



AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
REGULAR COMMISSION MEETING

Tuesday, January 14, 2025, 9:00 AM
2721 West 10th Avenue, Kennewick, WA

The meeting is also available via MS Teams
The conference call line (audio only) is:
1-323-553-2644; Conference ID: 649 302 643#

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

4. Public Comment

(Individuals desiring to provide public comment during the meeting on items relating to District business, whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Comments are limited to five minutes. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at commission@bentonpud.org. Guidelines for Public Participation can be found on the Benton PUD District website at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.)

5. Business Agenda

- a. Election of Officers – 2025 – N. Drake pg. 3
- b. Acknowledgment of Conflict of Interest – 2025 – N. Drake pg. 4
- c. Designation of Representatives to Various Organizations for 2025 – N. Drake pg. 30

6. Treasurer’s Report pg. 35

7. Approval of Consent Agenda

(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

Executive Administration/Finance

- a. Minutes of Regular Commission Meeting of December 10, 2024 pg. 39
- b. Travel Report dated January 14, 2025 pg. 44
- c. Annual Travel Report for 2025 pg. 45
- d. Vouchers dated January 14, 2025 pg. 46
- e. Resolution No. 2689 – Establishing District Policy Regarding Community Engagement pg. 95
- f. Resolution No. 2690 – Whistleblower Policy pg. 101

IT/Broadband

- g. Contract #23-46-21 –Northwest Open Access Network (NoaNet) – Network Coordinated Services (NCS) – CO#2 pg. 113
- h. Contract #01-41-05 – Bonneville Power Administration – CO#14 pg. 117
- i. Contract #19-15-01 – Message Technologies, Inc. – CO#10 pg. 119

Operations/Engineering

- j. Jobs Report for Commission pg. 121
- k. Work Order 725883 – River Road Residences pg. 124
- l. Quit Claim – AFN# 0752700 - Exhibit L pg. 126

Power Management

- m. Contract #17-45-15 – Bonneville Power Administration – CO#5 pg. 129
- n. Contract #23-45-22 – Delta Heating and Cooling, Inc. – CO#1 pg. 145
- o. Contract # 23-45-40 – Solufix Heating and Cooling – CO#1 pg. 147

Procurement

- p. 2024 – 4th Quarter Contract Activity Report pg. 149

8. Management Report

9. Other Business

10. Future Planning

11. Meeting Reports


12. Executive Session

13. Adjournment

(To request an accommodation to attend a commission meeting due to a disability, contact dunlapk@bentonpud.org or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Election of Officers – 2025	
Authored by:	Cami McKenzie	Staff Preparing Item
Presenter:	Nykki Drake	Staff Presenting Item (if applicable or N/A)
Approved by:	Rick Dunn	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input checked="" type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

Move to approve that Jeff Hall be nominated and elected President of the Commission, Lori Sanders be nominated and elected Vice-President of the Commission, and Mike Massey be nominated and elected Secretary of the Commission, effective January 14, 2025.

Background/Summary

The Commission is required by statute to elect officers.

The Benton PUD Commissioners normally elect officers annually in December to serve for the following year. Due to a change in the District 3 Commission position, the election of officers is being held in January, after the new Commissioner has assumed the office of Benton County PUD Commission, Position 3.

Past Commission preference has been to elect officers each year, with the officers selected holding the same position for two consecutive years.

Recommendation


Approve the motion to elect the officers for 2025.

Fiscal Impact

N/A



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Acknowledgement of Conflict-of-Interest Requirements – Per the Governance Policy Benton PUD Commission Code of Conduct	
Authored by:	Cami McKenzie	Staff Preparing Item
Presenter:	Nykki Drake	Staff Presenting Item (if applicable or N/A)
Approved by:	Rick Dunn	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Pass Motion	<input checked="" type="checkbox"/> Decision / Direction
<input checked="" type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

No motion required. See recommendation below.

Background/Summary

The Governance Policy of the Benton PUD Commission, under “Policy No. 6 - Commission Members’ Code of Conduct”, states that each commissioner will annually acknowledge their obligation to disclose conflicts of interest, as defined in RCW 42.23.

Policy No. 6 also states that each commissioner will disclose, on a case-by-case basis, to the other commissioners, in a public forum, such interests as defined in RCW 42.23, with such disclosure being noted in the District’s official minutes.

A copy of the Governance Policy and referenced statutes are attached for review.

Recommendation

Each commissioner should individually acknowledge they understand their conflict-of-interest disclosure responsibilities as defined in RCW 42.23 and as stated and adopted under the Governance of the Benton PUD Commission, Policy No. 6 – Commission Members’ Code of Conduct. The minutes will reflect this acknowledgement.

Fiscal Impact

N/A

RESOLUTION NO. 2603

June 7, 2022

**A RESOLUTION OF THE COMMISSION OF
PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY ADOPTING
THE AMENDED "BENTON PUD COMMISSION GOVERNANCE POLICY"**

WHEREAS, The Commission of Benton PUD values the responsibilities and authorities granted it through the legislature in the form of laws codified in large part under Title 54, Revised Code of Washington; AND

WHEREAS, The Commission of Benton PUD recognizes the responsibilities placed upon it by the citizens of Benton County in guiding the District through defined purposes, values and vision, for the betterment of its customers and the communities in which it serves; AND

WHEREAS, The Commission of Benton PUD understands that effective board governance can be accomplished through strategic leadership, collaborative decision-making, and the identification of appropriate board-staff relationships; AND

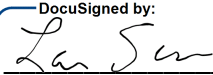
WHEREAS, The Commission adopted its original policy entitled, "Governance of the Benton PUD Commission" on January 11, 2005; AND

WHEREAS, Annually the Governance Policy will be reviewed to ensure appropriate laws, fiduciary responsibilities, and Commission and staff-delegated authorities are in alignment with Commission expectations and business needs.

NOW THEREFORE BE IT HEREBY RESOLVED That the Commission adopts the amended policy, "Benton PUD Commission Governance Policy" attached hereto as a part of this resolution.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 7th days of June, 2022.

This resolution supersedes all previous governance resolutions.

DocuSigned by:

D78F53DCFB43435
Lori Kays-Sanders, President

ATTEST:

DocuSigned by:

69B2EFD7319E4CC...
Jeffrey D. Hall, Secretary



GOVERNANCE OF THE BENTON PUD COMMISSION

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BENTON PUD COMMISSION GOVERNANCE POLICY

POLICY NO. 1 PURPOSE OF THE COMMISSION

Initiative No. 1, upon approval by Washington voters in 1931, allowed for the formation of municipal corporations known as public utility districts (PUDs) within the State of Washington.

The Revised Code of Washington, principally Title 54, codifies the authorities of PUDs.

RCW 54.12.010 states in part: “The powers of the PUD shall be exercised through a Commission consisting of three members in three commissioner districts.”

The purpose of Benton PUD’s Commission is to:

- a) Identify and define the purpose, values and vision of the District, along with the results the District is to achieve, and communicate them in the form of policy.
- b) Make certain operational decisions as are designated by law.
- c) Hire, evaluate, and terminate the General Manager.
- d) Serve as the District’s Audit Committee. Only members of the Commission may serve on the Audit Committee to ensure accountability and oversight for the District’s financial operations.

The Commission governance focus will primarily be on:

- a) Strategic leadership more than administrative detail.
- b) Encouragement of diversity in viewpoints.
- c) Clear distinction of Commission and General Manager roles.
- d) Collaborative rather than individual decisions.
- e) Future rather than past or present.
- f) Being proactive rather than reactive.

Specifically, the Commission will direct, evaluate and inspire the organization through the careful establishment of written policies reflecting the Commission’s values and vision. The Commission’s major policy focus will be on Benton PUD’s long-term impacts outside the organization, not on the administrative or programmatic means of achieving those effects.

The specific responsibilities of the Commissioners as elected representatives are to ensure appropriate organizational performance.

The Commission will:

- a) Require the production and maintenance of written policies that ensure a high quality of governance and clear roles in decision-making between Commission and staff.
- b) Identify policies (Commission Policies) that require periodic review, and request staff to bring back those policies for review/modification on a minimum two-year cycle.

- c) Regularly monitor, evaluate, and provide compensation for the performance of the General Manager.
- d) Adopt the District's Strategic Plan and review it at least annually.
- e) Adopt the District's budget on an annual basis.
- f) In its role as the District's Audit Committee, be responsible for:
 - Independent review and oversight of the District's financial reporting processes, internal controls and independent auditors;
 - The selection and retention of independent auditors engaged for the purpose of preparing or issuing an independent audit report or performing other independent audit, review, or attest services;
 - Receiving the report of independent accountants. To conform with open public meetings laws, such reports shall be received in a public meeting in open session. To promote full and candid discussion between the independent accountants and the Commission, staff may be excused from a portion of the open public meeting;
 - Receiving periodic reports from the District's Auditor relative to internal controls and legal compliance of District activities; Ensuring the establishment of procedures for the receipt, retention, and treatment of complaints regarding accounting, internal accounting controls, or auditing matters. Such procedures should specifically provide for the confidential, anonymous submission by District employees of concerns regarding questionable accounting or auditing matters. The policy and procedure for such reporting can be found in the Whistleblower Commission Policy.
- g) Set the rates, rules and regulations for services and commodities provided by the District.
- h) Develop principles and philosophies to govern compensation and benefits in order to attract and retain highly qualified and skilled individuals.
- i) Take other actions as may be required by law.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 2 AGENDA PLANNING/PUBLIC MEETINGS

The work of the Commission is accomplished in public meetings. RCW 54.12.090 states in part that “All proceedings of the Commission shall be by motion or resolution, recorded in its minute books, which shall be public records.”

Public meetings of the Commission are generally held at the District's Administration Office; however, with notice as required by law, public meetings may be held in other locations and/or times.

Telephonic or Virtual attendance of public meetings.

From time to time, a commissioner may physically not be able to be present at a public meeting but may want to participate in part or in whole; and although attendance by telephonic or virtual means should be by exception and not the rule, remote participation will be considered equivalent to physical attendance, with that commissioner having all the rights of attending in person. Commissioners not attending in person shall notify the General Manager and Clerk of the Board, and attendance will be noted in the commission meeting minutes by the Clerk.

Examples of telephonic and virtual participation are as follows:

- a) Telephonic participation shall be by speakerphone to allow that commissioner to be heard by all public meeting attendees, and to allow that commissioner to hear all that is said by those present at the meeting.
- b) Virtual participation shall be by the virtual meeting platform approved and supported by the District's Information Technology Department (currently MS Teams) to allow that commissioner to be seen and heard by all public meeting attendees and to allow that commissioner to hear and see what is being said and shared by those present at the meeting.

Declared Emergencies

If a local, state, or federal emergency has been declared and the District determines it cannot hold an in-person meeting, the meeting can be fully remote. If required by the emergency, the District may choose to either fully prohibit or limit in-person public attendance at the meeting. If the meeting is held remotely or the public attendance is limited or prohibited, the District will provide a cost-free option to attend in real-time, either by telephone or another readily available alternative (currently MS Teams). Public comment is not required in emergency situations and is not required (but is recommended) at special meetings, even where final action is taken. (RCW 42.30)

Public Meeting Agendas:

The agenda of the public meeting identifies in general terms the topics to be considered by the Commission.

Specifically:

- a) The General Manager shall prepare and issue an agenda for each regular Commission Meeting.
- b) Members of the Commission, General Manager, or designee, may request matters be placed on Commission agendas. At each regular Commission Meeting, time will be set aside under "Other Business" for any Commission Member, the General Manager, or designee, to bring before the Commission any business that should be discussed or deliberated upon. Under "Future Planning" any Commission Member, the General Manager, or designee, will have the opportunity to discuss/recommend business for placement on future agendas in accordance with Policy No. 10, "Unity of Control."
- c) Items may be placed on either the business agenda or on the consent agenda. An item placed on the consent agenda may be moved to the business agenda at the request of any Commission Member during a Commission Meeting and prior to approval of the consent agenda. The moved item will be placed on the business agenda for further discussion or scheduled for a future meeting as determined during the meeting.
- d) Special Meetings, normally held for purposes of discussing specific topics, will be noticed in accordance with RCW 42.30.080. The call and notice shall specify the time and place of the special meeting and the business to be transacted. This notice may take the place of an agenda for special meetings.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 3 ROLE OF THE COMMISSION PRESIDENT

The President of the Commission shall:

- a) Ensure that the Commission jointly and consistently adheres to its own rules and policies, and those imposed upon it by the laws of the State of Washington.
- b) Ensure that deliberation is fair, open and thorough, but also timely, orderly and kept to the point. The President of the Commission shall preside over and facilitate all Commission Meetings in accordance with these governance principles and, as appropriate, under Roberts Rules of Order Newly Revised, latest edition.
- c) Schedule and coordinate the annual process of evaluating the General Manager.
- d) Preside over and facilitate Commission Meetings.
- e) Have no authority to supervise or administratively direct the General Manager, apart from authority expressly granted the President by the Commission.
- f) Assume responsibility of the Commission that is not specifically assigned to another Commission member.
- g) Be allowed to delegate his or her authority but remains accountable for its use.
- h) Call Special Meetings of the Commission in the event of a business need as provided for in RCW 42.30.080.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 4 ROLE OF THE COMMISSION VICE-PRESIDENT

The Vice-President of the Commission shall:

- a) Perform such duties as are assigned by the President.
- b) Have all the power and duties of the President in the absence or inability of the President to act.
- c) Have all the powers and duties of the Secretary in the absence or inability of the Secretary to act, when not acting as the President.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 5 ROLE OF THE COMMISSION SECRETARY

The Secretary of the Commission shall:

- a) Attest all contracts, bonds, deeds, leases and other instruments and documents duly authorized by the Commission unless otherwise delegated by the Commission.
- b) Perform all duties incident to the office of Secretary as may from time to time be required by law or assigned to such office by motion, rule or resolution of the Commission.
- c) Have all of the powers and duties of the President in the absence or inability of both the President and the Vice-President to act.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 6 COMMISSION MEMBERS' CODE OF CONDUCT

Ethics and Conflicts of Interest:

- a) Commission members shall conduct themselves in accordance with all laws. The State of Washington has adopted a "Code of Ethics" that applies to all municipal officers, codified under RCW 42.23. The declared purpose of the Code of Ethics is to make uniform the laws of the State concerning the transaction of business by municipal officers in conflict with the proper performance of their duties in the public interest, and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict.
- b) Commission members are strictly prohibited by law from entering into or engaging in any activity defined by RCW 42.23 as a conflict of interest with their official duties as a Benton PUD Commissioner.
- c) On an annual basis and in a public forum, each Commissioner shall acknowledge their obligation to disclose any conflicts of interest as defined in RCW 42.23.
- d) On a case by case basis, each Commission member will disclose to the other Commission members, in a public forum, any remote conflicts of interest as defined under RCW 42.23. Disclosure will be noted in the District's official minutes which are public record. A Commissioner with such remote interest will not participate in any discussion and/or debate concerning such interest, will not vote on the matter, and will do nothing to influence any other Commissioner concerning their decision on the matter.
- e) Commission members will adhere to the Benton PUD Code of Ethics adopted by the Commission and shall conduct themselves with civility and respect with one another, with staff, and with members of the public.
- f) Commission members shall demonstrate loyalty to the interests of Benton PUD's owners/ratepayers. This loyalty supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other Boards or staffs. It also supersedes the personal interest of any Commission member acting as a consumer of the District's activities.
- g) Commission members may not attempt to exercise individual authority over Benton PUD except as explicitly set forth and authorized in Commission policies.

1. Commission members shall recognize the lack of authority vested in them as individuals in their interactions with the General Manager or with staff, except where explicitly authorized by the Commission.
2. In interactions with the public, press or other entities, Commission members must recognize the same limitation and the inability of any Commission member to speak for the Commission except to repeat explicitly stated and adopted Commission decisions.
3. Commission members should refrain from making statements that may put the District at a legal disadvantage.

Benton PUD Policy Compliance:

Each Commission member will individually adhere to all applicable Commission approved policies of Benton PUD as they relate to their duties as elected officials and representatives of a public agency.

