



## AGENDA

### BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1 REGULAR COMMISSION MEETING

Tuesday, May 27, 2025, 9:00 AM  
2721 West 10<sup>th</sup> Avenue, Kennewick, WA

**The meeting is also available via MS Teams**  
**The conference call line (audio only) is:**  
**1-323-553-2644; Conference ID: 700 722 151#**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

#### **4. Public Comment**

*(Individuals desiring to provide public comment during the meeting on items relating to District business, whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Comments are limited to five minutes. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at [commission@bentonpud.org](mailto:commission@bentonpud.org). Guidelines for Public Participation can be found on the Benton PUD District website at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.)*

#### **5. Approval of Consent Agenda**

*(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)*

##### Customer Service/Treasury Operations

- a. Modifying the Investment Policy - Resolution No. 2697 pg. 3

##### Executive Administration/Finance

- b. Minutes of Regular Commission Meeting of May 13, 2025 pg. 23  
c. Travel Report dated May 27, 2025 pg. 30  
d. Vouchers dated May 27, 2025 pg. 32

##### Operations/Engineering

- e. AgriNorthwest E McNary Regulators – Work Order #740116 pg. 67

##### Procurement

- f. Procedure for Procurement of Materials, Equipment, Supplies,  
Public Works, Personal Service – Resolution No. 2695 pg. 69  
g. 2025 – 1<sup>st</sup> Quarterly Procurement Contracts Activity Report pg. 81

#### **6. Management Report**

#### **7. Business Agenda**

- a. Cancellation of June 10, 2025 Regular Commission Meeting – C. McKenzie pg. 101

b. Cost of Service Analysis (COSA) Review/Update – K. Mercer pg. 102

c. Amending Line Extension and Facilities Construction Policy –  
Resolution No. 2696 - J. Meyer pg. 103

**8. Other Business**

**9. Future Planning**


**10. Meeting Reports**

**11. Executive Session**

**12. Adjournment**

*(To request an accommodation to attend a commission meeting due to a disability, contact [dunlapk@bentonpud.org](mailto:dunlapk@bentonpud.org) or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)*

# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	Resolution No. 2697 Amending the Investment Policy	
<b>Authored by:</b>	Keith Mercer	Staff Preparing Item
<b>Presenter:</b>	Keith Mercer	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Keith Mercer	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input checked="" type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract / Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

## **Motion for Commission Consideration:**

Motion to adopt Resolution No. 2697 amending the District's Investment Policy

## **Background/Summary**

On October 11, 2016, the Board of Commission adopted Resolution No. 2382, which amended the Investment Policy to establish a clear and consistent framework for the prudent management of public funds. This policy defines the standards and objectives that guide the District's investment activities in accordance with applicable state laws and ensures alignment with the District's financial goals.

As part of the District's commitment to responsible fiscal management, the Investment Policy is reviewed on a regular basis. Following the most recent review, the Director of Customer Service and Treasury Operations recommends the Board of Commissioners approve the proposed amendments to the policy. These updates are intended to reflect current best practices and further strengthen the integrity and effectiveness of the District's investment operations.

Proposed changes include:

- Allows for the waiver of competitive bidding requirements in cases where secondary market purchases are made directly from a single firm that provides ancillary services at no additional cost, offering added value to the District.
- Incorporates minor revisions to improve clarity and ensure consistency with industry investment best practices.

These amendments are designed to enhance transparency and support the District's long-term operational and financial stability. By maintaining a strong and adaptable investment policy, the District ensures that public funds are managed with integrity, diligence, and a focus on safeguarding the District's reserves.

**Recommendation**

Approve Resolution No. 2697 amending the District's investment policy

**Fiscal Impact**

The proposed amendments to the District's Investment Policy reinforce a clear and consistent framework for managing reserve funds. This framework ensures that the District can invest its reserves with safety and liquidity as the highest priorities, while also seeking to maximize returns within those parameters. Strengthening the policy in this manner supports the District's ongoing commitment to responsible fiscal stewardship and long-term financial stability.

**RESOLUTION NO. 2697**

**May 27, 2025**

**A RESOLUTION OF THE COMMISSION OF  
PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY  
MODIFYING THE INVESTMENT POLICY OF THE DISTRICT**

WHEREAS, the District maintains a bank account balance to cover day-to-day payment obligations and the District's Board of Commissioners finds investment of financial reserves in excess of the bank account balance to be desirable, prudent and in the best interest of its customers; AND

WHEREAS, the District's Treasurer with concurrence of the Board of Commissioners, conduct investment activities whereby such financial reserves are constantly invested; AND

WHEREAS, the District's Board of Commissioners established guidelines for the District's program of investment of these funds from Resolution No. 2382, dated October 11, 2016; AND

WHEREAS, District staff has reviewed the Investment Policy and has made minor edits to align with current best practices; AND

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Benton County that its Investment Policy (attached), dated May 27, 2025, be adopted, AND

BE IT FURTHER RESOLVED that this Resolution supersedes and replaces Resolution No. 2382 dated October 11, 2016.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 27<sup>th</sup> day of May, 2025.

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Jeffrey D. Hall, President

ATTEST:

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Michael D. Massey, Secretary

**Public Utility District No.1 of Benton County, Washington**  
**Investment Policy**  
**May 27, 2025**

It is the policy of the Public Utility District No. 1 of Benton County, Washington, ("District") to invest all funds held by it in a manner which will provide maximum security of principal with reasonable investment return while meeting the daily cash flow requirements.

**I. Governing Authority**

The investment program shall be operated in conformance with federal, state, and other requirements, including bond resolution covenants. The Treasurer with the concurrence of the Board of Commissioners ("Commission") will identify reserve and excess funds that are eligible for investment and ensure that such funds are constantly invested.

**II. Scope**

This policy applies to the investment of all public funds held by the District. Proceeds, if any, from certain bond issues as well as from separate grants, foundation or endowments may be covered by a separate investment policy, however, all funds are considered public funds unless documented otherwise.

**1. Pooling of Funds**

Except for cash in certain restricted and special funds, the District will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

**III. General Objectives**

The primary objectives, in priority order, of investment activities shall be safety, liquidity and then yield.

**1. Safety**

Safety of principal is the foremost objective of the investment policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

The objective will be to mitigate credit risk and interest rate risk.

**a. Credit Risk**

The District will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by:

- Limiting investments to the types of securities listed as permitted investments in this investment policy.
- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the District will do business with.

- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

**b. Interest Rate Risk**

- The District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:
- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio to a three-year time frame.

**2. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in the State of Washington Local Government Investment Pool (LGIP) which offer same-day liquidity for short-term funds or in depository accounts at approved financial Institutions by the Public Deposit Protection Commission (PDPC).

**3. Yield**

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, considering the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- Another security exists that would improve the quality, yield, or target duration of the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

**IV. Standards of Care**

**1. Prudence**

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an

individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

## **2. Ethics and Conflicts of Interest**

Any District employee including the Treasurer, investment officer(s), and board member(s) involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employee(s) shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal finance/investment positions that could be related to the performance of the investment portfolio. The Treasurer, designated investment officer(s) and board member(s) shall refrain from undertaking personal investment transactions with the same individual with who business is conducted on behalf of the District.

## **3. Delegation of Authority**

The responsibility and authority to manage and operate the investment program is hereby delegated to the Treasurer and/or their designated investment officer(s), who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

## **V. Authorized Financial Institutions, Depositories, and Broker/Dealers**

Authorized financial institutions will be limited to those that meet one or more of the following:

- Financial institutions approved by the Washington Public Deposit Protection Commission (PDPC).
- Primary dealers recognized by the Federal Reserve Bank.
- Non-primary dealers or institutions qualified under U.S. Securities and Exchange Commission Rule 15c3-1, the Uniform Net Capital Rule, and a certified member of the National Association of Securities Dealers.
- Washington State designated Fiscal Agent and Safekeeping / Custodial Agent.
- List of Broker/Dealers authorized to provide investment services for the State Treasurers Office.



Each authorized dealer or institution may be required to regularly submit annual reports, including audited financial statements, and other information as determined by the Treasurer. Requirements for dealers to be qualified for investment transactions will be determined by Treasurer procedures.

## **VI. Safekeeping and Custody**

### **1. Delivery vs. Payment**

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

### **2. Safekeeping**

Securities will be held in a safekeeping account by the broker or by an independent third-party custodian selected by the entity with safekeeping receipts clearly identifying the District as the beneficial owner. The safekeeping institution shall annually provide a copy of their most recent report on internal controls.

## **VII. Suitable and Authorized Investments**

### **1. Permitted Investments**

- The following investments will be permitted by this policy and are those defined by state and local law where applicable (RCW 39.58, 39.59 and 43.84.080). Eligible Investments include:
- State of Washington Local Government Investment Pool (LGIP). Authorized by resolution 1568 passed on January 12, 1999.
- Bonds of the State of Washington and any local government in the State of Washington, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.
- General obligation bonds of a state and general obligation bonds of a local government of a state, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.
- Subject to compliance with RCW [39.56.030](#), registered warrants of a local government in the same county as the government making the investment.
- Certificates, notes, or bonds of the United States, or other obligations of the United States or its agencies, or of any corporation wholly owned by the government of the United States.
- United States dollar denominated bonds, notes, or other obligations that are issued or guaranteed by supranational institutions, provided that, at the time of investment, the institution has the United States government as its largest shareholder.
- U.S. Government Agency obligations and U.S. Government Sponsored Enterprises (GSE's) which may include, but are not limited to the following: Federal Farm Credit

Bank (FFCB), Federal Home Loan Bank (FHLB), Government National Mortgage Association (GNMA), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Student Loan Marketing Corporation (SLMA), Tennessee Valley Authority (TVA).

- Bankers' acceptances purchased on the secondary market.
- Any other investment permitted under the laws of the State of Washington and Bond Resolution Covenants.

## **2. Repurchase Agreements**

No direct repurchase agreements shall be utilized. This restriction does not apply to participation in authorized pooled investments that themselves utilize repurchase agreements as part of their structure.

# **VIII. Investment Parameters**

## **1. Diversification**

The investments shall be diversified by:

- a. Limiting investments to a percent of the total portfolio at time of purchase to avoid over concentration in securities from a specific issuer or business sector.
  - Direct obligation of the U.S. Government, up to 100%
  - State of Washington Local Government Investment Pool (LGIP), up to 100%
  - U.S. Government Agency Debt (FNMA, FHLB, etc.) up to 30% for any single agency.
  - Certificates of Deposit, up to 50% from any single bank provided they are PDPC approved.
- b. Investing in securities with varying maturities.
- c. Continuously investing a portion of the portfolio in readily available funds such as the State of Washington Local Government Investment Pools (LGIP), interest bearing deposit accounts or money market funds to ensure that appropriate liquidity is maintained to meet ongoing obligations.

## **2. Maximum Maturities**

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and other requirements, including bond resolution covenants. The District shall adopt weighted average maturity limitations consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturities of such investments are made to

coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the Commission.

### **3. Secondary Market Purchases and Competitive Bidding**

The investment officer(s) shall obtain competitive bids from at least two brokers or financial institutions when purchasing investment on the secondary market. However, the Treasurer may waive the competitive bidding requirement and elect to solicit investments directly from a specific firm if that firm provides ancillary services at no additional cost that offer added value to the District—such as investment reporting, portfolio analysis, or advisory support. This exception is permissible provided that the pricing offered is consistent with fair market value and the investment aligns with the District’s overall objectives and policies.

When the Treasurer exercises this option, the Treasurer and/or investment officer(s) must ensure that investment decisions continue to reflect prudent financial management. To verify fair market pricing, they shall use reliable alternative resources, such as:

- Soliciting non-binding quotes from broker-dealers periodically or as necessary based on market conditions and transaction size;
- Benchmarking against similar securities in terms of type, maturity, and credit quality;
- Or using independent pricing services or data platforms that provide current market valuations.

This process supports transparency, protects public funds, and ensures that all investment activities conform to the “prudent person” standard.

## **XI. Reporting**

### **1. Methods**

The investment officer shall prepare a summary investment report monthly including a list of the individual transactions. This management summary will be prepared in a manner which will allow the District to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report shall be provided to the General Manager and Commission. The report will include the following:

- Listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year in maturity that are not intended to be held until maturity.
- Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
- Listing of investment by maturity date.
- Percentage of the total portfolio which each type of investment represents.

**2. Performance Standards**

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.

**3. Marking to Market**

The market value of the portfolio shall be calculated annually and a statement of the market value of the portfolio shall be included in the annual report to the General Manager and Commission.

**X. Policy Considerations**

**1. Exception**

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

**XI. Approval of Investment Policy**

**1. This investment policy shall be approved by the Commission.**

**2. Amendments**

This policy shall be reviewed by the Treasurer on an annual basis. Any amendments to this policy shall be approved by the Commission.

**XII. List of Attachments**

The following documents, as applicable, are attached to this policy:

**Attachment A:** List of personnel authorized to execute investment transactions under this policy,

**XIII. Other Documentation**

Electric Revenue and/or Refunding Bond Resolutions for outstanding bond series.

**Attachment A – Designated Investment Officers**

**Public Utility District No. 1 of Benton County, Washington  
Investment Policy  
May 27, 2025**

**Investment Officers:**

Treasurer  
Deputy Treasurer  
As delegated by the Treasurer

# Redlined Version

## Public Utility District No.1 of Benton County, Washington Investment Policy

~~October 11, 2016~~April 30, 2025~~May 27, 2025~~

It is the policy of the Public Utility District No. 1 of Benton County, Washington, ("District") to invest all funds held by it in a manner which will provide maximum security of principal with reasonable investment return while meeting the daily cash flow requirements.

### I. **Governing Authority**

The investment program shall be operated in conformance with federal, state, and other requirements, including bond resolution covenants. The Treasurer with the concurrence of the Board of Commissioners ("Commission") will identify reserve and excess funds that are eligible for investment and ensure that such funds are constantly invested.

### II. **Scope**

This policy applies to the investment of all public funds held by the District. Proceeds, if any, from certain bond issues as well as from separate grants, foundation or endowments may be covered by a separate investment policy, however, all funds are considered public funds unless documented otherwise.

#### 1. **Pooling of Funds**

Except for cash in certain restricted and special funds, the District will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

### III. **General Objectives**

The primary objectives, in priority order, of investment activities shall be safety, liquidity and then yield.

#### 1. **Safety**

Safety of principal is the foremost objective of the investment ~~program~~policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

The objective will be to mitigate credit risk and interest rate risk.

##### a. **Credit Risk**

The District will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer by:

- Limiting investments to the types of securities listed ~~in Section VII of as~~permitted investments in this ~~investment p~~Policy.

- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the District will do business ~~in accordance with Section~~ with.
- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

#### **b. Interest Rate Risk**

- The District will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:
- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio ~~in accordance with section VIII.~~ to a three-year time frame.

### **2. Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in the State of Washington - Local gGovernment iInvestment Ppool (LGIP) which offer same-day liquidity for short-term funds or in depository accounts at approved financial Institutions by the Public Deposit Protection Commission (PDPC) ~~(Public Deposit Protection Commission).~~

### **3. Yield**

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, ~~taking into account~~ considering the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- Another security exists that would improve the quality, yield, or target duration of the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

## **IV. Standards of Care**

### **1. Prudence**

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officer acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The “prudent person” standard states that, “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

## **2. Ethics and Conflicts of Interest**

~~Officers and employees~~ Any District employee including the Treasurer, investment officer(s), and board member(s) involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. ~~Employees and investment officials~~ Employee(s) shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal finance/investment positions that could be related to the performance of the investment portfolio. ~~Employees and officers~~ The Treasurer, designated investment officer(s) and board member(s) shall refrain from undertaking personal investment transactions with the same individual with who business is conducted on behalf of the District.

## **3. Delegation of Authority**

~~Authority to manage the investment program is granted to the Treasurer.~~ The responsibility and authority to for manage and operation of the investment program is hereby delegated to the Treasurer and/or their designated investment officer(s), who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

## **V. Authorized Financial Institutions, Depositories, and Broker/Dealers**

Authorized financial institutions will be limited to those that meet one or more of the following:

- Financial institutions approved by the Washington Public Deposit Protection Commission (PDPC).
- Primary dealers recognized by the Federal Reserve Bank.



- Non-primary dealers or institutions qualified under U.S. Securities and Exchange Commission Rule 15c3-1, the Uniform Net Capital Rule, and a certified member of the National Association of Securities Dealers.
- Washington State designated Fiscal Agent and Safekeeping / Custodial Agent.
- List of Broker/Dealers authorized to provide investment services for the State Treasurers Office.

Each authorized dealer or institution may be required to regularly submit annual reports, including audited financial statements, and other information as determined by the ~~District~~ Treasurer. Requirements for dealers to be qualified for investment transactions will be determined by Treasurer procedures.

## VI. Safekeeping and Custody

### 1. Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

### 2. Safekeeping

Securities will be held in a safekeeping account by the broker or by an independent third-party custodian selected by the entity with safekeeping receipts clearly identifying the District as the beneficial owner~~as evidenced by safekeeping receipts in the District's name.~~ -The safekeeping institution shall annually provide a copy of their most recent report on internal controls.

### ~~3. Internal Controls~~

~~The Treasurer shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the District Auditor, and with the independent auditor. The controls shall be designed to prevent the loss of public funds arising from securities fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District.~~

## VII. Suitable and Authorized Investments

### 1. Permitted Investments

- The following investments will be permitted by this policy and are those defined by state and local law where applicable (RCW 39.58, 39.59 and 43.84.080). Eligible Investments include:
- State of Washington ~~State Treasurer's~~ Local Government Investment Pool (LGIP). Authorized by resolution 1568 passed on January 12, 1999.
- Bonds of the State of Washington and any local government in the State of Washington, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.

- General obligation bonds of a state and general obligation bonds of a local government of a state, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.
- Subject to compliance with RCW [39.56.030](#), registered warrants of a local government in the same county as the government making the investment.
- Certificates, notes, or bonds of the United States, or other obligations of the United States or its agencies, or of any corporation wholly owned by the government of the United States.
- United States dollar denominated bonds, notes, or other obligations that are issued or guaranteed by supranational institutions, provided that, at the time of investment, the institution has the United States government as its largest shareholder.
- U.S. Government Agency obligations and U.S. Government Sponsored Enterprises (GSE's) which may include, but are not limited to the following: Federal Farm Credit Bank (FFCB), Federal Home Loan Bank (FHLB), Government National Mortgage Association (GNMA), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Student Loan Marketing Corporation (SLMA), Tennessee Valley Authority (TVA),<sup>7</sup>.
- Bankers' acceptances purchased on the secondary market.
- Any other investment permitted under the laws of the State of Washington and Bond Resolution Covenants.

## 2. Repurchase Agreements

No direct repurchase agreements shall be utilized. This restriction does not apply to participation in authorized pooled investments that themselves utilize repurchase agreements as part of their structure. This section does not restrict the investment in local government investment pools, money market mutual funds or similar authorized investments because they invest in repurchase agreements.

## VIII. Investment Parameters

### 1. Diversification

The investments shall be diversified by:

- Limiting investments to a percent of the total portfolio at time of purchase to avoid over concentration in securities from a specific issuer or business sector.
  - Direct obligation of the U.S. Government, up to 100%
  - State of Washington ~~State~~-Local Government Investment Pool (LGIP), up to 100%
  - U.S. Government Agency Debt (FNMA, FHLB, etc.) up to 30% for any single agency.
  - Certificates of Deposit, up to 50% from any single bank provided they are PDPC approved.
- Investing in securities with varying maturities.

- c. Continuously investing a portion of the portfolio in readily available funds such as the State of Washington State-Local Government Investment Pools (LGIP), interest bearing deposit accounts or money market funds to ensure that appropriate liquidity is maintained ~~in order~~ to meet ongoing obligations.

## 2. Maximum Maturities

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and other requirements, including bond resolution covenants. The District shall adopt weighted average maturity limitations consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the Commission.

## 3. Secondary Market Purchases and Competitive Biddings

The investment officer(s) ~~shall may~~shall obtain competitive bids from at least two brokers or financial institutions ~~when purchasing on all purchases of~~investment instruments purchased on in the secondary market. However, the Treasurer may waive the competitive bidding requirement and elect to solicit investments directly from a specific firm if that firm provides ancillary services at no additional cost that offer added value to the District—such as investment reporting, portfolio analysis, or advisory support. This exception is permissible provided that the pricing offered is consistent with fair market value and the investment aligns with the District’s overall objectives and policies.

When the Treasurer exercises this option, the Treasurer and/or investment officer(s) must ensure that investment decisions continue to reflect prudent financial management. To verify fair market pricing, they shall use reliable alternative resources, such as:

- Soliciting non-binding quotes from broker-dealers periodically or as necessary based on market conditions and transaction size;
- Benchmarking against similar securities in terms of type, maturity, and credit quality;
- Or using independent pricing services or data platforms that provide current market valuations.

This process supports transparency, protects public funds, and ensures that all investment activities conform to the “prudent person” standard.  
~~when it is determined to be the best interest of the District, the Treasurer and/or investment officer(s) may forego obtaining cCompetitive bids, will not be required for~~

~~certificates of deposit, new issues or secondary market purchases where provided that reliable alternative other resources are available to assist in price comparison of the very fair market pricing and ensure prudent investment decisions.~~

## **XI. Reporting**

### **1. Methods**

The investment officer shall prepare a summary investment report monthly including a list of the individual transactions. This management summary will be prepared in a manner which will allow the District to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report shall be provided to the General Manager and Commission. The report will include the following:

- Listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year in maturity that are not intended to be held until maturity.
- Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
- Listing of investment by maturity date.
- Percentage of the total portfolio which each type of investment represents.

### **2. Performance Standards**

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. ~~A series of appropriate benchmarks shall be reflective of the actual securities being purchased and risks undertaken, and the benchmarks shall have a similar weighted average maturity as the portfolio.~~

### **3. Marking to Market**

The market value of the portfolio shall be calculated annually and a statement of the market value of the portfolio shall be included in the annual report to the General Manager and Commission.

## **X. Policy Considerations**

### **1. Exception**

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

## **XI. Approval of Investment Policy**

**1. This investment policy shall be approved by the Commission.**

**2. Amendments**

This policy shall be reviewed by the Treasurer on an annual basis. Any amendments to this policy shall be approved by the Commission.

**XII. List of Attachments**

The following documents, as applicable, are attached to this policy:

**Attachment A:** List of personnel authorized to execute investment transactions under this policy,

**XIII. Other Documentation**

Electric Revenue and/or Refunding Bond Resolutions for outstanding bond series.

**Attachment A – Designated Investment Officers**

**Public Utility District No. 1 of Benton County, Washington  
Investment Policy**

~~October 11, 2016~~ April 30, 2025 May 27, 2025

**Investment Officers:**

Treasurer

Deputy Treasurer

As delegated by the Treasurer

## MINUTES

### **PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING**

Date: May 13, 2025

Time: 9:00 a.m.

Place: 2721 West 10<sup>th</sup> Avenue, Kennewick, Washington

**Present:** Commissioner Jeff Hall, President  
Commissioner Lori Kays-Sanders, Vice-President  
Commissioner Mike Massey, Secretary  
General Manager Rick Dunn  
Senior Director of Finance & Executive Administration Jon Meyer  
Assistant General Manager/Sr. Director Engineering & Operations Steve Hunter  
Director of Power Management Chris Johnson  
Director of Customer Service and Treasury Keith Mercer  
Supv. of Executive Administration/Clerk of the Board Cami McKenzie  
Records Program Administrator II Nykki Drake  
General Counsel Allyson Dahlhauser

**Absent:** Director of IT & Broadband Services Chris Folta

**Benton PUD employees present during all or a portion of the meeting, either in person or virtually:** Annette Cobb, Manager of Customer Service; Blake Scherer, Senior Engineer Power Management; Duane Crum, Manager of IT Infrastructure; Duane Szendre, Superintendent of Operations; Eric Dahl, Communications Specialist II; Evan Edwards, Manager of System Engineering; Jennifer Holbrook, Senior Manager of Applied Technology; Jenny Sparks, Manager of Customer Engagement; Jodi Henderson, Manager of Communications & Government Relations; Karen Dunlap, Manager of Human Resources; Kent Zirker, Manager of Accounting; Michelle Ochweri, Manager of Procurement; Paul Holgate, Cyber Security Engineer III; Robert Inman, Superintendent of Transportation & Distribution; Robert Frost, Supervisor of Energy Programs; Tyson Brown, Procurement Specialist II; Zach Underhill, Distribution Designer; Briana Herrington, Financial Analyst III.

#### **Call to Order & Pledge of Allegiance**

The Commission and those present recited the Pledge of Allegiance.

#### **Agenda Review**

President Hall stated that Consent Agenda item “h” would be pulled and discussed under “Other Business.”

## **Public Comment**

None.

## **Treasurer's Report**

Keith Mercer, Director of Customer Service & Treasury Operations, reviewed the April, 2025 Treasurer's Report with the Commission as finalized on May 6, 2025.

## **Consent Agenda**

**MOTION:** Commissioner Sanders moved to approve the Consent Agenda items "a" through "i", pulling "h" (Contract Award – 2025 Single Phase Regulators) for discussion. Commissioner Massey seconded and upon vote, the Commission unanimously approved the following:

- a. Regular Commission Meeting Minutes of April 22, 2025
- b. Travel Report dated May 13, 2025
- c. Vouchers (report dated May 13, 2025) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:  
Accounts Payable: Automated Clearing House (DD) Payments: 108372-108420 and 108581-108670 in the amount of \$2,172,881.66.  
Checks & Customer Refund Payments (CHK): 89904-90006 in the amount of \$607,865.60;  
Electronic Fund Transfer (WIRE) Payments: 7258-7278 in the amount of \$5,757,924.03;  
Residential Conservation Rebates: Credits on Customer Accounts in the amount \$1,960.00;  
Payroll: Direct Deposit – 4/24/2025: 108421-108580 in the amount \$480,727.41;  
Voided checks (April, 2025) in the amount of \$10,587.00;  
Grand total - \$9,021,358.70
- d. Performance Measurement Report – 1<sup>st</sup> Quarter 2025
- e. Completion and Acceptance of Contract #24-46-04 – Prior Substation Fiber Build Project
- f. Lampson International Inc. – Heavy Lift & Transport Services – Change Order #5 - Contract #20-21-01
- g. Coleman Oil Company, Change Order #1, Contract #22-37-01, WA State Contract #08721
- i. Paramount Communications, PO #57234, Change Order #1, WA State Contract #05620

## **Management Report**

### ***IT & Broadband Services:***

1. South Korean Procurement Breach Attempt – Paul Holgate, Cybersecurity Engineer, briefed the Commission on a recent breach attempt where an attacker infiltrated a vendor, injected themselves into a conversation between the District and the vendor regarding a pending payment, and attempted to divert a payment to their bank.



