklin PUD)

TRI-CITY REGIONAL CHAMBER OF COMMERCE


Board Member: Jon Meyer

WASHINGTON STATE UNIVERSITY POWER SYSTEMS ENGINEERING PROGRAM ADVISORY BOARD

Representative: Evan Edwards



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 28, 2025	
Subject:	Contract #23-45-29 – Perfection Glass – CO #1	
Authored by:	Terry Mapes	Staff Preparing Item
Presenter:	Chris Johnson	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Johnson	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion to authorize the General Manager on behalf of the District to sign Change Order #1 of Contract #23-45-29 with Perfection Glass, to increase the not-to-exceed amount by \$100,000.00; bringing the new not-to-exceed amount to \$200,000.00.

Background/Summary

Perfection Glass (Perfection) has participated in the District’s Residential Energy Efficiency Program (REEP) since 2009. On October 1, 2023, the District entered Contract #23-45-29 with Perfection having a NTE amount of \$100,000.00. The existing contract does not expire until September 30, 2025, and adding an additional \$100,000.00 to the contract will allow them to continue participating in the District’s residential conservation program. The District’s customers benefit, and the energy savings acquired will count towards the District’s Energy Independence Act (EIA) compliance.

Recommendation

Recommend signing Change Order #1 to Contract #23-45-29 associated with Purchase Order #56611, Perfection Glass, to increase the not-to-exceed (NTE) amount by \$100,000.00, bringing the NTE amount to \$200,000.00.

Fiscal Impact

The 2024-2025 budget for residential standard and low-income conservation expense is \$1,950,000.00 and includes this residential energy efficiency expense.



CONTRACT CHANGE ORDER

Contract #:
Change Order #:
Vendor Name:
Effective Date:
Contract Work Manager:
Contract Title:

Change Order Description:

Change Order Total:
Original Contract Total:
New Contract Total:


EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY

BY:	BY:
PRINT:	PRINT:
TITLE:	TITLE:
DATE:	DATE:



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 28, 2025	
Subject:	Conservation Rebate Report for 4 th quarter 2024	
Authored by:	Terry Mapes	Staff Preparing Item
Presenter:	Chris Johnson	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Johnson	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input checked="" type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

None.

Background/Summary

Per Resolution No. 2048, staff prepares on a quarterly basis, a report detailing conservation program rebates paid that exceed \$50,000.

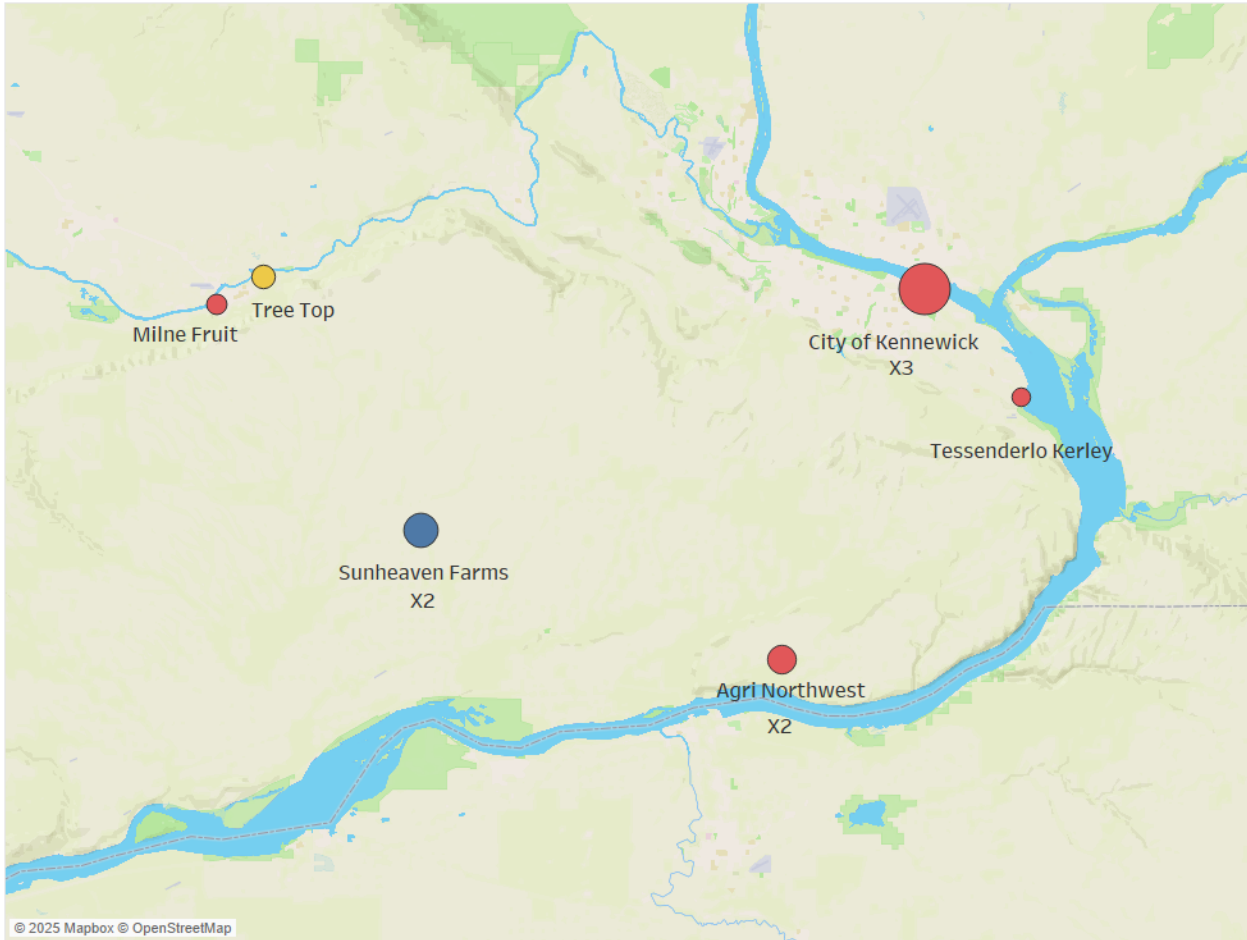
During the 4th quarter of 2024 there was one conservation rebate paid over \$50,000. Tree Top, Inc. received a check for the expansion of their concentration plant facility in the amount of \$103,551. The map below shows over \$900,000 in future large conservation projects the District is working on.