Compliance with requirements of Washington Open Public Meetings Act:

Each Commission member will individually understand and comply with the following laws and this policy, applicable to acting individually and as a Commission of a public agency:

- a) A Commission quorum shall not meet outside of Commission-called public meetings to hold discussion(s) or make decisions as defined in RCW 42.30, regarding the business of the District.
- b) The Commission shall not meet as a quorum with staff outside of a Commission-called public meeting for the purpose of gathering information relating to District business.
- c) The Washington Open Public Meetings Act applies to communications relating to District business via telephone, e-mail, instant messaging, texting, blogging, or any other form of electronic communication and media. In any of the identified communications listed above, any exchange between any two Commission members may constitute an official meeting of the Commission and may be in violation of the Act.

Outside of a public meeting, Commission members may send information to other members of the Commission on an informational basis; however, replies and/or exchanges of communications regarding District business must not occur outside of an official public meeting of the Commission.

Commissioners should not “reply” to any e-mail received by another member of the Commission except under the following circumstances (not intended to be all-inclusive): 1) to acknowledge meeting for lunch, dinner, 2) accepting an invitation, 3) acknowledging receipt of something or 4) confirming attendance at an association function (no discussion can be held on District business in any manner).

- d) Commission members will respect the confidentiality appropriate to issues regarding personnel, real estate transactions, proprietary matters, and attorney-client privileged communications, including those requirements listed under RCW 42.30.110, Executive Sessions and including any other confidential information gained by reason of the commissioner's position.

Compliance with requirements of Washington Public Records laws:

Each Commissioner will individually comply with the following laws and this policy, applicable to Commissioners acting individually and as a Commission of the District:

- a) Communications, including hard-copy or any type of electronic media, including e-mail, photographs, websites, blogs, wikis, digital photos, text messages, instant messages, tweets and any emerging technologies, the subject of which relates to the conduct of the District or the performance of any District function or when acting or performing in the official capacity as a commissioner, on District devices or on personal devices, may be public records of Benton PUD and, if retainable, must be filed, held and/or be retrievable in accordance with public records requirements.
- b) All public records in any form may be requested under the Washington Public Records Act by a member of the public, and it is imperative that all records and their locations are made known and accessible to the Benton PUD Public Records Officer and/or General Manager.
- c) E-mail is considered a public record and as such all e-mail made and/or received by a commissioner in his/her performance as a Benton PUD Commissioner must be managed and retained under the requirements of the Commission Policy on records management and State records retention requirements. Each commissioner is highly encouraged to utilize the District's e-mail system and addresses, and to only keep e-mail relating to District business on the District's systems. E-mail, by subject, may be considered a retainable record and will be filed by the Executive Department according to District policies. It is against District policy and applicable law to delete certain electronic public records, including e-mail, until State retention requirements have been met.
- d) Each Commissioner is urged to keep all electronic records separate from personal records held on home personal computers, cell phones, and other media devices. This could avoid being required to review all electronic information stored on personal devices in the event of a public records request and/or legal discovery action.

Compliance with requirements of Social Media Communications:

(defined as the use of third-party hosted online technologies that facilitate social interactions and dialogue)

Each Commissioner will individually comply with the following, applicable to Commissioners acting individually and as a Commission of the District:

- a) Social media should not be used to communicate official PUD business by a Commissioner unless such social media is maintained and/or managed by the District.

- b) Any social media transmitted or received individually as a Commissioner when performing District business is considered a public record and must be used in such a manner to allow capture of the electronic record by Benton PUD. It is the responsibility of each Commissioner to seek requirements for records retention from the General Manager prior to utilizing a social media site for Benton PUD business that is not already maintained and/or managed by the District.
- c) Commissioners with individual social media sites that are of a personal nature should not discuss District business on that site.
- d) Any correspondence sent in the capacity as a Commissioner posting to social media sites maintained by others must be retained by the posting Commissioner. Printouts of postings to others' sites may suffice for retention purposes, and those printouts must be transferred to the District's Public Records Officer.
- e) Any social media tools utilized should clearly state that all content submitted by members of the public is potentially subject to public disclosure – this notice should be prominently displayed.
- f) Communications between Commissioners via social media may constitute a meeting under the Open Public Meetings Act. Each Commissioner is strongly discouraged from "friending" another Commissioner.
- g) Any communications by a Commissioner on any social media site, excluding the District's social media site, but including a personal site, should include wording that they are speaking as an individual and not as a commissioner or representative of the District.
- h) Messaging "texting" and Cellular Phones: business conducted in any manner is a public record. Care must be taken to ensure that records created are maintained and can be provided if requested. Commissioners are highly encouraged to utilize each of their individual e-mail accounts under the District's e-mail system for business of the District.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 7 BOARD TRAINING, ORIENTATION

The Commission shall ensure that its skills are sufficient to assure excellence in governance of Benton PUD.

Specifically:

- a) New Commission members shall receive training and orientation in Commission governance, policies and procedures.
- b) New Commission members shall receive an orientation on the District's Strategic Plan.
- c) Commission members shall receive training in the skills of effective communication and decision-making.
- d) The Commission President may, if needed, receive training in the facilitation of public meetings.
- e) Each Commissioner will receive training on the Washington Open Public Meetings Act and the Washington Public Records Act and records retention requirements. For new commissioners, training will take place no later than 90 days after their oath of office and assuming their duties. A refresher training is also required for each commissioner at intervals of no more than four years.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 8 COMMISSION REVIEW OF DISTRICT PUBLIC RECORDS

Benton PUD has a duty to comply with appropriate public records requests as prescribed in the Washington Public Records Act. Commissioners do not give up their status as members of the public and therefore can request such information.

Because of the special status conferred upon the Commission as elected representatives, each Commissioner agrees that:

- a) Access to District public records may be achieved by providing a “Request for Public Records” to the General Manager. Records requested by a single commissioner will generally be provided by the General Manager to the remaining commissioners. Commission member requests to inspect District documents that do not meet the criteria of a “public record” under RCW 42.56 and/or which may be confidential in nature, shall be forwarded directly to the General Manager, who will consider disclosure of the records depending upon the needs of the business matter being requested, as well as the legal requirements to withhold or disclose the record.
- b) No confidential or original records shall be taken from District premises except with the authorization of the General Manager.
- c) Commission members shall adhere to the same confidentiality requirements applicable to employees when dealing with the District’s records and other documents. Any request for commissioner access to the contents of an employee personnel file will be requested through the General Manager and considered as defined above.
- d) Commission members acknowledge that records distributed during Executive Sessions of the Commission may or may not be exempt from production to the public under the Washington Public Records Act, and will seek guidance from the General Manager or Legal Counsel if copies of such records are requested prior to disclosing.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 9 COMMISSION COMMITTEES

The Commission may establish ad hoc advisory and standing committees. All committees should include designation of members, chair and a charter describing the committee's purpose.

The Commission will review the committees at least annually to determine whether they should continue.

Specifically:

- a) Committees will ordinarily assist the Commission by gaining education, considering alternatives and implications, and preparing policy alternatives.
- b) Commission committees may not speak or act for the Commission, except when formally given such authority for specific and time-limited purposes.
- c) Commission committees cannot exercise authority over staff nor interfere with the delegation from the Commission to the General Manager.
- d) Participation by Commissioners in committee meetings shall be in compliance with the provisions of the Washington Open Public Meetings Act, in that if two or more Commission members are present, then the meeting must be properly noticed as a public meeting.
- e) This policy applies to any group which is formed by Commission action, whether or not it is called a committee. It does not apply to committees formed under the authority of the General Manager.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 10 UNITY OF CONTROL

Only decisions of the Commission acting as a body are binding upon the General Manager, the General Counsel, the District Auditor, or District Treasurer.

Specifically, in or out of Commission Meetings:

- a) Decisions or instructions of individual Commission members are not binding on the General Manager, General Counsel, the District Auditor, or District Treasurer except in instances when the Commission has specifically authorized such exercise of authority.
- b) In the case of a Commission member requesting information or assistance without Commission concurrence, and not in association with a public records request, the General Manager, General Counsel, the District Auditor, or District Treasurer should consider, in their opinion, if the request will require a material amount of staff time or funds, is disruptive to the District, or which may involve a conflict of interest between the District and the Commissioner requesting the information or assistance. In such instances, the General Manager may request Commission concurrence.
- c) Commission members individually may communicate directly with District employees or contractors. However, the Commission as a body and the Commission members will never give direction to persons who report directly or indirectly to the General Manager, with the exception of the General Counsel, District Auditor or District Treasurer. If individual Commission members are dissatisfied with the response they receive, they may seek resolution through the General Manager or the Commission.
- d) Any commissioner may seek the assistance of Executive Department administrative staff to assist in work relating to the PUD.
- e) The Commission as a body and the Commission members will refrain from evaluating, either formally or informally, the job performance of any District employee other than the General Manager.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 11 COMMISSION-GENERAL MANAGER RELATIONSHIP

The Commission governs Benton PUD and is the policy-making body of the District. The Commission operates under the provisions of the Revised Code of Washington, Title 54, Title 42 in part, and all other applicable statutes and laws.

The Commission is responsible for the following:

- a) Identifying and defining the purpose, values and vision of the District, along with the results that the District is to achieve and communicating them in the form of policies.
- b) Identify those policies (Commission Policies) that require periodic review, and request staff to bring back those policies for review/modification on a minimum two-year cycle.
- c) Making certain operational decisions as are designated by law.
- d) Hiring, evaluating, and terminating the General Manager.

The General Manager is responsible for the following:

- a) In accordance with RCW 54.16.100, serve as the chief administrative officer of the District, overseeing all operations and business affairs.
- b) Achieving the results established by the Commission within the appropriate and ethical standards of business conduct set by the Commission.
- c) Enforcing Commission policies, administering directives, staff procedures, hiring and terminating all employees, attending meetings of the Commission and reporting on the general affairs of the District, and keeping the Commission advised as to the current and future business needs of the District.
- d) Designating an "Acting General Manager", to administer the functions of the General Manager in the planned absence or temporary disability of the General Manager, with such approval by the President of the Commission, until such time that the Commission may take further action.
- e) Appointing a person to serve as the District's chief financial officer. This person may be the District Auditor, District Treasurer, or other person with sufficient education and experience to fulfill the duties of the position. Together with the chief financial officer, the General Manager shall ensure that, to the best of their knowledge and belief, financial reports are complete and reliable in all material respects.

- f) Ensuring the smooth continuous operation of the District in the event of the planned or unplanned absence of the General Manager.
- g) Interacting with the public and other utilities and government agencies, pursuant to policies and direction adopted by the Commission.
- h) Perform other responsibilities as may be appropriately delegated by the Commission.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 12 COMMISSION—GENERAL COUNSEL RELATIONSHIP

The General Counsel provides legal counsel to the District and to the Commission. The General Counsel reports both to the Commission and to the General Manager.

The General Manager is ultimately responsible for hiring and terminating the General Counsel subject to Commission concurrence. As a general practice, the Commission and the General Manager shall participate jointly in hiring and terminating the General Counsel.

The General Counsel shall advise the Commissioners regarding potential conflict of interest issues or ethical matters. General Counsel shall provide assistance to individual Commissioners in complying with applicable statutes and laws only when such advice does not conflict with the General Counsel's obligations to the District or to specific direction of the Commission.

The General Manager is responsible for evaluating the General Counsel's performance. The General Manager shall solicit the Commissioner's input in evaluating the performance of the General Counsel, and the Commission may, at its discretion, participate in that evaluation.

With respect to the Commission and the General Manager, the General Counsel shall:

- a) Give his or her advice or opinion whenever he or she deems it necessary or when required by the General Manager or Commission.
- b) Inform the General Manager or Commission of material legal issues impacting the District or the Commission.
- c) When necessary, act independently of the General Manager.
- d) Provide counsel to the General Manager, Commission or individual Commission members with regard to conflict of interest issues.
- e) Provide counsel to the General Manager, Commission or individual Commission members with regard to other ethical matters.
- f) Assist the General Manager or Commission members in complying with applicable statutes and laws.
- g) Not provide legal counsel to Commission members or the General Manager except as it relates to their roles at the District.
- h) Not be required to provide counsel to the General Manager if to do so would create a conflict of interest for the general counsel with the Commission or the District.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 13 COMMISSION RELATIONSHIP WITH AUDITOR AND TREASURER

The District Auditor (Auditor) and District Treasurer (Treasurer) serve in the capacity set forth by Title 54 of the Revised Code of Washington.

In accordance with RCW 54.16.100, the General Manager serves as the chief administrative officer of the District. As such, the General Manager shall recommend the appointments of Auditor and Treasurer for approval by the Commission.

The Commission, by resolution, shall designate an Auditor and this person shall be a District employee other than the General Manager or Treasurer. The Commission, by resolution, shall designate a person other than the County Treasurer to be District Treasurer and this person shall be a District employee other than the General Manager or Auditor. The Auditor and Treasurer shall perform those duties specified by RCW 54.24.010 and shall be granted direct access to the Commission as necessary in the performance of these duties.

The Auditor and Treasurer shall report through the General Manager or designee for all administrative matters, including hiring, performance evaluations, salary administration, employee benefits, and terminations. The General Manager or delegate may assign additional duties to the Auditor and Treasurer as long as these duties do not interfere with the Auditor and Treasurer duties as specified by law. The General Manager shall consult with the Commission in advance regarding his or her intention to terminate the Auditor or Treasurer.

The Treasurer or Deputy Treasurer shall provide monthly reports to the Commission summarizing cash and investment activity, and provide other reports to the Commission as necessary related to the duties of the Treasurer.

The Auditor or Deputy Auditor shall issue warrants for claims against the District. As soon as practical after issuance of such warrants, the Auditor shall provide a list of all warrants issued, and shall certify to the Commission that such disbursements satisfy just, due and unpaid obligations of the District, in a manner specified by the State Auditor. In order that the Auditor may provide such certification, the Auditor shall conduct internal reviews and audits that provide reasonable assurance as to the internal control systems that provide for the safeguarding of assets from unauthorized use or disposition, adherence to plans, policies, and procedures, and compliance with applicable laws and regulations.

If the Commission disapproves a claim on the District, the Auditor shall recognize the claim as a receivable of the District and pursue collection.

The Auditor shall develop an annual internal audit plan, and conduct audits contained within the plan or other audits as may be requested by the Commission. The Auditor shall report to the Commission on the progress and results of such audits at least annually. The Auditor, in

the performance of his or her duties, shall have unlimited access to all activities, records, property and personnel of the District.

At the direction and oversight of the Commission in its role as Audit Committee, the Auditor shall serve as the chief liaison with all external audit agencies, shall coordinate the proper independent audit of annual financial statements, and shall ensure that the results and findings of such audits are reported to the Commission. In acting in this capacity, the Auditor does not relieve the Commission of its Audit Committee oversight responsibilities.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 14 DELEGATION TO THE GENERAL MANAGER

The Commission will instruct the General Manager through written policies, normally in the form of resolutions, motions, or minute entries, that define the results that the organization is to achieve, and which describe the delegation of authority to the General Manager.

Specifically:

- a) The Commission shall develop policies that define the delegation to the General Manager with regard to the General Manager's authority.
- b) The Commission authorizes the General Manager, at his discretion, to further delegate to the Assistant General Manager or other management employees the authority to carry out or approve actions as specified in the motion or resolution. Accountability to the Commission for these actions remains with the General Manager. The General Manager retains the authority to delegate to others unless the motion or resolution specifically disallows further delegation of General Manager authority. Specific approval authority delegated by the General Manager will be by written directive and/or email, and can be defined as either on-going, or temporary.
- c) General Manager will designate authority to an "Acting General Manager" that is applicable only during his absence due to business needs or during times when he is unable to function in his capacity as the General Manager. This specific authority may not be further delegated and shall be approved by the Commission.
- d) The General Manager is authorized to establish all further directives, make all decisions, take all actions, establish all practices, and develop all activities to achieve the goals set forth by the Commission for the District.
- e) The General Manager must bring to the Commission's attention circumstances that affect the goals established by the Commission and may request the Commission to take appropriate actions.
- f) The Commission may change its delegation to the General Manager at any time, thereby expanding or limiting the authority of the General Manager. However, whenever delegated authority identified within this policy is acted upon by the General Manager, the Commission will not modify the authority acted upon as long as it was made within the General Manager's delegation of authority as it existed at the time.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 15 BUDGET AND PROCUREMENT AUTHORITY

By resolution, the Commission shall set forth the authority of the General Manager to manage and expend District funds in accordance with financial policies and budgetary limits. Procurement of goods and services shall take place in accordance with applicable legal requirements in a fair, competitive and inclusive manner to maximize the benefit to the District's ratepayers/customers.