2. Wellable Account – Paul Holgate also reported that the Wellable account associated with the 360 Wellness Program experienced a security breach because of a phishing attack.
3. NISC Employment Fraud Scheme – Jennifer Holbrook, Sr. Manager of Applied Technology, reported that NISC has notified Benton PUD of its exposure to a fraudulent employment incident involving a North Korean-backed criminal group posing as a legitimate remote worker. The investigation showed no evidence of data breach, no member sites were compromised, and a security update was provided and applied. Investigations are ongoing, and additional safeguards are being implemented to prevent similar incidents.

**General Manager:**

1. BPA Plans to Join SPP Markets+ - General Manager Rick Dunn reported that Bonneville Power Administration (BPA) confirmed its decision to participate in SPP Markets+ Day-Ahead Market and that the Public Power Council (PPC) confirmed their support for this decision in a press release.
2. BPA, USBR & USACOE Staffing Reduction Update – General Manager Dunn reported on staffing reductions at BPA including layoffs and positions eliminated through buyouts and early retirements. Department of Energy (DOE) Secretary Chris Wright said in a House Committee hearing there will be no more cuts to BPA staffing. The next step is to convince DOE to take BPA out from under the federal hiring freeze. The Bureau of Reclamation lost 25% of its staff or about 1,400 people across the nation and the U.S. Army Corps of Engineers Pacific Northwest Region lost 100 office and field employees in the first buyout in February and about 225 employees in late April. General Manager expressed concern that operations and maintenance staff shortages at Bureau facilities like Grand Coulee dam and Corps facilities which includes all the lower Snake and Columbia River dams, could present some challenges if turbine-generators experience shutdowns due to mechanical or electrical problems. Grand Coulee is currently staffed at 70%.
3. BPA Generator Interconnection & Transmission Planning Reform – General Manager Dunn said that BPA has paused many of its planning processes due to the overwhelming number of interconnection requests. He also stated BPA’s “Cluster Study” for 2025 has been cancelled all together and that the transmission interconnection queue crisis is one of our own making. Overly generous federal tax subsidies have combined with Washington and Oregon 100% carbon-free electricity policies to create a “feeding frenzy” that is nearly impossible to manage under BPA’s long standing Open Access Transmission Tariff and sequential queuing processes. BPA is implementing commercial readiness protocols to thin the queue and has had some success in reducing the number of requests, but the numbers are still far too high. BPA has also identified three key concepts including a proactive planning model, on demand service, and expanded contracting under the agency’s secondary capacity model.
4. PPC Endorsement of EPU at CGS – General Manager Dunn stated that PPC endorsed supporting BPA funding and implementing an Extended Power Uprate (EPU) at the Columbia Generating station and that he had an opportunity to provide his own endorsement that included recognition of the firm, carbon-free capacity the EPU will provide which is on the order of 160 to 180 megawatts.

5. NWPCC Pasco Meeting – General Manager Dunn stated the Northwest Power and Conservation Council meeting was being held in Pasco on May 13-14.
6. PNUCC Releases Regional Forecast – General Manager Rick Dunn reported that the Pacific Northwest Utilities Conference Committee (PNUCC) has released its latest Regional Forecast. The report emphasizes the need to accelerate resource development and its investments in both electricity and natural gas systems.
7. PSE Decarbonization Study – General Manager Dunn summarized key findings from the Puget Sound Energy Decarbonization Study. The study projects a near-term increase in emissions, notes the cost of reducing emissions is greater than the benefit to society, and shows similar cost increases across all scenarios for average residential customers. Additionally, all scenarios indicate higher near-term energy costs for low-income customers.

The Commission briefly recessed, reconvening at 10:15 a.m.

### **Business Agenda**

#### **2025 Energy Independence Act Compliance Reports**

Director of Power Management Chris Johnson presented compliance reports for submittal to the Washington State Department of Commerce, as required, documenting Benton PUD's compliance with EIA renewable energy and conservation requirements for 2025.

**MOTION:** Commissioner Sanders moved to adopt substantially in the form presented, Benton PUD's 2025 Energy Independence Act (EIA) Renewable Energy and Conservation compliance reports for submittal to the Washington State Department of Commerce. Commissioner Massey seconded and upon vote, the motion carried unanimously.

#### **BPA Provider of Choice**

Director of Power Management Chris Johnson gave a presentation and discussed the contract schedule and decision points, Northwest and BPA Hydro overview, BPA capabilities and rates, customer loads and changes, and next steps.

Director Johnson indicated the Regional Dialogue Power Sales Agreements will expire on September 30, 2028. BPA has worked closely with the region to develop the next power sales agreement also known as the Provider of Choice (POC) contract and on March 12, 2025, the POC contract template were distributed to the region for formal comment review.

The District has the right to request a POC contract from BPA to meet our firm net load by requesting a POC contract from BPA and selecting a product choice between April 1, 2025, and June 18, 2025. BPA encourages their customers to make their request as early in the request window as possible and to receive a Provider of Choice contract offer from BPA, the District must submit a contract request by the June 18, 2025 deadline.

**MOTION:** Commissioner Sanders moved to authorize General Manager authority to request a Bonneville Power Administration (BPA) Provider of Choice contract with Load Following product for the period of October 1, 2028, through September 30, 2044. Commissioner Massey seconded and upon vote, the motion carried.

#### **Resolution No. 2694 – 2025 Load Forecast for 2025-2035**

Blake Scherer, Senior Engineer Power Management, presented Resolution No. 2694 with the updated load forecast for the 2025-2035 planning period and provided a presentation of the load forecast's executive summary. The forecast utilizes historical energy, demand, and customer data to establish a forecasted trend for each customer class and incorporates the expected load reductions associated with the District's conservation program.

The forecast is a key input to the District's planning, including Cost-of-Service Analysis, the Resource Plan, the Power Supply Plan, the Five-Year Capital Plan, and the annual budget. The forecast supports Bonneville Power Administration planning, and the regional load forecast prepared by Pacific Northwest Utilities Conference Committee.

**MOTION:** Commissioner Massey moved to adopt Resolution No. 2694, 2025 Load Forecast for 2025-2035 as presented. Commissioner Sanders seconded, and upon vote, the motion carried unanimously.

#### **Line Extension and Facilities Construction Policy Review**

Jon Meyer, Senior Director of Finance and Executive Administration, presented a draft modified "redline" version of the Line Extension and Facilities Construction Policy. The modified policy included discussion and recommendations from the April 22, 2025 Commission meeting and additional staff recommendations regarding terms and conditions for "special contracts".

The Commission agreed to allow for special contracts when a customer is required to pay for all or a portion of Core Electric System equipment, cap the limit on special contract outstanding balances to 2% of current year forecasted retail revenues, and set a variable interest rate of LGIP + 2%.

Director Meyer said they would bring back a final version of the Line Extension and Facilities Construction Policy to approve at the May 27, 2025 Commission meeting.

## **Other Business**

### **Contract Award, 2025 Single Phase Regulators – Bid Package #25-21-04**

Michelle Ochweri, Manager of Procurement, and Evan Edwards, Manager of System Engineering, presented the updated Contract Award for 2025 Single Phase Regulators to include in the motion authority for the General Manager to negotiate applicable Tariffs applied at time of delivery.

Manager Ochweri stated that the District is still in the process of reviewing its position regarding tariffs. Until a final decision is made, the District will inform vendors that orders placed prior to April 1, 2025 are being reviewed and the District will pay unit prices originally contracted until a decision is made by the District for tariffs being charged. For new orders the District will require the vendors to list the tariff at time of delivery on the invoice as a separate line and it will be subject to negotiation by the District.

**MOTION:** Commissioner Sanders moved to authorize the General Manager on behalf of the District to reject Howard's Bid for taking exception to District's specifications and award Contract 25-21-04A to Irby (Cooper/Eaton) for line item 1 in the amount of \$75,315.00; Contract 25-21-04B to Border States (Siemens/Toshiba) for line items 2 & 3 in the amount of \$164,623.00; plus, Washington State sales tax all accordance to RCW 54-04-080 and negotiate applicable Tariffs applied at time of delivery. Commissioner Massey seconded and upon vote, the motion carried unanimously.

**MOTION:** Commissioner Sanders moved to include a provision in Resolution No. 2511 to give the General Manager authority to negotiate tariffs in an amount not to exceed 50% of total cost of procurement and to give regular reports to the Commission regarding these tariffs. Commissioner Massey seconded and upon vote, the motion carried unanimously.

### **CETA Findings**

Director Chris Johnson provided the Commission with a summary of the corrective action taken in response to a finding by the Department of Commerce regarding compliance with the requirements of CETA.

### **Future Planning**

Commissioners Hall and Massey will be attending the APPA National conference on June 10, 2025. The Clerk of the Board will confirm whether a meeting is required and if virtual attendance by the Commission is needed.

Commissioner Sanders said she would miss the August 12, 2025 meeting.

Commissioner Massey said he would be gone for the July 8, 2025 meeting.

**Adjournment**

Hearing no objection, President Hall adjourned the meeting at 12:01 p.m.

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Jeff Hall, President

ATTEST:

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Mike Massey, Secretary

## ***Periodic Travel Report - May 27, 2025***

<i><b>Date Start</b></i>	<i><b>Business Days</b></i>	<i><b>Name</b></i>	<i><b>City</b></i>	<i><b>Purpose</b></i>
5/20/2025	3	Kirsten Norton	Champlin, MN	WITNESS TESTING - VISTA BAY 2 METALCLAD
5/20/2025	3	Chris Rabben	Champlin, MN	WITNESS TESTING - VISTA BAY 2 METALCLAD
5/28/2025	2	Annette Cobb	Wenatchee, WA	WPUDA CUSTOMER SERVICE CONFERENCE
5/28/2025	2	Kim Maki	Wenatchee, WA	WPUDA CUSTOMER SERVICE CONFERENCE





**PAYMENT APPROVAL**  
**May 27, 2025**

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #	Ending #	Page #	Amount
<b>Accounts Payable:</b>				
Automated Clearing House (DD) Payments	108671 - 108831	108671 - 108906	1 1 - 12	\$ 2,114,719.04
Checks & Customer Refund Payments (CHK)	90007 -	90091 -	13 - 18	\$ 174,166.96
Electronic Fund Transfer (WIRE) Payments	7279 -	7292 -	19 - 20	\$ 558,320.87
<b>Residential Conservation Rebates:</b>				
Credits on Customer Accounts			21	\$ 1,580.00
<b>Purchase Card Detail:</b>	April 2025		22 - 34	
<b>Payroll:</b>				
Direct Deposit - 5/8/2025	108672 -	108830 -		\$ 460,831.32
<b>TOTAL</b>				<b>\$ 3,309,618.19</b>
<b>Void DD</b>				\$ -
<b>Void Checks</b>	May 2025		13	\$ 908.78
<b>Void Wires</b>				\$ -

*I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.*

*Jon Meyer*  
Jon L. Meyer, Auditor

5/19/2025  
Date

**Reviewed by:**

**Approved by:**

*Rick Dunn*  
Rick Dunn, General Manager

Jeffrey D. Hall, President

Lori Kays-Sanders, Vice-President

Michael D. Massey, Secretary



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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
108671 5/5/25	DD	11055	MVA POWER, INC.	Transformers	-68,960.53
				Transformers	852,602.93
Total for Check/Tran - 108671:					783,642.40
108831 5/7/25	DD	963	ANIXTER INC.	MOUNTING BRKT FIBRGLS 24INCH	634.58
				Switchgear padmount S&C PME-9	135,301.37
Total for Check/Tran - 108831:					135,935.95
108832 5/7/25	DD	10496	ARNETT INDUSTRIES, LLC	Tool Repair	1,013.61
108833 5/7/25	DD	36	BENTON PUD - REVOLVING FUND-MAI	Benton County Auditors - DOA Easements	316.50
108834 5/7/25	DD	34	BENTON PUD-ADVANCE TRAVEL	Alden Conf 2025	172.00
108835 5/7/25	DD	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	9,299.74
				Tree Trimming Svc	8,098.56
Total for Check/Tran - 108835:					17,398.30
108836 5/7/25	DD	2680	CO-ENERGY	Fuel Svc	2,021.77
108837 5/7/25	DD	3259	DUANE P CRUM	IT Conf	212.82
108838 5/7/25	DD	10857	D&R INSULATION, LLC	REEP	1,584.00
				REEP	3,558.00
				REEP	3,741.20
Total for Check/Tran - 108838:					8,883.20
108839 5/7/25	DD	375	DAYCO HEATING & AIR	REEP	1,000.00
108840 5/7/25	DD	339	DELL MARKETING CORP	Adobe Software	2,143.23
108841 5/7/25	DD	2757	RICK T DUNN	PNWGFA Conf - Speaker	362.70
108842 5/7/25	DD	867	JODY A GEORGE	EIAC	208.95
108843 5/7/25	DD	374	HOWARD INDUSTRIES, INC.	Transformers	124,075.53
108844 5/7/25	DD	3018	HRA VEBA TRUST	ER VEBA CDHP	1,125.09

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ER VEBA	11,150.00
				ER VEBA Wellness	20,850.00
				<b>Total for Check/Tran - 108844:</b>	33,125.09
108845 5/7/25	DD	1818	IBEW LOCAL 77	IBEW A Dues Assessment	5,531.39
				IBEW BA Dues Assessment	5,953.13
				<b>Total for Check/Tran - 108845:</b>	11,484.52
108846 5/7/25	DD	990	INSIGHT PUBLIC SECTOR INC.	Software License	24,261.53
108847 5/7/25	DD	10660	IRBY ELECTRICAL UTILITIES	Kearney, fuse T-Type #51001	484.16
108848 5/7/25	DD	103	KENNEWICK, CITY OF	Monthly Billing	367.60
108849 5/7/25	DD	11069	LINGUALINX, INC.	Translation Svc	127.70
108850 5/7/25	DD	11133	MICHAEL D MASSEY	WPUDA Conf	820.44
108851 5/7/25	DD	919	NOANET	Yakitat Rd	653.39
				Church of Nazarenne	375.05
				Creekstone HH	602.99
				Benitz Rd	5,762.75
				<b>Total for Check/Tran - 108851:</b>	7,394.18
108852 5/7/25	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care	185.19
				Flex Spending Health Care	2,814.84
				<b>Total for Check/Tran - 108852:</b>	3,000.03
108853 5/7/25	DD	11091	OUTPOST24, INC	SpecOps Subscriptions	2,970.37
108854 5/7/25	DD	3953	PACIFIC BACKFLOW SERVICES, LLC	Backflow Testing	1,695.00
108855 5/7/25	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	21.83
108856 5/7/25	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	USA Central Station	86.96
				20 - Off-the-Dock Labor	1,161.41
				Kennewick BPUD Campus Camera & Gate	2,826.20

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05/02/2025 To 05/16/2025

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				20 - Off-the-Dock Labor	44,204.80
				Stericycle	645.62
				20 - Off-the-Dock Labor	3,489.57
				Sunheaven Booster Station #2 - Part 1	510.23
				20 - Off-the-Dock Labor	8,104.54
				Sunheaven Booster Station #2 - Part 2	5,110.49
				CRAN 003	513.06
				20 - Off-the-Dock Labor	8,305.63
				Esteem Wireless	86.96
				20 - Off-the-Dock Labor	2,451.71
				<b>Total for Check/Tran - 108856:</b>	77,497.18
108857 5/7/25	DD	1161	PRINT PLUS	Smarthub Binders	-0.59
				Smarthub Binders	639.20
				<b>Total for Check/Tran - 108857:</b>	638.61
108858 5/7/25	DD	11033	RINGCENTRAL, INC.	Software License/Support/Hardware	985.22
				Software License/Support/Hardware	2,799.37
				Software Subscription	4,531.74
				<b>Total for Check/Tran - 108858:</b>	8,316.33
108859 5/7/25	DD	11168	SALARY.COM, LLC	Salray Survey	2,176.00
108860 5/7/25	DD	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing	607.81
				Monthly Billing	591.01
				<b>Total for Check/Tran - 108860:</b>	1,198.82
108861 5/7/25	DD	11120	TELECOMMUNICATION UTILITY PROC	CLAMPS CINCH 2 IN	437.37
				Material	-0.40
				Connector Link Assembly	966.14
				<b>Total for Check/Tran - 108861:</b>	1,403.11
108862 5/7/25	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Garner	-0.14
				Clothing-Garner	146.34

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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Clothing - Tyree	586.45
				Clothing-Decker	1,130.24
<b>Total for Check/Tran - 108862:</b>					1,862.89
108863 5/7/25	DD	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	52.28
108864 5/7/25	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	388.73
108865 5/7/25	DD	3098	US BANK CORPORATE PAYMENT SYST	Operations - Line Department	19.57
				Operations - Prosser	168.03
				Executive	11,667.56
				Finance & Business Services	2,352.98
				Customer Service	463.89
				Contracts & Purchasing	637.72
				IT Infrastructure	14,786.08
				Operations - Line Department	983.83
				Operations	877.59
				Operations - Meter Shop	135.98
				Operations - Transformer Shop	3,565.51
				Operations - Support Svcs	1,536.59
				Operations - Maintenance	2,332.60
				Operations - (Support Svcs. Fleet)	15,259.01
				Operations - Warehouse	20,429.91
				Power Management	3,433.10
				Storm Card #10	666.92
				Travel Card	6,719.41
<b>Total for Check/Tran - 108865:</b>					86,036.28
108866 5/7/25	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.80
				Weekly Svc	28.34
				Weekly Svc	26.42
				Weekly Svc	22.08
				Weekly Svc	18.39

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 108866:					131.03
108867 5/7/25	DD	1794	JEFFERY W VOSAHLO	Alden Conf 2025	89.00
108868 5/14/25	DD	724	HERITAGE PROFESSIONAL LANDSCAP	Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	15.98
				Landscaping Svc	51.01
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	42.85
				Landscaping Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscaping Svc	54.50
				Landscaping Svc	85.40
				Landscaping Svc	13.24

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				Landscape Svc	85.40
				Landscape Svc	13.24
				Landscape Svc	14.75
				Landscape Svc	17.99
				Landscape Svc	54.50
				Landscape Svc	46.93
				Landscape Svc	19.85
				Landscape Svc	15.98
				Landscape Svc	85.40
				Landscape Svc	13.24
				Landscape Svc	14.75
				Landscape Svc	17.99
				Landscape Svc	54.50
				Landscape Svc	15.98
				Landscape Svc	46.93
				Landscape Svc	19.85
				Landscaping Svc	85.40
				Landscaping Svc	13.24

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Landscaping Svc	14.75
				Landscaping Svc	17.99
				Landscaping Svc	54.50
				Landscaping Svc	15.98
				Landscaping Svc	46.93
				Landscaping Svc	19.85
				<b>Total for Check/Tran - 108868:</b>	3,223.68
108869 5/14/25	DD	10633	A+ QUALITY INSULATION, INC.	REEP	1,950.00
108870 5/14/25	DD	10993	ADAMS CABLE EQUIPMENT	Flush-Mount Cooling Unit	1,441.57
108871 5/14/25	DD	963	ANIXTER INC.	CLAMPS CINCH 3 IN	548.35
				CLAMPS CINCH 4 IN	656.06
				FGO CU 2 SOL GC 5002	4,300.32
				Guy Markers, with V Clamp	1,732.10
				<b>Total for Check/Tran - 108871:</b>	7,236.83
108872 5/14/25	DD	34	BENTON PUD-ADVANCE TRAVEL	Semiannual Meter Mtg	102.00
				NWPPA Eng & Ops Conf	84.00
				NWPPA Eng & Ops Conf	357.25
				2025 Alden Conf	172.00
				2025 Alden Conf	124.00
				<b>Total for Check/Tran - 108872:</b>	839.25
108873 5/14/25	DD	3828	BORDER STATES INDUSTRIES, INC.	CONN SLEV ANDSN VHS 1/0	2,538.08
108874 5/14/25	DD	11166	CARAHSOFT TECHNOLOGY CORPORA	Tableau Viewer/Creator	42,352.42
108875 5/14/25	DD	11025	CASCADIA MCLAREN	Beckwith M2001D LTC Control	3,427.20
				Beckwith M2001D LTC Control	-3.15
				<b>Total for Check/Tran - 108875:</b>	3,424.05
108876 5/14/25	DD	394	COLUMBIA ELECTRIC SUPPLY	Bend 22 S/40, 6", belled and c	1,203.60
				Fuse Blk, 600V, Din Rail Mt	364.08



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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Fuse Blk, 600V, Din Rail Mt	60.50
				Fuse Blk, 600V, Din Rail Mt	273.00
				Fuse Blk, 600V, Din Rail Mt	45.44
				Fuse Blk, 600V, Din Rail Mt	796.32
				Fuse Blk, 600V, Din Rail Mt	132.45
				<b>Total for Check/Tran - 108876:</b>	2,875.39
108877 5/14/25	DD	11045	DAVIS ASPHALT MAINTENANCE	Concrete Patching	-10.50
				Concrete Patching	1,632.00
				Concrete Patching	1,632.00
				Concrete Patching	-10.50
				<b>Total for Check/Tran - 108877:</b>	3,243.00
108878 5/14/25	DD	3029	DELTA HEATING & COOLING, INC.	REEP	200.00
108879 5/14/25	DD	2990	KAREN M DUNLAP	AWC LRI conf	219.32
108880 5/14/25	DD	11023	ELLERD, HULTGRENN & DAHLHAUSE	Professional Svc	3,667.50
108881 5/14/25	DD	867	JODY A GEORGE	AWC LRI Conf	116.69
108882 5/14/25	DD	10051	TINA M GLINES	Tuition Reimbursement	5,203.55
108883 5/14/25	DD	2087	H2 PRECAST, INC.	Vault Lid	19,040.00
				Vault Lid	-17.50
				Vault Lid	9,139.20
				Vault Lid	-11.70
				Vault Lid	3,590.40
				<b>Total for Check/Tran - 108883:</b>	31,740.40
108884 5/14/25	DD	3171	JODI A HENDERSON	Prosser Chanber Lunch	24.74
108885 5/14/25	DD	3569	BRIANA L HERRINGTON	WPUDA Spring Finance Mtg	273.73
108886 5/14/25	DD	10011	ANNA M HIGHTOWER	2025 Alden Conf	28.00
108887 5/14/25	DD	10660	IRBY ELECTRICAL UTILITIES	DE AUTO 1/2 IN XL BAIL	1,193.97

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				SP SLEEVE HOMAC 2/0	1,207.68
				Material	86,256.64
				DE AUTO 1/2 IN XL BAIL	3,581.91
				<b>Total for Check/Tran - 108887:</b>	92,240.20
108888 5/14/25	DD	214	JACOBS & RHODES	REEP	200.00
108889 5/14/25	DD	877	CHRISTOPHER N JOHNSON	PPC/PNUCC Mtgs	660.25
108890 5/14/25	DD	103	KENNEWICK, CITY OF	Occupation Tax	407,241.02
108891 5/14/25	DD	103	KENNEWICK, CITY OF	Industrial Energy Efficiency Prg	90,000.00
108892 5/14/25	DD	3878	MILSOFT UTILITY SOLUTIONS, INC.	MilSoft Support	1,198.42
				Milsoft Support	11,984.18
				<b>Total for Check/Tran - 108892:</b>	13,182.60
108893 5/14/25	DD	2015	NATIONAL METERING & TECHNICAL	Meter Testing	18,018.00
108894 5/14/25	DD	919	NOANET	Professional Svc	3,500.00
				Finley SD	929.04
				<b>Total for Check/Tran - 108894:</b>	4,429.04
108895 5/14/25	DD	123	PACIFIC NW UTILITIES CONFERENCE	Outreach Contract	3,750.00
108896 5/14/25	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	200.21
				Monthly Billing	11.18
				Monthly Billing	307.49
				<b>Total for Check/Tran - 108896:</b>	518.88
108897 5/14/25	DD	821	SCHWEITZER ENGINEERING LABORA	SEL-2242 CHASSIS	573.14
108898 5/14/25	DD	219	STONEWAY ELECTRIC SUPPLY	Alum 1/0 Triplex, Janthina	13,035.14
108899 5/14/25	DD	11120	TELECOMMUNICATION UTILITY PROC	Slimline Nano Fiber Patch Panel	190.40
				Slimline Nano Fiber Patch Panel	1,142.40
				Slimline Nano Fiber Patch Panel	190.40

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				24V Power Supply and Battery Backup	453.67
				24V Power Supply and Battery Backup	2,722.20
				24V Power Supply and Battery Backup	453.70
				Material	-4.74
				<b>Total for Check/Tran - 108899:</b>	5,148.03
108900 5/14/25	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Brown	470.02
				Clothing-Himmelberger/Garner	332.78
				<b>Total for Check/Tran - 108900:</b>	802.80
108901 5/14/25	DD	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	47.48
108902 5/14/25	DD	4104	VAN BELLE EXCAVATING, LLC	Prosser Snow Removal	-3.48
				Prosser Snow Removal	1,184.83
				<b>Total for Check/Tran - 108902:</b>	1,181.35
108903 5/14/25	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.80
				Weekly Svc	28.34
				Weekly Svc	22.08
				Weekly Svc	26.42
				<b>Total for Check/Tran - 108903:</b>	112.64
108904 5/14/25	DD	3880	BRENDA R WEBB	2025 Alden Conf	108.00
108905 5/14/25	DD	183	WILBUR ELLIS CO. LLC	Material	-29.20
				Crosshair	302.95
				Esplande 200 SC - 4 Quarts per pack	1,807.65
				Frequency Herbicide	2,955.01
				Hi Light Blue Dye	663.79
				MaterialRound-Up Pro Concentrate	204.00
				Weed Blast 4G - 40lb pails	420.40
				<b>Total for Check/Tran - 108905:</b>	6,324.60
108906 5/14/25	DD	187	DEPT OF INTERIOR	Row Processing Federal Land Policy & Mgm	3,618.00

Total Payments for Payment Type - DD: (77) 2,114,719.04

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
Total Voids for Payment Type - DD:					(0)	0.00
Total for Payment Type - DD:					(77)	2,114,719.04
Total Payments for Bank Account - 1 :					(77)	2,114,719.04
Total Voids for Bank Account - 1 :					(0)	0.00
Total for Bank Account - 1 :					(77)	2,114,719.04

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89737 2/26/25	CHK	99999	JOHN HAUGEN	Credit Balance Refund	656.74 VOID
89881 4/2/25	CHK	99999	WALTER MARTINEZ AGUILERA	Credit Balance Refund	252.04 VOID
90007 5/7/25	CHK	35	BENTON PUD - CUSTOMER ACCOUNT	Monthly Billing	385.61
90008 5/7/25	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Meals-Patrick/Crump 740167	55.02
				Meals-King 280801	26.13
Total for Check/Tran - 90008:					81.15
90009 5/7/25	CHK	614	BOB RHODES HEATING & AC, INC.	REEP	9,000.00
90010 5/7/25	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	37.33
				Mailing Svc	23.85
				Mailing Svc	33.76
				Mailing Svc	309.88
Total for Check/Tran - 90010:					404.82
90011 5/7/25	CHK	3255	FRANKLIN COUNTY	FallSafe Cable Repair/Elite Solutions	4,101.53
90012 5/7/25	CHK	99	KIE SUPPLY CORP	Cord Welding - 1/0 Blk 600 V Cut Reel	804.39
				Cord Welding - 4/0 Blk 600V Cable	1,501.16
Total for Check/Tran - 90012:					2,305.55
90013 5/7/25	CHK	962	PACIFIC POWER	Monthly Billing	619.53
90014 5/7/25	CHK	128	PERFECTION GLASS, INC.	REEP	534.00
90015 5/7/25	CHK	135	PROSSER, CITY OF	Monthly Billing	1.41
				Monthly Billing	13.13
				Monthly Billing	147.66
				Monthly Billing	1,099.97
Total for Check/Tran - 90015:					1,262.17
90016 5/7/25	CHK	141	RICHLAND, CITY OF	800 MHZ Radios	9,873.00
90017 5/7/25	CHK	1482	SILVER BOW ROOFING, INC.	REEP	16,320.00