Recommendation

Informational only.

Fiscal Impact

Conservation customer rebates qualify for BPA reimbursement and were included in the 2024 budget.



2024-25 Past Projects

Customer	Completion	Sector	Project Name	
Sunheaven Farms	2025	Agricultural	Irrigation Hardware	\$50,715

2024 Quarter Four Projects


Customer	Completion	Sector	Project Name	
Tree Top	2024	Industrial	Concentration Plant Expansion	\$103,551
Grand Total				\$103,551

Future Projects

Customer	Completion	Sector	Project Name		
Agri Northwest	2025	Industrial	NC Potato Shed VFDs J24-010	\$75,880	
			Potato Shed VFDs J24-009	\$75,880	
City of Kennewick	2025	Industrial	Non-Potable Water Reuse	\$70,000	
			2026	Aeration Improvements	\$266,000
				Solids Facilities	\$150,000
Milne Fruit	2024	Industrial	Refrigeration Upgrades	\$77,000	
Sunheaven Farms	2025	Agricultural	Munn Fan VFDs	\$166,100	
Tessenderlo Kerley	2025	Industrial	Cooling Tower VFDs	\$64,050	
Grand Total				\$944,910	



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 28, 2025	
Subject:	Cancellation of February 25, 2025 Regular Commission Meeting	
Authored by:	Nykki Drake	Staff Preparing Item
Presenter:	Nykki Drake	Staff Presenting Item (if applicable or N/A)
Approved by:	Rick Dunn	General Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract/Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion cancelling the District’s regular Commission meeting scheduled for 9:00 a.m. on Tuesday, February 25, 2025 and directing the General Manager to provide notification to the public of such cancellation.

Background/Summary

Both Commissioner Hall and Commissioner Sanders will be attending the WPUA/APPA Legislative Rally in Washington D.C. during the week of February 24, 2025 and will not be physically present for the regularly scheduled meeting on February 25, 2025. The Clerk of the Board has confirmed there are no agenda items that need to come before the Commission on February 25, 2025 and virtual attendance by the Commission members is not required.

Benton PUD’s regular Commission meetings are scheduled every second and fourth Tuesday of the month. Cancellation of a regular Commission meeting requires notification to the public. In the event action is required prior to the next regularly scheduled Commission meeting on March 11, 2025, a special meeting of the Commission can be called by the President of the Commission.

Recommendation

Approve the motion cancelling the District’s regular Commission meeting scheduled for 9:00 a.m. on Tuesday, February 25, 2025. The next regularly scheduled Commission meeting will be March 11, 2025.

Fiscal Impact

N/A