Financial Policies

The Commission, by resolution, shall adopt financial policies that provide guidance to the General Manager in managing the finances of the District and in developing budgets, financial plans and rates. At a minimum, these policies shall 1) provide for sufficient liquidity relative to the District's risk profile, 2) provide for adequate coverage to meet debt covenants, 3) establish criteria for debt and rate financed capital expenditures, 4) require that budgets be developed based on conservative and prudent assumptions consistent with standard industry practice, and 5) establish budgetary and procurement controls over expenditures.

Budgetary Authority

The Commission, by resolution, shall approve the District's budget prior to the start of each fiscal year. The District's financial transactions shall be recorded within proprietary fund(s) adopted by the Commission. As such, the District does not have governmental funds with legally adopted budgets that carry the force of law. The General Manager shall manage the District's operations within the approved budget levels consistent with authority levels set forth in the financial policies.

Procurement Authority

The Commission, by resolution, shall establish procurement authorities and guidelines for the General Manager consistent with state laws and regulations. The General Manager shall establish procurement controls that provide reasonable assurance that the procurement of goods and services are made for a valid business purpose and within authorized budget levels.

It is District policy that procurement decisions be made free from actual or perceived conflicts of interest consistent with the District's Code of Ethics.

It is District policy that due diligence and prudent judgment be exercised in the making of procurement decisions, including conducting a risk assessment. If the General Manager reasonably determines that a procurement activity presents, regardless of the size of the financial commitment, either: (i) a unique and significant operational risk to the District; or (ii) a significant impact to customers, the General Manager shall inform the Commission.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 16 EVALUATING THE GENERAL MANAGER'S PERFORMANCE


The General Manager's job performance shall be evaluated by comparing the organization's operations and results and the General Manager's performance to the policies established by the Commission.

Specifically:

- a) The Commission shall evaluate the General Manager's performance on an annual basis, and shall from time to time fix the General Manager's compensation by resolution.
- b) The evaluation will be based on an evaluation of the organization's performance and the General Manager's personal performance against the results established by the Commission.
- c) The General Manager shall propose, for Commission approval, performance criteria each year that represents his or her reasonable interpretation of achieving the results defined by the Commission.



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Designation of Representatives to Various Organizations for 2025	
Authored by:	Cami McKenzie	Staff Preparing Item
Presenter:	Nykki Drake	Staff Presenting Item (if applicable or N/A)
Approved by:	Rick Dunn	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input checked="" type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input checked="" type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

N/A

Background/Summary

The approval of the representatives to the various organizations in which the District is involved allows District staff to represent the District on matters and issues that affect the District and the community.

Designations can be amended at any time throughout the year by motion of the Commission.

Recommendation

Review the Designation of Representatives to Various Organizations for 2025 and bring back for approval at the next Commission meeting.

Fiscal Impact

N/A

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY
DESIGNATION OF REPRESENTATIVES TO VARIOUS ORGANIZATIONS
FOR 2025

Effective January 1, 2025

I. District Commissioners and Employees acting as District Representatives:

AMERICAN PUBLIC POWER ASSOCIATION

Representative: Lori Sanders
Alternate: Jeff Hall

AMERICAN PUBLIC POWER ASSOCIATION LEGISLATIVE & RESOLUTIONS COMMITTEE

Representative: Lori Sanders
Alternates: Jeff Hall/Jodi Henderson

CENTRAL WASHINGTON PUBLIC UTILITIES (CWPU)

Representative: Rick Dunn
Alternate: Steve Hunter

ENERGY NORTHWEST FULL BOARD

Representative: Lori Sanders
Alternate: ~~Barry Bush~~

ENERGY NORTHWEST NINE CANYON WIND PROJECT PURCHASER'S COMMITTEE

Representative: Chris Johnson
Alternate: Blake Scherer

ENERGY NORTHWEST PACKWOOD PURCHASER'S COMMITTEE

Representative: Chris Johnson
Alternate: Blake Scherer

ENERGY NORTHWEST PARTICIPANTS REVIEW BOARD 2020 (casting of votes¹)

Representative: ~~Barry Bush~~
Alternate: Jeff Hall

¹ for the purpose of casting votes for the 2025 Participants Review Board Elections

NORTHWEST OPEN ACCESS NETWORK

Representative: Jeff Hall
Alternate: Rick Dunn

NORTHWEST PUBLIC POWER ASSOCIATION, INC.

Representative: ~~Barry Bush~~
Alternates: Lori Sanders

NORTHWEST RIVERPARTNERS

Board Member: Rick Dunn
Alternates: Jodi Henderson

PACIFIC NORTHWEST UTILITIES CONFERENCE COMMITTEE (PNUCC)

Board Member: Rick Dunn
Alternate: Jeff Hall

PACIFIC NORTHWEST WATERWAYS ASSOCIATION

Representative: Jodi Henderson

PROSSER CHAMBER OF COMMERCE

Representative: Jodi Henderson
Alternate: Jeff Hall/Annette Cobb

PROSSER ECONOMIC DEVELOPMENT ASSOCIATION

Representative: Jenny Sparks
Alternate: Jeff Hall

PUBLIC POWER COUNCIL (PPC)

Board Member: Rick Dunn

PUBLIC UTILITY RISK MANAGEMENT SERVICES

Representative: Lori Sanders
Alternate: Keith Mercer/Katie Grandgeorge

TRI-CITY REGIONAL CHAMBER OF COMMERCE

Representative: ~~Jodi Henderson~~ [Jon Meyer](#)
Alternate: Lori Sanders

TRIDEC

Representative: Rick Dunn
(for the purpose of casting votes)

VISIT TRI-CITIES

Representative: Jodi Henderson

WASHINGTON PUBLIC UTILITY DISTRICTS ASSOCIATION – BOARD OF DIRECTORS

Representative: Jeff Hall
Alternate: Lori Sanders

WASHINGTON PUBLIC UTILITY DISTRICT ASSOCIATION – ENERGY COMMITTEE

Representative: Jeff Hall
Alternate: Lori Sanders

WASHINGTON PUBLIC UTILITY DISTRICT ASSOCIATION – TELECOM COMMITTEE

Representative: Jeff Hall
Alternate: Lori Sanders

WASHINGTON PUBLIC UTILITY DISTRICT ASSOCIATION – GOV'T RELATIONS & COMMUNICATIONS COMMITTEE

Representative: Jodi Henderson
Alternate: [Jenny Sparks](#)[Jon Meyer](#)

WESTERN ELECTRICITY COORDINATING COUNCIL

Representative: Steve Hunter
Alternate: Evan Edwards

WHITE CREEK, LLC. / WHITE CREEK PUBLIC, LLC.

Representative: Chris Johnson
Alternate: Blake Scherer

II. District Commissioners and Employees acting in their capacity as board members or holding other positions on behalf of the following organizations:

AMERICAN PUBLIC POWER ASSOCIATION POLICY MAKERS COUNCIL

Board Member: Jeff Hall

~~**BENTON COUNTY EMERGENCY SERVICES EXECUTIVE BOARD**~~

~~Board Member: Steve Hunter
Alternate: Duane Szendre~~

CENTRAL WASHINGTON PUBLIC UTILITIES – UNIFIED INSURANCE PROGRAM

Trustee: Karen Dunlap
Alternate Trustee: Jody George

COLUMBIA BASIN COLLEGE, Computer Science/Cyber Security Advisory Committee

Board Member: Duane Crum

~~**COLUMBIA BASIN COLLABORATIVE**~~

~~Representative: Rick Dunn~~

NORTHWEST ENERGY EFFICIENCY ALLIANCE

Board Member: Chris Johnson

NORTHWEST OPEN ACCESS NETWORK BOARD

Board Member: Chris Folta

NORTHWEST RIVERPARTNERS

Board Member: Rick Dunn

PROSSER CHAMBER OF COMMERCE

Board Member: [Jenny Sparks](#)[Jodi Henderson](#)

PROSSER ECONOMIC DEVELOPMENT ASSOCIATION

Board Member: Jenny Sparks

PUBLIC POWER COUNCIL EXECUTIVE COMMITTEE

Board Member: Rick Dunn

Alternate: ~~Scott Rhees (Franklin PUD)~~ Victor Fuentes (Franklin PUD)

TRI-CITY REGIONAL CHAMBER OF COMMERCE

~~Executive Board Member: Jodi Henderson~~

Board Member: ~~Jodi Henderson~~ Jon Meyer

WASHINGTON STATE UNIVERSITY POWER SYSTEMS ENGINEERING PROGRAM ADVISORY BOARD

Representative: Evan Edwards

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON CO., WA.

TREASURER'S REPORT TO COMMISSION FOR DECEMBER 2024

Jan 3, 2025

Final

REVENUE FUND:

	RECEIPTS	DISBURSEMENTS	BALANCE
12/01/24 Cash Balance			\$ 2,879,695.69
Collections	\$ 14,294,309.91		
Bank Interest Earned	6,643.49		
Investments Matured	9,429,330.73		
Miscellaneous - BAB's Subsidy	-		
Transfer from Debt Service Fund	-		
EFT Taxes		\$ 747,705.57	
Checks Paid		281,076.07	
Debt Service to Unrestricted		-	
Debt Service to Restricted		558,950.73	
Investments Purchased		11,529,966.14	
Deferred Compensation		171,004.85	
Department of Retirement Systems		234,018.41	
Purchase Inv		-	
Special Fund-Construction Funds		-	
Purchased Power		4,620,959.95	
Direct Deposit - Payroll & AP		4,000,832.60	
Credit Card Fees		33,020.25	
Miscellaneous - Purchased Interest		3,216.31	
Sub-total	\$ 23,730,284.13	\$ 22,180,750.88	
12/31/24 Cash Balance			\$ 4,429,228.94

Investment Activity	Balance 12/01/24	Purchased	Matured	LGIP Interest	Balance 12/31/24
	\$48,137,153.33	11,953,192.36	9,429,330.73	\$135,724.51	\$50,796,739.47

Check Activity	Balance 12/01/24	Issued	Redeemed	Cancelled*	Balance 12/31/24
	\$141,865.97	\$317,112.75	\$281,076.07	\$832.11	\$177,070.54

Unrestricted Reserves:	12/01/24	12/31/24	Change
Minimum Operating Reserves (90 DCOH) Incl. RSA (1)	\$ 32,716,080.00	\$ 32,716,080.00	\$ -
Designated Reserves (Bond Insurance Replacement)	-	-	-
Designated Reserves (Customer Deposits Account)	1,900,000.00	1,900,000.00	-
Designated Reserves (Power Market Volatility Account)	5,000,000.00	5,000,000.00	-
Designated Reserves (Special Capital Account)	10,766,308.29	10,766,308.29	-
Undesignated Reserves (Climate Commitment Act)	3,588,311.84	3,626,558.84	38,247.00
Undesignated Reserves (DCOH 0 days) (2)	(3,512,801.83)	99,119.83	3,611,921.66
Unrestricted Reserves Total	\$ 50,457,898.30	\$ 54,108,066.96	\$ 3,650,168.66
DCOH - Beginning and Ending of Month	139	149	
DCOH - Year-end Projection (Unrestricted \$48.3M)	133	133	
DCOH - Year-end Projection (Construction \$0.0M)	0	0	
Restricted Reserves:			
Bond Reserve Account	\$ -	\$ -	\$ -
Bond Redemption Accounts	558,950.73	1,117,901.46	558,950.73
Construction Account	-	0.00	-
Restricted Reserves Total	558,950.73	1,117,901.46	558,950.73
TOTAL RESERVES	\$ 51,016,849.03	\$ 55,225,968.42	\$ 4,209,119.39

(1) RSA (Rate Stabilization Account): \$7,500,000.00

(2) Undesignated Reserves are periodically reviewed to reallocate to the Designated Reserve accounts

Prepared by: Keith Mercer
Keith Mercer, Treasurer

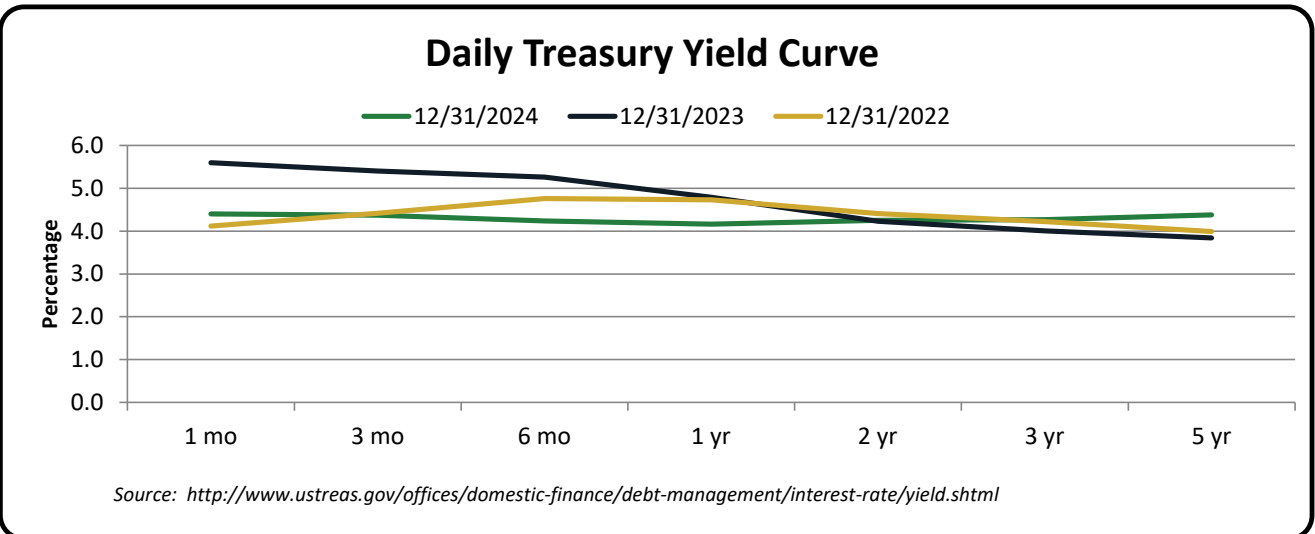
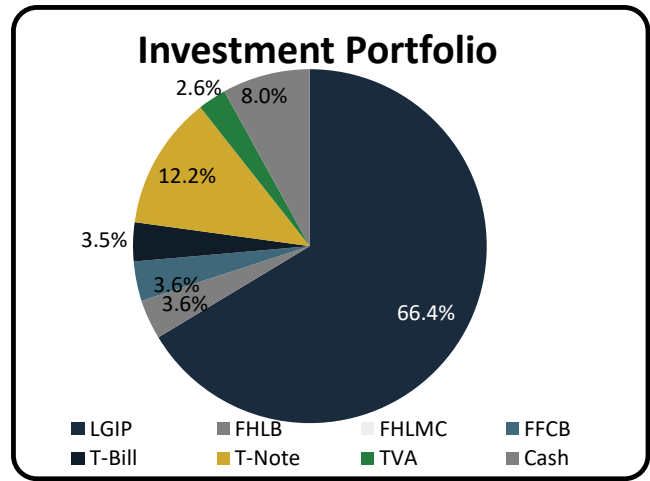
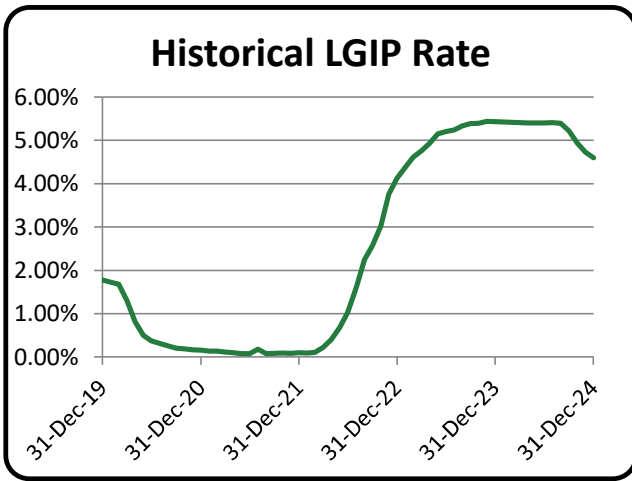
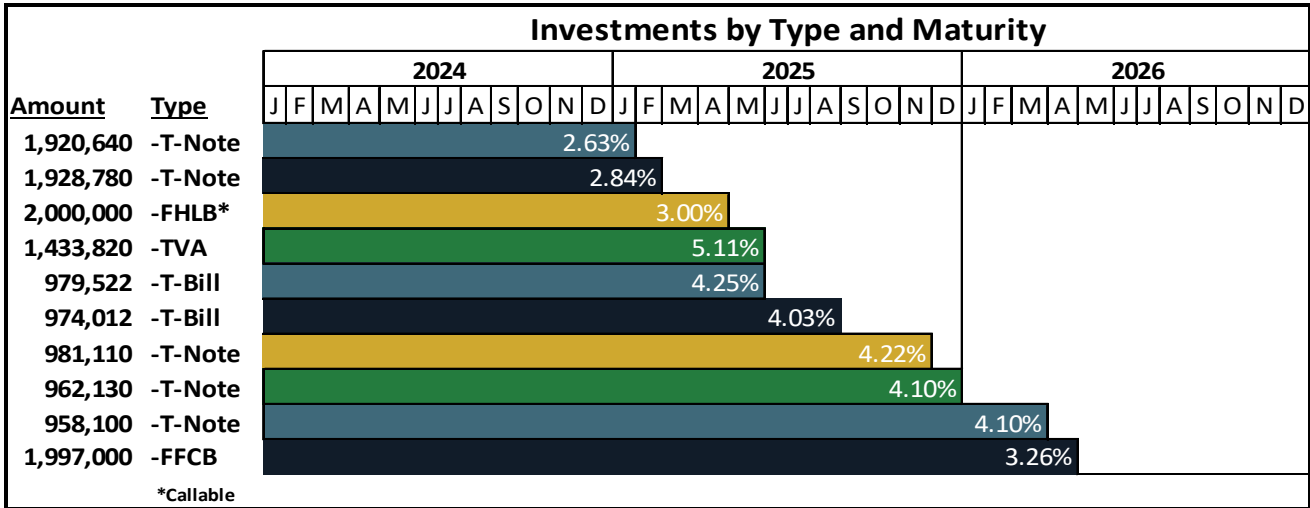
Certified by: Jon Meyer
Jon Meyer, Auditor