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
90018 5/7/25	CHK	3725	US BANK NATIONAL ASSOCIATION	Filing Fee - 2010 BABS Bonds	70.00
90019 5/7/25	CHK	992	VERIZON NORTHWEST	Monthly Billing	196.32
90020 5/7/25	CHK	10649	ZIPLY FIBER	Monthly Billing	405.29
90021 5/7/25	CHK	99999	ALICIA AVELAR	Credit Balance Refund	62.75
90022 5/7/25	CHK	99999	MAX S BABIY	Credit Balance Refund	135.00
90023 5/7/25	CHK	99999	EDDEE J CHAPMAN	Credit Balance Refund	110.68
90024 5/7/25	CHK	99999	JUANITA M FLORES	Credit Balance Refund	301.03
90025 5/7/25	CHK	99999	ROBERT R HAMMOND	Credit Balance Refund	97.26
90026 5/7/25	CHK	99999	PAIGE L MCGOWAN	Credit Balance Refund	165.02
90027 5/7/25	CHK	99999	CHARLES E MILLER	Credit Balance Refund	275.00
90028 5/7/25	CHK	99999	DAMIEN OLIVERA	Credit Balance Refund	173.34
90029 5/7/25	CHK	99999	SHARLYN PEALE	Credit Balance Refund	187.36
90030 5/7/25	CHK	99999	JEANINE RUBY-BOUSHON	Credit Balance Refund	79.21
90031 5/7/25	CHK	99999	ALAN STRUTHERS	Credit Balance Refund	236.37
90032 5/7/25	CHK	99999	EMILY SULLIVAN	Credit Balance Refund	11.33
90033 5/7/25	CHK	99999	ALEXIS SWENSON	Credit Balance Refund	148.28
90034 5/7/25	CHK	99999	PEGGY J TOWNE	Credit Balance Refund	249.94
90035 5/14/25	CHK	39	BENTON COUNTY	County GIS Prints	20.00
90036 5/14/25	CHK	259	BENTON FRANKLIN COMMUNITY ACT	LIEEP WX Prgm	60.00
				Helping Hands/Senior Disabled Apps	1,415.00
				Helping Hands	2,003.61
Total for Check/Tran - 90036:					3,478.61

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
90037 5/14/25	CHK	32	CITY OF BENTON CITY	Occupation Tax	11,141.70
90038 5/14/25	CHK	3478	FP MAILING SOLUTIONS	Postage Meter	500.00
90039 5/14/25	CHK	233	INTERMOUNTAIN WEST INSULATION	REEP	4,972.50
90040 5/14/25	CHK	2814	MEGGER	Material DLRHO-H200 Contact Resistance Tester	-9.69 10,542.72
Total for Check/Tran - 90040:					10,533.03
90041 5/14/25	CHK	128	PERFECTION GLASS, INC.	REEP	2,340.00
				REEP	4,570.00
Total for Check/Tran - 90041:					6,910.00
90042 5/14/25	CHK	135	PROSSER, CITY OF	Sponsorship - Touch a Truck	500.00
90043 5/14/25	CHK	135	PROSSER, CITY OF	Occupation Tax	37,157.91
90044 5/14/25	CHK	141	RICHLAND, CITY OF	Occupation Tax	285.50
90045 5/14/25	CHK	11076	SIEFKEN & SONS CONSTRUCTION, INC	Perimeter Fencing Admin/Ops	11,724.83
90046 5/14/25	CHK	11129	THE MAIDEN COMPANY, LLC	Commercial Energy Efficiency Prg	1,800.00
90047 5/14/25	CHK	2253	TRAVELAND RV & MARINE	Commercial Energy Efficiency Prg	10,854.00
90048 5/14/25	CHK	174	WASH STATE EMPLOYMENT SECURIT	UI Tax Billing Q1-2025	8,817.79
90049 5/14/25	CHK	100	WASTE MANAGEMENT OF WASHINGT	Monthly Billing	1,065.39
				Monthly Billing	320.11
				Monthly Billing	599.24
Total for Check/Tran - 90049:					1,984.74
90050 5/14/25	CHK	10649	ZIPLY FIBER	Monthly Billing	115.84
90051 5/14/25	CHK	99999	ALEXANDER A AGUIRRE	Credit Balance Refund	102.00
90052 5/14/25	CHK	99999	RAQUEL ANGULO	Credit Balance Refund	67.07

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
90053 5/14/25	CHK	99999	AURORA VELAZAQUEZ-BARILLAS	Credit Balance Refund	1,300.00
90054 5/14/25	CHK	99999	IRIS AVILES	Credit Balance Refund	163.46
90055 5/14/25	CHK	99999	JAIDEE R BRIMER	Credit Balance Refund	19.20
90056 5/14/25	CHK	99999	EVA CHAVEZ	Credit Balance Refund	750.00
90057 5/14/25	CHK	99999	ELIZABETH CHUBBUCK	Credit Balance Refund	350.00
90058 5/14/25	CHK	99999	MARY L CLARK	Credit Balance Refund	700.00
90059 5/14/25	CHK	99999	KENTON G COX	Credit Balance Refund	699.89
90060 5/14/25	CHK	99999	KEVIN W DEMENT	Credit Balance Refund	500.00
90061 5/14/25	CHK	99999	JOHN F ELLIS	Credit Balance Refund	300.00
90062 5/14/25	CHK	99999	AMANDA ERDMAN	Credit Balance Refund	139.25
90063 5/14/25	CHK	99999	YSMARIA ESPINOSA DIAZ	Credit Balance Refund	71.42
90064 5/14/25	CHK	99999	NAYELIKA FUENTES	Credit Balance Refund	99.47
90065 5/14/25	CHK	99999	NOE GARCIA	Credit Balance Refund	29.05
90066 5/14/25	CHK	99999	SUSAN G GEPHART	Credit Balance Refund	250.00
90067 5/14/25	CHK	99999	CELIA GONZALEZ CANDIDO	Credit Balance Refund	525.00
90068 5/14/25	CHK	99999	KENNETH M HAHN	Credit Balance Refund	200.00
90069 5/14/25	CHK	99999	JOHN HAUGEN	Credit Balance Refund	656.74
90070 5/14/25	CHK	99999	ANDY HIGLEY	Credit Balance Refund	800.00
90071 5/14/25	CHK	99999	DONALD B HILDMAN	Credit Balance Refund	300.00
90072 5/14/25	CHK	99999	LESLI M HILTON	Credit Balance Refund	400.00
90073 5/14/25	CHK	99999	RYAN M INGRAM	Credit Balance Refund	800.00



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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
90074 5/14/25	CHK	99999	GUY M INSPRUCKER	Credit Balance Refund	350.00
90075 5/14/25	CHK	99999	JACKSON KOLASINSKI	Credit Balance Refund	76.67
90076 5/14/25	CHK	99999	HECTOR A LOPEZ	Credit Balance Refund	1,000.00
90077 5/14/25	CHK	99999	WALTER MARTINEZ AGUILERA	Credit Balance Refund	252.04
90078 5/14/25	CHK	99999	MICHAEL E MEHAN	Credit Balance Refund	400.00
90079 5/14/25	CHK	99999	ISAH MONTGOMERY	Credit Balance Refund	39.67
90080 5/14/25	CHK	99999	MALENI J MORFIN GARCIA	Credit Balance Refund	365.07
90081 5/14/25	CHK	99999	JOSH B PROCK	Credit Balance Refund	200.00
90082 5/14/25	CHK	99999	MARILYN L PURSER	Credit Balance Refund	250.00
90083 5/14/25	CHK	99999	JADYN A ROBERSON	Credit Balance Refund	12.73
90084 5/14/25	CHK	99999	RICHARD STANLEY	Credit Balance Refund	328.58
90085 5/14/25	CHK	99999	SHAWNA M STILWELL	Credit Balance Refund	175.00
90086 5/14/25	CHK	99999	ANDREA M STRONG	Credit Balance Refund	700.00
90087 5/14/25	CHK	99999	FRITZ NACION SUAREZ PRETEL	Credit Balance Refund	170.49
90088 5/14/25	CHK	99999	CINDY R SWART	Credit Balance Refund	275.00
90089 5/14/25	CHK	99999	WA STATE DEPARTMENT OF REVENUE	Uncashed Chk 84874	397.42
90090 5/14/25	CHK	99999	KATHRYN A WALKER	Credit Balance Refund	1,300.00
90091 5/14/25	CHK	99999	LAURIE YNIGUEZ	Credit Balance Refund	63.75
Total Payments for Payment Type - CHK:					(85) 174,166.96
Total Voids for Payment Type - CHK:					(2) 908.78
Total for Payment Type - CHK:					(87) 175,075.74

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					Total Payments for Bank Account - 2 :	(85) 174,166.96
					Total Voids for Bank Account - 2 :	(2) 908.78
					Total for Bank Account - 2 :	(87) 175,075.74
					Grand Total for Payments :	(162) 2,288,886.00
					Grand Total for Voids :	(2) 908.78
					Grand Total :	(164) 2,289,794.78

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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
7279 5/2/25	WIRE	169	ENERGY NORTHWEST	Purchased Power	43,815.92
				Fiber Lease	443.49
Total for Check/Tran - 7279:					44,259.41
7280 5/2/25	WIRE	2800	LL&P WIND ENERGY, INC.	Purchased Power	59,663.52
7287 5/5/25	WIRE	10084	CITI MERCHANT SERVICES	Merchant Fees	37,445.47
7288 5/8/25	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	85,916.60
				Medicare - Employee	10,914.59
				Medicare - Employer	10,914.59
				Social Security - Employee	46,669.13
				Social Security - Employer	46,669.13
Total for Check/Tran - 7288:					201,084.04
7289 5/8/25	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	66,625.57
				PERS Plan 2	42,983.66
				PERS Plan 3A 5% All Ages	1,850.84
				PERS Plan 3B 6% Age 35-45	232.25
				PERS Plan 3E 10% All Ages	1,461.29
Total for Check/Tran - 7289:					113,153.61
7290 5/9/25	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,288.60
				457(b) Roth EE Contribution	19,017.88
				ER Def Comp 401	21,355.52
				ER Def Comp 457	3,353.95
				Plan A 457(b) Employee Contribution	5,430.65
				Plan B 457(b) Employee Contribution	21,420.67
				Plan C 401(a) Option 1 EE Contribution	3,712.49
				Plan C 401(a) Option 2 EE Contribution	1,920.85
				Plan C 401(a) Option 3 EE Contribution	596.03
				Plan C 401(a) Option 4, Step 2 EE Contri	1,738.24
				Plan C 401(a) Option 4, Step 3 EE Contri	1,558.61
				Plan C 401(a) Option 4, Step 4 EE Contri	1,741.09

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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Plan C 401(a) Option 5, Step 4 EE Contri	1,463.17
				Plan C 457(b) Employee Contribution	8,880.56
				457 EE Loan Repayment #1	3,617.20
				457 EE Loan Repayment #2	168.00
				457 EE Loan Repayment #3	57.03
				457 EE Loan Repayment #4	71.97
				<b>Total for Check/Tran - 7290:</b>	97,392.51
7291 5/1/25	WIRE	925	KLICKITAT COUNTY PUD	Transmission White Crk	4,028.95
7292 5/15/25	WIRE	436	BANK OF AMERICA	Banking Fees	1,293.36
<b>Total Payments for Payment Type - WIRE:</b>					(8) 558,320.87
<b>Total Voids for Payment Type - WIRE:</b>					(0) 0.00
<b>Total for Payment Type - WIRE:</b>					(8) 558,320.87
<b>Total Payments for Bank Account - 1 :</b>					(8) 558,320.87
<b>Total Voids for Bank Account - 1 :</b>					(0) 0.00
<b>Total for Bank Account - 1 :</b>					(8) 558,320.87
<b>Grand Total for Payments :</b>					(8) 558,320.87
<b>Grand Total for Voids :</b>					(0) 0.00
<b>Grand Total :</b>					(8) 558,320.87



#### BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL

<u>Date</u>	<u>Customer</u>	<u>Rebate Amount</u>	<u>Rebate Description</u>
05/08/2025	GENESIS THOMAS	\$ 30.00	Rebate - Clothes Washer
05/08/2025	GENESIS THOMAS	\$ 50.00	Rebate - Clothes Dryer
05/08/2025	MALLORY MURBACH	\$ 100.00	Rebate - Smart Thermostat
05/01/2025	KAMI HOST	\$ 250.00	Rebate - Electric Vehicle
05/08/2025	COURTNEY D COULEY	\$ 250.00	Rebate - Electric Vehicle
05/08/2025	STEVEN STAUFFER	\$ 900.00	Rebate - Heat Pump Water Heater

\$	1,580.00
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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1199	04/07/2025	943	Credit Card	17 - Contracts & Purchasing	3213	LANPHEAR, JUSTIN L	3213	LEGACY.COM* LEGAL	Call for Bid #25-21-04	121.36
	03/17/2025	943					3213	NATIONAL INSTITUTE	NIGP Membership - Tyson B	395.00
	04/07/2025	943					3213	LEGACY.COM* LEGAL	Call for Bid 2025 Power Tran	121.36
<b>Total for Tran-1199:</b>										637.72
1200	03/28/2025	940	Credit Card	31 - Operations	11093	BECKER, NICOLE M	11093	ODP BUS SOL LLC # 10	Office Supplies	48.83
	03/28/2025	940					11093	ODP BUS SOL LLC # 10	Office Supplies	28.36
	04/10/2025	940					11093	NWPPA	NWPPA ETF Meeting Schafe	450.00
	03/28/2025	940					11093	ODP BUS SOL LLC # 10	OPS Printer Ink	350.40
<b>Total for Tran-1200:</b>										877.59
1201	03/18/2025	941	Credit Card	32 - Operations - Line Depart	2642	KNIGHT, GAYLE R	2642	INT CONCRETE & ASP	gravel	214.97
	04/14/2025	941					2642	INT CONCRETE & ASP	gravel	246.02
	04/02/2025	941					2642	INT CONCRETE & ASP	gravel	220.34
	03/21/2025	941					2642	CITY OF BENTON CIT	Hydrant meter permit for wo	75.00
	04/02/2025	941					2642	INT CONCRETE & ASP	gravel	227.50
<b>Total for Tran-1201:</b>										983.83
1202	03/24/2025	947	Credit Card	32 - Operations - Line Depart	2642	KNIGHT, GAYLE R	2642	DOLLARTREE	demo trailer balloons	19.57
<b>Total for Tran-1202:</b>										19.57
1203	04/02/2025	947	Credit Card	32PR - Operations - Prosser	2642	KNIGHT, GAYLE R	2642	PROSSER RENTALS LL	hot saw and concrete blade re	168.03
<b>Total for Tran-1203:</b>										168.03
1204	04/10/2025	932	Credit Card	ST10 - Storm Card #10	1654	CRAMER, BRIAN M	1654	LS JOBS NURSERY LL	Kennewick Arbor Day	666.92
<b>Total for Tran-1204:</b>										666.92

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**ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES**

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**ALL****CC/E-Payment Vendor:** 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1205	03/27/2025	936	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	THE HOME DEPOT 473	paint supplies	211.54
	04/02/2025	936					10608	PLATT ELECTRIC 006	electrical pvc parts	72.43
	04/05/2025	936					10608	AMAZON MKTPL*IQ11	door stops	112.28
	04/01/2025	936					10608	THERMAL SUPPLY 221	hvac capacitors	34.61
	04/02/2025	936					10608	AMAZON MKTPL*TG9	small engine tachometer	76.15
	03/22/2025	936					10608	AMAZON MKTPL*LB8	small engine tachometer	33.42
	04/05/2025	936					10608	AMAZON MKTPL*OV6	duct sealant	68.20
	04/02/2025	936					10608	THE HOME DEPOT 473	step drill bit	81.57
	03/25/2025	936					10608	VSP*PERFORMANCE S	fire extinguisher	382.24
	04/01/2025	936					10608	GRAINGER	filters	443.52
	03/17/2025	936					10608	FAIRBANK EQUIPMEN	spray truck parts	61.73
	03/27/2025	936					10608	SHERWIN-WILLIAMS7	paint	99.79
	04/07/2025	936					10608	HELENA 44086	weed killer	565.32
	04/01/2025	936					10608	THE HOME DEPOT 473	cord connectors	89.80
<b>Total for Tran-1205:</b>										2,332.60

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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1206	04/09/2025	942	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	FS COM INC	BB Core network	199.11
	04/11/2025	942					3259	RLH INDUSTRIES, INC	Din Rail rack mounts	136.02
	04/08/2025	942					3259	AMAZON.COM*E80UA	Personal UPS for IT Staff	323.78
	04/06/2025	942					3259	AMAZON RETA* RS00	UPS for Anthony	161.89
	04/02/2025	942					3259	RLH INDUSTRIES, INC	Fiber patchcord outdoor	300.55
	03/19/2025	942					3259	APPLE.COM/US	iPad	1,085.91
	04/07/2025	942					3259	AMAZON MKTPL*YY9	iphone 16e cases	84.78
	04/06/2025	942					3259	AMAZON MKTPL*9T4	iphone 16e screen protectors	39.77
	03/20/2025	942					3259	DMI* DELL K-12/GOVT	Dell multimedia keyboard x 1	192.83
	04/14/2025	942					3259	NWPPA 360-2540109 W	NWPPA leadership training (	1,330.00
	03/19/2025	942					3259	AMAZON MKTPL*9O0	Proxicast Pro-Gain x 2	649.82
	04/01/2025	942					3259	BATTERIES PLUS #025	battery for Mifi	31.50
	04/06/2025	942					3259	AMAZON MKTPL*5N4	19 inch rack mount dim rail	141.44
	04/02/2025	942					3259	AMAZON MKTPL*R78	Keyboard and charging stand	62.65
	04/07/2025	942					3259	OPENAI *CHATGPT SU	ChatGPT	1,445.01
	04/12/2025	942					3259	AMAZON MKTPL*XH9	Headsets, webcams, supplies f	507.07
	03/20/2025	942					3259	AMAZON RETA* XK48	ergonomic keyboards	220.55
	03/18/2025	942					3259	NWPPA	NWPPA IT Conference (Cru	1,090.00
	03/25/2025	942					3259	SMARTSHEET INC.	Smartsheet Monthly Subscripti	78.26
	03/25/2025	942					3259	CITY OF RICHLAND	Permit for USC Richland CR	250.00
	04/02/2025	942					3259	MEDIUM ANNUAL	Medium Annual membership	50.00
	04/04/2025	942					3259	GREETLY	Greetly monthly subscription	179.00
	04/08/2025	942					3259	CARAHSOFT TECHNO	Tableau eLearning Licenses x	752.03
	04/09/2025	942					3259	AMAZON MKTPL*9S0	screen cleaner supplies	32.10
	03/24/2025	942					3259	SPECTRUM	Backup Internet	139.99
	04/09/2025	942					3259	SMARTSHEET INC.	Smartsheet annual renewal 20	5,130.12
	04/07/2025	942					3259	DOCKER, INC.	Docker Subscription	117.50
	04/07/2025	942					3259	AMAZON MKTPL*8G1	J mount mast for slimline dish	54.40
<b>Total for Tran-1206:</b>										14,786.08



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ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1207	04/14/2025	937	Credit Card	38 - Operations - Support Svc	10656	FLEENOR, RYAN A	10656	CED 509-7378282 WA	Light bulbs	260.70
	03/31/2025	937					10656	THE HOME DEPOT #47	Picture Hangers	33.13
	03/18/2025	937					10656	GRAINGER	Air Filters	90.82
	04/10/2025	937					10656	THE HOME DEPOT #47	Swamp cooler parts	115.13
	04/09/2025	937					10656	THE HOME DEPOT #47	Duct tape	10.81
	03/20/2025	937					10656	IRRIGATION SPECIALI	Irrigation PVC parts	585.56
	03/24/2025	937					10656	GRIGGS ACE KENNEW	Fasteners	29.74
	03/18/2025	937					10656	BUILDERS HARDWAR	Door Mortise Case	410.70
Total for Tran-1207:										1,536.59

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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1208	03/25/2025	934	Credit Card	39 - Operations - Warehouse	10940	PURDOM, GABRIELLE J	10940	ULINE *SHIP SUPPLIE	TRASH LINERS	500.79
	03/25/2025	934					10940	ULINE *SHIP SUPPLIE	BULK BAGS	264.83
	03/18/2025	934					10940	ZORO TOOLS INC	MISC TOOLS - Wrenches, Pl	1,269.49
	04/02/2025	934					10940	GRIGGS ACE KENNEW	MISC VACUUM TOOLS - h	336.16
	04/02/2025	934					10940	SP SEWERSHOP	MISC TOOLS - NOZ REBUI	231.40
	03/21/2025	934					10940	ARNETT INDUSTRIES	COTTER KEY REPLACER	667.51
	04/14/2025	934					10940	BDI TRANSFER PASCO	POLE BUTTS DISPOSAL	152.50
	04/01/2025	934					10940	RAY POLAND AND SO	CONCRETE RECYCLING	161.51
	03/26/2025	934					10940	ALMETEK INDUSTRIE	ALUMINUM TAGS	947.74
	04/10/2025	934					10940	TST*BRUCHIS CHEESE	DINNER FOR OT JOB	92.11
	04/04/2025	934					10940	SP LUGALLSTORE	HANDLE SOCKET ASSEM	2,330.36
	03/19/2025	934					10940	C-WORKS INC	PADLOCKS/DOUBLE LIN	254.00
	03/21/2025	934					10940	NORMED	FIRST AID SUPPLIES	231.46
	03/31/2025	934					10940	GRAINGER	SAFETY GLASSES	231.60
	03/31/2025	934					10940	AMAZON.COM*ZE3PP	FLASHLIGHTS/SPOTLIGH	353.89
	04/01/2025	934					10940	THE HOME DEPOT #47	MISC TOOLS - MAX ROD	64.16
	04/01/2025	934					10940	FERRELL*GAS LP	PROPANE	110.05
	04/08/2025	934					10940	ZORO TOOLS INC	BUCKETS	287.59
	04/07/2025	934					10940	RAY POLAND AND SO	CONCRETE RECYCLING	152.07
	04/02/2025	934					10940	GRIGGS ACE KENNEW	VACTRUCK HOSES	137.05
	04/09/2025	934					10940	SP RHINO USA INC.	RETRACTABLE RATCHET	141.33
	04/14/2025	934					10940	TANKMAX 509-545460	VACTRUCK ADAPTER	54.38
	03/18/2025	934					10940	THE HOME DEPOT #47	MISC DRILL BITS/CHISEL	425.27
	04/09/2025	934					10940	ZORO TOOLS INC	CABLE STRIPPERS	709.27
	04/10/2025	934					10940	BUCKINGHAMMFG.C	KNIVES	405.30
	04/14/2025	934					10940	ENERGY NORTHWEST	DYNAMOMETER CALIBR	1,071.00
	04/08/2025	934					10940	BDI TRANSFER	CONCRETE RECYCLING	353.07
	03/17/2025	934					10940	ARNETT INDUSTRIES	COTTER KEY TOOL	245.39
	04/13/2025	934					10940	AMAZON.COM*W13PA	OFFICE SUPPLIES	19.36
	04/09/2025	934					10940	ZORO TOOLS INC	TUFF TOTE TOOL BAG	330.74
	03/25/2025	934					10940	AMAZON MKTPL*IN0	FRICTION TAPE	161.20
	03/19/2025	934					10940	ZORO TOOLS INC	FLASHLIGHTS/SPOTLIGH	808.73
	03/31/2025	934					10940	THE HOME DEPOT #47	CONCRETE FILLER	28.22
	03/18/2025	934					10940	ZORO TOOLS INC	CLEANER & LUBRICANT	1,551.31
	04/10/2025	934					10940	FRED-MEYER #0163	GATORADE FOR OT JOB	39.00

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ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	03/20/2025	934					10940	ARNETT INDUSTRIES	RATCHET WRENCH	328.82
	04/09/2025	934					10940	SP SEWERSHOP	MISC TOOLS - ripsaw	431.59
	03/18/2025	934					10940	CROWDER SUPPLY CO	MISC TOOLS - PAVING BE	384.77
	03/19/2025	934					10940	GRAINGER	MISC TOOLS - SAW BLAD	1,224.51
	04/08/2025	934					10940	ACMETOOLS.COM	CUTTERS	1,922.79
	04/01/2025	934					10940	RAY POLAND AND SO	FILL DIRT	77.38
	03/18/2025	934					10940	J HARLEN CO INC	WRENCH	607.64
	03/27/2025	934					10940	NW PUMP & EQUIP PA	5 GAL GEAR LUBE DISPE	62.80
	04/08/2025	934					10940	ZORO TOOLS INC	SAFETY GLASSES	55.97
	04/07/2025	934					10940	J HARLEN CO INC	LINEMAN BACKPACK	213.80
Total for Tran-1208:										20,429.91
1209	04/03/2025	944	Credit Card	44 - Customer Service	2563	MAKI, KIMBERLEE R	2563	FP MAILING SOLUTIO	postage rental	113.89
	04/10/2025	944					2563	USPS PO 5440320336	bulk mail permit	350.00
Total for Tran-1209:										463.89

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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1210	03/17/2025	945	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	WASHINGTON PUD AS	Henderson WPUDA Lunch	30.00
	03/17/2025	945					1091	WASHINGTON PUD AS	Meyer-2025 WPUDA Confer	550.00
	03/17/2025	945					1091	WASHINGTON PUD AS	Meyer WPUDA Lunch	30.00
	03/17/2025	945					1091	WASHINGTON PUD AS	Henderson-2025 WPUDA Co	550.00
	03/17/2025	945					1091	MASTERCPE.COM	Meyer CPE Subscriptions Tra	218.65
	03/27/2025	945					1091	AMAZON MKTPL*I68N	Descaling Solution for Keurig	35.14
	03/31/2025	945					1091	AMAZON MKTPLPLACE	Credit Descaling Solution for	-35.14
	04/09/2025	945					1091	AMAZON MKTPL*SL8	Hooks for Brooms	16.45
	04/07/2025	945					1091	ESMARTPAYROLL PA	2025 Qtr 1 Form 941	9.95
	04/02/2025	945					1091	AMAZON MKTPL*OM7	Descaling Solution for Keurig	35.18
	03/20/2025	945					1091	CITY OF KENNEWICK	Police Reports	13.24
	04/11/2025	945					1091	AMAZON MKTPL*LZ1	Tyrell Shelves	51.56
	03/20/2025	945					1091	CHAIRMAT	Dunlap- Chair Mat	305.00
	04/10/2025	945					1091	AMAZON MKTPL*7I54	Tyrell Bookcase	77.78
	04/14/2025	945					1091	WASHINGTON PUD AS	Zirker 2025 Finance Mtg	75.00
	04/14/2025	945					1091	WASHINGTON PUD AS	Herrington 2025 Spring Finan	75.00
	04/11/2025	945					1091	AMAZON MKTPL*M20	Tyrell Coat Rack	33.79
	03/19/2025	945					1091	WA GISHAB* MARITI	Willis Safety Construction Da	75.00
	04/09/2025	945					1091	AMAZON MKTPL*FO0	Brooms	48.67
	03/20/2025	945					1091	WA GISHAB* MARITI	Grandgeorge Safety Construct	75.00
	03/26/2025	945					1091	ODP BUS SOL LLC # 10	Office Supplies	12.84
	03/18/2025	945					1091	THE CITY OF PROSSER	Police Report	6.00
	04/13/2025	945					1091	AMAZON MKTPL*U10	2025 Calendar	17.46
	04/04/2025	945					1091	ODP BUS SOL LLC # 10	Holbrook Business Cards	46.41
<b>Total for Tran-1210:</b>										2,352.98

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ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1211	03/30/2025	933	Credit Card	51 - Power Management	2250	WELLER, ROXANNE K	2250	AMAZON MKTPL*AL8	Amazon Pens -RW	6.59
	03/30/2025	933					2250	AMAZON MKTPL*AL8	Amazon Fan - KT	9.65
	04/03/2025	933					2250	FS *DEGREEDAYS	FS*degreedays Subscription -	31.56
	03/17/2025	933					2250	HRC*WECC*	WREGIS Trans RECS	7.48
	04/02/2025	933					2250	NEEA EFX	EE 2025 Registration - Mapes	250.00
	04/14/2025	933					2250	NWPPA 360-2540109 W	R. Frost NWPPA Reg Leader	1,550.00
	04/14/2025	933					2250	HRC*WECC* 801-58203	WREGIS Annual Fee	125.00
	03/25/2025	933					2250	FRED-MEYER #0286	FM Baloon - National Puppy	11.95
	03/25/2025	933					2250	DOLLAR TREE	Dollar Tree Table Covers-Nat	10.87
	04/14/2025	933					2250	NWPPA 360-2540109 W	R. Frost NWPPA Reg Leader	1,430.00
Total for Tran-1211:										3,433.10
1212	04/08/2025	939	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	THE HOME DEPOT #47	Liquidtite Conduit	135.98
Total for Tran-1212:										135.98
1213	04/16/2025	935	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	O'REILLY 3630 KENNE	credit, parts return	-30.44
							2026	PASCO A-PTS 0027915	credit, parts return	-284.26
							2026	O'REILLY 3630	credit, core returns	-295.89
							2026	PASCO A-PTS 0027915	credit, part return	-40.73
Total for Tran - 1213:										-651.32

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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1214	04/01/2025	935	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	LITHIA CJD OF TRI-CI	#171, EGR housing & o-ring	120.16
	04/01/2025	935					2026	VICS AUTO PARTS & S	#198, disc brake	103.35
	04/01/2025	935					2026	CASADAY BEELINE S	#213, wheel alignment	98.01
	04/01/2025	935					2026	IN *FREDDIES TRADIN	#140, canopy side doors	706.55
	04/01/2025	935					2026	RWC GROUP	#90, oil seal	281.40
	04/03/2025	935					2026	O'REILLY 3630	#13, fuel treatment	7.59
	04/08/2025	935					2026	SCC	#232, seat covers	212.00
	04/01/2025	935					2026	RWC GROUP	#90, hoses & motor mount	190.56
	04/01/2025	935					2026	PASCO A-PTS 0027915	#178, electrical connector	15.46
	04/09/2025	935					2026	PASCO A-PTS 0027915	fuel cap	25.70
	04/08/2025	935					2026	O'REILLY 3630	gas can	38.07
	04/01/2025	935					2026	CORWIN FORD TRI-CI	#218, charge tube	193.20
	04/01/2025	935					2026	O'REILLY 3630	#193, oil plug	4.57
	04/07/2025	935					2026	O'REILLY 3630	fuel additive	28.92
	04/04/2025	935					2026	CORWIN FORD TRI-CI	#218, tax charge air tube	17.00
	04/01/2025	935					2026	O'REILLY 3630	#13, oil cooler line	234.75
	04/01/2025	935					2026	VICS AUTO PARTS & S	#171, air filter	129.24
	04/01/2025	935					2026	O'REILLY 3630	#145, fuse	5.35
	04/01/2025	935					2026	JIMS PACIFIC GARAGE	#166, A/C hoses	237.82
	04/01/2025	935					2026	O'REILLY 3630	#145, multi switch	148.97
	04/14/2025	935					2026	O'REILLY 3630 KENNE	#201, brake quiet	63.06
	04/01/2025	935					2026	TEREX UTILITIES, INC.	#187, rotation motor	833.41
	04/01/2025	935					2026	TRUCK PRO	#178, pressure switch	79.05
	04/01/2025	935					2026	PASCO A-PTS 0027915	#190, oil filter	4.80
	04/01/2025	935					2026	VICS AUTO PARTS & S	#184, filter & fluid	115.21
	04/01/2025	935					2026	O'REILLY 3630	#177, purge solenoid	38.69
	04/01/2025	935					2026	RWC GROUP	#90, idler pulley	322.15
	04/01/2025	935					2026	O'REILLY 3630	#188, freon	543.48
	04/01/2025	935					2026	VICS AUTO PARTS & S	#166, power punch	39.31
	04/01/2025	935					2026	J L HYDRAULICS INC	#90, hyd adapter	8.83
	04/01/2025	935					2026	PASCO TIRE FACTORY	#108, Steer tires	1,382.81
	04/09/2025	935					2026	O'REILLY 3630	#160, pedal pad	9.14
	04/08/2025	935					2026	O'REILLY 3630	#140, lift support	30.44
	04/01/2025	935					2026	M & M BOLT CO	#90, bolts	5.89
	04/14/2025	935					2026	ALTEC INDUSTRIES	#198, spotlight	515.82

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	04/14/2025	935					2026	AUTOBAHN AUTO CA	car washes	73.48
	04/14/2025	935					2026	VICS AUTO PARTS	#185, batteries	319.88
	04/01/2025	935					2026	O'REILLY 3630	#120, schocks	62.52
	04/01/2025	935					2026	O'REILLY 3630	#188, trans filter	19.41
	04/09/2025	935					2026	O'REILLY 3630	#140, lift support	28.27
	04/01/2025	935					2026	PASCO A-PTS 0027915	#166, filter & battery	162.29
	04/01/2025	935					2026	IN *FREDDIES TRADIN	#232, floor mat	151.18
	04/01/2025	935					2026	JIMS PACIFIC GARAGE	#178, wiring connector	23.33
	04/01/2025	935					2026	O'REILLY 3630	#188, a/c compressor	356.41
	04/07/2025	935					2026	PASCO A-PTS 0027915	filters & wiperblades	223.88
	04/01/2025	935					2026	O'REILLY 3630	#171, coolant hose	18.66
	04/11/2025	935					2026	SOI*SNAP-ON INDUST	Shop tool, modis software up	1,231.69
	04/01/2025	935					2026	JIMS PACIFIC GARAGE	#176, cupholder assembly das	180.43
	04/01/2025	935					2026	JIMS PACIFIC GARAGE	#166, pillar seal	62.81
	04/01/2025	935					2026	CORWIN FORD TRI-CI	#188, trans valve body	646.42
	04/01/2025	935					2026	PASCO A-PTS 0027915	#73, swich	39.94
	04/01/2025	935					2026	PASCO A-PTS 0027915	filters, wiperblades	428.20
	04/01/2025	935					2026	O'REILLY 3630	#188, switch	35.85
	04/05/2025	935					2026	TEREX UTILITIES, INC.	#187, seal & o-rings	230.05
	04/01/2025	935					2026	O'REILLY 3630	#122 trans fluid	131.41
	04/01/2025	935					2026	RWC GROUP	#90 pump seal	89.89
	04/01/2025	935					2026	PASCO TIRE FACTORY	#139, drive tires	1,850.86
	04/09/2025	935					2026	PASCO A-PTS 0027915	batteries, wiperblades	594.31
	04/01/2025	935					2026	LAWSON PRODUCTS	pins, drill bits	698.79
	04/01/2025	935					2026	ARG-CENTRAL HOSE	TR1149, Air brake lines	353.71
	04/01/2025	935					2026	VICS AUTO PARTS & S	#13, gas cap	7.59
	04/01/2025	935					2026	RWC GROUP	#90, engine & radiator mount	87.71
	04/01/2025	935					2026	O'REILLY 3630	#188, wheel seal	10.34
	04/01/2025	935					2026	JIMS PACIFIC GARAGE	#166, cab seals	508.18
	04/13/2025	935					2026	SOI*SNAP-ON INDUST	shop tool,radiator adaptror	89.28
	04/01/2025	935					2026	PASCO A-PTS 0027915	filters, wiperblades & light bu	211.06
	04/01/2025	935					2026	O'REILLY 3630	#90, belts	87.29
	04/14/2025	935					2026	O'REILLY 3630 KENNE	#201, brake pads	104.45
<b>Total for Tran-1214:</b>										15,910.33

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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1215	03/19/2025	938	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	LAWSON PRODUCTS	Parts for Shop - Screws, Nuts,	694.17
	03/17/2025	938					2503	THE HOME DEPOT #47	3-WAY SWITCH RICK DU	23.39
	04/02/2025	938					2503	MYELECTCEU	RABBEN Electrical Safety Tr	45.00
	04/03/2025	938					2503	SHERWIN-WILLIAMS7	paint for shop	126.83
	03/27/2025	938					2503	THE HOME DEPOT #47	MOUSE TRAPS FOR SHOP	21.72
	03/27/2025	938					2503	(PC) 3627 CED	Shop Conduit & Parts	346.58
	04/02/2025	938					2503	MYELECTCEU	Rabben Electrical CEU Traini	65.00
	04/08/2025	938					2503	GRAINGER	weed spraying gear	386.21
	04/03/2025	938					2503	BATTERIES PLUS #025	batteries for ground tester	32.48
	04/03/2025	938					2503	L&I LICENSES	RABBEN electrical license	81.80
	04/03/2025	938					2503	THE HOME DEPOT #47	blades for weed eater	43.45
	03/26/2025	938					2503	KENNEWICK RANCH	spray boots & FR pants for JF	391.27
	04/02/2025	938					2503	MYELECTCEU	RABBEN RCW-WAC Updat	45.00
	03/19/2025	938					2503	KIE SUPPLY - KENNE	PVC Liquidtite Connectors	1,197.61
	04/02/2025	938					2503	MYELECTCEU	RABBEN Electrical CEU Tra	65.00
<b>Total for Tran-1215:</b>										<b>3,565.51</b>



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# ACCOUNTS PAYABLE

## CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1216	03/25/2025	946	Credit Card	01 - Executive	10998	MCKENZIE, CAMI J	10998	WASHINGTON PUD AS	Sanders 2025 WPUA Confe	550.00
	03/25/2025	946					10998	WASHINGTON PUD AS	Massey 2025 WPUA Confe	550.00
	03/25/2025	946					10998	WASHINGTON PUD AS	Hall 2025 WPUA Conferen	550.00
	03/31/2025	946					10998	FACEBK *MA93FLUA3	Meta Charges for Advertising	131.64
	03/24/2025	946					10998	PROJECT ENERGY SA	Stickers for Safety Trailer De	261.97
	04/07/2025	946					10998	AMERICAN PUBLIC PO	Massey APPA National Conf	995.00
	04/07/2025	946					10998	STICKER MULE	Empowered Stickers	289.41
	04/10/2025	946					10998	THE TROPHY SHOPPE	Bradshaw/Martin Retirement	83.33
	03/20/2025	946					10998	PUZZLE YOU INC	Puzzles for Lineman Apprecia	108.66
	04/08/2025	946					10998	CBSHRM	Melling SHRM Development	150.00
	03/17/2025	946					10998	TOWN AND COUNTRY	Memorial Day Promotion 202	83.00
	04/04/2025	946					10998	MID-COLUMBIA MEDI	Mid Columbia Media Senior	600.00
	04/02/2025	946					10998	LINKEDIN RECRUITER	LinkedIn Recruiting Advertisi	184.95
	03/25/2025	946					10998	ADDEPT	National Ag Week Advertisin	60.00
	03/31/2025	946					10998	PROSSERCHAMBER.O	2025 Partnership Prosser Cha	2,500.00
	04/02/2025	946					10998	D J*WSJ	Wall Street Journal Subscripti	42.42
	03/25/2025	946					10998	MRSC.ORG	Drake - MRSC PRA Training	140.00
	04/07/2025	946					10998	AMERICAN PUBLIC PO	Hall APPA National Conferen	995.00
	04/06/2025	946					10998	AMAZON MKTPL*NT2	Supplies for Trailer Demo	64.92
	04/07/2025	946					10998	MCCLATCHY ADVERT	McClatchy Advertising	218.28
	04/03/2025	946					10998	FRANKLIN PLANNER	Franklin Planner Refill	62.79
	03/18/2025	946					10998	AMAZON MKTPL*K90	360 Breakroom Labels	15.94
	03/31/2025	946					10998	SQ *GESA CAROUSEL	GESA Carousel of Deams for	1,600.00
	03/24/2025	946					10998	TRI CITY CLEANERS I	Tablecloth for TCRCC Annua	83.70
	04/09/2025	946					10998	WAPRO	Drake- WAPRO Virtual Sprin	65.00
	04/10/2025	946					10998	MILLIMAN COMPENS	Millimans NW Management	1,191.36
	03/24/2025	946					10998	FRED-MEYER #0163	Supplies for TriCity Regional	12.99
	04/01/2025	946					10998	LINKEDIN P353226656	March Website Visits/Campai	70.00
	04/01/2025	946					10998	GOOGLE*CLOUD LTG	Google Cloud Subscription	7.20
<b>Total for Tran-1216:</b>										11,667.56

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**ACCOUNTS PAYABLE**  
**CC/E-PAYMENT CHARGES**


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**ALL****CC/E-Payment Vendor:** 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1217	04/10/2025	948	Credit Card	TRAV - Travel Card	1017	NEWELL, PAULA A	1017	DELTA AIR 006723471	Hall - APPA Policy Maker Ai	439.19
	03/21/2025	948					1017	ENTERPRISE RENT-A-	Enterprise - Hall WPUDA Mt	154.55
	03/27/2025	948					1017	HOTEL INDIGO DALL	Edwards - Distributech 2025	805.83
	03/26/2025	948					1017	AGENT FEE 027723423	Agent Fee - Dunn Flathead Sp	37.00
	03/24/2025	948					1017	DELTA AIR 006723390	Billingsley - Xylem Seminar	718.37
	03/20/2025	948					1017	ENTERPRISE RENT-A-	Enterprise - Drake WMCA C	108.67
	03/25/2025	948					1017	ALASKA AIR 02772342	Crum - IT Conference Airfar	490.00
	03/25/2025	948					1017	AGENT FEE 027723423	Agent Fee - Crum IT Confere	37.00
	04/10/2025	948					1017	AGENT FEE 027723471	Agent Fee - Hall APPA Polic	37.00
	04/10/2025	948					1017	AGENT FEE 006723471	Agent Fee - Hall APPA Polic	37.00
	03/27/2025	948					1017	ENTERPRISE RENT-A-	Enterprise - Dunn WEDA 202	59.99
	03/26/2025	948					1017	ALASKA AIR 02772342	Dunn - Flathead Elec Speaker	405.01
	04/10/2025	948					1017	ALASKA AIR 02772347	Hall - APPA Policy Maker	649.01
	04/09/2025	948					1017	HTL*HILTONGARDEN	Billingsley - Xylem Seminar	704.54
	03/27/2025	948					1017	HILTON HOTELS	Holbrook - Distributech 2025	698.49
	03/26/2025	948					1017	LODGE WHITEFISH	Crum - IT Conference Hotel	198.75
	04/10/2025	948					1017	THE COEUR DALENE	Dunn - PNGFA Council Spea	239.26
	03/24/2025	948					1017	AGENT FEE 006723390	Agent Fee - Billingsley Xyle	37.00
	03/27/2025	948					1017	HILTON HOTELS	Folta - Distributech 2025 Hot	698.49
	03/18/2025	948					1017	ENTERPRISE RENT-A-	Enterprise - Dunn CEO Roun	164.26
<b>Total for Tran-1217:</b>										6,719.41
<b>Total for CC/E-Payment Vendor - 3098: (19)</b>										86,036.28
<b>Grand Total:(19)</b>										\$ 86,036.28



## COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	Work Order 740116 – AgriNorthwest E McNary Regulators	
<b>Authored by:</b>	Angela Richman	Staff Preparing Item
<b>Presenter:</b>	Michelle Ness	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Steve Hunter	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

### Motion for Commission Consideration:

Motion approving work order 740116 with an estimated project cost of \$154,772.50.

### Background/Summary

The customer is building an additional cold storage unit. Engineering staff identified the need to upgrade an existing bank of regulators and add a second bank to regulate voltage.

### Recommendation

Approval of work order 740116 will ensure system operability and reliability for added load.

### Fiscal Impact

The estimated project cost is \$154,722.50. The customer contribution in aid to construction (CIAC) is \$106,751.18. The District will cover the cost of \$9,025.63 for replacing dated poles. The District will cover all travel expenses of \$1,008.64. The District will credit \$37,987.05 for returned regulator equipment.

# Projects to be Presented at the Benton PUD

## Commission Meeting On

May 27<sup>th</sup>, 2025

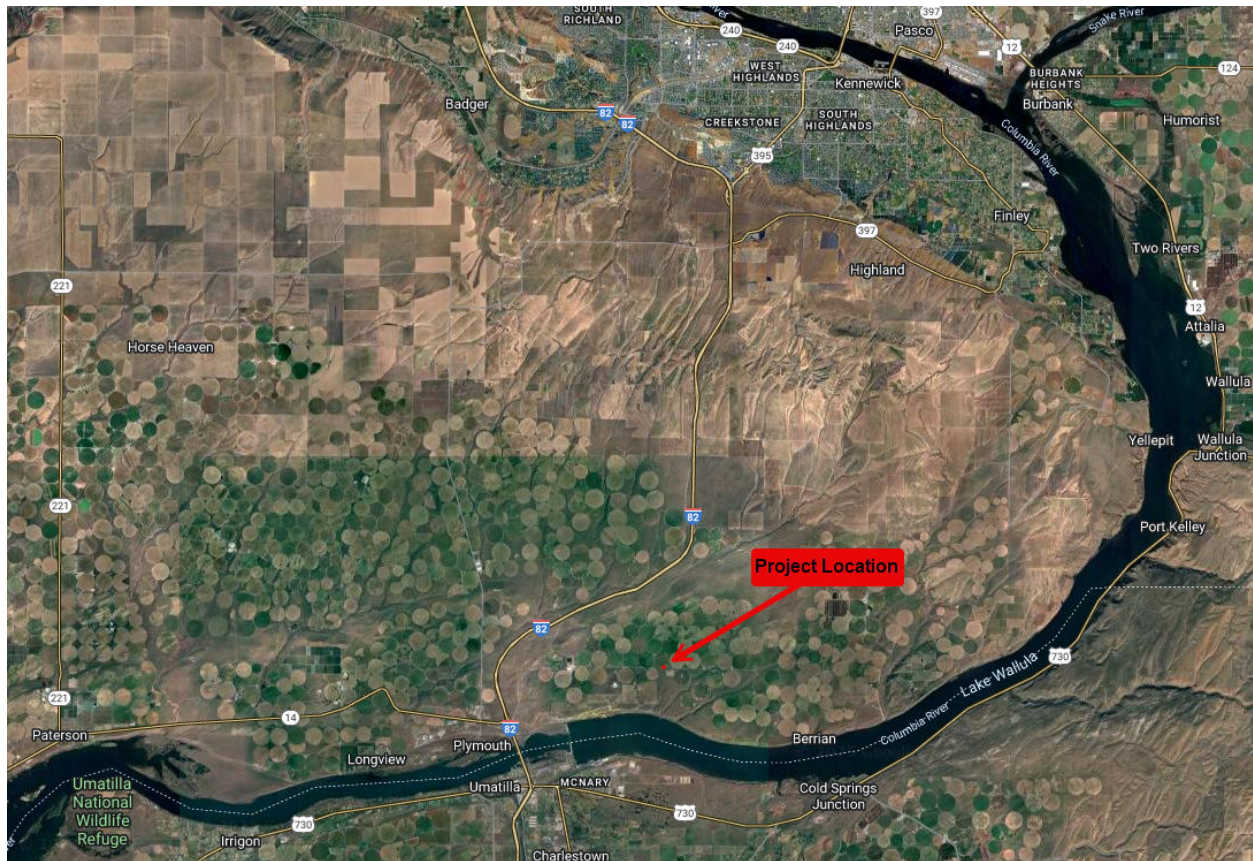
**Project Name:** AgriNorthwest E McNary Regulators

**WO#:** 740116


**Location:** One regulator bank is 1.3 miles east of H2F2 Reservoir. The new regulator bank is 2.5 miles east of H2F2 Reservoir.

**Justification:** Improved system operability and reliability for added load.

### Location Map



# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	Approval of Resolution No. 2695, Procurement Policy	
<b>Authored by:</b>	Michelle Ochweri	Staff Preparing Item
<b>Presenter:</b>	Michelle Ochweri	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Jon Meyer	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract / Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

## Motion for Commission Consideration:

Motion adopting Resolution No. 2695 to provide staff procedures for procurement of certain materials, equipment, supplies, services, public works, personal services and emergency procurements.

## Background/Summary

On May 13, 2025 the Commission passed a motion to grant the General Manager authority to negotiate tariffs in an amount not to exceed 50% of the total cost of the procurement and to provide regular reports to the Commission regarding the tariffs being paid. A new resolution is being issued to implement these changes and to update the attached Procurement Policy.

## Recommendation

Recommendation to issue a new resolution to implement authority to negotiate tariffs and update Procurement Policy authorized by Commission in the May 13, 2025 Commission meeting.

## Fiscal Impact

The implementation of this change will have no direct fiscal impact to the District.

May 27, 2025

**A RESOLUTION OF THE COMMISSION OF  
THE PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY  
PROVIDING A STAFF PROCEDURE FOR PROCUREMENT OF CERTAIN MATERIALS, EQUIPMENT,  
SUPPLIES, SERVICES, PUBLIC WORKS, PERSONAL SERVICES, AND EMERGENCY PROCUREMENTS**

WHEREAS, The Public Utility District No. 1 of Benton County (the “District”) recognizes the importance of procurement policies in providing management and staff guidance in managing the procurement of items (materials, equipment, supplies) and services (public works, personal services, ordinary maintenance), and emergency procurements; AND

WHEREAS, the Revised Code of Washington (RCW) and Washington Administrative Code (WAC) establish procurement requirements for Public Utility Districts; AND

WHEREAS, The Commission acknowledges the requirements to follow applicable Federal, State, and Local laws in the procurement of items and services; AND

WHEREAS, ESSB 5418, Local Government Procurement – Various Provisions was passed by the Washington State Legislature and signed by the Governor increasing several procurement thresholds effective July 28, 2019; AND

WHEREAS, on May 13, 2025 Commission passed a motion to grant the General Manager authority to negotiate tariffs in an amount not to exceed 50% of the total cost of the procurement and to provide a regular report to the Commission regarding the tariffs being paid; AND

WHEREAS, the Commission desires to delegate certain procurement authority to the General Manager to gain efficiencies in procurement processes.

NOW, THEREFORE, BE IT RESOLVED By the Commission of Public Utility District No. 1 of Benton County that the attached procurement policies are adopted for purposes of managing the District’s procurement activities effective May 27, 2025.

BE IT FURTHER RESOLVED That the General Manager is directed to develop subordinate directives and procedures that are consistent with the direction established by these policies.

BE IT FURTHER RESOLVED That this resolution supersedes Resolution No. 2511.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 27<sup>th</sup> day of May 2025.

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Jeffrey D. Hall, President

ATTEST:

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Michael D. Massey, Secretary



**PROCUREMENT POLICY**  
**Resolution No. 2695, May 27, 2025**

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1. ***The District shall follow all applicable procurement laws and regulations for Public Utility Districts as set forth by the Revised Code of Washington (RCW), Washington Administrative Code (WAC), and other rules established by applicable regulatory agencies.***
  - It is District policy that procurement decisions shall be made free from actual or perceived conflicts of interest consistent with the District's Code of Ethics and the Governance of the Benton PUD policy.
2. ***The General Manager shall establish procurement controls that provide reasonable assurance that the procurement of goods and services are made for a valid business purpose and within authorized budget levels.***
  - The General Manager shall develop subordinate directives and procedures that comply with applicable RCWs and WACs. Such directives and procedures shall include, but not be limited to:
    - Contracting for materials equipment and supplies
    - Contracting for public works
    - Contracting for architectural and engineering services
    - Contracting for electronic data processing or telecommunications equipment, software, and services
    - Contracting for services and ordinary maintenance
    - Contracting for personal services
    - Prevailing wages
    - Industrial insurance
    - Performance bonds
    - Bid bonds
    - P-Card
    - Federal Emergency Management Association (FEMA) requirements
3. ***The Commission shall approve all procurement actions with a value of \$120,000 or greater, except those actions where the Commission has delegated specific authority to the General Manager by resolution or motion***
  - All procurement actions shall be assigned a dollar amount (contract or purchase order value) representing the maximum value of items or services to be purchased. The value shall include the original procurement action, all modifications, and shall take into account all option periods. The contract or purchase order value provides the basis for the required approval level.



- Commission approval is required at the time the purchase order or contract value is \$120,000 or greater.
  - The General Manager is authorized to approve the procurement of items and services less than \$120,000 in value. The General Manager may further delegate this contractual authority consistent with prudent business practice. The Commission shall approve changes and modifications to contracts that were previously approved by the Commission, subject to the following exceptions: 1) the General Manager may extend, without further approval of the Commission, those contracts which have an option for the extension of time and which have incorporated as a part of the original contract a means for establishing the price for the extended term, and 2) the General Manager may execute modifications and changes to the purchase order or contract value that do not exceed 10% of the Commission approved value up to \$25,000 accumulative. **This authority does not apply where there is a significant change in business risk, customer impact, scope, per hour rate, or other significant change from the original intent of the contract.**
- The Commission authorizes the General Manager to negotiate and pay tariffs in an amount not to exceed 50% of the total cost of each procurement, including procurements that required Commission approval.
- Each quarter, the General Manager shall submit to the Commission, for information only, a report of all contracts and related change orders during the previous quarter along with tariffs related to each procurement.
- It is District policy that due diligence and prudent judgment be exercised in the making of procurement decisions, including conducting a risk assessment. If the General Manager reasonably determines that a procurement activity presents, regardless of the size of the financial commitment, either: (i) a unique and significant operational risk to the District; or (ii) a significant impact to customers, the General Manager shall inform the Commission.