CASH & INVESTMENTS SUMMARY

as of December 31, 2024

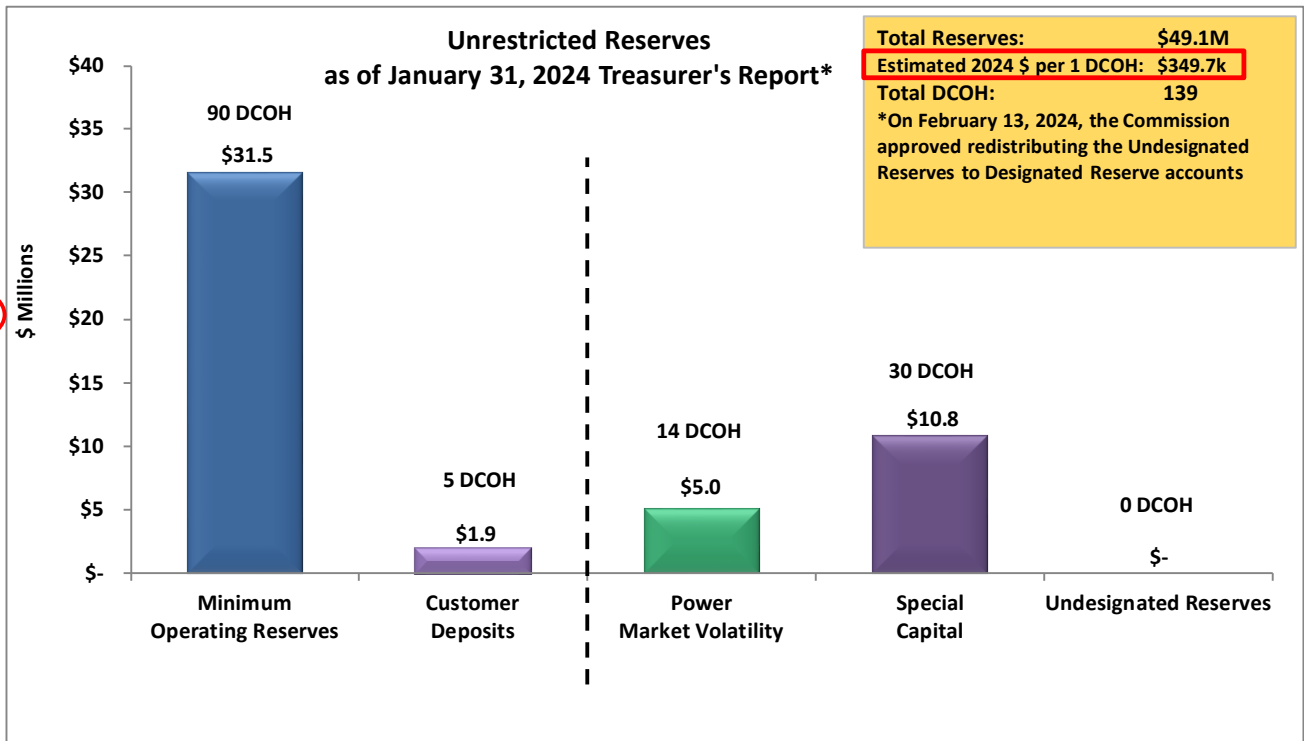
Average Days to Maturity	58	Investments see below*	14,135,114
		LGIP**	36,661,626
Average Weighted Yield	4.312%	TOTAL INVESTMENTS	50,796,740
		CASH	4,429,229
		TOTAL CASH & INVESTMENTS	\$ 55,225,969

* Held in custody at Principal Financial Group
 ** Local Government Investment Pool

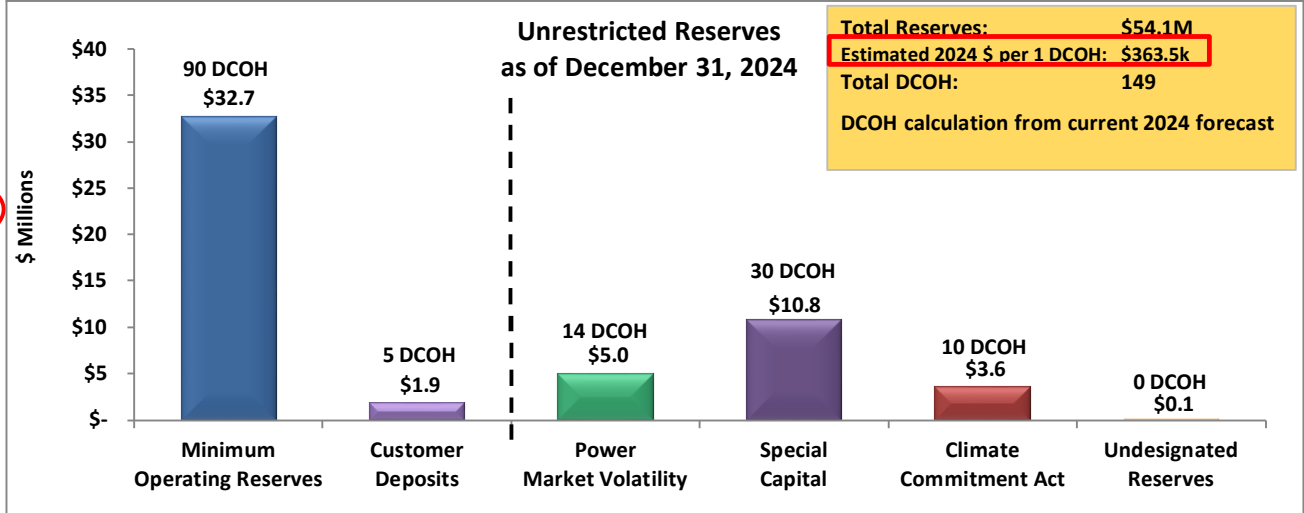


Unrestricted Reserves and Days Cash on Hand (DCOH)

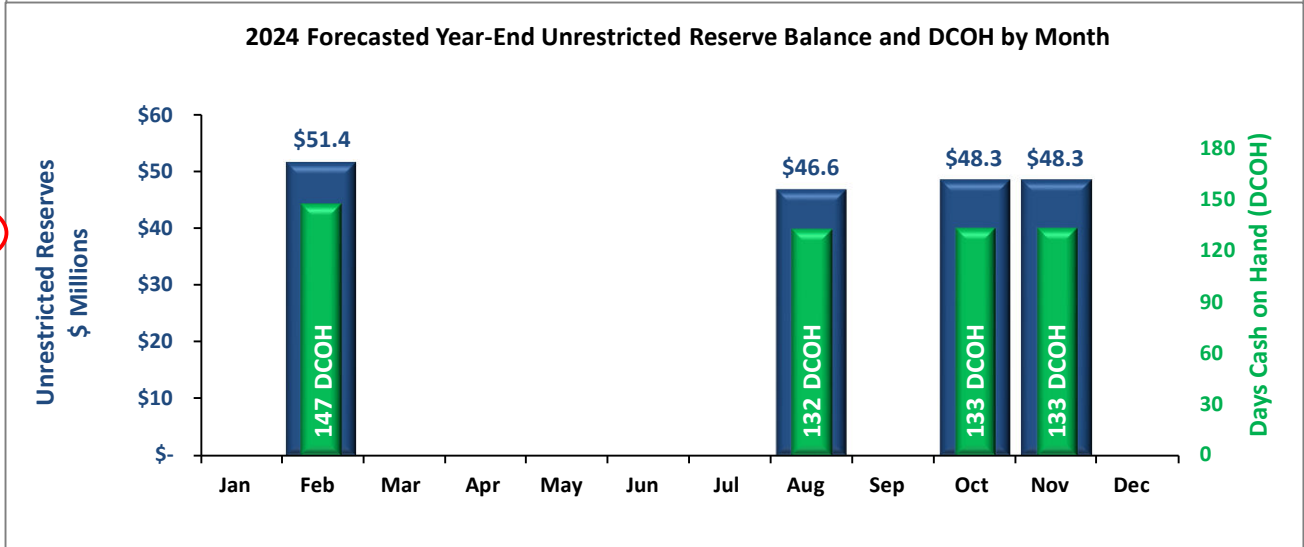
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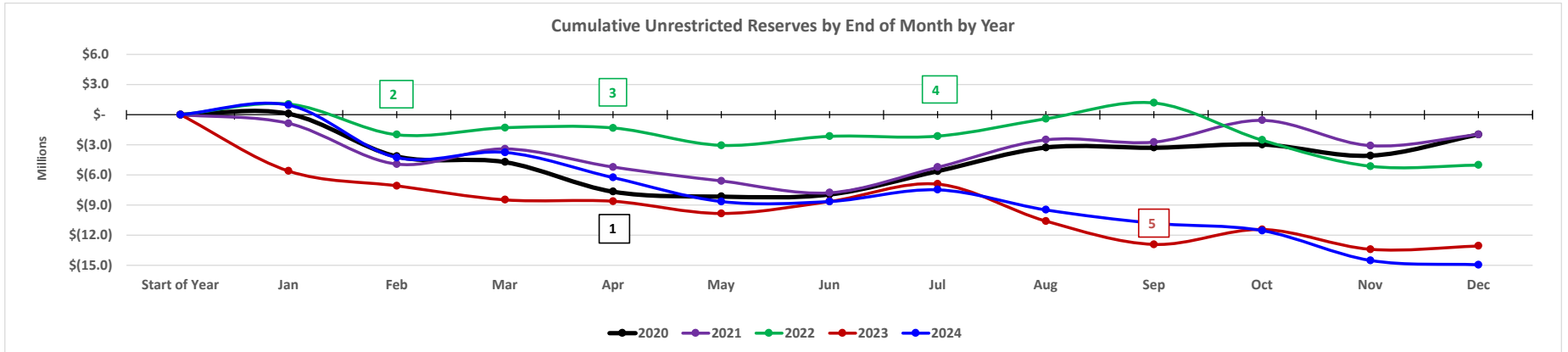


#2



#3





Note: Any money disbursed for a bid guarantee, received from the Climate Commitment Act auction proceeds, or received from issuing bonds was removed for comparison purposes (i.e. 2020 bond issue and 2023 bond issue).

Other Notable Information:

Weather can play a major factor with customer loads (retail revenue) that can ultimately increase or decrease the District's Unrestricted Reserves.

1. (2020 - April) Reserves were drawn down an additional \$2.2 million due to two factors. First, April included a third payroll and fifth accounts payable cycle because of how the calendar aligned with these cycles (~\$1.5 million timing issue). In previous years, May included these additional cycles. Second, past due accounts are above normal levels (~\$0.7 million higher).
2. (2022 - February) Adjusted balance down ~\$6.3 million for January BPA invoices that were paid in March due to timing of when the invoices were issued. These invoices are typically paid in February.
3. (2022 - April) Adjusted balance down ~\$5.7 million for March BPA invoices that were paid in May due to timing of when the invoices were issued. These invoices are typically paid in April.
4. (2022 - July) Adjusted balance down ~\$4.3 million for June BPA Power invoice that was paid in August due to timing of when the invoice was issued. This invoice is typically paid in July.
5. (2023 - September) Adjusted balance down ~\$5.3 million for August BPA power and transmission invoices that were paid in October due to timing of when the invoice was issued. These invoice would typically pay in September.

MINUTES

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING

Date: December 10, 2024

Time: 9:00 a.m.

Place: 2721 West 10th Avenue, Kennewick, Washington

Present: Commissioner Barry Bush, President
Commissioner Lori Kays-Sanders, Secretary
General Manager Rick Dunn
Senior Director of Finance & Executive Administration Jon Meyer
Assistant General Manager/Sr. Director Engineering & Operations Steve Hunter
Director of Power Management Chris Johnson
Director of IT & Broadband Services Chris Folta
Director of Customer Service and Treasury Keith Mercer
Supv. of Executive Administration/Clerk of the Board Cami McKenzie
Records Program Administrator II Nykki Drake
General Counsel Allyson Dahlhauser

Absent: Commissioner Jeff Hall, Vice-President (Excused)

Benton PUD employees present during all or a portion of the meeting, either in person or virtually: Manager of System Engineering Evan Edwards; Supervisor of Distribution Design Michelle Ness; Manager of Procurement Michelle Ochweri; Manager of Customer Engagement Jenny Sparks; Manager of Customer Service Annette Cobb; Supervisor of Customer Service Kim Maki; Manager of Communications & Government Relations Jodi Henderson; Manager of Human Resources Karen Dunlap; Superintendent of Transportation & Distribution Robert Inman; Superintendent of Operations Duane Szendre; Supervisor of Energy Programs Robert Frost; Procurement Specialist I Tyson Brown; Financial Analyst III Katie Grandgeorge; Senior Engineer Power Management Blake Scherer; Manager of IT Infrastructure Duane Crum; Cyber Security Engineer III Paul Holgate; Manager of Accounting Kent Zirker; Communications Specialist II Eric Dahl; Levi Lanphear, Procurement Administrator; Zach Underhill, Distribution Designer; Kristen Demory, Customer Service Business Analyst II; Jody George, HR Generalist III; Davine Martin, Applications Analyst III; Kayla Sidwell, Senior Communications Specialist.

Call to Order and Pledge of Allegiance

The meeting was called to order, excusing Commissioner Hall. The Commission and those present recited the Pledge of Allegiance.

Agenda Review

No changes.

Public Comment

None.

Business Agenda

Adoption of Final 2025 Budget – Resolution No. 2688

Director Keith Mercer presented Resolution 2688 adopting the Final 2025 Budget.

The 2025 preliminary budget document was distributed to the Commission on November 7, 2024. The Commission held a public hearing on the preliminary budget and opened the public comment period on November 12, 2024. The public comment period was closed on December 3, 2024 and no public comments were received.

Director Mercer noted the following changes to the budget presented at the public hearing: retail revenue decreased by \$527,000, net power expense decreased by \$1.2 million, non-power operating expenses increased by \$36,000, and net capital increased by \$1.1 million. With those changes, staff recommended adopting the 2025 Budget as presented.