**4. In accordance with RCW 54.04.070, the District may have its own regularly employed personnel perform work which is an accepted industry practice under prudent utility management using material up to \$300,000, not including the value of an individual item of equipment purchased and used as one unit of a project.**

**5. The District is authorized to use the small works process in lieu of competitive bidding for the procurement of public works in accordance with RCW 54.04.070 and 39.04.155**

- The District may use the small works process for public work contracts valued up to \$350,000.

**6. The District shall utilize a formal sealed bidding process for the procurement of material, equipment, supplies, or services as defined within RCW 54.04.080**

- The Commission shall be final authority as to whether a bid is responsive to the call for bids
- With respect to items purchased under the provisions of RCW 54.04.070, the term “same kind of materials, equipment and supplies” shall mean items which are not different in essential elements and shall include items which are not identical, but which under the particular circumstances calling for the usage or application would under prudent utility practice be interchangeable one with the other and which would fulfill all of the requirements of the particular item for the purpose for which the same is being purchased or acquired. The above definition shall be controlling upon the staff of the District in determining whether it is necessary



to call for bids where purchases are in excess of thirty thousand dollars in any one calendar month. The following factors shall be used to determine similarity: insulation, material, capacity, size, voltage, physical design, function, phases, current rating, interrupting rating, voltage rating, strength, length, weight, and height.

- Whenever a question arises as to whether an item is the same kind of material, equipment or supplies, the General Manager shall bring the question before the Commission who will further amplify this resolution and determine the specific facts as to whether or not such item or items to be purchased fall within the terms herein defined.
- Successful bidders shall provide performance bonds not less than one hundred percent (100%) of the contract price, in accordance with the bid.
- The District is authorized to use state contracts in lieu of competitive bidding. These contracts must have been awarded by the State of Washington through a competitive bid process for materials, equipment, supplies or services. These contracts must allow the District to contract with the supplier or contractor directly under the terms of the particular state contract for the required materials or services. All applicable laws and District resolutions regarding prevailing wage, excise taxes, retained funds, etc. will be followed.

**7. *The District is authorized to utilize the alternate bid (quote) procedures as set forth by RCW 54.04.082 and 39.04.190***

- For the awarding of a contract to purchase any item, or items of the same kind of materials, equipment, or supplies in an amount exceeding thirty thousand dollars per calendar month, but less than one hundred and twenty thousand dollars per calendar month, exclusive of sales tax, the District may, in lieu of the procedure described in RCW [54.04.070](#) and [54.04.080](#) requiring public notice to invite sealed proposals for such materials, equipment, or supplies, use the process provided in RCW [39.04.190](#). No bid bond otherwise required under the provisions of RCW 54.04.080 need be furnished when using the alternate bid procedure (quote).
- The General Manager shall invite quotes from at least three vendors after developing a statement of requirements pertaining to quantity, delivery terms, and/or other such commercial terms and conditions that may be appropriate to the purchase. The General Manager or designee may determine that there are not three vendors or suppliers who are able to provide materials, equipment, or supplies and may waive this provision in writing.

**8. *The District may waive competitive bidding requirements, alternative bid (quote) procedures or small works procedures pursuant to RCW 39.04.280 for 1) purchases that are clearly and legitimately limited to a single source of supply, 2) purchases involving special facilities or market conditions, or 3) purchases of insurance or bonds. In the event that there is a sole source for a purchase, the District shall record the factual basis for the exception to competitive bidding requirements, and make it available for public inspection.***

- ❖ The Commission shall approve all waivers for procurement actions \$120,000 or greater.
- ❖ The General Manager may approve waivers for procurement actions less than \$120,000. Waivers must be documented in writing as to the reason for the action.

9. *The District may waive competitive bidding requirements, alternative bid procedures or small works procedures pursuant to RCW 39.04.280 for 1) purchases in the event of emergency and 2) public works in the event of emergency.*

RESOLUTION NO. ~~2511~~ 2695  
~~July 23, 2019~~ May 27, 2025

**A RESOLUTION OF THE COMMISSION OF  
THE PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY  
PROVIDING A STAFF PROCEDURE FOR PROCUREMENT OF CERTAIN MATERIALS, EQUIPMENT,  
SUPPLIES, SERVICES, PUBLIC WORKS, PERSONAL SERVICES, AND EMERGENCY PROCUREMENTS**

WHEREAS, The Public Utility District No. 1 of Benton County (the "District") recognizes the importance of procurement policies in providing management and staff guidance in managing the procurement of items (materials, equipment, supplies) and services (public works, personal services, ordinary maintenance), and emergency procurements; AND

WHEREAS, the Revised Code of Washington (RCW) and Washington Administrative Code (WAC) establish procurement requirements for Public Utility Districts; AND

WHEREAS, The Commission acknowledges the requirements to follow applicable Federal, State, and Local laws in the procurement of items and services; AND

WHEREAS, ESSB 5418, Local Government Procurement – Various Provisions was passed by the Washington State Legislature and signed by the Governor increasing several procurement thresholds effective July 28, 2019; AND

WHEREAS, on May 13, 2025 Commission passed a motion to grant the General Manager authority to negotiate tariffs in an amount not to exceed 50% of the total cost of the procurement and to provide a regular report to the Commission regarding the tariffs being paid; AND

WHEREAS, the Commission desires to delegate certain procurement authority to the General Manager to gain efficiencies in procurement processes.

NOW, THEREFORE, BE IT RESOLVED By the Commission of Public Utility District No. 1 of Benton County that the attached procurement policies are adopted for purposes of managing the District's procurement activities effective ~~July 28, 2019~~ May 27, 2025.

BE IT FURTHER RESOLVED That the General Manager is directed to develop subordinate directives and procedures that are consistent with the direction established by these policies.

BE IT FURTHER RESOLVED That this resolution supersedes Resolution No. ~~2352~~ 2511.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this ~~23<sup>rd</sup>~~ 27<sup>th</sup> day of ~~July~~

~~2019~~May 2025.

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Jeffrey D. Hall, President

ATTEST:

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Michael D. Massey, Secretary



## **PROCUREMENT POLICY**

**Resolution No. ~~25112695~~, ~~July 23, 2019~~ (Effective ~~July 28, 2019~~) May 27, 2025**

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1. ***The District shall follow all applicable procurement laws and regulations for Public Utility Districts as set forth by the Revised Code of Washington (RCW), Washington Administrative Code (WAC), and other rules established by applicable regulatory agencies.***
  - It is District policy that procurement decisions shall be made free from actual or perceived conflicts of interest consistent with the District's Code of Ethics and the Governance of the Benton PUD policy.
2. ***The General Manager shall establish procurement controls that provide reasonable assurance that the procurement of goods and services are made for a valid business purpose and within authorized budget levels.***
  - The General Manager shall develop subordinate directives and procedures that comply with applicable RCWs and WACs. Such directives and procedures shall include, but not be limited to:
    - Contracting for materials equipment and supplies
    - Contracting for public works
    - Contracting for architectural and engineering services
    - Contracting for electronic data processing or telecommunications equipment, software, and services
    - Contracting for services and ordinary maintenance
    - Contracting for personal services
    - Prevailing wages
    - Industrial insurance
    - Performance bonds
    - Bid bonds
    - P-Card
    - Federal Emergency Management Association (FEMA) requirements
3. ***The Commission shall approve all procurement actions with a value of \$120,000 or greater, except those actions where the Commission has delegated specific authority to the General Manager by resolution or motion***
  - All procurement actions shall be assigned a dollar amount (contract or purchase order value) representing the maximum value of items or services to be purchased. The value shall include

the original procurement action, all modifications, and shall take into account all option periods. The contract or purchase order value provides the basis for the required approval level.

- Commission approval is required at the time the purchase order or contract value is \$120,000 or greater.
  - The General Manager is authorized to approve the procurement of items and services less than \$120,000 in value. The General Manager may further delegate this contractual authority consistent with prudent business practice. The Commission shall approve changes and modifications to contracts that were previously approved by the Commission, subject to the following exceptions: 1) the General Manager may extend, without further approval of the Commission, those contracts which have an option for the extension of time and which have incorporated as a part of the original contract a means for establishing the price for the extended term, and 2) the General Manager may execute modifications and changes to the purchase order or contract value that do not exceed 10% of the Commission approved value up to \$25,000 accumulative. **This authority does not apply where there is a significant change in business risk, customer impact, scope, per hour rate, or other significant change from the original intent of the contract.**
- The Commission authorizes the General Manager to negotiate and pay tariffs in an amount not to exceed 50% of the total cost of each procurement, including procurements that required Commission approval.
- Each quarter, the General Manager shall submit to the Commission, for information only, a report of all contracts and related change orders ~~not requiring Commission approval~~ during the previous quarter along with tariffs related to each procurement.
- It is District policy that due diligence and prudent judgment be exercised in the making of procurement decisions, including conducting a risk assessment. If the General Manager reasonably determines that a procurement activity presents, regardless of the size of the financial commitment, either: (i) a unique and significant operational risk to the District; or (ii) a significant impact to customers, the General Manager shall inform the Commission.

**4. In accordance with RCW 54.04.070, the District may have its own regularly employed personnel perform work which is an accepted industry practice under prudent utility management using material up to \$300,000, not including the value of an individual item of equipment purchased and used as one unit of a project.**

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- With respect to items purchased under the provisions of RCW 54.04.070, the term “same kind of materials, equipment and supplies” shall mean items which are not different in essential elements and shall include items which are not identical, but which under the particular circumstances calling for the usage or application would under prudent utility practice be interchangeable one with the other and which would fulfill all of the requirements of the particular item for the purpose for which the same is being purchased or acquired. The above definition shall be controlling upon the staff of the District in determining whether it is necessary to call for bids where purchases are in excess of thirty thousand dollars in any one calendar month. The following factors shall be used to determine similarity: insulation, material, capacity, size, voltage, physical design, function, phases, current rating, interrupting rating, voltage rating, strength, length, weight, and height.
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***small works procedures pursuant to RCW 39.04.280 for 1) purchases that are clearly and legitimately limited to a single source of supply, 2) purchases involving special facilities or market conditions, or 3) purchases of insurance or bonds. In the event that there is a sole source for a purchase, the District shall record the factual basis for the exception to competitive bidding requirements, and make it available for public inspection.***


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- 9. The District may waive competitive bidding requirements, alternative bid procedures or small works procedures pursuant to RCW 39.04.280 for 1) purchases in the event of emergency and 2) public works in the event of emergency.***





# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	2025 – 1 <sup>st</sup> Quarter Procurement Contracts – Activity Report	
<b>Authored by:</b>	Michelle Ochweri	Staff Preparing Item
<b>Presenter:</b>	Michelle Ochweri	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Jon Meyer	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input checked="" type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract / Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

## Motion for Commission Consideration:

None.

## Background/Summary

Prior to January 1, 2024, Procurement Department tracked all of its contracts through an Access Database and produced two reports to show required information for Resolution No. 2511- Contract Activity and Resolution 2128 – Broadband Service Order Report. As of January 1, 2024, this information has been transitioned into a new system to allow for easier access for tracking and accessibility for reporting. Attached is a combined report to reflect all contract activity for 1<sup>st</sup> quarter 2025.

## Recommendation

Information for Reference and Review only.

## Fiscal Impact

N/A

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>1 - General Manager, Commission</b>									
22-01-02	CI Information Management	Provide On-Going Shredding Services	#1 - CO to extend the term of this contract through February 25, 2027, and add \$10,000.00 to this contract total bringing the new NTE to \$25,000.00.	Payable	02/01/2025	\$15,000	02/25/2027	\$25,000	
24-01-01	Gordon Thomas Honeywell	Legal Services		Payable	12/31/2025	\$10,000	12/31/2025	\$10,000	
<b>11 - Finance &amp; Business Services</b>									
24-11-01	Kim Fetrow Photography	Photography Services		Payable	12/31/2026	\$4,500	12/31/2026	\$4,500	
<b>12 - Government Relations</b>									
25-12-01	City of Prosser Parks & Recreation	Touch-A-Truck 2025		Payable	10/31/2025	\$500	10/31/2025	\$500	
25-12-02	Foundation for Water & Energy Education	FWEE for Tri-Cities Career Academy		Payable	08/29/2025	\$7,000	08/29/2025	\$7,000	
25-21-04	Multiple see title	MOU - Agriculture & Natural Resources Center of Excellence, Battelle Memorial Institute PWD, Benton Conservation District, Benton PUD, Benton REA, Richland Energy Services, Energy NW, ESD 123, Frandklin Conservation District, Franklin PUD, Kennewick School District, UA Local 598 Steamfitters & Pipefitters,			08/31/2025	\$0	08/31/2025	\$0	
02-43-19	Prosser Economic Development Council (PEDA)	Provide Research And Reference Services	#22 - Increase funds by \$3000 and extend term of contract to December 31, 2025	Payable	12/31/2002	\$2,000	12/31/2025	\$52,500	
25-12-05	Tri-Cities Area Journal of Business	2025 Senior Times Expo		Payable	04/30/2025	\$600	04/30/2025	\$600	

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>14 - General Accounting</b>									
22-14-02	Washington State Auditor's	2022 - 2023 Audit Services	#2 - Extend the term of this contract through 09/30/2025. No change in NTE.	Payable	12/31/2024	\$119,900	09/30/2025	\$123,000	12/31/2024
<b>15 - IT Infrastructure</b>									
25-15-01	Ivoxy Consulting	VMware vSphere Foundation - 3 Year Subscription		Payable	03/01/2028	\$290,232	03/01/2028	\$290,232	03/11/2025
19-15-01	Message Technologies Inc	Cloud-Based Telephone Answering Services	#10 - Extend term of contract to 04/02/2025 and increase funds	Payable	08/31/2020	\$35,000	04/02/2025	\$292,349	08/31/2020
<b>16 - Treasurer</b>									
09-16-04	Foster Garvey PC	Bond Counsel Services - Legal	#14 - Extend the term to December 31, 2025	Payable	09/15/2012	\$45,000	12/31/2025	\$115,000	09/15/2012
24-16-01	Piper Sandler Companies	Financial Advisory Services	#1 - Extend term of contract to 12/31/2025	Payable	12/31/2024	\$8,500	12/31/2025	\$8,500	
<b>17 - Procurement</b>									
15-17-01	MRSC Rosters	Membership for Online Shared Small Works Roster	#9 - Note to file - this contract is done through pcard the contract file is only the agreement.	Payable	12/31/2016	\$480	12/31/2030	\$48,090	
<b>18 - IT Applications</b>									
24-18-05	ARCOS LLC	Callout Subscription (includes implementation and training)	#1 - CO to increase funding by \$10,000.00, bringing the new NTE to \$229,710.00. No change in term.	Payable	10/13/2027	\$219,710	10/13/2027	\$229,710	
17-31-07	Endeavor Business Media LLC dba Utility Analytics Institute (UAI)	Strategic Planning / Membership Agreement	#7 - Increase the NTE by \$8,390.00 and extend term of contract to 12/31/2025	Payable	12/31/2018	\$7,990	12/31/2025	\$64,720	
25-18-01	Information First	Document Management Systems - Support and Software Maintenance		Payable	03/11/2028	\$208,798	03/11/2028	\$208,798	03/11/2025

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>18 - IT Applications</b>									
24-18-07	National Information Solutions Cooperative	2025 Annual CPO	#1 - Task order for DBVisit license renewal	Payable	12/31/2025	\$951,000	12/31/2025	\$951,000	11/26/2024
18-18-04	Sensus USA Inc	Master Products & Services Agreement	#7 - Change order to update Exhibit C price sheet on this contract to reflect the annual agreed upon 3% increase which is allowed in the signed contract. See the attached updated Exhibit C price sheet for 2025. No change to the contract NTE.	Payable	12/31/2023	\$1,051,758	12/31/2033	\$3,509,992	12/12/2023
<b>2 - Human Resources</b>									
23-02-03	Campbell Training Solutions	PSA - Develop Episodes 5-16 For EmPOWERed	#1 - Extend term of Contract to 12/31/2025	Payable	12/31/2024	\$119,000	12/31/2025	\$119,000	12/31/2024
15-02-01	Global Safety Network	Employee Screening Services	#7 - Extend the contract term for 12 months for a new expiration date of February 28, 2026 and increase the contract amount by \$2,000.00 bringing the new not-to-exceed amount to \$30,200.00.	Payable	02/28/2018	\$15,000	02/28/2026	\$30,200	
24-02-09	Summit Law Group	Labor and Employment Law Advisory Services		Payable	12/31/2027	\$50,000	12/31/2027	\$50,000	
24-02-04	WELLABLE LLC	Employee Activity Program		Payable	02/29/2028	\$21,000	02/29/2028	\$21,000	
<b>20 - Operational Technology</b>									
25-20-02	Absco Solutions	Phase 3 - Implementing Enterprise Security System		Recievable	03/01/2026	\$187,239	03/01/2026	\$187,239	03/01/2026
25-20-01	Washington State Department of Natural Resources	Jump Off Joe Site Lease		Payable	09/30/2034	\$519,405	09/30/2034	\$519,405	02/11/2025

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>21 - Engineering</b>									
24-21-01	Anixter Inc.	4/0 Underground 175Mil Cable		Payable	03/20/2025	\$129,320	03/20/2025	\$129,320	03/20/2025
24-21-13	City of Kennewick	Interlocal Agreement - COK - Columbia Center Blvd. & Quinault	#1 - CO to extend the term of this contract through December 31, 2025, and change the CWM to Shanna Everson.	Payable	12/31/2024	\$47,230	12/31/2025	\$47,230	12/31/2024
14-22-01	City of Richland	Pole Contact Agreement Summit View Plat	#1 - Extend the term of this contract through December 31, 2029.			\$0	12/31/2029	\$0	
05-21-09	Columbia Irrigation District	Electric Distribution Transmission & Fiber Optic Licensing Agreement	#1 - Extend the term of this contract through December 31, 2029.	Receivable	12/31/2024	\$0	12/31/2029	\$0	
25-44-26	Dawnelle St. George	Dawnelle St. George - Pay As You Go		Recievable	03/17/2035	\$0	03/17/2035	\$0	
23-21-18	DJ's Electrical Inc	Spaw Phillips Transmission & Switchyard Project	#4 - Increase funding for final invoicing	Payable	12/31/2024		03/31/2025	\$6,897,606	12/31/2024
23-21-26	DJ's Electrical, Inc.	Cable Replacement/NESC Compliance & Special Projects	#6 - Extend term of contract to 12/31/2025 and increase funding by \$2,206,827.00	Payable	01/09/2024	\$2,206,827	12/31/2025	\$4,863,654	01/09/2024
22-21-209	Electrical Consultants, Inc. (ECI)	Engineering Services - Sunset - Dallas Project	#3 - Extend the term of this contract through December 31, 2026, and increase the not-to-exceed amount of this contract by \$25,000.00, brining the new not to exceed amount to \$330,450.00. Update CWM to Rosa Mitchell.	Payable	12/31/2023	\$269,950	12/31/2026	\$330,450	12/31/2023
23-21-08	Energy Northwest	Interlocal - Grant Services	#1 - Extend the term of this contract through February 28, 2029. No change in NTE.	Payable	02/29/2024	\$35,363	02/28/2029	\$35,363	02/29/2024

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>21 - Engineering</b>									
02-23-05	Energy Northwest	Ownership Nine Canyon Wind Project Interconnection	#3 - extend term of the contract to 12/31/2028		10/23/2019	\$0	12/31/2023	\$0	10/23/2019
23-21-02	Federal Engineering Inc	Radio System Evaluation Project	#6 - Preliminary design for the District's Operational Technology communication network	Payable	05/15/2024	\$75,000	12/31/2025	\$295,445	09/12/2023
25-21-02	RiverLine Power, LLC	Benton City Feeder # 3 Buildout		Payable	06/30/2025	\$82,069	06/30/2025	\$82,069	
24-21-24	T&R Electric Supply Company, Inc.	Power Transformer DN 31 Inspection and Repair		Payable	12/31/2025	\$200,000	12/31/2025	\$200,000	02/11/2025
<b>22 - Customer Engineering</b>									
23-22-115	TopCon Solutions Store	GNSS/GPS Data Collector System and Software	#2 - CO # 2 to adjust cost implemented in CO # 1. The correct cost per license should be \$815.00 ea. and a total of \$1,630.00 annually. Adjusting the NTE of this contract from \$50,720.00 down to \$50,520.90.	Payable	02/28/2025	\$50,000	02/27/2030	\$46,057	
<b>23 - System Engineering</b>									
98-23-06	Benton REA	Interconnection And Use Of Facilities Agreement	#13 - Extend term of contract internally to 01/01/2034	Receivable	01/01/2024	\$0	01/01/2024	\$0	01/01/2024
95-23-01	Bonneville Power Administration	Angus/Franklin Transmission Line	#5 - CO to extend the term of this contract through September 30, 2032.	Receivable	09/30/2022	\$0	09/30/2032	\$0	

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>31 - Operations</b>									
97-31-10	Benton County Emergency Services / SECOMM	Site Use for Radio Equipment Lease Agreement	#18 - Units remained the same, DNR fees have been adjusted with 3% increase from DNR and CPI Increase	Receivable	12/31/2024	\$0	03/31/2026	\$0	07/22/1997
24-31-02	Northwest Mobile Flagging Academy	Flagging Service		Payable	02/15/2025	\$6,000	02/15/2025	\$6,000	
25-31-01	Performance Systems Integration	2025 Fire Extinguisher Training		Payable	04/30/2025	\$4,700	04/30/2025	\$4,700	
<b>32 - Supt of Transm &amp; Distribtution</b>									
22-32-01	Alamon Inc	Wood Pole Inspection & Treatment	#5 - Increase in labor rates	Payable	12/31/2022	\$179,829	12/31/2025	\$808,699	
22-32-02	Boyd's Tree Service	Electric Utility Pruning - Vegetation Management	#6 - 2025 labor rate increase	Payable	12/31/2022	\$866,000	12/31/2025	\$3,134,000	12/31/2022
<b>33 - Supt of Operations</b>									
16-33-02	Benton County Emergency Services (City of Richland)	800 Mhz Simulcast & Trunking Radio Service	#11 - Extend term of the contract and increase funding by \$39,494.00	Payable	04/30/2022	\$15,000	05/01/2025	\$333,363	03/25/2025
25-33-02	Bonneville Power Administration	Switching Agreement			02/23/2055	\$0	02/23/2055	\$0	
24-33-02	Doble Engineering Company	Engineering Services		Payable	02/06/2028	\$96,690	02/06/2028	\$96,690	
12-33-02	Energy Northwest	Radio Site Lease Agreement - Prosser Butte	#14 - Units remained the same, DNR fees have been adjusted including an annual 3% increase and CPI increase.	Receivable	05/31/2015	\$0	03/31/2026	\$0	
09-33-02	Energy Northwest	Co-Location and Indemity Agreement # X-40477	#5 - Modify language related to subtenant insurance	Receivable	01/01/2052	\$688,000	01/01/2052	\$688,000	06/08/2010
25-33-01	National Metering & Technical Services, LLC	Meter Testing Agreement		Payable	02/10/2027	\$54,054	02/10/2027	\$54,054	
20-33-03	Umatilla Morrow Radio Data District	Lease Agreement for Umatille Ridge Communication	#5 - No change in # of units, 7 total	Receivable	08/05/2022	\$0	03/31/2026	\$0	

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>38 - Support Services</b>									
24-38-02	Absco Solutions	Door Access Additions & ACM Gates and Admin Remodel	#2 - Change order to increase funding by \$19,332.11 to provide and pull cable to vehicle and pedestrian gates at the Kennewick Campus, bringing the new contract total to \$85,188.11.	Payable	10/31/2024	\$65,856	12/25/2025	\$85,188	
22-38-02	Altec Industries Inc	60' Aerial Cab & Chassis (2)	#3 - Correct error on CO 2, add \$1,651.00 to line 1 and \$4,726.00 to line 2 bringing new NTE to \$683,450.00. Also clarified warranty on both lines as: extended warranty travel, labor, material, and expense, 2-year total (1 year extended) as originally bid, and at no additional costs for both lines 1 (TA60) and line 2 (AM60E).	Payable	12/31/2024	\$628,179	12/30/2025	\$675,095	05/28/2024
21-38-04	Cook Security Group	Maintenance and Repair to Drive Thru System	#2 - Extending the term of this contract through 12/31/2025 and adding \$5,000.00, bringing the contract NTE to \$25,000.00.	Payable	12/31/2023	\$15,000	12/31/2025	\$25,000	
<b>41 - Retail Services</b>									
01-41-05	Bonneville Power Administration	Dark Fiber License Agreement - #01TX-10704	#14 - Extend the term of this contract through December 31, 2025 and increase the NTE by \$4,000.00	Payable	08/27/2003	\$21,000	12/31/2025	\$123,000	04/14/2009
<b>44 - Customer Service</b>									
25-44-04	Amber Kozak	Amber Kozak - Pay As You Go		Receivable	01/16/2035		01/16/2035		
25-44-04	Amber Kozak	Amber Kozak - Pay As You Go		Receivable	01/16/2035		01/16/2035		88



# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>44 - Customer Service</b>									
25-44-24	Angie Ocampo - Torres	Angie Ocampo - Torres - Pay As You Go		Recievable	03/13/2035	\$0	03/13/2035	\$0	
25-44-33	Araceli Camarena	Araceli Camarena - Pay As You Go		Recievable	03/24/2035	\$0	03/24/2035	\$0	
25-44-35	Camille Wright	Camille Wright - Pay As You Go		Recievable	03/26/2035	\$0	03/26/2035	\$0	
25-44-14	Chad Billington	Chad Billington - Pay As You Go		Receivable	02/19/2035	\$0	02/19/2035	\$0	
25-44-16	Chris Cornelius	Chris Cornelius - Pay As You Go		Receivable	02/24/2035	\$0	02/24/2035	\$0	
25-44-36	Daryl Pelletier	Daryl Pelletier - Pay As You Go		Recievable	03/26/2035	\$0	03/26/2035	\$0	
25-44-01	Diego Medina	Diego Medina - Pay As You Go		Receivable	01/13/2035		01/13/2035		
25-44-28	Ellias J. Angulo	Ellias J. Angulo - Pay As You Go		Recievable	03/18/2035	\$0	03/18/2035	\$0	
25-44-06	Emily Flemming	Emily Flemming - Pay As You Go		Receivable	01/28/2035	\$0	01/28/2035	\$0	
25-44-15	Isaiah Reyes	Isaiah Reyes - Pay As You Go		Receivable		\$0	02/24/2035	\$0	
25-44-12	Jacob Wilson	Jacob Wilson - Pay As You Go		Receivable	02/12/2035	\$0	02/12/2035	\$0	
25-44-40	Jasmin A Avila	Pay As You Go Agreement			03/31/2035	\$0	03/31/2035	\$0	03/31/2030
25-44-41	Javier Bahena	Pay As You Go Agreement			03/31/2035	\$0	03/31/2035	\$0	
25-44-31	Jennifer Delgado Alarcon	Jennifer Delgado Alarcon - Pay As You Go		Recievable	03/24/2035	\$0	03/24/2035	\$0	
25-44-02	Jesse Picard	Jesse Picard - Pay As You Go		Receivable	01/13/2035		01/13/2035		
25-44-38	Jonathan Lefler	Jonathan Lefler - Pay As You Go		Recievable	03/26/2035	\$0	03/26/2035	\$0	
25-44-34	Jorge Hernandez	Jorge Hernandez - Pay As You Go		Recievable	03/24/2035	\$0	03/24/2035	\$0	
25-44-11	Jose Magana	Jose Magana - Pay As You Go		Receivable	02/10/2035	\$0	02/10/2035	\$0	