MOTION: Commissioner Bush moved to approve Resolution No. 2688, adopting the Final 2025 Budget. Commissioner Sanders seconded, and upon vote, the motion carried unanimously.

State Auditor Exit Conference for EIA Renewable Compliance Audit

Director Chris Johnson introduced State Auditors Thomas Bernard and Travis Beyerl, who presented the 2023 EIA renewable energy compliance examination via/MS Teams. The presentation included results of the audit and concluded that a clean or unmodified opinion would be issued, with no issues identified, and would be published on Monday.

Legislative Session Preview

Manager Jodi Henderson introduced Isaac Kastama, Water Street Public Affairs, LLC via/MS Teams, who discussed potential impacts from statewide election results and previewed 2025 bills expected to be introduced during the upcoming legislative session. His presentation included legislative district boundary changes specifically affecting eastern Washington, candidate elections results, ballot initiative 1-2117 (Repeal of the Climate Commitment Act) which was defeated and I-2066 (Repeals Energy Codes Limiting Distributed Natural Gas) which passed, new Governor-Elect Ferguson transition team, legislative leadership changes, and the session calendar (105 days). 2025 agenda and priorities included Low Income Energy Assistance Program (no new surcharge as a funding source), CETA Target Adjustment (flexibility for delay), CCA stringency and linkage (introducing greater supply to moderate prices and PGP free allowance true-up), EFSEC Reform (developing), and Community Solar (net metering).

Treasurer’s Report

Keith Mercer, Director of Customer Service & Treasury Operations, reviewed the November, 2024 Treasurer’s Report with the Commission as finalized on December 2, 2024.

Consent Agenda

MOTION: Commissioner Sanders moved to approve the Consent Agenda items “a” through “i”. Commissioner Bush seconded and upon vote, the Commission unanimously approved the following:

- a. Regular Commission Meeting Minutes of 11/26/2024
- b. Vouchers (report dated 12/10/2024) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:
Accounts Payable: Automated Clearing House (DD) Payments: 106074-106167 in the amount of \$2,084,750.96.
Checks & Customer Refund Payments (CHK): 89171-89307 in the amount of \$147,388.70;
Electronic Fund Transfer (WIRE) Payments: 7128-7141 in the amount of \$10,783,797.92;
Payroll: Direct Deposit – 11/21/2024: 105919-106073 in the amount \$461,464.15;
Voided checks in the amount of \$7,222.65;
Grand total - \$13,477,401.73
- c. Work Order #647820 – POS Project #58 - Benton City 3 Feeder Build Out
- d. Work Order #672667 – Vista Substation Feeder 3 & 4 Upgrades
- e. Citibank Merchant Services – Change Order #9 – Contract #16-16-02
- f. Bank of America – Change Order #6 – Contract #18-16-02
- g. Paramount Communications, Inc – Change Order #5 - Contract #21-46-12
- h. Approval of 2025 Prequalification of Contractors – Resolution No. 2687
- i. DJ’s Electrical Inc. – Change Order #6 – Contract #23-21-26

Management Report

General Manager:

1. PREPP Study Steering Committee - General Manager Rick Dunn said the Pacific Northwest Regional Energy Planning Project (PREPP) steering committee would have its first meeting on Wednesday (December 11th), and he would be speaking with facilitators this afternoon. He reviewed the list of steering committee members with Commissioners, indicating there was concern from public-power advocates and other hydro-interest groups that utilities were underrepresented.
2. WUTC Rejects PacifiCorp’s Requests for Liability Limits – General Manager Dunn reported that PacifiCorp’s request for liability limitations from potential wildfire lawsuits through the Washington Utilities and Transportation Commission (WUTC) was rejected, stating the request directly contradicts an existing statute. The WUTC said the legislature is in the best position to consider the wildfire risk issue. PacifiCorp has pointed to Utah Senate

Bill 224 as the gold standard in such matters concerning liability limitations. Additionally, WPUDA is actively involved and would be following this matter.

3. PPC & BPA Generation RFP Follow UP – General Manager Dunn indicated the Public Power Council (PPC) previously sent a letter to the Bonneville Power Administration (BPA) requesting they consider issuing a request for proposals (RFP) for new generation resources sometime in 2025 in anticipation of the need to increase their firm capabilities. BPA has previously stated they will not issue an RFP for new generation resources until after post 2028 contracts are signed with all their utility customers which is expected to happen sometime in late 2025. BPA has indicated they anticipate sending a letter to PPC in early December addressing their concerns, but this has not happened yet.
4. BPA Salaries – General Manager Dunn said a new federal bill was introduced by two Washington representatives (Newhouse and Gluesenkamp Perez), the Reliability for Ratepayers Act, with the goal of increasing salaries for key BPA staff. If passed, the bill would provide the BPA Administrator with needed discretion to develop more competitive compensation packages away from a civil service scale and bring them on par with consumer-owned utilities around the West.

Finance/Executive Administration:

1. Employee Incentive Programs Annual Update – HR Manager Karen Dunlap updated the Commission on the follow employee incentive programs: PowerUp (performance-based program supporting strategic goals), EmPOWERed (online learning program that includes field trips to grow personally and professionally and become an energy influencer), Safety (maintain safety awareness focused on accident prevention), and 360 Well-Being (promoting overall individual health and well-being). Manager Dunlap discussed program participation, employee incentives, and acknowledged the teams managing the programs.

The Board briefly recessed, reconvening at 10:21 a.m.

2. State Audit-Accountability Audit – Accounting Manager Kent Zirker indicated the State Auditor was finishing up the 2023 audit and there were no audit exceptions noted, and they were not expecting any. Additionally, the State Auditor was not requiring an exit conference before the Board and would just meet with staff. However, if one or more Commission members wanted to attend, they would arrange for that. Manager Zirker also noted that Moss Adams was on site completing a financial audit of internal controls, and the Department of Revenue requested an excise tax audit.

Business Agenda

Cancellation of December 24, 2024 Meeting

Clerk of the Board Cami McKenzie stated that all required actions for 2024 had been brought before the Board and staff recommended cancelling the regular meeting scheduled for December 24, 2024.

MOTION: Commissioner Sanders moved to cancel the District’s regular Commission meeting scheduled for 9:00 a.m. on December 24, 2024, and directing the General Manager to provide notification to the public of such cancellation. Commissioner Bush seconded, and upon vote, the motion carried unanimously.

Community Engagement Update – 2023 & 2024

Manager Jodi Henderson presented the community engagement report for 2023 and 2024. Benton PUD engages in the community through outreach, education, and service. In 2023 there were over 46 events, totaling 146 hours in the community, and \$11,561 in fundraising by employees for local charity. 2024 events were increased to 63, total hours in the community were 280, and \$14,543 was raised by employees for charity through committee-led fundraising.

2025 Affiliations List Approval

Director Keith Mercer presented the 2025 Affiliations list outlining the associations and membership costs for the District and its employees associated with 2025. The estimated cost for 2025 memberships is \$557,662.00, a \$23,000.00 increase from 2024.

MOTION: Commissioner Bush moved to approve the 2025 Affiliations List as presented to approve memberships, estimated dues, and fees associated with District affiliations for a one-year term from January 1, 2025 through December 31, 2025. Commissioner Sanders seconded, and upon vote, the motion carried unanimously.

Residential Rate Structure Update

Director Keith Mercer presented the Commission with a report on the residential rate structure and demand charge based on approximately one year of data. The report included the residential rate structure change, estimated residential demand impact analysis, and the results of the actual residential customer impact.

After implementation of the new rate structure, 97.65% of customer accounts were impacted \$5.00 or less per month on an annualized basis.

Adjournment

Hearing no objection, President Bush adjourned the meeting at 10:41 a.m.

President

ATTEST:

Secretary

Periodic Travel Report - January 14, 2025

<i>Date Start</i>	<i>Business Days</i>	<i>Name</i>	<i>City</i>	<i>Purpose</i>
1/8/2025	3	Brian Cramer	Spokane Valley, WA	2025 INLAND TREE CONFERENCE & VEGETATION MANAGEMENT EHAP TRAINING
1/23/2025	2	Jodi Henderson	Olympia, WA	TRI-CITIES DAY OLYMPIA, WA
1/27/2025	5	Kayla Sidwell	West Palm Beach, FL	HUMAN CAPITAL MANAGEMENT EXCELLENCE CONFERENCE 2025
3/18/2025	4	Nykki Drake	Blaine, WA	WASHINGTON MUNICIPAL CLERKS ASSOCIATION CONFERENCE

Recurring Annual Travel Report - January 14, 2025

<i>Frequency</i>	<i>Business Days</i>	<i>Name</i>	<i>City</i>	<i>Purpose</i>
Quarterly	2	Kent Zirker	Ephrata, WA or Wanathcee, WA	CWPU UIP QUARTERLY MEETINGS & SPECIAL MEETINGS
Quarterly	2	Jody George	Ephrata, WA or Wenatchee, WA	CWPU UIP QUARTERLY MEETINGS & SPECIAL MEETINGS
Quarterly	2	Karen Dunlap	Ephrata, WA or Wenatchee, WA	CWPU UIP QUARTERLY MEETINGS & SPECIAL MEETINGS
Monthly	2	Chris Folta	Spokane, WA or Olympia, WA	2025 NOANET BOARD MEETINGS & NOANET STRATEGIC PLANNING WORKSHOPS
Monthly	3	Jon Meyer	Portland, OR	PPC MEETINGS, PNUCC MEETINGS, & NORTHWEST RIVER PARTNERS -2025
Monthly	3	Chris Johnson	Portland, OR	PPC AND PNUCC MEETINGS - 2025
Monthly	3	Rick Dunn	Portland, OR	PPC MEETINGS, PNUCC MEETINGS, & NORTHWEST RIVER PARTNERS - 2025



PAYMENT APPROVAL
January 14, 2025

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #	Ending #	Page #	Amount
Accounts Payable:				
Automated Clearing House (DD) Payments	106322 - 106376		1 - 6	
	106532 - 106599		6 - 12	
	106754 - 106780		12 - 15	\$ 3,022,204.37
Checks & Customer Refund Payments (CHK)	89308 - 89491		16 - 31	
	-			\$ 317,112.75
Electronic Fund Transfer (WIRE) Payments	7142 - 7173		32 - 36	
				\$ 6,714,681.24
Residential Conservation Rebates:				
Credits on Customer Accounts			37	\$ 2,180.00
Purchase Card Detail:				
	November 2024		38 - 48	
Payroll:				
Direct Deposit - 12/05/2024	106168 - 106321			\$ 530,213.86
Direct Deposit - 12/19/2024	106377 - 106531			\$ 446,886.57
Direct Deposit - 01/02/2025	106600 - 106753			\$ 420,729.91
TOTAL				\$ 11,454,008.70
Void DD				\$ -
Void Checks	December 2024		16	\$ 832.11
Void Wires				\$ -

I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.


 Jon L. Meyer, Auditor 1/6/2025
Date

Reviewed by:


 Rick Dunn, General Manager

Approved by:

Jeffrey D. Hall, President

Lori Kays-Sanders, Vice-President

Michael D. Massey, Secretary

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Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106322 12/4/24	DD	10336	3DEGREES GROUP, INC.	REC- WA Compliance 2024	33,211.10
106323 12/4/24	DD	11121	AMB TOOLS, INC	Service/Maintenance Agreement Service/Maintenance Agreement	2,788.10 610.89
Total for Check/Tran - 106323:					3,398.99
106324 12/4/24	DD	963	ANIXTER INC.	Nuts, Square, 5/8 IN	162.79
106325 12/4/24	DD	34	BENTON PUD-ADVANCE TRAVEL	2nd yr Transformer Apprentice Training	555.44
106326 12/4/24	DD	3828	BORDER STATES INDUSTRIES, INC.	Plug, PVC 2" Carlon # P258JT, CONN PEDESTAL 4 POS 500 Bushing Guard, 15 x 8.25 IN	231.21 720.81 76.39
Total for Check/Tran - 106326:					1,028.41
106327 12/4/24	DD	3820	COLEMAN OIL COMPANY, LLC	Fuel Svc	4,807.88
106328 12/4/24	DD	394	COLUMBIA ELECTRIC SUPPLY	CONDUIT PVC SCH 40 2 IN	16,321.31
106329 12/4/24	DD	2972	COMPUNET, INC.	Subscriptions	8,881.99
106330 12/4/24	DD	11043	CROWN UTILITIES, LLC	Ziply Relocate Facility	28,670.91
106331 12/4/24	DD	10934	EMPIRE ELECTRIC USA	Cubicle Circuit mapping layout	652.20
106332 12/4/24	DD	11116	FRONTLINE MEDICAL, PLLC	Employee Physicals	220.00
106333 12/4/24	DD	79	GENERAL PACIFIC, INC.	SCE Back panel SCE Door stop kit SCE Grounding Bar SCE Nema 4 Enclosure, 36 x 30 x 16 SCE Padlocking handle	125.76 89.19 115.62 575.84 115.62
Total for Check/Tran - 106333:					1,022.03
106334 12/4/24	DD	867	JODY A GEORGE	Batteries Christmas Ornaments	197.23
106335 12/4/24	DD	2087	H2 PRECAST, INC.	Vault Base/Lid	16,305.00

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106336 12/4/24	DD	10420	HEALTH INVEST HRA TRUST	HIRA Trust - ER	27,424.24
106337 12/4/24	DD	3018	HRA VEBA TRUST	ER VEBA ER VEBA Wellness	10,950.00 22,200.00
Total for Check/Tran - 106337:					33,150.00
106338 12/4/24	DD	11027	HYAS GROUP	Consulting Svc	6,000.00
106339 12/4/24	DD	1818	IBEW LOCAL 77	IBEW A Dues Assessment IBEW BA Dues Assessment	5,197.19 5,177.95
Total for Check/Tran - 106339:					10,375.14
106340 12/4/24	DD	103	KENNEWICK, CITY OF	Commercial Energy Efficiency Prg	12,652.00
106341 12/4/24	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care Flex Spending Health Care	192.31 2,567.85
Total for Check/Tran - 106341:					2,760.16
106342 12/4/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	378.79
106343 12/4/24	DD	1161	PRINT PLUS	Home Rebate/Low Income Rebate Brochures	510.89
106344 12/4/24	DD	10569	RPS ADVISORS	REC Transfer	93,500.00
106345 12/4/24	DD	396	SD MYERS, LLC	Gas/Oil Testing	180.00
106346 12/4/24	DD	3696	SUMMIT LAW GROUP, PLLC	Professional Svc	513.50
106347 12/4/24	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	358.73
106348 12/4/24	DD	3098	US BANK CORPORATE PAYMENT SYST	Operations - Prosser Executive Finance & Business Services Customer Service Contracts & Purchasing Engineering IT Infrastructure	24.56 19,528.77 706.07 196.90 1,166.31 2,556.83 8,676.62

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11/29/2024 To 01/02/2025

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Operations - Line Department	917.84
				Operations	1,498.25
				Operations - Meter Shop	3,048.55
				Operations - Transformer Shop	2,826.79
				Operations - Support Svcs	770.76
				Operations - Maintenance	5,772.63
				Operations - (Support Svcs. Fleet)	7,045.16
				Operations - Warehouse	7,198.26
				Power Management	358.91
				Travel Card	5,858.18
				Total for Check/Tran - 106348:	68,151.39
106349	12/4/24	DD	11062	VESTIS SERVICES, LLC	
				Weekly Svc	35.76
				Weekly Svc	28.31
				Weekly Svc	26.39
				Weekly Svc	23.23
				Weekly Svc	18.39
				Total for Check/Tran - 106349:	132.08
106350	12/4/24	DD	205	WASHINGTON STATE AUDITOR'S OFFI	
				Energy Compliance/Accountability Audit	3,467.10
				Energy Compliance/Accountability Audit	4,103.45
				Total for Check/Tran - 106350:	7,570.55
106351	12/11/24	DD	11121	AMB TOOLS, INC	
				Service/Maintenance	1,581.60
				Service/Maintenance	1,943.70
				Total for Check/Tran - 106351:	3,525.30
106352	12/11/24	DD	34	BENTON PUD-ADVANCE TRAVEL	
				Leadership Skills	449.40
106353	12/11/24	DD	3828	BORDER STATES INDUSTRIES, INC.	
				Material	4,692.70
				TERM END VACL 4/0 12 BN	777.38
				Total for Check/Tran - 106353:	5,470.08
106354	12/11/24	DD	10837	CAMPBELL & COMPANY SERVICE COR REEP	200.00

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11/29/2024 To 01/02/2025

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				REEP	9,000.00
				REEP	200.00
Total for Check/Tran - 106354:					9,400.00
106355	12/11/24	DD 2680	CO-ENERGY	Fuel Svc	1,419.93
106356	12/11/24	DD 394	COLUMBIA ELECTRIC SUPPLY	Material	8,922.10
106357	12/11/24	DD 10752	CRISISGO, INC.	Safety iResponse Annual Renewal	-287.10
				CrisisGo Renewal	3,587.10
Total for Check/Tran - 106357:					3,300.00
106358	12/11/24	DD 11045	DAVIS ASPHALT MAINTENANCE	Asphalt Maintenance	50,906.31
106359	12/11/24	DD 3439	DJ'S ELECTRICAL, INC.	Joint USE/NESC Compliance	90,641.34
				Cable Replacement	117,744.61
				Cable Replacement	559.27
Total for Check/Tran - 106359:					208,945.22
106360	12/11/24	DD 2990	KAREN M DUNLAP	APPA 2024 RP3 Final Gradeing Mtg	721.06
106361	12/11/24	DD 11023	ELLERD, HULTGRENN & DAHLHAUSER	Professional Svc	3,134.50
106362	12/11/24	DD 75	FRANKLIN PUD	Fiber Lease	1,290.00
				Fiber Lease	1,100.00
				Fiber Lease	150.00
Total for Check/Tran - 106362:					2,540.00
106363	12/11/24	DD 79	GENERAL PACIFIC, INC.	LUM LED 35-46W Multi-volt,W/PE	13,845.12
106364	12/11/24	DD 3171	JODI A HENDERSON	Prosser Chamber Lunch	13.31
106365	12/11/24	DD 724	HERITAGE PROFESSIONAL LANDSCAP	Landscaping Svc	1,771.11
				Landscaping Svc	274.54
				Landscaping Svc	305.92
				Landscaping Svc	373.06
				Landscaping Svc	1,130.33

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Landscaping Svc	331.40
				Landscaping Svc	973.22
				Landscaping Svc	411.50
Total for Check/Tran - 106365:					5,571.08
106366	12/11/24	DD	10056	HUMINSKYS HEATING & COOLING, LL REEP	9,000.00
106367	12/11/24	DD	10660	IRBY ELECTRICAL UTILITIES Fuse T-Type, Kearney #51025	486.98
106368	12/11/24	DD	103	KENNEWICK, CITY OF Monthly Billing Occupation Tax	212.83 417,218.57
Total for Check/Tran - 106368:					417,431.40
106369	12/11/24	DD	11057	MICHELLE NESS Leadership Skills	402.86
106370	12/11/24	DD	919	NOANET Professional Svc	500.00
106371	12/11/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC. Monthly Billing Monthly Billing	28.01 399.95
Total for Check/Tran - 106371:					427.96
106372	12/11/24	DD	11033	RINGCENTRAL, INC. Software License/support Software License/support Software License/Support	820.34 2,339.84 4,669.77
Total for Check/Tran - 106372:					7,829.95
106373	12/11/24	DD	821	SCHWEITZER ENGINEERING LABORAT Automation Controller	3,970.80
106374	12/11/24	DD	10943	SEALX, LLC Janitorial Svc Janitorial Svc Janitorial Svc	4,511.31 2,728.85 1,722.86
Total for Check/Tran - 106374:					8,963.02
106375	12/11/24	DD	1163	TYNDALE ENTERPRISES, INC. Clothing-Diaz/Kuch Credit- Inv 3691409 Credit - Inv 3694429 Clothing-Tharp	825.20 -351.65 -568.88 132.61

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 106375:					37.28
106376 12/11/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	26.39
				Weekly Svc	23.23
				Weekly Svc	18.39
				Weekly Svc	28.31
				Weekly Svc	35.76
Total for Check/Tran - 106376:					132.08
106532 12/18/24	DD	2872	A W REHN & ASSOC	Specific Rights Letters	75.00
106533 12/18/24	DD	963	ANIXTER INC.	ARRESTOR 9 KV COOPER #URT09050	78,264.00
				#4 SD Solid Bare Copper Conduc	3,304.48
				FGO CU 2 STR GC 5002S	5,054.55
				Material	3,846.68
				CABLE SUPPORT ALUMAFORM	2,167.13
				SWITCH, INTEGER STYLE, SWITCH	51,719.46
Total for Check/Tran - 106533:					144,356.30
106534 12/18/24	DD	3556	ASSETWORKS LLC	FleetFocus Maintenance	9,237.46
106535 12/18/24	DD	34	BENTON PUD-ADVANCE TRAVEL	NWPPA Leadership Skills	500.63
106536 12/18/24	DD	3828	BORDER STATES INDUSTRIES, INC.	Alum 4/0 STR DB Triplex, Sweet	16,557.12
106537 12/18/24	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
				REEP	1,000.00
				REEP	1,000.00
Total for Check/Tran - 106537:					2,200.00
106538 12/18/24	DD	1810	CARLSON SALES METERING SOLUTIO	Huskie Cutter	3,127.30
106539 12/18/24	DD	166	CENTURYLINK	Monthly Billing	634.94
106540 12/18/24	DD	3520	CI INFORMATION MANAGEMENT	Onsite Destruction	29.15
106541 12/18/24	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	Ty Wraps, Thomas & Betts #TY527MX	2,228.35

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106542 12/18/24	DD	3167	COOPERATIVE RESPONSE CENTER, IN	CRCLink User Lic/Multispeak OMS	12,467.67
106543 12/18/24	DD	10857	D&R INSULATION, LLC	REEP	2,592.00
				REEP	4,654.00
Total for Check/Tran - 106543:					7,246.00
106544 12/18/24	DD	375	DAYCO HEATING & AIR	REEP	1,200.00
				REEP	200.00
Total for Check/Tran - 106544:					1,400.00
106545 12/18/24	DD	2898	ELECTRICAL CONSULTANTS, INC.	Spaw-Phillips Testing	9,685.50
				Spaw-Phillips T-Line	605.50
				Professional Svc	850.00
Total for Check/Tran - 106545:					11,141.00
106546 12/18/24	DD	10982	FEDERAL ENGINEERING, INC.	Professional Svc	7,940.00
106547 12/18/24	DD	11116	FRONTLINE MEDICAL, PLLC	PreEmployment Physicals	220.00
106548 12/18/24	DD	11048	GLOBAL SAFETY NETWORK	Background Screening Svc	173.34
106549 12/18/24	DD	2087	H2 PRECAST, INC.	CONCRT GRD POST 9 RND X 6	1,684.85
				Material	33,153.50
				Material	16,305.00
Total for Check/Tran - 106549:					51,143.35
106550 12/18/24	DD	10420	HEALTH INVEST HRA TRUST	Annual Fee	600.00
106551 12/18/24	DD	4207	INFORMATION FIRST, INC.	Content Mgr Monthly Support	2,000.00
106552 12/18/24	DD	214	JACOBS & RHODES	REEP	200.00
106553 12/18/24	DD	103	KENNEWICK, CITY OF	Monthly Billing	466.56
				Monthly Billing	370.27
				Monthly Billing	447.43
				Monthly Billing	242.02
Total for Check/Tran - 106553:					1,526.28

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106554 12/18/24	DD	3644	LOOMIS	Safepoint Svc	1,284.99
				Drop Box/Kiosks	1,906.16
Total for Check/Tran - 106554:					3,191.15
106555 12/18/24	DD	10563	MESSAGE TECHNOLOGIES, INC.	IVR/SMS Services Fees	3,118.55
106556 12/18/24	DD	3821	NISC	Envelopes/Mail Svc/Forms/Print Svc	31,529.01
				Postage/Online Pymts/ACH	5,029.09
				Postage/Online Pymts/ACH	981.08
				Postage/Online Pymts/ACH	360.33
				Software Lic/Maintenance	8,453.92
				Software Lic/Maintenance	2,504.87
				Software Lic/Maintenance	3,757.30
				Software Lic/Maintenance	16,594.74
Total for Check/Tran - 106556:					69,210.34
106557 12/18/24	DD	919	NOANET	Co-Location Kennewick Verizon	1,460.00
				Broadband Billing	15,913.63
				Broadband Billing	63,654.54
Total for Check/Tran - 106557:					81,028.17
106558 12/18/24	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care	192.25
				Flex Spending Health Care	2,563.99
Total for Check/Tran - 106558:					2,756.24
106559 12/18/24	DD	10770	ONEBRIDGE BENEFITS INC. (ADMIN)	Administrative Fees	111.00
106560 12/18/24	DD	3162	ONLINE INFORMATION SERVICES, INC.	Online Utility Exchange	1,037.66
106561 12/18/24	DD	10571	OSISOFT, LLC	PI Maintenance	11,837.43
106562 12/18/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	10.30
				Monthly Billing	35.31
				Monthly Billing	221.70
Total for Check/Tran - 106562:					267.31

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106563 12/18/24	DD	585	PARADISE BOTTLED WATER CO.	Monthly Billing	510.34
				Monthly Billing	90.12
Total for Check/Tran - 106563:					600.46
106564 12/18/24	DD	11072	PPC SOLUTIONS INC.	Security Svc	605.00
106565 12/18/24	DD	10718	PUBLIC UTILITY DIST PEND ORIELLE	CWPU UIP Expenses	1,460.77
106566 12/18/24	DD	10212	QCL, INC.	Employee Drug Screening	724.00
				Pre-employment Drug Screening	78.00
Total for Check/Tran - 106566:					802.00
106567 12/18/24	DD	10896	QUENCH USA, INC.	Ice/Water Machine Rental	270.67
106568 12/18/24	DD	10951	RELIANCE STANDARD LIFE INSURANC	Self Insured STD Fee	186.25
106569 12/18/24	DD	10947	RELIANCE STANDARD LIFE INSURANC	Basic AD&D	157.99
				Basic Life	789.95
				Non Barg Basic AD&D	76.37
				Non Barg Basic Dep Life	78.65
				Non Barg Basic Life	1,015.99
				Supplemental AD&D Child	8.16
				Supplemental AD&D EE	510.60
				Supplemental AD&D Spouse	233.10
				Supplemental Life Child	49.98
				Supplemental Life EE	1,912.30
				Supplemental Life Spouse	376.45
				LTD - Core Buy-Up	943.63
				LTD - Core No Buy-Up	3,191.31
Total for Check/Tran - 106569:					9,344.48
106570 12/18/24	DD	2154	SENSUS USA, INC.	Meters	2,869.42
				Meters	1,966.25
Total for Check/Tran - 106570:					4,835.67

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106571 12/18/24	DD	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing	607.81
				Monthly Billing	591.00
Total for Check/Tran - 106571:					1,198.81
106572 12/18/24	DD	3589	TOTAL QUALITY AIR, LLC	REEP	9,000.00
106573 12/18/24	DD	139	TOWNSQUARE MEDIA TRI CITIES	Advertising	4,080.00
106574 12/18/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Patrick	601.60
				Clothing-Kuch	42.94
Total for Check/Tran - 106574:					644.54
106575 12/18/24	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	358.73
106576 12/18/24	DD	10154	US PAYMENTS, LLC	Paysite/Kiosk/Card Processing Fees	410.45
				Paysite/Kiosk/Card Processing Fees	1,440.00
Total for Check/Tran - 106576:					1,850.45
106577 12/18/24	DD	272	UTILITIES UNDERGROUND LOCATION	Underground Locate Svc	469.92
106578 12/18/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.76
				Weekly Svc	28.31
				Weekly Svc	26.39
				Weekly Svc	23.23
				Weekly Svc	18.39
				Weekly Svc	35.76
				Weekly Svc	28.31
				Weekly Svc	26.39
				Weekly Svc	23.23
Total for Check/Tran - 106578:					245.77
106579 12/18/24	DD	4235	WATER STREET PUBLIC AFFAIRS, LLC	Lobbying Svc	6,500.00
106580 12/24/24	DD	11121	AMB TOOLS, INC	Service/Maintenance	1,144.82
106581 12/24/24	DD	36	BENTON PUD - REVOLVING FUND-MAI	Easements 701232	308.50

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Quit Claim 528855	305.50
				Vista Field Quit Claim	304.50
Total for Check/Tran - 106581:					918.50
106582	12/24/24	DD 1810	CARLSON SALES METERING SOLUTIO	Transformers	110,004.40
106583	12/24/24	DD 4226	COOK SOLUTIONS GROUP, INC.	Security Agreement	1,768.44
106584	12/24/24	DD 3439	DJ'S ELECTRICAL, INC.	Spaw Phillips Transmission	181,026.84
106585	12/24/24	DD 2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc	2,971.00
106586	12/24/24	DD 10961	ENERGY PRO INSULATION, INC.	REEP	3,528.00
106587	12/24/24	DD 79	GENERAL PACIFIC, INC.	MacLean Strandwise 5/16 cat 5201	3,293.61
				Transformers	174,663.51
				Transformers	50,182.44
Total for Check/Tran - 106587:					228,139.56
106588	12/24/24	DD 88	GRAYBAR ELECTRIC CO, INC.	Credit Inv 9337422998	-19,633.65
				Cable	19,633.65
				Cable	80.26
106589	12/24/24	DD 10420	HEALTH INVEST HRA TRUST	Monthly Fees	57.23
106590	12/24/24	DD 103	KENNEWICK, CITY OF	Monthly Billing	858.02
106591	12/24/24	DD 10162	LINGUISTICA INTERNATIONAL, INC.	Interpreting Svc	104.42
106592	12/24/24	DD 919	NOANET	Professional Svc	250.00
				Professional Svc	125.00
Total for Check/Tran - 106592:					375.00
106593	12/24/24	DD 2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	202.36
				Monthly Billing	213.19
				Monthly Billing	18.60
Total for Check/Tran - 106593:					434.15

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
106594	12/24/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC. Richland School District	86.96
				20 - Off-the-Dock Labor	1,240.21
				Pickett Law	195.66
				20 - Off-the-Dock Labor	2,363.61
				Boys & Girls Club Prosser	1,860.45
				20 - Off-the-Dock Labor	6,346.77
				Ideal Options	538.99
				20 - Off-the-Dock Labor	3,161.97
				TC Future	86.96
				20 - Off-the-Dock Labor	4,287.13
				All in the Details	426.11
				All in the Details	168.48
				20 - Off-the-Dock Labor	2,223.54
				All in the Details	11,242.82
Total for Check/Tran - 106594:					34,229.66
106595	12/24/24	DD	821	SCHWEITZER ENGINEERING LABORAT 487V ETHERNET CONVERSION CARD	935.16
106596	12/24/24	DD	3502	SYLVAN LEARNING CENTER Employee Testing	50.00
106597	12/24/24	DD	1124	THE PAPE GROUP, INC. Install/Remove door spring	3,804.22
106598	12/24/24	DD	1163	TYNDALE ENTERPRISES, INC. Clothing-Anderson	82.61
				Clothing-Nick	491.27
Total for Check/Tran - 106598:					573.88
106599	12/24/24	DD	11062	VESTIS SERVICES, LLC Weekly Svc	18.39
106754	12/31/24	DD	963	ANIXTER INC. Regulator	99,700.94
				ARRESTER, 27 KV, DIST.,SURGE	6,991.58
Total for Check/Tran - 106754:					106,692.52
106755	12/31/24	DD	3828	BORDER STATES INDUSTRIES, INC. 3A CC Fuses	116.49
				3A CC Fuses	38.83
				TERM END VACL 4/0 12 BN	327.32