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>44 - Customer Service</b>									
25-44-27	Kaedence J Mirisciotta	Kaedence J Mirisciotta - Pay As You Go		Recievable	03/18/2035	\$0	03/18/2035	\$0	
25-44-09	Kayla Gonzalez	Kayla Gonzalez - Pay As You Go		Receivable	01/30/2035	\$0	01/30/2035	\$0	
25-44-05	Kristen Warner	Kristen Warner - Pay As You Go		Receivable	01/20/2035		01/20/2035		
25-44-22	Lonnie Ashley	Lonnie Ashley - Pay As You Go			02/27/2035	\$0	02/27/2035	\$0	
25-44-37	Maira Vasquez	Maira Vasquez - Pay As You Go		Recievable	03/26/2035	\$0	03/26/2035	\$0	
25-44-25	Marcos Ruiz	Marcos Ruiz - Pay As You Go		Recievable	03/17/2035	\$0	03/17/2035	\$0	
25-44-19	Maria Torres Vega	Maria Torres Vega - Pay As You Go		Receivable	02/26/2035	\$0	02/26/2035	\$0	
25-44-20	Melenie Esquivel	Melenie Esquivel - Pay As You Go		Receivable	02/27/2035	\$0	02/27/2035	\$0	
25-44-29	Robert Gabriel	Robert Gabriel - Pay As You Go		Recievable	03/18/2035	\$0	03/18/2035	\$0	
25-44-17	Rosa Bautista Leyva	Rosa Bautista Leyva - Pay As You Go		Receivable	02/24/2035	\$0	02/24/2035	\$0	
25-44-10	Roy Alderman	Roy Alderman		Receivable	01/30/2035	\$0	01/30/2035	\$0	
25-44-08	Samina Babakarkhel	Samina Babakarkhel - Pay As You Go		Receivable	01/29/2035	\$0	01/29/2035	\$0	
25-44-23	Sarah Vance	Sarah Vance - Pay As You Go		Recievable	03/05/2035	\$0	03/05/2035	\$0	
25-44-21	Sergio Sanchez-Stewart	Sergio Sanchez-Stewart		Receivable	02/27/2035	\$0	02/27/2035	\$0	
25-44-39	Sharla Hoskins	Pay As You Go Agreement			03/31/2035	\$0	03/31/2035	\$0	
25-44-30	Sonia Gutierrez	Sonia Gutierrez - Pay As You Go		Recievable	03/19/2035	\$0	03/19/2035	\$0	
25-44-13	Susana A Juarez	Susana Juarez - Pay As You Go		Receivable	02/18/2035	\$0	02/18/2035	\$0	
25-44-32	Vanessa Reyes	Vanessa Reyes - Pay As You Go		Recievable	03/24/2035	\$0	03/24/2035	\$0	
25-44-03	Yadira Guillen	Yadira Guillen - Pay As You Go		Receivable	01/13/2035		01/13/2035		

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>44 - Customer Service</b>									
25-44-07	Yessenia Godinez	Yessenia Godinez - Pay As You Go		Receivable	01/28/2035	\$0	01/28/2035	\$0	
25-44-18	Yusmeli Lara Polanco	Yusmeli Lara Polanco - Pay As You Go		Receivable	02/25/2035	\$0	02/25/2035	\$0	
<b>45 - Energy Programs</b>									
25-45-10	Alan Gibson	Customer Generator Interconnection Agreement	#1 - Change order for customer to increase the size of their system.	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-25	Alondra Lucatero	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-22-02	Alpha Smith	Customer Generator Interconnection Agreement		Payable	01/20/2035	\$0	12/31/2035	\$0	
18-21-154	Amanda McDaniel	Customer Generator Interconnection Agreement	#1 - Transferred from Scott Bartholomew to Amanda McDaniel	Payable	12/31/2028		12/31/2028		
25-45-21	Angela Martinez	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
23-22-120	AR Holdings LLC	Customer Generator Interconnection Agreement	#1 - Transferred/Changed DBA from Brickwise Construction to AR Holdings LLC	Payable	12/31/2033	\$0	12/31/2033	\$0	
20-21-37	Bardessono Rentals LLC	Customer Generator Interconnection Agreement	#2 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2030	\$0	12/31/2030	\$0	
24-45-12	Benton Franklin Community Action Commission (CAC)	Implementation of energy conservation measures - LEICP		Payable	12/31/2025	\$250,000	12/31/2025	\$250,000	11/26/2024
25-45-22	Betty and James Mclean	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	

# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
25-45-29	Betty White	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
17-45-15	Bonneville Power Administration	Energy Conservation Agreement	#5 - Extend term of contract to 09/30/2025 and increase funding received from BPA	Receivable	09/30/2021	\$0	09/30/2025	\$0	01/14/2025
25-45-32	Breanna Harter	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-36	Carole Jones	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-05	Christy Allen	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
22-21-282	Codie Franker	Customer Generator Interconnection Agreement	#1 - Transferred from Leah & Michael Hourigan to Codie Fraker	Payable	12/31/2032	\$0	12/31/2032		
20-21-76	Cousineau Edgar	Customer Generator Interconnection Agreement	#1 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2030		12/31/2030		
23-45-20	D&R Insulation Inc.	Standard / Low Income REEP Contractors Agreement	#1 - Increase funding	Payable	09/30/2025	\$100,000	09/30/2025	\$150,000	03/25/2025
24-22-113	David & Dawn Beals	Customer Generator Interconnection Agreement	#1 - Transferred from Titan Homes to David and Dawn Beals	Payable	12/02/2034	\$0	12/31/2034	\$0	
23-45-22	Delta Heating & Cooling Inc	Standard / Low Income REEP Contractors Agreement	#1 - increase funding by \$100,000.00	Payable	09/30/2025	\$100,000	09/30/2025	\$200,000	

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All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
22-21-78	Depaolo Austin & Francesca	Customer Generator Interconnection Agreement	#1 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2032		12/31/2032		
18-21-29	Derrick and Kylie Chapman	Customer Generator Interconnection Agreement	#1 - Transferred from Brian Pruitt-Goddard to Derrick & Kylie Chapman	Payable	12/31/2028	\$0	12/31/2028	\$0	
25-45-09	Donnie Wheeler	Customer Generator Interconnection Agreement	#1 - Transferred from Sandhollow Homes to Donnie Wheeler	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-16	Edith Rangel	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-17	Elisa Soto	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
23-45-23	Energy Pro Insulation Inc.	Standard / Low Income REEP Contractors Agreement	#1 - Increase funding	Payable	09/30/2025	\$100,000	09/30/2025	\$150,000	03/25/2025
25-45-03	Ester Oatis	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-01	GDS Associates, Inc.	2026-2027 Conservation Resource Potential Assessment and Demand Response Potential Assesement		Payable	12/31/2026	\$67,760	12/31/2026	\$67,760	
25-45-35	GIS Construction	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
22-21-69	Glubrecht-Sartin Athena	Customer Generator Interconnection Agreement	#1 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2032		12/31/2032		

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All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
21-21-53	Irma Oseguera	Customer Generator Interconnection Agreement	#2 - Transferred from Jose Santoy to Irma Oseguera	Payable	12/31/2031	\$0	12/31/2031		
25-45-02	Isabel Mendoza	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-31	Jack Coats	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-24	Jack Jackson	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-24	Jack Jackson	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-26	Jaqueline Gama-Rodriguez	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
15-21-06	Jason Hammond	Customer Generator Interconnection Agreement	#3 - Net Metering Audit to extend expired contracts 5 years	Payable	12/31/2025	\$0	12/31/2030		
24-22-62	Jayaram Kollu	Customer Generator Interconnection Agreement	#1 - Transferred from Prodigy Homes to Jayaram Kollu	Payable	05/15/2034	\$0	12/31/2034	\$0	
24-22-101	Jessica Rodriguez	Customer Generator Interconnection Agreement	#1 - The customer installed the production meter in a different location than originally approved. They have submitted new documentation to reflect what was installed.	Payable	10/09/2034	\$0	12/31/2034	\$0	
25-45-07	Joann Brown	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
24-22-93	John McKinney	Customer Generator Interconnection Agreement	#1 - Transferred from Sandhollow Homes to John Mckinney	Payable	09/19/2034	\$0	12/31/2034	\$0	

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
20-21-23	Jonathan Picton	Customer Generator Interconnection Agreement	#1 - Transferred from Thomas & Kriste Grego to Jonathan Picton	Payable	12/31/2030		12/31/2030		
13-21-23	Joseph and Lisa Martin	Customer Generator Interconnection Agreement	#2 - Net Metering Audit to extend expired Contracts 5 years	Payable	12/31/2023	\$0	12/31/2030		
25-22-01	Juan Ortiz	Customer Generator Interconnection Agreement		Payable	01/06/2035	\$0	12/31/2035	\$0	
25-45-33	Julio Herrera	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-08	Kerry Dehart	Customer Generator Interconnection Agreement	#1 - Transferred from Muzzy Construction to Kerry Dehart	Payable	12/31/2035	\$0	12/31/2035	\$0	
18-21-43	Kristopher Smalley	Customer Generator Interconnection Agreement	#2 - Transferred from Mark Crothers to Kristopher Smalley	Payable	12/31/2028		12/31/2028		
25-45-37	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-30	Maricel Ochoa	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
23-22-51	Mark Maderos	Customer Generator Interconnection Agreement	#1 - Transferred from Prodigy Custom Homes to Mark Maderos and updated address to 5999 W. 28th Pl., Kennewick, WA 99338	Payable	12/31/2033		12/31/2033		

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
24-22-102	Matthew McCann	Customer Generator Interconnection Agreement	#1 - Customer has decided to increase the size of the system they are installing. The application and plans have both been updated. The Commission approved Resolutions #2259 adopting Rules for Interconnection of Electric Generation Facilities.	Payable	10/16/2034	\$0	12/31/2034	\$0	
20-21-13	Miranda Byse	Customer Generator Interconnection Agreement	#1 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2030		12/31/2030		
21-21-38	Molly & Charles Hamaker	Customer Generator Interconnection Agreement	#1 - Transferred from A&R Feser to Molly & Charles Hamaker and updated address to 5803 W. 28th Pl., Kennewick, WA 99338.	Payable	12/31/2031		12/31/2031		
15-21-59	Nunila Munguia	Customer Generator Interconnection Agreement	#2 - Net Metering Audit to extend expired Contracts 5 years	Payable	12/31/2025	\$0	12/31/2030	\$0	
21-21-144	Patrick Putnam	Customer Generator Interconnection Agreement	#2 - Transferred from Carl & Dorian Brodie to Patrick Putnam	Payable	12/31/2031		12/31/2031		
23-45-29	Perfection Glass	Standard / Low Income REEP Contractors Agreement	#1 - Increase funding by \$100,000	Payable	09/30/2025	\$100,000	09/30/2025	\$200,000	01/28/2025
25-45-11	Quillan Holdings	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-12	Quillan Holdings LLC	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	



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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
25-45-18	Quillan Holdings LLC	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-19	Quillan Holdings LLC	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-13	Quillan Holdings LLC	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
20-21-35	Rafael Carrillo	Customer Generator Interconnection Agreement	#1 - Transferred from Jeff Johnson to Rafael Carrillo	Payable	12/31/2030	\$0	12/31/2030	\$0	
25-45-20	RDG LLC	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-27	Renette Martin	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
23-22-32	Richard Harrington	Customer Generator Interconnection Agreement	#1 - Transferred from Prodigy Custom Homes to Richard Harrington and updated address to 5915 W. 28th Pl., Kennewick, WA 99338	Payable	12/31/2033		12/31/2033		
25-45-06	Robert Gibson	Customer Generator Interconnection Agreement	#1 - The solar company has changed the plans set after the initial approval to add another AC disconnect. The Commission approved Resolutions #2259 adopting Rules for Interconnection of Electric Generation Facilities.	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-34	Roberta Haynes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	

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All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
22-21-263	Rodella Luna Linda	Customer Generator Interconnection Agreement	#1 - Customer is adding additional panels to the existing array. The Commission approved Resolutions #2259 adopting Rules for Interconnection of Electric Generation Facilities.	Payable	12/31/2032		12/31/2032		
25-45-15	Rolando Lopez Jr.	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
15-21-46	Ronald Murphy	Customer Generator Interconnection Agreement	#2 - Net Metering Audit to extend Contracts 5 years	Payable	12/31/2025	\$0	12/31/2030	\$0	
22-21-65	Rothrock Madeline	Customer Generator Interconnection Agreement	#1 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2032		12/31/2032		
24-22-118	Ryan Wingfield	Customer Generator Interconnection Agreement	#1 - Transferred from Windy River Homes to Ryan Wingfield	Payable	12/11/2034	\$0	12/31/2034	\$0	
25-45-14	Sean Kennedy	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-04	Sherrie Tamburello	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-23	Silver Bow Roofing, Inc.	Phoenix Manor Apartments Window Project		Payable	07/31/2025	\$60,000	07/31/2025	\$60,000	
22-21-212	Silvia Roque	Customer Generator Interconnection Agreement	#1 - Transferred from Neftali Garcia to Silvia Roque	Payable	12/31/2032	\$0	12/31/2032	\$0	
23-45-40	Solufix Heating And Colling	Standard / Low Income REEP Contractors Agreement	#1 - Increase funding by \$100,000	Payable	09/30/2025	\$50,000	09/30/2025	\$150,000	

# BPUD Procurement Contracts - 2025 Q1

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Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>45 - Energy Programs</b>									
25-45-28	Tayaire Penor	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
13-21-16	Terry Parrish	Customer Generator Interconnection Agreement	#3 - Transferred from Peter Powell to Terry Parrish	Payable	06/19/2023		12/31/2030		
19-21-24	Three Wise Cats Living Trust	Customer Generator Interconnection Agreement	#1 - Transferred from Jeremie Spencer to Three Wise Cats Living Trust	Payable	12/31/2029	\$0	12/31/2029		
23-22-91	Tomi Liefke	Customer Generator Interconnection Agreement	#1 - Transferred from Brickwise Construction to Tomi Liefke	Payable	12/31/2033	\$0	12/31/2033	\$0	
15-21-47	Velez Hipolito & Sonia	Customer Generator Interconnection Agreement	#1 - Transferred from Hipolito & Sonia Velez to George & Sherri Harrington	Payable	12/31/2025		12/31/2030		
23-22-79	Vern Berg	Customer Generator Interconnection Agreement	#1 - Transferred from GIS Construction to Vern Berg	Payable	12/31/2033		12/31/2033		
22-21-307	Wolsey Ryan	Customer Generator Interconnection Agreement	#1 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter) of the net metering property.	Payable	12/31/2032		12/31/2032		
<b>46 - Broadband</b>									
03-22-02	City of Kennewick	Fiber Optic Cable Licensing Agreement	#1 - Extend term through December 31, 2029.			\$0	12/31/2029	\$0	
24-46-04	DJ's Electrical, Inc.	Prior Substation Fiber Build Project	#2 - Increase contract amount by \$12,723.13 for the installation of fiber cable that should have been included in the storage slack loops when the project was originally designed and estimated.	Payable	12/31/2024	\$496,294	12/31/2024	\$509,955	08/13/2024


# BPUD Procurement Contracts - 2025 Q1

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q1

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
<b>46 - Broadband</b>									
21-46-11	Spectrum Enterprise	Ethernet Service Level Agreement	#4 - Change order to incorporate Spectrum service order # 14629898 into this contract, add an additional \$12,000.00 in funding to this contract bringing the new contract total to \$49,265.06, and extend the term of this contract through December 31, 2025.	Payable	09/30/2024	\$36,000	12/31/2025	\$49,265	
<b>51 - Power Management</b>									
21-51-03	Bonneville Power Administration	Customer Portal Access & Use Agreement	#21 - Update user status for portal access.		11/11/2022	\$0	11/11/2029	\$0	



## COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	Cancellation of June 10, 2025 Regular Commission Meeting	
<b>Authored by:</b>	Cami McKenzie	Staff Preparing Item
<b>Presenter:</b>	Cami McKenzie	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Rick Dunn	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input checked="" type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

### Motion for Commission Consideration:

Motion cancelling the District's regular Commission meeting scheduled for 9:00 a.m. on Tuesday, June 10, 2025 and directing the General Manager to provide notification to the public of such cancellation.

### Background/Summary

Both Commissioner Hall and Commissioner Massey will be attending the APPA National Conference and will be absent for the regularly scheduled meeting on June 10, 2025. The Clerk of the Board has confirmed there are no agenda items that need to come before the Commission on June 10, 2025 and virtual attendance by the Commission members is not required.

Benton PUD's regular Commission meetings are scheduled every second and fourth Tuesday of the month. Cancellation of a regular Commission meeting requires notification to the public. In the event action is required prior to the next regularly scheduled Commission meeting on June 24, 2025 a special meeting of the Commission can be called by the President of the Commission.

### Recommendation


Approve the motion cancelling the District's regular Commission meeting scheduled for 9:00 a.m. on June 10, 2025. The next regularly scheduled Commission meeting will be June 24, 2025.

### Fiscal Impact

N/A



## COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	Cost of Service Analysis (COSA) Review/Update	
<b>Authored by:</b>	Keith Mercer	Staff Preparing Item
<b>Presenter:</b>	Keith Mercer	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Keith Mercer	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input checked="" type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input checked="" type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input checked="" type="checkbox"/> Presentation Included

### Motion for Commission Consideration:

None

### Background/Summary

Staff conducts an annual update of the Cost of Service Analysis (COSA) to identify and evaluate the District's costs, allocate those costs to various customer classes, and compare the current rates to the cost-based rates recommended by the COSA.

As part of this year's update, staff will present an overview of the COSA principles and share the results of the 2025 analysis. Additionally, staff will introduce the concept of a new rate design for an Energy Intensive Load (EIL) customer class.


### Recommendation

None

### Fiscal Impact

None

# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	May 27, 2025	
<b>Subject:</b>	Resolution No. 2696 Amending the Line Extension and Facilities Construction Policy	
<b>Authored by:</b>	Jon Meyer	Staff Preparing Item
<b>Presenter:</b>	Jon Meyer	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Jon Meyer	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input checked="" type="checkbox"/> Business Agenda	<input checked="" type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

## **Motion for Commission Consideration:**

Motion adopting Resolution No. 2696, Amending the Line Extension and Facilities Construction Policy in substantially the form presented.

## **Background/Summary**

The District's Line Extension and Facilities Construction Policy (LEFCP) defines how costs are recovered for new or upgraded facilities. The LEFCP states that Core Electric System (CES) additions are typically not attributable to a single customer unless: (1) the customer is served under the large agricultural irrigation rate class; (2) the customer meets the District's criteria for classification as an Electricity Intensive Load (EIL); (3) the customer electrical capacity requirement is greater than 2,500 kVA; and/or (4) the customer requires dedicated, multiple, and/or diverse substations or distribution feeders. CES includes transmission, substations, feeders, sub-feeders, circuit breakers, switches, capacitors, voltage regulators, and SCADA equipment. In these cases, a customer is required to pay a contribution-in-aid-to-construction (CIAC) for all or a portion of CES.

For Large Agricultural Irrigation customers, the LEFCP specifies that when capacity requirements require new or upgraded transmission and substation facilities (T&S Facilities), if those T&S Facilities are for the exclusive benefit of one customer, the customer shall be responsible for 100% of the initial cost of T&S Facilities through CIAC, typically paid up-front. The policy also allows for payment of CIAC for large general service, large agricultural irrigation or industrial customers with loads requiring electrical capacity greater than 2,500 kVA using a "special contract". There is no further definition in the policy as to what a special contract is.

One of the District's largest agricultural irrigation customers is planning to add load in a future expansion of their operations. The addition of this load, when combined with a much larger existing load will exceed existing capacity requirements and will require a new transmission line and substation. The addition of these T&S facilities is for the exclusive benefit of this customer. In lieu of an up-front CIAC, the customer is inquiring about the possibility of a contract to allow for payment over time.

Staff provided presentations at the April 22, 2025, and May 13, 2025 Commission meetings that focused on possible terms and conditions for “special contracts” as well as limitations on the amount of CIAC eligible for District funded financing arrangements on an individual or collective basis; taking into consideration financial policy metrics, cost-of-service analysis, revenue requirements, precedence, and compliance with state laws relative to non-discriminatory charges for electricity and related services.

Staff has taken the Commission’s input and updated the LEFCP to reflect that when a customer is required to pay CIAC for CES a special contract will be available. The following definitions and terms are included in the updated LEFCP:

- Special contracts will cover the CIAC determined by the District to be the responsibility of a non-EIL customer for CES additions and/or upgrades after any applicable reduction in costs determined through applicable pro-rata share calculations and/or assignment of costs as a system benefit, in which case a share of the costs may be funded by the District through rate-based revenues.
- A special contract will have a repayment term of no longer than five years.
- The interest rate is variable on an annual basis and equal to the Local Government Investment Pool plus 2%.
- Repayment terms will include annual installments of principal plus calculated interest
  - Typically, the principal will be repaid in equal annual installments, but can be negotiated on an individual basis.
- The first payment is due 12 months from the date of the contract with subsequent payments occurring every 12 months thereafter.
  - Based on credit worthiness or lack of credit history with the District, a deposit equal to the first installment may be required. The District may use this deposit to satisfy the first installment due 12 months from the contract date.
- A cap on the outstanding principal balance of all special contracts equal to 2% of the current year’s retail sales forecast.

A “redline” version of the policy containing those edits is also attached for reference.

### **Recommendation**

Staff recommends adopting Resolution No. 2696 to further define the terms and conditions for a special contract which will allow the District to proceed with a current request from a customer for future expansion.

### **Fiscal Impact**

The District will need to incorporate the availability of special contracts into future financial planning in order to maintain financial metrics. This includes evaluating the timing and size of future bond issues as well as designating reserves available for special contracts.



## **RESOLUTION NO. 2696**

**May 27, 2025**

### **A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, AMENDING THE LINE EXTENSION AND FACILITIES CONSTRUCTION POLICY**

WHEREAS, The most recent version of the Line Extension and Facilities Construction Policy was approved by the Commission through Resolution No. 2659 on February 13, 2024; AND

WHEREAS, The Public Utility District No. 1 of Benton County ("the District") periodically reviews and revises its policies; AND

WHEREAS, The existing policy allows for the payment of contributions-in-aid-to-construction (CIAC) through a Special Contract; AND

WHEREAS, The existing policy does not define what the terms, conditions, and limitations of a Special Contract are; AND

WHEREAS, A customer is inquiring about the availability of a Special Contract; AND

WHEREAS, Staff received input from the Commission on April 22, 2025 and May 13, 2025 on defining the terms, conditions, and limitations of a Special Contract and has incorporated that input into the policy contained in this resolution; AND

WHEREAS, The policy has been updated to reflect that a Special Contract will cover the CIAC determined by the District to be the responsibility of a non-EIL customer for Core Electric System additions and/or upgrades after any applicable reduction in costs determined through applicable pro-rata share calculations and/or assignment of costs as a system benefit, in which case a share of the costs may be funded by the District through rate-based revenues; AND

WHEREAS, The policy has also been updated regarding the terms of Special Contracts including:

- A Special Contract will have a repayment term of no longer than five years.
- The interest rate is variable on an annual basis and equal to the Local Government Investment Pool plus 2%.
- Repayment terms will include annual installments of principal plus calculated interest.
  - Typically, the principal will be repaid in equal annual installments, but can be negotiated on an individual basis.
- The first payment is due 12 months from the date of the contract with subsequent payments occurring every 12 months thereafter.
  - Based on credit worthiness or lack of credit history with the District, a deposit equal to the first installment may be required. The District may use this deposit to satisfy the first installment due 12 months from the contract date.

- A cap on the outstanding principal balance of all Special Contracts equal to 2% of the current year's retail sales forecast.

NOW THEREFORE BE IT RESOLVED By the Commission of Public Utility District No. 1 of Benton County that the LINE EXTENSION AND FACILITIES CONSTRUCTION POLICY, be approved and adopted as attached.

BE IT FURTHER RESOLVED That this resolution be effective May 27, 2025.

This Resolution supersedes Resolution No. 2659 and replaces all other Resolutions pertaining to the same policy elements and fee schedules herein.

APPROVED AND ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 27<sup>th</sup> day of May 2025.

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Jeffrey D. Hall, President

ATTEST:

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Michael D. Massey, Secretary

## **LINE EXTENSION AND FACILITIES CONSTRUCTION POLICY**

**This policy applies to serving the load of the District's current and future customers and does not apply to generation interconnection requests.**

- 1. NEW CONSTRUCTION:** The District will extend its distribution lines to customers who are without service whenever feasible. The determination of "feasibility" will be solely at the District's discretion.

The District will consider its costs, the availability of necessary easements, service area agreements, necessity, and the customer's willingness to guarantee payment to the District of its direct costs to build a line extension when making such determination. The decision to build a line extension overhead or underground is at the discretion of the District and must conform to standard construction practices. The customer's request will be honored whenever practical; however, the request is subject to laws, ordinances, franchises, and both physical and geological considerations.

The District will furnish the facilities when upgrading, constructing, or extending facilities required for providing service to a customer. Recovery of the cost for facilities is achieved partially through up-front payments from customers, referred to as contribution-in-aid-to-construction (CIAC), with the balance collected through rate-based revenues or Special Contract.

To establish the customer's CIAC, District staff will develop an estimate of the construction cost less any deductions approved by the District's Commission as a line extension credit (LEC) or shared development cost (SDC) allocations. Construction cost estimates include material, equipment, engineering, labor, travel time, permits, easements, administration overheads, fringe benefits, service transformers and metering equipment. The District requires CIAC from the customer for all on-site primary distribution facilities installed for the exclusive benefit of the customer along with any share of the costs for off-site facilities determined by the District to be assignable to the customer. On-site refers to a parcel, sub-division, farm or complex. The costs of Core Electric System (CES) facilities including transmission stations and lines, substations, feeders, sub-feeders, circuit breakers, switches, capacitors, voltage regulators and SCADA (remote control and monitoring) equipment are typically not directly attributable to a single development or customer unless: (1) the customer is served under the large agricultural irrigation rate class; (2) the customer meets the District's criteria for classification as an Electricity Intensive Load (EIL); (3) the customer electrical capacity requirement is greater than 2,500 kVA; and/or (4) the customer requires dedicated, multiple, and/or diverse substations or distribution feeders. See paragraphs below for special conditions pertaining to; New Large Service, EIL Service and Large Agricultural Irrigation. Costs not recovered through CIAC for CES facilities are included in the District's overall electric rates or at the District's discretion may be recovered through a Special Contract. Lines along public rights-of-way that conform to the District's long-term planning may be considered as CES sub-feeders and excluded from the CIAC.

The District reserves the right to require a deposit when a request for electrical capacity is associated with speculative development, EIL development and/or development that requires non-routine analysis and design. The deposit may include estimated costs for District staff and/or consulting engineering labor required to perform transmission and/or distribution system analysis, facilities design, and cost estimating. The District will provide estimated labor costs along with a written scope of work and schedule to customers from whom a deposit is requested and will open a work order to document actual expenses incurred. Additional contributions to the deposit amount may be required in the event actual expenses exceed initial estimates. At the District's discretion up to 100% of the deposit amount may be applied toward the customer's CIAC if the request for capacity results in actual interconnection of the customer's electrical load. Customers who pay a deposit but do not interconnect their proposed electrical load will receive a refund of the deposit balance less any incurred District and/or consulting engineering costs.

### **Line Extension Credit**

The Line Extension Credit (LEC) is determined using a methodology based on revenue and cost information from the District's cost-of-service analysis (COSA). The COSA is the basis for the District's electric rates and is updated periodically as needed. Rather than a specific dollar amount, the LEC is in the form of equipment and materials along with associated labor and crew travel time that is furnished by the District at no up-front cost to the customer.

The current LEC for *Residential* construction is defined as the District providing all necessary secondary service equipment, except self-contained meter base, current transformer cabinet and interior and underground service conduit with trench in order to furnish a new residential electrical service. The District will install facilities at no cost to a new single-phase, 200-amp thru 600-amp residential customer.

- A. Service Transformer
- B. Service Conductors
- C. Pre-wired CT meter base
- D. Any required clearance pole for overhead services
- E. Revenue meter

Note: There is no LEC allowance for unmetered electric service.

The current LEC for other than Residential construction is defined as the District installing the following facilities and any associated crew travel time at no cost to a new customer:

- A. Service transformer (see note below)
- B. Pre-wired CT meter base
- C. Revenue meter

A Line Extension Credit will be provided to a housing authority (as defined by RCW 35.82.020) for a housing project located within the District's service area pursuant to RCW 35.83, provided the costs to the District shall not exceed \$10,000 per calendar year for each housing authority.

Note: The service transformer LEC is limited to one unit meeting the requirements of Section 5 below (DELIVERY PHASE AND VOLTAGE) and rated no more than 2,500 kVA per delivery point. Customer requests for multiple delivery points to a common electrical service location required to meet high reliability or operational flexibility requirements or requests for transformers rated greater than 2,500 kVA will be evaluated on a case-by-case basis to determine the applicable LEC amount.

### **Shared Development Cost**

A customer's contribution-in-aid-to-construction (CIAC) payment for a new primary distribution line needed for meeting a request for electric service may be reduced by equally sharing the total estimated cost of construction for the mutually beneficial portion of the line between the property for which service is being requested and adjacent or nearby properties that will likely receive service from the new line in the future and which are not owned by the customer requesting electric service. Shared development cost (SDC) allocations will be determined by dividing the estimated total cost of construction of the mutually beneficial portion of the new primary distribution line by the number of properties the District determines will benefit from this portion of the line in the near and long terms. Reduction of a customer's CIAC payment by the application of SDC allocations is at the District's discretion and normally will only apply to customers requesting electric service to individual primary residences or businesses on a single lot. SDC allocations do not apply to developers of housing subdivisions or commercial lands or properties.

SDC allocation amounts will be recorded as an attribute in the District's geographical information system (GIS) for use in determining the estimated total cost to establish electric service on the property for which an SDC allocation has occurred. In the event the District's distribution lines and related facilities have changed since the original SDC allocation was made and service to a property would be better accomplished by connecting to an alternative primary line, the SDC allocation amount may be waived by the District.

### **New Large Service and/or Electrical Capacity Greater than 2,500 kVA not including Large Agricultural Irrigation**

When the customer's electrical capacity requirement is greater than 2,500 kVA and it has been determined by the District that new or upgraded CES facilities are needed to meet the service request, the customer will be required to pay CIAC to cover a share of the cost of the required CES facilities. The basis for determining the capacity requirements of CES facility additions will be District determined system planning criteria and equipment loading margins which are included in the most recent Plan of Service Study adopted by Commission resolution along with the most current applicable Transmission System Study.

The CIAC amount will generally be determined as the ratio of the customer's capacity requirement to the installed CES capacity multiplied by the total cost of the CES facilities. When

the CES facilities are determined by the District to be for the exclusive benefit of the customer, the customer shall be responsible for 100% of the initial CES facilities costs regardless of the pro rata capacity calculation. When incremental capacity exists due to differences between CES industry standard facility ratings and the customer's capacity request and this incremental capacity is later made available to an additional District customer, a proportionate amount of the 100% CIAC paid by the original customer may be refunded at the District's discretion. When customer requests for capacity result in replacements or upgrades to existing CES facilities, the District will apply salvage credits to the CIAC calculation where CES facilities have not reached the end of their useful life.

The costs for replacement of CES facilities due to failure or when facilities have reached the end of their useful life will be covered by the District. In addition, the initial and replacement costs associated with supervisory control and data acquisition (SCADA) system equipment will normally be covered by the District.

### **Electricity Intensive Load (EIL) Service**

Requests for electrical capacity by customers who have been determined by the District to meet the criteria for an Electricity Intensive Load (EIL), regardless of load size, may be required to pay a CIAC up to 100% of the cost of new or upgraded CES facilities which the District determines are needed to meet the service request.

The general basis for determining capacity requirements of CES facility additions needed to accommodate EIL interconnection will be District determined system planning criteria and equipment loading margins which are included in the most recent Plan of Service Study adopted by Commission resolution along with the most current applicable Transmission System Study. The District will apply additional planning criteria for EIL customer interconnections in order to minimize the risk of stranded distribution facility investments and associated cost shifts to non-EIL customers. These additional planning criteria may result in CIAC amounts that vary significantly with the geographical location of the proposed EIL customer location.

Additional criteria will include a determination of the probability of future other development in areas associated with distribution facilities being assessed for EIL customer interconnection along with maintaining additional planning margins for normal and contingency loading of distribution facilities above what is standard. The District reserves the right to set maximum EIL customer penetration levels for specific distribution facilities based on District determined capacity reserves allocated for non EIL customer development.

In locations where EIL customer initiated CES additions or upgrades have been determined by the District to benefit other existing or future customers, the CIAC amount paid by an EIL customer will generally be determined as the ratio of the EIL customer's capacity requirement to the installed CES capacity multiplied by the total cost of the CES facilities. When the CES facilities required to meet an EIL customer interconnection are determined by the District to represent little or no benefit to other customers and a risk of stranded distribution facility assets, the EIL

customer shall be responsible for 100% of the CES facilities costs regardless of the pro rata capacity calculation. When incremental capacity exists due to differences between CES industry standard facility ratings and the customer's capacity request and this incremental capacity is later made available to an additional District customer, a proportionate amount of the 100% CIAC paid by the original customer may be refunded at the District's discretion. When customer requests for capacity result in replacements or upgrades to existing CES facilities, the District will apply salvage credits to the CIAC calculation where CES facilities have not reached the end of their useful life.

### **Large Agricultural Irrigation**

For purposes of CIAC for Large Agricultural Irrigation (LAI) customers, CES is sub-divided into:

- A. Distribution Facilities
- B. Transmission and Substation Facilities (T&S Facilities)

LAI customers for whom the District owns and operates Distribution Facilities generally dedicated for the exclusive benefit of customer are responsible for 100% of the initial and upgrade costs of feeders, sub-feeders, circuit breakers, switches, capacitor and voltage regulators required to meet the LAI customer's electrical capacity requirements. The basis for determining the need for new or upgraded Distribution Facilities shall be District determined system planning criteria and equipment loading margins (Criteria) which are included in the most recent LAI Plan of Service study completed for each customer. The Criteria will be approved by the District's Director of Engineering and will generally follow requirements established in the District's Plan of Service Study adopted by Commission resolution.

When the customer's electrical capacity requirements have been determined by the District to require new or upgraded T&S Facilities, the customer will be required to pay CIAC to cover a share of the cost of the required T&S Facilities. The basis for determining the capacity requirements of T&S Facility additions will be District determined system planning criteria and equipment loading margins which are included in the most recent Plan of Service Study adopted by Commission resolution along with the most current applicable Transmission System Study. Step-up transformers, circuit breakers and voltage regulation equipment installed at the source terminal of the main distribution feeder are substation equipment regardless of the installed location.

The CIAC amount for T&S Facilities will generally be determined as the ratio of the customer's capacity requirement to the installed T&S Facilities capacity multiplied by the total cost of the T&S Facilities. When the required T&S Facilities are determined by the District to benefit more than one customer, each customer's CIAC will generally be determined through a pro rata calculation using the customer's capacity requirement as the numerator and the installed T&S Facilities capacity as the denominator. When the T&S facilities are determined by the District to be for the exclusive benefit of the customer, the customer shall be responsible for 100% of the initial T&S Facilities costs regardless of the pro rata capacity calculation. When incremental capacity exists due to differences between T&S Facilities industry standard capacity ratings and

the customer's capacity request and this incremental capacity is later made available to an additional District customer, a proportionate amount of the 100% CIAC paid by the original customer may be refunded at the District's discretion. When requests for capacity result in the need to upgrade existing T&S Facilities, the District will apply salvage credits to CIAC calculations when T&S Facilities have not reached the end of their useful life.

The costs of replacement of T&S and Distribution Facilities due to failure or when Facilities have reached the end of their useful life will be covered by the District. In addition, the initial and replacement costs associated with supervisory control and data acquisition (SCADA) system equipment will normally be covered by the District.

If customer funding of District recommended T&S or Distribution Facilities additions or upgrades is not secured in advance of construction or through an approved contract, the District may require the customer to sign an indemnification agreement releasing the District from liability for damages resulting from failure to install recommended additions and/or upgrades.

### **Fee Collection**

Fees collected will be the estimated actual development costs. The fees are in effect for 3 months from the date of the estimate. If the fees have not been paid within 3 months, they will be re-calculated. If the fees are paid within 3 months, the electric facilities must be installed within one year from the original date of the estimate. Additionally, if fees remain unpaid and work has not been completed within the one-year requirement, the job will be re-calculated or voided. If fees are paid and work has not been completed within the one-year, you may be subject to recalculation. Once the one-year requirement has been exceeded the customer must re-submit plans for District review. At Benton PUD's discretion, the CIAC may be collected by payment in cash or Special Contract.

### **Special Contract**

A Special Contract covers the CIAC determined by the District to be the responsibility of a non-EIL customer for CES additions and/or upgrades after any applicable reduction in costs determined through applicable pro-rata share calculations and/or assignment of costs as a system benefit, in which case a share of the costs may be funded by the District through rate-based revenues.

A Special Contract for the payment of CIAC will have a repayment term of no longer than five years. The interest rate charged will be variable on an annual basis and is equal to the Local Government Investment Pool (LGIP) plus 2%. Repayment terms will include annual installments of principal plus calculated interest. Typically, the principal will be repaid in equal annual installments but can be negotiated on an individual basis. The first payment is due 12 months from the date of the contract with subsequent payments occurring every 12 months thereafter. At the District's discretion, based on credit worthiness or lack of credit history with the District, a deposit equal to the first installment may be required at the time the Special Contract is entered



into. The District may use this deposit to satisfy the first installment that is due 12 months from the contract date. There is a cap on the outstanding principal balance of all Special Contracts equal to 2% of the current year's retail sales forecast. As such, Special Contracts are offered on a first come, first served basis. The District's Commission will be notified once the cap is reached and if there are additional customer requests above the cap for a Special Contract.

In order to qualify for a Special Contract, the District will require the customer to demonstrate credit worthiness. For an existing customer, credit worthiness may be demonstrated by satisfactory payment history including twenty-four months of on time electric bill payments as well as history of payment on past CIAC. For a new customer, the District may request any or all of the following: income verification, proof of bank deposit in excess of Special Contract amount, business financial statements, business pro forma, and/or other means of verification.

**2. ADDITIONAL LOAD:** In the event a customer desires to alter load significantly, the customer shall notify the District sufficiently in advance so that the District may, if economically feasible, provide the facilities required. In the event that the customer fails to notify the District, and as a result the District's equipment is damaged, the customer may be liable for the cost to repair the damage.

**3. APPLICATION FOR NEW SERVICE OR CHANGES TO EXISTING SERVICES:** *See Customer Service Policies: General Application for New Service.*

**4. RIGHT OF ACCESS:** The District, through its authorized employees or representatives, shall have access to its equipment at all times and to the customer's land for the purpose of surveying, data collection, staking and construction of the proposed project. Where access is required and locks must be opened to gain access, the District shall be supplied with keys to such locks or, another mutually agreeable means of access shall be provided to the District.

**5. DELIVERY PHASE AND VOLTAGE:** All electric service shall be alternating current, 60 hertz. Standard secondary delivery voltages are: Single-phase - 120/240 volt. Three-phase - 120/208 volt wye, 277/480 volt wye, 120/240 volt delta, 240/480 volt delta, as approved by the District. Service will be provided at the requested voltage only if appropriate distribution facilities exist with which to provide this voltage. 120/208 volt wye and 277/480 volt wye service voltage will be the only voltages available from three-phase pad mounted transformers or in areas served by underground distribution facilities. Only a single voltage will be delivered to a facility by the District unless the load is so great that a standard transformer or transformer bank is not adequate to serve the load. If additional voltages are required, the customer will reimburse the District actual cost for the added facility, including the cost of the transformer. Exceptions to these requirements are subject to District approval.

In general, delivery voltages and phases will be those presently available at the point service is desired and, if other phases or voltages are necessary, the cost will be computed in accordance with *Section 1, New Construction*, of this Policy.

In general, motor loads up to and including 7½ horsepower may be served at 240 volts single-phase. Three-phase motors of 7 ½ to 15 horsepower inclusive, may be served at 240 volts v-phase or three-phase from overhead systems and 208 volts three-phase from underground systems. Motor loads of 15 horsepower or larger will normally be served at 480 volts three-phase. In the case of large loads, power may be delivered at other voltages approved by the District.

The District may refuse to serve loads of a character seriously detrimental to other customers and in cases where motor starting would result in excessive voltage disturbances to the District's system, the District may require customers to install corrective equipment.

Frequency and service voltage ratings are nominal values.

**6. POINT OF DELIVERY:** Point of delivery is that point where facilities of the customer and District are connected. All equipment on the load side of the point of delivery shall belong to and be the responsibility of the customer, except meters and metering equipment and other equipment provided by the District.

The customer, or the customer's electrical contractor, shall be responsible to advise the District of service requirements in advance of installing the service entrance equipment, and to determine that the location is acceptable to the District. If the customer does not consult the District or does not install the equipment as directed, the District may reject the installation and require the customer to correct or relocate the service entrance equipment.

The customer shall furnish and install a District-approved meter socket for the installation of the District's metering equipment. If instrument transformers are required, a suitable location, a mounting provision, and an enclosure shall be provided for such installations as agreed to by the District. Prewired meter bases are furnished by the District and installed by the customer. The customer shall furnish connecting conduit between the instrument transformers and the meter socket for which the District will furnish and install the meters and connecting wiring.

**7. METER LOCATIONS:** Meters shall be installed on or near the exterior front of a residential or farm building, or in some cases they may be installed on meter poles. All installations must be approved by the District and shall be installed in accordance with the District's engineering standards.

Meters shall not be installed in places difficult to access, such as over open pits, near moving machinery, hatchways, in the path of water from eaves or rain spouts, or subject to live steam or

corrosive vapors. It shall be the responsibility of the customer to maintain a clear space in front of and to the sides of the meter, as per District specifications, which are available upon request.

**8. PHASE BALANCE:** Except in the case of three-phase four-wire delta service, the current taken by each wire of a three-phase service shall be reasonably balanced at times of maximum or near maximum load.

**9. DISTURBANCES CAUSED BY CUSTOMER'S EQUIPMENT:** Electric service shall not be used in such a manner as to cause severe disturbances or voltage fluctuations to other customers or to District equipment. If a customer uses equipment that disrupts the service of other customers or the District, the customer will be required, at their own expense, to install equipment to correct the problem. Examples of possible disruptive equipment are: welders, pipe thawing equipment, resistance heating equipment, large motor starting, or equipment with harmonic content.

**10. CUSTOMER'S WIRING AND EQUIPMENT:** The customer shall be responsible to provide suitable protective equipment such as fuses, circuit breakers and relays to adequately protect the customer's equipment against over current, under-voltage or over-voltage conditions. If three-phase service is provided, it shall be the customer's responsibility to protect against phase failure and imbalance. The District will take all reasonable precautions to prevent phase failure or abnormal voltage variation; however, it cannot guarantee that such conditions may not occur due to circumstances beyond its control.

The customer's electric facilities shall be installed and maintained in accordance with applicable local and state wiring codes and have been inspected by the Washington State Department of Labor and Industries Electrical Inspector or other agencies approved by Federal or State regulations.

The District reserves the right to refuse or discontinue service to the customer's equipment or wiring when, in the District's opinion, the customer's equipment or wiring is in a hazardous condition or does not conform with applicable codes and local regulations. The customer shall be solely responsible for the maintenance and safety of the wiring and equipment, and the District shall not in any way be liable for accidents or damages experienced by the customer or to third parties because of contact with, or failure of, any portion of the customer's installation.

**11. SEPARATE METER FOR EACH CLASS OF SERVICE:** A customer that wishes to use electricity for purposes classified under different rates, must provide equipment for a meter for each rate class used. The electricity supplied must be measured and billed under the appropriate rate schedule.

**12. TEMPORARY SERVICE:** All temporary services shall be metered. Temporary service may be provided to traveling shows, public event displays, pumps, recreational vehicles, job shacks, light construction and power tools or similar classified loads.

The customer must provide a suitable meter pole or other structure with service entrance conduit, meter socket and protective devices as required.

The fee for metered temporary service is \$125. The energy will be billed per the applicable rate schedule in effect at the time.

The above fee applies only to services where the District has electrical facilities of suitable capacity and voltage, and the service requires only a simple service drop or lateral. Where additional equipment is required, the District will be reimbursed in advance for all actual installation and removal costs to provide the temporary service. A standard temporary service requires that the pole or other structure be set not more than 5 feet from a pad mount transformer, and 50 feet from a pole mounted transformer. Temporary service shall be rendered for a maximum period of one year unless otherwise authorized by the District.

When a transformer, hand hole or pedestal does not exist on either side of the property in close proximity to the location where temporary service is desired, the customer will be responsible to install additional equipment as specified by the District's Engineering Department.

NOTE: Temporary services connections are only available to requestors who have no delinquent accounts with the District. *See Customer Service Policies for Billing, Payment and Credit and Collections Information.*

**13. UNDERGROUND SERVICE:** The District will provide underground service facilities subject to the following:

- A. It shall be feasible and practical as determined by the District.
- B. Fees may be assessed. *See Section 1, New Construction, of this Policy, for application of line extension credit and contribution-in-aid-to-construction.*
- C. The District may require the customer to execute a contract wherein special conditions applicable to the development are stipulated.
- D. Service to customers located in underground service areas will be with underground laterals only. Overhead service will not be provided, and the customer is required to install service equipment that will receive underground service.

**14. CONVERSION OF OVERHEAD TO UNDERGROUND SERVICE:** Replacement of overhead facilities with underground facilities may be done under the following conditions:

- A. It shall be feasible and practical as determined by the District.
- B. The District must have assurance that all affected customers will cooperate in the conversion project. The District shall determine in each case the scope and cost of the project.
- C. The District may require reimbursement for the remaining life of the existing overhead facilities to be removed, plus removal costs less salvage value. In addition to this, the District may require a CIAC to offset the cost of the underground installation.
- D. The customer is responsible for all costs of altering customer-owned service entrance equipment to receive underground service.
- E. The District may require the customer to enter into a contract that defines any special conditions that apply to a specific project.

**15. ALTERING SERVICES:** Alterations to existing services will be handled on a case-by-case basis generally using CIAC estimating methods and line extension credits in force at the time of the request. Alterations for the convenience of the customer will typically require CIAC from the customer to cover labor and material costs to relocate and/or replace facilities with no or a reduced line extension credit applied. The customer's CIAC may be reduced at the District's discretion where the alteration provides a demonstrated cost benefit to the District's ongoing operations and/or maintenance of the facilities or is a result of a significant increase in the customer's electrical load. Load increases must be supported by information provided by the customer and satisfactory to the District which describes the amount and characteristics of the new load. Generally, alterations associated with significant load increases will be treated like a request for a new service unless the alteration occurs at a time within the District's capital cost recovery period for the type of service being considered; in which case pro-rated charges may apply. Cost recovery periods are generally 7 years for residential class services and 5 years for all other classes except for large general-service and industrial which are handled on a case-by-case basis. For any change of service earlier than either of the recovery periods described previously, the District reserves the right to recover pro-rated costs.

**16. METER AND CLEARANCE POLE:** Meter and clearance poles will be furnished for customers when required. *See Section 1. New Construction, of this Policy, for application of line extension credit and contribution-in-aid-to-construction.*

**17. NON-STANDARD SERVICE:** The customer shall pay, in advance, the cost of any special installation necessary to meet requirements for service other than required by standard utility practice.

**18. RELOCATION OF EXISTING FACILITIES AT CUSTOMER'S REQUEST:** In the event a customer requests relocation of the District's equipment for any reason (e.g., new driveway, change of grade, relocation of service entrances, etc.) the District will do so, provided in the opinion of the District, the relocation is feasible and the customer agrees to pay the District either a fixed fee established by the District or the actual costs, provided actual costs shall not be 25% greater than the District's estimate.

**19. RECREATIONAL VEHICLE PARKS:** The District will provide service to Recreational Vehicles (RV) in parks, at residential rates, under the following conditions:

- A. The park owner will furnish and install a wiring system connecting the point of delivery with each space. The wiring system shall be installed according to applicable codes and be of adequate capacity to maintain standard voltage to each space.
- B. The District will not be obligated to provide direct service to any RV located in the park.
- C. Electric service to the park's joint-tenant use facilities must be separately metered and billed on the appropriate rate schedule.

**20. SECURITY LIGHTS:** The District may, where Benton PUD has facilities or in publicly accessible locations, install security lighting facilities. *See Retail Rate Schedules: Security Lighting for terms and rates.*

**21. CANCELLATION OF A SECURITY LIGHT SERVICE BY A CUSTOMER:** If a customer who has entered into a long-term agreement for service desires to discontinue such service, the customer may:

- A. Continue to pay the total monthly billing for the remainder of the three-year period described in the rate schedule.
- B. Pay to the District, at the time of cancellation, a Security Light Removal Charge of \$150, if the light has been installed for less than 3 years, unless another customer shall immediately assume the obligation for the balance of the three-year period.
- C. If the light has been in service more than 3 years, there is no Removal Charge.

If an existing contract contains terms and conditions for cancellation, then these terms and conditions shall prevail over provisions of this paragraph.

**22. STREET LIGHTS:** The District may, when conditions warrant, install street lighting facilities. Customer-owned streetlights shall not be installed on District-owned poles unless approved, installed, and maintained by the District.

**23. DIRECT-BURIED SERVICE CABLE REPAIR/REPLACEMENT:** When an interruption of a customer's electric service occurs due to the failure of District-owned direct-buried low-voltage service cables located on a customer's premise, repairs will be made at no cost to the customer when feasible. When repair is no longer desired by the customer or the District has determined repair is no longer feasible, the existing service will be abandoned in place and a new service will be established with service cables installed in conduit. To allow time for constructing a new service the District will provide a temporary above-ground service for up to 15 days. The customer shall be responsible for arranging for and completing all work necessary for providing a trench for conduit meeting the District's construction standards. The District will provide a payment to the customer to offset trenching and landscape restoration expenses in the amount of \$16 per foot up to a maximum of \$1,000 and will provide and install conduit and service cables at no cost to the customer.

**24. OTHER FEES:**

- A. The District will make 1 engineering visit, and 1 operations crew visit to a customer's site at no charge. Each additional visit necessitated by customer actions may result in a fee of \$75 or actual cost, whichever is greater, being charged to the customer.
- B. The District will develop the initial electrical distribution system design, per a Developer's instructions, for a subdivision or plat at no charge.
- C. The customer may be assessed a charge of \$75 per hour to make corrections if the design is modified.
- D. When a customer requests the District relinquish or relocate an easement for a customer's convenience. The District will charge the customer \$200 to help offset the cost of the estimated 5-6 hours of staff time in addition to recording fees required to process the request.
- E. Fees for pre-approved after-hours connects/disconnects:
  - 1-person (2-hour minimum) \$225, each additional hour is; \$115
  - 2-person (2-hour minimum) \$450, each additional hour is; \$230

F. Fees for pre-approved after-hours construction of Engineered projects:

- 3-person crew (foreman & 2 linemen) per hour is; \$185
- 4-person crew (foreman & 3 linemen) Per hour is; \$245

G. Road Crossings (customer portion in existing roadways): Contact District Engineering Department at 509 582-1230



## LINE EXTENSION AND FACILITIES CONSTRUCTION POLICY (REDLINE)

This policy applies to serving the load of the District's current and future customers and does not apply to generation interconnection requests.

- 1. NEW CONSTRUCTION:** The District will extend its distribution lines to customers who are without service whenever feasible. The determination of "feasibility" will be solely at the District's discretion.

The District will consider its costs, the availability of necessary easements, service area agreements, necessity, and the customer's willingness to guarantee payment to the District of its direct costs to build a line extension when making such determination. The decision to build a line extension overhead or underground is at the discretion of the District and must conform to standard construction practices. The customer's request will be honored whenever practical; however, the request is subject to laws, ordinances, franchises, and both physical and geological considerations.