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				15A CC Fuses	232.95
				15A CC Fuses	77.66
Total for Check/Tran - 106755:					793.25
106756	12/31/24	DD 3820	COLEMAN OIL COMPANY, LLC	Fuel Svc	14,434.73
				Fuel Svc	7,603.03
Total for Check/Tran - 106756:					22,037.76
106757	12/31/24	DD 394	COLUMBIA ELECTRIC SUPPLY	Material	953.85
				Bend 22 S/40, 3" belled and ch	376.64
Total for Check/Tran - 106757:					1,330.49
106758	12/31/24	DD 2972	COMPUNET, INC.	Subscriptions	8,887.46
106759	12/31/24	DD 3029	DELTA HEATING & COOLING, INC.	REEP	1,200.00
106760	12/31/24	DD 10961	ENERGY PRO INSULATION, INC.	REEP	3,903.25
106761	12/31/24	DD 11116	FRONTLINE MEDICAL, PLLC	Employee Physical	110.00
106762	12/31/24	DD 3130	GDS ASSOCIATES, INC.	NERC/WECC Compliance	295.00
106763	12/31/24	DD 79	GENERAL PACIFIC, INC.	Bierer Hi Pot HP72DCXL-K	2,275.09
				Shotgun Stick Adapter	31.52
				Universal Stick Adapter	22.83
				Transformer	6,413.30
				Transformers	108,446.73
Total for Check/Tran - 106763:					117,189.47
106764	12/31/24	DD 3969	GPS INSIGHT, LLC	Device Monitoring	2,236.76
106765	12/31/24	DD 3018	HRA VEBA TRUST	ER VEBA CDHP	113,250.00
				ER VEBA	10,900.00
				ER VEBA Wellness	21,900.00
Total for Check/Tran - 106765:					146,050.00
106766	12/31/24	DD 1818	IBEW LOCAL 77	IBEW A Dues Assessment	5,257.19

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				IBEW BA Dues Assessment	5,177.95
Total for Check/Tran - 106766:					10,435.14
106767	12/31/24	DD	10794	MCWANE POLES	21,880.87
				Poles	10,274.87
Total for Check/Tran - 106767:					32,155.74
106768	12/31/24	DD	111	MONARCH MACHINE & TOOL CO., INC. Grounding Platform	12,864.64
106769	12/31/24	DD	3343	MOSS ADAMS, LLP	1,575.00
				Auditing Svc	1,575.00
106770	12/31/24	DD	10905	NOKIA OF AMERICA CORPORATION	9,222.49
				3HE09152AA	4,853.45
				3HE10581AA	4,853.45
Total for Check/Tran - 106770:					14,075.94
106771	12/31/24	DD	10769	ONEBRIDGE BENEFITS INC.	185.19
				Flex Spending Dependent Care	185.19
				Flex Spending Health Care	2,801.16
Total for Check/Tran - 106771:					2,986.35
106772	12/31/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	1,046.54
				Monthly Billing	1,046.54
				Monthly Billing	537.56
Total for Check/Tran - 106772:					1,584.10
106773	12/31/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	86.96
				Prosser Camera Project	86.96
				20 - Off-the-Dock Labor	3,239.41
				Cran 024	513.06
				Cran 024	108.70
				20 - Off-the-Dock Labor	4,184.51
Total for Check/Tran - 106773:					8,132.64
106774	12/31/24	DD	10671	PRINCIPAL BANK	81.47
				EE Vision	81.47
				ER Vision	2,961.96
				EE Health	11,564.34
				ER Health	223,937.93
				EE Dental	496.35
				ER Dental	17,557.17

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 106774:					256,599.22
106775 12/31/24	DD	821	SCHWEITZER ENGINEERING LABORA	487V ETHERNET CONVERSION	385.37
106776 12/31/24	DD	945	SURVALENT TECHNOLOGY INC.	Survalent ICCP License	36,618.86
106777 12/31/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Grayson Clothing-Hiebert	338.11 351.65
Total for Check/Tran - 106777:					689.76
106778 12/31/24	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	368.73
106779 12/31/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc Weekly Svc Weekly Svc Weekly Svc Weekly Svc	35.76 28.31 26.39 23.23 18.39
Total for Check/Tran - 106779:					132.08
106780 12/31/24	DD	205	WASHINGTON STATE AUDITOR'S OFFI	Auditing Svc Auditing Svc	8,122.92 17,276.22
Total for Check/Tran - 106780:					25,399.14

Total Payments for Bank Account - 1 :	(150)	3,022,204.37
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(150)	3,022,204.37

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
88801 9/18/24	CHK	10408	LARS OLSEN	2024 Renewable Energy Incentive	698.58 VOID
88889 9/25/24	CHK	99999	ERIC S JORGENSEN	Credit Balance Refund	74.00 VOID
89086 10/23/24	CHK	99999	NOEMY URENA	Credit Balance Refund	59.53 VOID
89308 12/4/24	CHK	1751	AGRI NORTHWEST, INC.	Commercial Energy Efficiency Prg Commercial Energy Efficiency Prg Commercial Energy Efficiency Prg	2,900.00 3,892.00 427.70
Total for Check/Tran - 89308:					7,219.70
89309 12/4/24	CHK	39	BENTON COUNTY	GIS Copies	42.00
89310 12/4/24	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Meal Reimbursement - Diaz	26.29
89311 12/4/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc Tree Trimming Svc	6,616.94 8,676.00
Total for Check/Tran - 89311:					15,292.94
89312 12/4/24	CHK	10995	BUDDERFLY, INC.	Commercial Energy Efficiency Prg Commercial Energy Efficiency Prg Commercial Energy Efficiency Prg Commercial Energy Efficiency Prg	560.00 700.00 420.00 420.00
Total for Check/Tran - 89312:					2,100.00
89313 12/4/24	CHK	11122	FAMILY FIRST DENTAL	Commercial Energy Efficiency Prg	530.00
89314 12/4/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc Mailing Svc	20.79 44.60
Total for Check/Tran - 89314:					65.39
89315 12/4/24	CHK	3478	FP MAILING SOLUTIONS	Postage Meter Deposit - 12	1,000.00
89316 12/4/24	CHK	962	PACIFIC POWER	Monthly Billing	444.39
89317 12/4/24	CHK	11032	PACIFIC UNDERWRITERS PREMIUM TR	Special Trips Policy	1,450.51
89318 12/4/24	CHK	11090	PARAMOUNT SUPPLY COMPANY	Commercial Energy Efficiency Prg	11,412.00

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89319 12/4/24	CHK	141	RICHLAND, CITY OF	Fiber Lease	4,268.22
89320 12/4/24	CHK	102	UNITED STATES POSTAL SERVICE	PO Box Fees - 2025	1,980.00
89321 12/4/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	226.95
				Monthly Billing	345.62
				Monthly Billing	360.09
				Monthly Billing	116.94
				Monthly Billing	319.62
				Total for Check/Tran - 89321:	1,369.22
89322 12/4/24	CHK	99999	TAMARA L ALVAREZ	Credit Balance Refund	586.46
89323 12/4/24	CHK	99999	SYLVIA ALVIS	Credit Balance Refund	453.19
89324 12/4/24	CHK	99999	TERESA L BARBER GEER	Credit Balance Refund	61.86
89325 12/4/24	CHK	99999	JANET BRETT	Credit Balance Refund	49.92
89326 12/4/24	CHK	99999	ISAIAS CARMONA	Credit Balance Refund	36.05
89327 12/4/24	CHK	99999	SAM E CHEVES	Credit Balance Refund	807.18
89328 12/4/24	CHK	99999	BRENDA L FIGUEROA	Credit Balance Refund	25.59
89329 12/4/24	CHK	99999	KARA M GRAHAM	Credit Balance Refund	200.48
89330 12/4/24	CHK	99999	SARAH GREENE	Credit Balance Refund	150.01
89331 12/4/24	CHK	99999	BRIAN J HAZZARD	Credit Balance Refund	114.83
89332 12/4/24	CHK	99999	JUANA MADRIGAL	Credit Balance Refund	511.88
89333 12/4/24	CHK	99999	ALIZEY MAGANA RUIZ	Credit Balance Refund	32.54
89334 12/4/24	CHK	99999	NICKI R MARTINEZ	Credit Balance Refund	108.08
89335 12/4/24	CHK	99999	JOYCE L MAXWELL	Credit Balance Refund	440.74

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89336 12/4/24	CHK	99999	GABRIELA RAMOS	Credit Balance Refund	34.80
89337 12/4/24	CHK	99999	ANDY RODRIGUEZ	Credit Balance Refund	85.52
89338 12/4/24	CHK	99999	SIERRA RODRIGUEZ	Credit Balance Refund	73.22
89339 12/4/24	CHK	99999	ALICE C RYAN	Credit Balance Refund	348.36
89340 12/4/24	CHK	99999	MONICA SALINAS	Credit Balance Refund	145.98
89341 12/4/24	CHK	99999	DIANNE K TORRES	Credit Balance Refund	814.25
89342 12/11/24	CHK	39	BENTON COUNTY	Easement Recording Fees 716854 Easement Recording Fees 723196 Easement Recording Fees 723305 Quit Claim 699016	305.50 613.00 305.50 304.50
Total for Check/Tran - 89342:					1,528.50
89343 12/11/24	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands	2,437.83
89344 12/11/24	CHK	54	BNSF RAILWAY COMPANY	Land Lease	250.00
89345 12/11/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc Tree Trimming Svc	8,898.46 6,616.94
Total for Check/Tran - 89345:					15,515.40
89346 12/11/24	CHK	32	CITY OF BENTON CITY	Occupation Tax	12,967.44
89347 12/11/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	17.94
89348 12/11/24	CHK	233	INTERMOUNTAIN WEST INSULATION	REEP	1,510.60
89349 12/11/24	CHK	10408	LARS OLSEN	2024 Renewable Energy Incentive	698.58
89350 12/11/24	CHK	135	PROSSER, CITY OF	Monthly Billing Monthly Billing Monthly Billing Occupation Tax	12.50 1,070.17 1.34 37,453.95

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 89350:					38,537.96
89351 12/11/24	CHK	4244	RENEWAL BY ANDERSEN OF WASHIN	REEP	558.00
89352 12/11/24	CHK	141	RICHLAND, CITY OF	Occupation Tax	292.26
89353 12/11/24	CHK	11076	SIEFKEN & SONS CONSTRUCTION, INC	Perimeter Fencing Admin/Ops	11,505.14
89354 12/11/24	CHK	2699	TOTAL ENERGY MANAGEMENT & HV	REEP	1,200.00
89355 12/11/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Monthly Billing	32.90
89356 12/11/24	CHK	992	VERIZON NORTHWEST	Monthly Billing Monthly Billing	233.40 2,161.10
Total for Check/Tran - 89356:					2,394.50
89357 12/11/24	CHK	172	WASH STATE DEPT TRANSPORTATION	Utility Permit- Prior Sub Fiber Backbone	424.56
89358 12/11/24	CHK	99999	ROBERTO J CAMPOS	Credit Balance Refund	101.90
89359 12/11/24	CHK	99999	BRIANA CASILLAS	Credit Balance Refund	503.96
89360 12/11/24	CHK	99999	MARTHA A DE ANDA	Credit Balance Refund	606.00
89361 12/11/24	CHK	99999	JENNY J GARCIA	Credit Balance Refund	28.65
89362 12/11/24	CHK	99999	ANGEL GONZALEZ	Credit Balance Refund	15.57
89363 12/11/24	CHK	99999	SHIRLEY A HOLT	Credit Balance Refund	77.62
89364 12/11/24	CHK	99999	PATRICIA KIRCHEN	Credit Balance Refund	12.68
89365 12/11/24	CHK	99999	NHUAN V LE	Credit Balance Refund	676.72
89366 12/11/24	CHK	99999	ROBERT OGDEN	Credit Balance Refund	84.29
89367 12/11/24	CHK	99999	ANA G PEREZ	Credit Balance Refund	18.35
89368 12/11/24	CHK	99999	CARLOS O RODRIQUEZ AVILA	Credit Balance Refund	175.59
89369 12/11/24	CHK	99999	MALLORY SMITH	Credit Balance Refund	82.26

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89370 12/11/24	CHK	99999	MARK W TROUT	Credit Balance Refund	37.12
89371 12/18/24	CHK	11024	AIR SEAL CONTROL	REEP	3,060.00
89372 12/18/24	CHK	310	MOON SECURITY SERVICES, INC.	Monitoring Svc	23.69
				Monitoring Svc	271.27
				Monitoring Svc	203.74
				Monitoring Svc	102.05
				Monitoring Svc	102.05
				Monitoring Svc	102.05
				Monitoring Svc	169.92
Total for Check/Tran - 89372:					974.77
89373 12/18/24	CHK	128	PERFECTION GLASS, INC.	REEP	144.00
				REEP	396.00
				REEP	642.00
				REEP	1,152.00
				REEP	588.00
Total for Check/Tran - 89373:					2,922.00
89374 12/18/24	CHK	2997	ROBERTS CONSTRUCTION	REEP	816.00
89375 12/18/24	CHK	10230	SMG-TRI CITIES, LLC	Advertising	3,320.00
89376 12/18/24	CHK	3135	SPECIALTY ENGINEERING, INC.	Spaw/Phillips Gas Filling	11,400.00
89377 12/18/24	CHK	2699	TOTAL ENERGY MANAGEMENT & HV	REEP	200.00
				REEP	200.00
Total for Check/Tran - 89377:					400.00
89378 12/18/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.74
				Mailing Svc	35.75
Total for Check/Tran - 89378:					71.49
89379 12/18/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	2,035.57

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89380 12/18/24	CHK	100	WASTE MANAGEMENT OF WASHINGT	Monthly Billing	1,008.71
				Monthly Billing	309.36
				Monthly Billing	579.10
Total for Check/Tran - 89380:					1,897.17
89381 12/18/24	CHK	99999	ALEX E ALMEIDA	Credit Balance Refund	375.00
89382 12/18/24	CHK	99999	JAY ARMENDARIZ	Credit Balance Refund	160.68
89383 12/18/24	CHK	99999	CALVIN E BRADBURY	Credit Balance Refund	225.00
89384 12/18/24	CHK	99999	JEREMY CASTILLO	Credit Balance Refund	17.87
89385 12/18/24	CHK	99999	ESNEDA CERVERA	Credit Balance Refund	800.00
89386 12/18/24	CHK	99999	KEVIN CROSBY	Credit Balance Refund	300.00
89387 12/18/24	CHK	99999	JENNIFER M CUSTER	Credit Balance Refund	350.00
89388 12/18/24	CHK	99999	TREVOR C DAY	Credit Balance Refund	700.00
89389 12/18/24	CHK	99999	YVONNE G EHRHARDT	Credit Balance Refund	358.44
89390 12/18/24	CHK	99999	ESTATE OF SHARON K DEWULF	Credit Balance Refund	298.91
89391 12/18/24	CHK	99999	DON FORD	Credit Balance Refund	350.00
89392 12/18/24	CHK	99999	PAUL A GAMBOA	Credit Balance Refund	60.15
89393 12/18/24	CHK	99999	KATHLEEN GANZ	Credit Balance Refund	213.50
89394 12/18/24	CHK	99999	JOHN A GARCIA	Credit Balance Refund	200.00
89395 12/18/24	CHK	99999	MATTHEW J GARCIA	Credit Balance Refund	575.00
89396 12/18/24	CHK	99999	JOHN J GIRNUS	Credit Balance Refund	300.00
89397 12/18/24	CHK	99999	PRISCILLA A GONZALEZ	Credit Balance Refund	272.60
89398 12/18/24	CHK	99999	GINGER GRIFFIN	Credit Balance Refund	250.00