The District will furnish the facilities when upgrading, constructing, or extending facilities required for providing service to a customer. Recovery of the cost for facilities is achieved partially through up-front payments from customers, referred to as contribution-in-aid-to-construction (CIAC), with the balance collected through rate-based revenues or ~~special contract~~Special Contract. ~~Contracts are usually limited to large general service, large agricultural irrigation or industrial customers with loads requiring electrical capacity greater than 2,500 kVA.~~

To establish the customer's CIAC, District staff will develop an estimate of the construction cost less any deductions approved by the District's Commission as a line extension credit (LEC) or shared development cost (SDC) allocations. Construction cost estimates include material, equipment, engineering, labor, travel time, permits, easements, administration overheads, fringe benefits, service transformers and metering equipment. The District requires CIAC from the customer for all on-site primary distribution facilities installed for the exclusive benefit of the customer along with any share of the costs for off-site facilities determined by the District to be assignable to the customer. On-site refers to a parcel, sub-division, farm or complex. The costs of Core Electric System (CES) facilities including transmission stations and lines, substations, feeders, sub-feeders, circuit breakers, switches, capacitors, voltage regulators and SCADA (remote control and monitoring) equipment are typically not directly attributable to a single development or customer unless: (1) the customer is served under the large agricultural irrigation rate class; (2) the customer meets the District's criteria for classification as an Electricity Intensive Load (EIL); (3) the customer electrical capacity requirement is greater than 2,500 kVA; and/or (4) the customer requires dedicated, multiple, and/or diverse substations or distribution feeders. See paragraphs below for special conditions pertaining to; New Large Service, EIL Service and

Large Agricultural Irrigation. Costs not recovered through CIAC for CES facilities are included in the District's overall electric rates or at the District's discretion may be recovered through a ~~special contract~~ Special Contract. Lines along public rights-of-way that conform to the District's long-term planning may be considered as CES sub-feeders and excluded from the CIAC.

The District reserves the right to require a deposit when a request for electrical capacity is associated with speculative development, EIL development and/or development that requires non-routine analysis and design. The deposit may include estimated costs for District staff and/or consulting engineering labor required to perform transmission and/or distribution system analysis, facilities design, and cost estimating. The District will provide estimated labor costs along with a written scope of work and schedule to customers from whom a deposit is requested and will open a work order to document actual expenses incurred. Additional contributions to the deposit amount may be required in the event actual expenses exceed initial estimates. At the District's discretion up to 100% of the deposit amount may be applied toward the customer's CIAC if the request for capacity results in actual interconnection of the customer's electrical load. Customers who pay a deposit but do not interconnect their proposed electrical load will receive a refund of the deposit balance less any incurred District and/or consulting engineering costs.

### Line Extension Credit

The Line Extension Credit (LEC) is determined using a methodology based on revenue and cost information from the District's cost-of-service analysis (COSA). The COSA is the basis for the District's electric rates and is updated periodically as needed. Rather than a specific dollar amount, the LEC is in the form of equipment and materials along with associated labor and crew travel time that is furnished by the District at no up-front cost to the customer.

The current LEC for *Residential* construction is defined as the District providing all necessary secondary service equipment, except self-contained meter base, current transformer cabinet and interior and underground service conduit with trench in order to furnish a new residential electrical service. The District will install facilities at no cost to a new single-phase, 200-amp thru 600-amp residential customer.

- A. ~~—A.~~ Service Transformer
- B. ~~—B.~~ Service Conductors
- C. ~~—C.~~ Pre-wired CT meter base
- D. ~~—D.~~ Any required clearance pole for overhead services
- E. ~~—E.~~ Revenue meter

Note: There is no LEC allowance for unmetered electric service.

The current LEC for other than Residential construction is defined as the District installing the following facilities and any associated crew travel time at no cost to a new customer:

- A. Service transformer (see note below)
- B. Pre-wired CT meter base
- C. Revenue meter

A Line Extension Credit will be provided to a housing authority (as defined by RCW 35.82.020) for a housing project located within the District's service area pursuant to RCW 35.83, provided the costs to the District shall not exceed \$10,000 per calendar year for each housing authority.

Note: The service transformer LEC is limited to one unit meeting the requirements of Section 5 below (DELIVERY PHASE AND VOLTAGE) and rated no more than 2,500 kVA per delivery point. Customer requests for multiple delivery points to a common electrical service location required to meet high reliability or operational flexibility requirements or requests for transformers rated greater than 2,500 kVA will be evaluated on a case-by-case basis to determine the applicable LEC amount.

### **Shared Development Cost**

A customer's contribution-in-aid-to-construction (CIAC) payment for a new primary distribution line needed for meeting a request for electric service may be reduced by equally sharing the total estimated cost of construction for the mutually beneficial portion of the line between the property for which service is being requested and adjacent or nearby properties that will likely receive service from the new line in the future and which are not owned by the customer requesting electric service. Shared development cost (SDC) allocations will be determined by dividing the estimated total cost of construction of the mutually beneficial portion of the new primary distribution line by the number of properties the District determines will benefit from this portion of the line in the near and long terms. Reduction of a customer's CIAC payment by the application of SDC allocations is at the District's discretion and normally will only apply to customers requesting electric service to individual primary residences or businesses on a single lot. SDC allocations do not apply to developers of housing subdivisions or commercial lands or properties.

SDC allocation amounts will be recorded as an attribute in the District's geographical information system (GIS) for use in determining the estimated total cost to establish electric service on the property for which an SDC allocation has occurred. In the event the District's distribution lines and related facilities have changed since the original SDC allocation was made and service to a property would be better accomplished by connecting to an alternative primary line, the SDC allocation amount may be waived by the District.

### **Fee Collection**

~~Fees collected will be the estimated actual development costs. The fees are in effect for 3 months from the date of the estimate. If the fees have not been paid within 3 months, they will be re-calculated. If the fees are paid within 3 months, the electric facilities must be installed within one year from the original date of the estimate. Additionally, if fees remain unpaid and work has not been completed within the one year requirement, the job will be re-calculated or voided. If fees are paid and work has not been completed within the one year, you may be subject to~~

~~recalculation. Once the one-year requirement has been exceeded the customer must re-submit plans for District review.~~

~~At Benton PUD's discretion, the CIAC may be collected by payment in cash, special power sales contract, or by a Line Extension Contract.~~

### **New Large Service and/or Electrical Capacity Greater than 2,500 kVA not including Large Agricultural Irrigation**

When the customer's electrical capacity requirement is greater than 2,500 kVA and it has been determined by the District that new or upgraded CES facilities are needed to meet the service request, the customer will be required to pay CIAC to cover a share of the cost of the required CES facilities. The basis for determining the capacity requirements of CES facility additions will be District determined system planning criteria and equipment loading margins which are included in the most recent Plan of Service Study adopted by Commission resolution along with the most current applicable Transmission System Study.

The CIAC amount will generally be determined as the ratio of the customer's capacity requirement to the installed CES capacity multiplied by the total cost of the CES facilities. When the CES facilities are determined by the District to be for the exclusive benefit of the customer, the customer shall be responsible for 100% of the initial CES facilities costs regardless of the pro rata capacity calculation. When incremental capacity exists due to differences between CES industry standard facility ratings and the customer's capacity request and this incremental capacity is later made available to an additional District customer, a proportionate amount of the 100% CIAC paid by the original customer may be refunded at the District's discretion. When customer requests for capacity result in replacements or upgrades to existing CES facilities, the District will apply salvage credits to the CIAC calculation where CES facilities have not reached the end of their useful life.

The costs for replacement of CES facilities due to failure or when facilities have reached the end of their useful life will be covered by the District. In addition, the initial and replacement costs associated with supervisory control and data acquisition (SCADA) system equipment will normally be covered by the District.

### **Electricity Intensive Load (EIL) Service**

Requests for electrical capacity by customers who have been determined by the District to meet the criteria for an Electricity Intensive Load (EIL), regardless of load size, may be required to pay a CIAC up to 100% of the cost of new or upgraded CES facilities which the District determines are needed to meet the service request.

The general basis for determining capacity requirements of CES facility additions needed to accommodate EIL interconnection will be District determined system planning criteria and equipment loading margins which are included in the most recent Plan of Service Study adopted

by Commission resolution along with the most current applicable Transmission System Study. The District will apply additional planning criteria for EIL customer interconnections in order to minimize the risk of stranded distribution facility investments and associated cost shifts to non-EIL customers. These additional planning criteria may result in CIAC amounts that vary significantly with the geographical location of the proposed EIL customer location.

Additional criteria will include a determination of the probability of future other development in areas associated with distribution facilities being assessed for EIL customer interconnection along with maintaining additional planning margins for normal and contingency loading of distribution facilities above what is standard. The District reserves the right to set maximum EIL customer penetration levels for specific distribution facilities based on District determined capacity reserves allocated for non EIL customer development.

In locations where EIL customer initiated CES additions or upgrades have been determined by the District to benefit other existing or future customers, the CIAC amount paid by an EIL customer will generally be determined as the ratio of the EIL customer's capacity requirement to the installed CES capacity multiplied by the total cost of the CES facilities. When the CES facilities required to meet an EIL customer interconnection are determined by the District to represent little or no benefit to other customers and a risk of stranded distribution facility assets, the EIL customer shall be responsible for 100% of the CES facilities costs regardless of the pro rata capacity calculation. When incremental capacity exists due to differences between CES industry standard facility ratings and the customer's capacity request and this incremental capacity is later made available to an additional District customer, a proportionate amount of the 100% CIAC paid by the original customer may be refunded at the District's discretion. When customer requests for capacity result in replacements or upgrades to existing CES facilities, the District will apply salvage credits to the CIAC calculation where CES facilities have not reached the end of their useful life.

### **Large Agricultural Irrigation**

For purposes of CIAC for Large Agricultural Irrigation (LAI) customers, CES is sub-divided into:

A. Distribution Facilities

B. Transmission and Substation Facilities (T&S Facilities)

~~Large agricultural irrigation (LAI)~~ customers for whom the District owns and operates ~~electrical facilities (Distribution Facilities)~~ generally dedicated for the exclusive benefit of customer are responsible for 100% of the initial and upgrade costs of feeders, sub-feeders, circuit breakers, switches, capacitor and voltage regulators required to meet the LAI customer's electrical capacity requirements. The basis for determining the need for new or upgraded Distribution Facilities shall be District determined system planning criteria and equipment loading margins (Criteria) which are included in the most recent LAI Plan of Service study completed for each customer. The Criteria will be approved by the District's Director of Engineering and will generally follow requirements established in the District's Plan of Service Study adopted by Commission resolution.

When the customer's electrical capacity requirements have been determined by the District to require new or upgraded ~~transmission and/or substation~~ (T&S Facilities), the customer will be required to pay CIAC to cover a share of the cost of the required T&S Facilities. The basis for determining the capacity requirements of T&S Facility additions will be District determined system planning criteria and equipment loading margins which are included in the most recent Plan of Service Study adopted by Commission resolution along with the most current applicable Transmission System Study. Step-up transformers, circuit breakers and voltage regulation equipment installed at the source terminal of the main distribution feeder are substation equipment regardless of the installed location.

The CIAC amount for T&S Facilities will generally be determined as the ratio of the customer's capacity requirement to the installed T&S Facilities capacity multiplied by the total cost of the T&S Facilities. When the required T&S Facilities are determined by the District to benefit more than one customer, each customer's CIAC will generally be determined through a pro rata calculation using the customer's capacity requirement as the numerator and the installed T&S Facilities capacity as the denominator. When the T&S facilities are determined by the District to be for the exclusive benefit of the customer, the customer shall be responsible for 100% of the initial T&S Facilities costs regardless of the pro rata capacity calculation. When incremental capacity exists due to differences between T&S Facilities industry standard capacity ratings and the customer's capacity request and this incremental capacity is later made available to an additional District customer, a proportionate amount of the 100% CIAC paid by the original customer may be refunded at the District's discretion. When requests for capacity result in the need to upgrade existing T&S Facilities, the District will apply salvage credits to CIAC calculations when T&S Facilities have not reached the end of their useful life.

The costs of replacement of T&S and Distribution Facilities due to failure or when Facilities have reached the end of their useful life will be covered by the District. In addition, the initial and replacement costs associated with supervisory control and data acquisition (SCADA) system equipment will normally be covered by the District.

If customer funding of District recommended T&S or Distribution Facilities additions or upgrades is not secured in advance of construction or through an approved contract, the District may require the customer to sign an indemnification agreement releasing the District from liability for damages resulting from failure to install recommended additions and/or upgrades.

### **Fee Collection**

Fees collected will be the estimated actual development costs. The fees are in effect for 3 months from the date of the estimate. If the fees have not been paid within 3 months, they will be re-calculated. If the fees are paid within 3 months, the electric facilities must be installed within one year from the original date of the estimate. Additionally, if fees remain unpaid and work has not been completed within the one-year requirement, the job will be re-calculated or voided. If

fees are paid and work has not been completed within the one-year, you may be subject to recalculation. Once the one-year requirement has been exceeded the customer must re-submit plans for District review. At Benton PUD's discretion, the CIAC may be collected by payment in cash; or ~~Sspecial Ceontract~~, or ~~Line Extension Contract~~.

### Special Contract

A ~~Sspecial Ceontract~~ covers the CIAC determined by the District to be the responsibility of a non-EIL customer for CES additions and/or upgrades after any applicable reduction in costs determined through applicable pro-rata share calculations and/or assignment of costs as a system benefit, in which case a share of the costs may be funded by the District through rate-based revenues.

A ~~Sspecial Ceontract~~ for the payment of CIAC will have a repayment term of no longer than five years. The interest rate charged will be variable on an annual basis and is equal to the Local Government Investment Pool (LGIP) plus 2%. Repayment terms will include annual installments of principal plus calculated interest. Typically, the principal will be repaid in equal annual installments but can be negotiated on an individual basis. The first payment is due 12 months from the date of the contract with subsequent payments occurring every 12 months thereafter. At the District's discretion, based on credit worthiness or lack of credit history with the District, a deposit equal to the first installment may be required at the time the ~~special contract~~Special Contract is entered into. The District may use this deposit to satisfy the first installment that is due 12 months from the contract date. There is a cap on the outstanding principal balance of all ~~special contract~~Special Contracts equal to 2% of the current year's retail sales forecast. As such, ~~special contract~~Special Contracts are offered on a first come, first served basis. The District's Commission will be notified once the cap is reached and if there are additional customer requests above the cap for a ~~special contract~~Special Contract.

In order to qualify for a ~~special contract~~Special Contract, the District will require the customer to demonstrate credit worthiness. For an existing customer, credit worthiness may be demonstrated by satisfactory payment history including twenty-four months of on time electric bill payments as well as history of payment on past CIAC. For a new customer, the District may request any or all of the following: income verification, proof of bank deposit in excess of ~~special contract~~Special Contract amount, business financial statements, business pro forma, and/or other means of verification.

- 2. ADDITIONAL LOAD:** In the event a customer desires to alter load significantly, the customer shall notify the District sufficiently in advance so that the District may, if economically feasible, provide the facilities required. In the event that the customer fails to notify the District, and as a result the District's equipment is damaged, the customer may be liable for the cost to repair the damage.

**3. APPLICATION FOR NEW SERVICE OR CHANGES TO EXISTING SERVICES:** *See Customer Service Policies: General Application for New Service.*

**4. RIGHT OF ACCESS:** The District, through its authorized employees or representatives, shall have access to its equipment at all times and to the customer's land for the purpose of surveying, data collection, staking and construction of the proposed project. Where access is required and locks must be opened to gain access, the District shall be supplied with keys to such locks or, another mutually agreeable means of access shall be provided to the District.

**5. DELIVERY PHASE AND VOLTAGE:** All electric service shall be alternating current, 60 hertz. Standard secondary delivery voltages are: Single-phase - 120/240 volt. Three-phase - 120/208 volt wye, 277/480 volt wye, 120/240 volt delta, 240/480 volt delta, as approved by the District. Service will be provided at the requested voltage only if appropriate distribution facilities exist with which to provide this voltage. 120/208 volt wye and 277/480 volt wye service voltage will be the only voltages available from three-phase pad mounted transformers or in areas served by underground distribution facilities. Only a single voltage will be delivered to a facility by the District unless the load is so great that a standard transformer or transformer bank is not adequate to serve the load. If additional voltages are required, the customer will reimburse the District actual cost for the added facility, including the cost of the transformer. Exceptions to these requirements are subject to District approval.

In general, delivery voltages and phases will be those presently available at the point service is desired and, if other phases or voltages are necessary, the cost will be computed in accordance with *Section 1, New Construction*, of this Policy.

In general, motor loads up to and including 7½ horsepower may be served at 240 volts single-phase. Three-phase motors of 7 ½ to 15 horsepower inclusive, may be served at 240 volts v-phase or three-phase from overhead systems and 208 volts three-phase from underground systems. Motor loads of 15 horsepower or larger will normally be served at 480 volts three-phase. In the case of large loads, power may be delivered at other voltages approved by the District.

The District may refuse to serve loads of a character seriously detrimental to other customers and in cases where motor starting would result in excessive voltage disturbances to the District's system, the District may require customers to install corrective equipment.

Frequency and service voltage ratings are nominal values.

**6. POINT OF DELIVERY:** Point of delivery is that point where facilities of the customer and District are connected. All equipment on the load side of the point of delivery shall belong to and be



the responsibility of the customer, except meters and metering equipment and other equipment provided by the District.

The customer, or the customer's electrical contractor, shall be responsible to advise the District of service requirements in advance of installing the service entrance equipment, and to determine that the location is acceptable to the District. If the customer does not consult the District or does not install the equipment as directed, the District may reject the installation and require the customer to correct or relocate the service entrance equipment.

The customer shall furnish and install a District-approved meter socket for the installation of the District's metering equipment. If instrument transformers are required, a suitable location, a mounting provision, and an enclosure shall be provided for such installations as agreed to by the District. Prewired meter bases are furnished by the District and installed by the customer. The customer shall furnish connecting conduit between the instrument transformers and the meter socket for which the District will furnish and install the meters and connecting wiring.

**7. METER LOCATIONS:** Meters shall be installed on or near the exterior front of a residential or farm building, or in some cases they may be installed on meter poles. All installations must be approved by the District and shall be installed in accordance with the District's engineering standards.

Meters shall not be installed in places difficult to access, such as over open pits, near moving machinery, hatchways, in the path of water from eaves or rain spouts, or subject to live steam or corrosive vapors. It shall be the responsibility of the customer to maintain a clear space in front of and to the sides of the meter, as per District specifications, which are available upon request.

**8. PHASE BALANCE:** Except in the case of three-phase four-wire delta service, the current taken by each wire of a three-phase service shall be reasonably balanced at times of maximum or near maximum load.

**9. DISTURBANCES CAUSED BY CUSTOMER'S EQUIPMENT:** Electric service shall not be used in such a manner as to cause severe disturbances or voltage fluctuations to other customers or to District equipment. If a customer uses equipment that disrupts the service of other customers or the District, the customer will be required, at their own expense, to install equipment to correct the problem. Examples of possible disruptive equipment are: welders, pipe thawing equipment, resistance heating equipment, large motor starting, or equipment with harmonic content.

**10. CUSTOMER'S WIRING AND EQUIPMENT:** The customer shall be responsible to provide suitable protective equipment such as fuses, circuit breakers and relays to adequately protect the customer's equipment against over current, under-voltage or over-voltage conditions. If three-phase service is provided, it shall be the customer's responsibility to protect against

phase failure and imbalance. The District will take all reasonable precautions to prevent phase failure or abnormal voltage variation; however, it cannot guarantee that such conditions may not occur due to circumstances beyond its control.

The customer's electric facilities shall be installed and maintained in accordance with applicable local and state wiring codes and have been inspected by the Washington State Department of Labor and Industries Electrical Inspector or other agencies approved by Federal or State regulations.

The District reserves the right to refuse or discontinue service to the customer's equipment or wiring when, in the District's opinion, the customer's equipment or wiring is in a hazardous condition or does not conform with applicable codes and local regulations. The customer shall be solely responsible for the maintenance and safety of the wiring and equipment, and the District shall not in any way be liable for accidents or damages experienced by the customer or to third parties because of contact with, or failure of, any portion of the customer's installation.

**11. SEPARATE METER FOR EACH CLASS OF SERVICE:** A customer that wishes to use electricity for purposes classified under different rates, must provide equipment for a meter for each rate class used. The electricity supplied must be measured and billed under the appropriate rate schedule.

**12. TEMPORARY SERVICE:** All temporary services shall be metered. Temporary service may be provided to traveling shows, public event displays, pumps, recreational vehicles, job shacks, light construction and power tools or similar classified loads.

The customer must provide a suitable meter pole or other structure with service entrance conduit, meter socket and protective devices as required.

The fee for metered temporary service is \$125. The energy will be billed per the applicable rate schedule in effect at the time.

The above fee applies only to services where the District has electrical facilities of suitable capacity and voltage, and the service requires only a simple service drop or lateral. Where additional equipment is required, the District will be reimbursed in advance for all actual installation and removal costs to provide the temporary service. A standard temporary service requires that the pole or other structure be set not more than 5 feet from a pad mount transformer, and 50 feet from a pole mounted transformer. Temporary service shall be rendered for a maximum period of one year unless otherwise authorized by the District.

When a transformer, hand hole or pedestal does not exist on either side of the property in close proximity to the location where temporary service is desired, the customer will be responsible to install additional equipment as specified by the District's Engineering Department.

NOTE: Temporary services connections are only available to requestors who have no delinquent accounts with the District. *See Customer Service Policies for Billing, Payment and Credit and Collections Information.*

**13. UNDERGROUND SERVICE:** The District will provide underground service facilities subject to the following:

- A. It shall be feasible and practical as determined by the District.
- B. Fees may be assessed. *See Section 1, New Construction, of this Policy, for application of line extension credit and contribution-in-aid-to-construction.*
- C. The District may require the customer to execute a contract wherein special conditions applicable to the development are stipulated.
- D. Service to customers located in underground service areas will be with underground laterals only. Overhead service will not be provided, and the customer is required to install service equipment that will receive underground service.

**14. CONVERSION OF OVERHEAD TO UNDERGROUND SERVICE:** Replacement of overhead facilities with underground facilities may be done under the following conditions:

- A. It shall be feasible and practical as determined by the District.
- B. The District must have assurance that all affected customers will cooperate in the conversion project. The District shall determine in each case the scope and cost of the project.
- C. The District may require reimbursement for the remaining life of the existing overhead facilities to be removed, plus removal costs less salvage value. In addition to this, the District may require a CIAC to offset the cost of the underground installation.
- D. The customer is responsible for all costs of altering customer-owned service entrance equipment to receive underground service.
- E. The District may require the customer to enter into a contract that defines any special conditions that apply to a specific project.

**15. ALTERING SERVICES:** Alterations to existing services will be handled on a case-by-case basis generally using CIAC estimating methods and line extension credits in force at the time of the request. Alterations for the convenience of the customer will typically require CIAC from the customer to cover labor and material costs to relocate and/or replace facilities with no or a

reduced line extension credit applied. The customer's CIAC may be reduced at the District's discretion where the alteration provides a demonstrated cost benefit to the District's ongoing operations and/or maintenance of the facilities or is a result of a significant increase in the customer's electrical load. Load increases must be supported by information provided by the customer and satisfactory to the District which describes the amount and characteristics of the new load. Generally, alterations associated with significant load increases will be treated like a request for a new service unless the alteration occurs at a time within the District's capital cost recovery period for the type of service being considered; in which case pro-rated charges may apply. Cost recovery periods are generally 7 years for residential class services and 5 years for all other classes except for large general-service and industrial which are handled on a case-by-case basis. For any change of service earlier than either of the recovery periods described previously, the District reserves the right to recover pro-rated costs.

**16. METER AND CLEARANCE POLE:** Meter and clearance poles will be furnished for customers when required. *See Section 1. New Construction, of this Policy, for application of line extension credit and contribution-in-aid-to-construction.*

**17. NON-STANDARD SERVICE:** The customer shall pay, in advance, the cost of any special installation necessary to meet requirements for service other than required by standard utility practice.

**18. RELOCATION OF EXISTING FACILITIES AT CUSTOMER'S REQUEST:** In the event a customer requests relocation of the District's equipment for any reason (e.g., new driveway, change of grade, relocation of service entrances, etc.) the District will do so, provided in the opinion of the District, the relocation is feasible and the customer agrees to pay the District either a fixed fee established by the District or the actual costs, provided actual costs shall not be 25% greater than the District's estimate.

**19. RECREATIONAL VEHICLE PARKS:** The District will provide service to Recreational Vehicles (RV) in parks, at residential rates, under the following conditions:

- A. The park owner will furnish and install a wiring system connecting the point of delivery with each space. The wiring system shall be installed according to applicable codes and be of adequate capacity to maintain standard voltage to each space.
- B. The District will not be obligated to provide direct service to any RV located in the park.
- C. Electric service to the park's joint-tenant use facilities must be separately metered and billed on the appropriate rate schedule.

**20. SECURITY LIGHTS:** The District may, where Benton PUD has facilities or in publicly accessible locations, install security lighting facilities. *See Retail Rate Schedules: Security Lighting for terms and rates.*

**21. CANCELLATION OF A SECURITY LIGHT SERVICE BY A CUSTOMER:** If a customer who has entered into a long-term agreement for service desires to discontinue such service, the customer may:

- A. Continue to pay the total monthly billing for the remainder of the three-year period described in the rate schedule.
- B. Pay to the District, at the time of cancellation, a Security Light Removal Charge of \$150, if the light has been installed for less than 3 years, unless another customer shall immediately assume the obligation for the balance of the three-year period.
- C. If the light has been in service more than 3 years, there is no Removal Charge.

If an existing contract contains terms and conditions for cancellation, then these terms and conditions shall prevail over provisions of this paragraph.

**22. STREET LIGHTS:** The District may, when conditions warrant, install street lighting facilities. Customer-owned streetlights shall not be installed on District-owned poles unless approved, installed, and maintained by the District.

**23. DIRECT-BURIED SERVICE CABLE REPAIR/REPLACEMENT:** When an interruption of a customer's electric service occurs due to the failure of District-owned direct-buried low-voltage service cables located on a customer's premise, repairs will be made at no cost to the customer when feasible. When repair is no longer desired by the customer or the District has determined repair is no longer feasible, the existing service will be abandoned in place and a new service will be established with service cables installed in conduit. To allow time for constructing a new service the District will provide a temporary above-ground service for up to 15 days. The customer shall be responsible for arranging for and completing all work necessary for providing a trench for conduit meeting the District's construction standards. The District will provide a payment to the customer to offset trenching and landscape restoration expenses in the amount of \$16 per foot up to a maximum of \$1,000 and will provide and install conduit and service cables at no cost to the customer.

**24. OTHER FEES:**

- A. The District will make 1 engineering visit, and 1 operations crew visit to a customer's site at no charge. Each additional visit necessitated by customer actions may result in a fee of \$75 or actual cost, whichever is greater, being charged to the customer.
- B. The District will develop the initial electrical distribution system design, per a Developer's instructions, for a subdivision or plat at no charge.
- C. The customer may be assessed a charge of \$75 per hour to make corrections if the design is modified.
- D. When a customer requests the District relinquish or relocate an easement for a customer's convenience. The District will charge the customer \$200 to help offset the cost of the estimated 5-6 hours of staff time in addition to recording fees required to process the request.
- E. Fees for pre-approved after-hours connects/disconnects:
  - 1-person (2-hour minimum) \$225, each additional hour is; \$115
  - 2-person (2-hour minimum) \$450, each additional hour is; \$230

F. Fees for pre-approved after-hours construction of Engineered projects:

- 3-person crew (foreman & 2 linemen) per hour is; \$185
- 4-person crew (foreman & 3 linemen) Per hour is; \$245

G. Road Crossings (customer portion in existing roadways): Contact District Engineering Department at 509 582-1230