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89399	12/18/24	CHK	99999	CATHERINE GROFF	Credit Balance Refund	798.06
89400	12/18/24	CHK	99999	DEBORAH A HANER	Credit Balance Refund	1,100.00
89401	12/18/24	CHK	99999	DOUGLAS HINES	Credit Balance Refund	361.00
89402	12/18/24	CHK	99999	ELFRIDE HOBSON	Credit Balance Refund	575.00
89403	12/18/24	CHK	99999	HOGBACK CANAL DRIVE LLC	Credit Balance Refund	200.91
89404	12/18/24	CHK	99999	DEBRA S HUFF	Credit Balance Refund	63.77
89405	12/18/24	CHK	99999	ERIC S JORGENSON	Credit Balance Refund	74.00
89406	12/18/24	CHK	99999	JOHN KOENIG	Credit Balance Refund	300.00
89407	12/18/24	CHK	99999	JACKIE S LAMPMAN	Credit Balance Refund	900.00
89408	12/18/24	CHK	99999	LANA G LAUGHLIN	Credit Balance Refund	250.00
89409	12/18/24	CHK	99999	SAMANTHA LIMON	Credit Balance Refund	294.20
89410	12/18/24	CHK	99999	BRIAN W MARTIN	Credit Balance Refund	65.19
89411	12/18/24	CHK	99999	GLORIA R MARTINEZ	Credit Balance Refund	650.00
89412	12/18/24	CHK	99999	JACKI A MCNAIR	Credit Balance Refund	200.00
89413	12/18/24	CHK	99999	HEIDI M MENSINGER	Credit Balance Refund	300.00
89414	12/18/24	CHK	99999	MELINDA E MEYERS	Credit Balance Refund	300.00
89415	12/18/24	CHK	99999	TODD A PARKER	Credit Balance Refund	400.00
89416	12/18/24	CHK	99999	TAMRICH PEREZ	Credit Balance Refund	350.00
89417	12/18/24	CHK	99999	SHARON PICKARD	Credit Balance Refund	350.00
89418	12/18/24	CHK	99999	GEORGE G SHRIDER	Credit Balance Refund	668.21
89419	12/18/24	CHK	99999	ERIK SIMUNDS	REEP	1,018.00

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89420 12/18/24	CHK	99999	CHRISTINE G SMITH	Credit Balance Refund	400.00
89421 12/18/24	CHK	99999	SHANA L SOVERN	Credit Balance Refund	375.00
89422 12/18/24	CHK	99999	RYELEE STEILING	Credit Balance Refund	55.26
89423 12/18/24	CHK	99999	OLEN D TUCKER	Credit Balance Refund	500.00
89424 12/18/24	CHK	99999	GREGORY S VAN DOREN	Credit Balance Refund	350.00
89425 12/18/24	CHK	99999	NEIL E VAN WYK	Credit Balance Refund	500.00
89426 12/18/24	CHK	99999	ELIJAH VILLA	Credit Balance Refund	48.87
89427 12/18/24	CHK	99999	ERICA L WATERS	Credit Balance Refund	400.00
89428 12/18/24	CHK	99999	GARTH T WEIGLE	Credit Balance Refund	500.00
89429 12/18/24	CHK	99999	SUSAN M WILKINS	Credit Balance Refund	625.00
89430 12/18/24	CHK	99999	LUPE YBARRA	Credit Balance Refund	35.91
89431 12/24/24	CHK	259	BENTON FRANKLIN COMMUNITY ACTIREEP		3,683.32
			Helping Hands		3,556.00
Total for Check/Tran - 89431:					<u>7,239.32</u>
89432 12/24/24	CHK	35	BENTON PUD - CUSTOMER ACCOUNT D	Monthly billing	262.18
89433 12/24/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	6,673.84
				Tree Trimming Svc	4,962.70
				Tree Trimming Svc	8,586.29
				Tree Trimming Svc	6,735.69
Total for Check/Tran - 89433:					<u>26,958.52</u>
89434 12/24/24	CHK	11002	COLUMBIA SQUARE KENNEWICK, LLC	Commercial Energy Efficiency Prg	2,364.00
89435 12/24/24	CHK	10169	FALCON SOFTWARE COMPANY, INC.	Kentico License Renewal Fees	7,700.00
				Software Support/Maintenance	4,125.00

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 89435:					11,825.00
89436 12/24/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	20.92
				Mailing Svc	44.60
				Mailing Svc	12.93
				Mailing Svc	41.52
Total for Check/Tran - 89436:					119.97
89437 12/24/24	CHK	141	RICHLAND, CITY OF	Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	1,760.94
				Fiber Lease	146.75
				Fiber Lease	146.75

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Fiber Lease	586.98
				Fiber Lease	586.98
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	293.49
				Fiber Lease	293.49
				Fiber Lease	293.49
				Fiber Lease	146.75
				Total for Check/Tran - 89437:	8,364.57
89438 12/24/24	CHK	11124	SENSKE SERVICES	Commercial Energy Efficiency Prg	820.00
89439 12/24/24	CHK	3961	SIERRA ELECTRIC, INC.	Meter Repair/Replace	536.76
89440 12/24/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.53
89441 12/31/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	439.44
				Tree Trimming Svc	320.58
				Tree Trimming Svc	208.73
				Tree Trimming Svc	426.87
				Tree Trimming Svc	439.44
				Tree Trimming Svc	427.44
				Tree Trimming Svc	439.44
				Tree Trimming Svc	427.44
				Tree Trimming Svc	439.44
				Tree Trimming Svc	326.90
				Tree Trimming Svc	326.90
				Tree Trimming Svc	439.44
				Tree Trimming Svc	326.90
				Tree Trimming Svc	434.44
				Tree Trimming Svc	356.31
				Tree Trimming Svc	286.04
				Tree Trimming Svc	433.94

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Tree Trimming Svc	326.90
				Tree Trimming Svc	402.31
				Tree Trimming Svc	414.31
				Tree Trimming Svc	439.44
				Tree Trimming Svc	427.44
				Tree Trimming Svc	372.75
				Tree Trimming Svc	177.64
				Tree Trimming Svc	439.44
				Tree Trimming Svc	427.44
				Tree Trimming Svc	320.58
				Tree Trimming Svc	439.44
				Tree Trimming Svc	326.90
				Tree Trimming Svc	304.45
				Tree Trimming Svc	439.44
				Tree Trimming Svc	439.44
				Tree Trimming Svc	326.90
				Tree Trimming Svc	329.58
				Tree Trimming Svc	326.90
				Tree Trimming Svc	428.45
				Tree Trimming Svc	326.90
				Tree Trimming Svc	164.79
				Tree Trimming Svc	427.44
				Tree Trimming Svc	405.86
				Tree Trimming Svc	338.72
				Tree Trimming Svc	329.72
				Tree Trimming Svc	451.62
				Tree Trimming Svc	336.06
				Tree Trimming Svc	225.81
				Tree Trimming Svc	42.01
				Tree Trimming Svc	438.68
				Tree Trimming Svc	457.82

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Tree Trimming Svc	348.06
				Tree Trimming Svc	348.06
				Tree Trimming Svc	339.06
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	308.58
				Tree Trimming Svc	286.94
				Tree Trimming Svc	415.23
				Tree Trimming Svc	174.03
				Tree Trimming Svc	348.06
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	376.28
				Tree Trimming Svc	252.05
				Tree Trimming Svc	224.46
				Tree Trimming Svc	372.65
				Tree Trimming Svc	425.73
				Tree Trimming Svc	252.05
				Tree Trimming Svc	451.62
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	287.15
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	348.06
				Tree Trimming Svc	336.06

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Tree Trimming Svc	336.06
				Tree Trimming Svc	261.05
				Tree Trimming Svc	425.73
				Tree Trimming Svc	336.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	425.73
				Tree Trimming Svc	338.72
				Tree Trimming Svc	252.05
				Tree Trimming Svc	451.62
				Tree Trimming Svc	336.06
				Tree Trimming Svc	451.62
				Tree Trimming Svc	336.06
				Tree Trimming Svc	336.06
				Tree Trimming Svc	451.62
				Tree Trimming Svc	451.62
				Tree Trimming Svc	336.06
				Tree Trimming Svc	451.62
				Tree Trimming Svc	252.05
Total for Check/Tran - 89441:					34,455.63
89442	12/31/24	CHK 2425	AT&T MOBILITY, LLC	Monthly Billing	5.44
89443	12/31/24	CHK 39	BENTON COUNTY	GIS Copies	31.00
89444	12/31/24	CHK 35	BENTON PUD - CUSTOMER ACCOUNT	Monthly Billing	331.39
89445	12/31/24	CHK 3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	6,616.94
				Tree Trimming Svc	8,898.46
Total for Check/Tran - 89445:					15,515.40
89446	12/31/24	CHK 3478	FP MAILING SOLUTIONS	Mail Meter Lease	169.57
89447	12/31/24	CHK 992	VERIZON NORTHWEST	Monthly Billing	195.50
				Monthly Billing	2,161.10

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Monthly Billing	226.95
				Monthly Billing	346.91
				Monthly Billing	360.09
				Monthly Billing	116.94
				Monthly Billing	319.62
				Monthly Billing	233.40
				Total for Check/Tran - 89447:	3,960.51
89448 12/31/24	CHK	10649	ZIPLY FIBER	Monthly billing	90.22
89449 12/31/24	CHK	99999	LESLEY A BRYNER	Credit Balance Refund	400.00
89450 12/31/24	CHK	99999	CARLOS CAMPA GALINDO	Credit Balance Refund	450.00
89451 12/31/24	CHK	99999	JOSEPH M CAMPOS	Credit Balance Refund	223.97
89452 12/31/24	CHK	99999	MAURICIO CASTRO MARIANO	Credit Balance Refund	171.74
89453 12/31/24	CHK	99999	JOANI A CEGELSKE	Credit Balance Refund	300.00
89454 12/31/24	CHK	99999	ASALIA CHAVEZ	Credit Balance Refund	139.09
89455 12/31/24	CHK	99999	KIMBERLY A CHRISTIAN	Credit Balance Refund	900.00
89456 12/31/24	CHK	99999	DAVID A COCHRAN	Credit Balance Refund	63.25
89457 12/31/24	CHK	99999	ESPERANZA Y CORONA	Credit Balance Refund	144.00
89458 12/31/24	CHK	99999	DIANNA M CRIPPEN	Credit Balance Refund	300.00
89459 12/31/24	CHK	99999	KALLYN E DESMARAIS	Credit Balance Refund	469.80
89460 12/31/24	CHK	99999	GERALD K FISHER	Credit Balance Refund	300.00
89461 12/31/24	CHK	99999	JAMES A FLETCHER	Credit Balance Refund	1,200.00
89462 12/31/24	CHK	99999	EDWIN G FROST	Credit Balance Refund	200.00
89463 12/31/24	CHK	99999	BRISSA GUTIERREZ	Credit Balance Refund	67.49

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89464	12/31/24	CHK	99999	DAVID L HANSEN	Credit Balance Refund	275.00
89465	12/31/24	CHK	99999	DANETTE C HAROLDSEN	Credit Balance Refund	800.00
89466	12/31/24	CHK	99999	RAYMOND G HARRIS	Credit Balance Refund	200.00
89467	12/31/24	CHK	99999	ALISON HERNANDEZ	Credit Balance Refund	141.95
89468	12/31/24	CHK	99999	DONALD T HUGHES	Credit Balance Refund	350.00
89469	12/31/24	CHK	99999	JERI LE BLANC	Credit Balance Refund	37.01
89470	12/31/24	CHK	99999	APRIL MALANITCH	Credit Balance Refund	13.83
89471	12/31/24	CHK	99999	GISELLE MARIN	Credit Balance Refund	218.60
89472	12/31/24	CHK	99999	NEIL E MARTIN	Credit Balance Refund	200.00
89473	12/31/24	CHK	99999	WILLIAM MEINECKE	Credit Balance Refund	325.00
89474	12/31/24	CHK	99999	FRANCISCO J MENDOZA MAGANA	Credit Balance Refund	93.99
89475	12/31/24	CHK	99999	BULMARO MENDOZA	Credit Balance Refund	174.29
89476	12/31/24	CHK	99999	MODERN LIVING SERVICES	Credit Balance Refund	295.75
89477	12/31/24	CHK	99999	MOMMY & ME CHILDREN'S ATTIC LLC	Credit Balance Refund	41.59
89478	12/31/24	CHK	99999	ZOE A MUNOZ MEZA	Credit Balance Refund	134.64
89479	12/31/24	CHK	99999	KATHY L NELSON	Credit Balance Refund	69.80
89480	12/31/24	CHK	99999	DANIEL R OLDFORD	Credit Balance Refund	1,100.00
89481	12/31/24	CHK	99999	ODELVIA PEREZ	Credit Balance Refund	88.36
89482	12/31/24	CHK	99999	JESSE E ROBERTS	Credit Balance Refund	1,100.00
89483	12/31/24	CHK	99999	LISA M SCHUMACHER	Credit Balance Refund	300.00
89484	12/31/24	CHK	99999	NATALIE M SISK	Credit Balance Refund	20.00

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Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89485 12/31/24	CHK	99999	ELIZABETH A STOCKBURGER	Credit Balance Refund	358.72
89486 12/31/24	CHK	99999	JAMES M SWANSON	Credit Balance Refund	416.86
89487 12/31/24	CHK	99999	NOEMY URENA	Credit Balance Refund	59.53
89488 12/31/24	CHK	99999	ALICIA VALENZUELA	Credit Balance Refund	304.36
89489 12/31/24	CHK	99999	SHANNON W VANCORBACH	Credit Balance Refund	400.00
89490 12/31/24	CHK	99999	MARK L WALL	Credit Balance Refund	375.00
89491 12/31/24	CHK	99999	REX O WATTS	Credit Balance Refund	517.67

Total Payments for Bank Account - 2 :	(184)	317,112.75
Total Voids for Bank Account - 2 :	(3)	832.11
Total for Bank Account - 2 :	(187)	317,944.86
Grand Total for Payments :	(334)	3,339,317.12
Grand Total for Voids :	(3)	832.11
Grand Total :	(337)	3,340,149.23

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
7142 11/27/24	WIRE	3875	EMERALD CITY RENEWABLES LLC	Renewable Energy Transfers Q2-2024	112,403.63
7143 11/29/24	WIRE	169	ENERGY NORTHWEST	810 Rack Space Rental	16,591.35
7144 11/29/24	WIRE	2800	LL&P WIND ENERGY, INC.	Purchased Power	53,550.02
7145 11/29/24	WIRE	925	KLICKITAT COUNTY PUD	Transmission White Creek	4,028.95
7148 12/5/24	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	103,825.63
				Medicare - Employee	12,347.83
				Medicare - Employer	12,084.87
				Social Security - Employee	45,005.35
				Social Security - Employer	45,005.35
Total for Check/Tran - 7148:					218,269.03
7149 12/5/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	74,691.84
				PERS Plan 2	49,220.65
				PERS Plan 3A 5% All Ages	1,285.40
				PERS Plan 3B 5% Up to Age 35	128.52
				PERS Plan 3B 6% Age 35-45	17.27
				PERS Plan 3E 10% All Ages	1,404.84
				PERS Plan 3F 15% All Ages	504.69
Total for Check/Tran - 7149:					127,253.21
7150 12/5/24	WIRE	169	ENERGY NORTHWEST	Purchased Power	43,815.92
				Fiber Lease	443.49
Total for Check/Tran - 7150:					44,259.41
7151 12/6/24	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	2,134.80
				457(b) Roth EE Contribution	12,883.35
				ER Def Comp 401	20,532.64
				ER Def Comp 457	3,033.98
				Plan A 457(b) Employee Contribution	5,693.17
				Plan B 457(b) Employee Contribution	22,405.50
				Plan C 401(a) Option 1 EE Contribution	3,525.76

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Plan C 401(a) Option 2 EE Contribution	1,903.89
				Plan C 401(a) Option 3 EE Contribution	572.39
				Plan C 401(a) Option 4, Step 2 EE Contri	1,471.02
				Plan C 401(a) Option 4, Step 3 EE Contri	1,497.85
				Plan C 401(a) Option 4, Step 4 EE Contri	1,673.08
				Plan C 401(a) Option 5, Step 4 EE Contri	1,337.32
				Plan C 457(b) Employee Contribution	5,360.72
				457 EE Loan Repayment #1	3,198.61
				457 EE Loan Repayment #2	86.39
				457 EE Loan Repayment #3	57.03
				Total for Check/Tran - 7151:	87,367.50
7153 12/4/24	WIRE	10084	CITI MERCHANT SERVICES	Merchant Fees	33,020.25
7154 12/2/24	WIRE	3704	YAHOO CREEK WIND PARK, LLC	Purchased Power	270,776.25
7156 12/16/24	WIRE	436	BANK OF AMERICA	Banking Fees	1,527.80
7157 12/16/24	WIRE	2570	THE ENERGY AUTHORITY, INC.	Purchased Power	83,803.05
				Purchased Power	31,373.00
				Total for Check/Tran - 7157:	115,176.05
7159 12/19/24	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	74,908.64
				Medicare - Employee	10,186.87
				Medicare - Employer	9,876.27
				Social Security - Employee	35,091.17
				Social Security - Employer	35,091.17
				Total for Check/Tran - 7159:	165,154.12
7160 12/19/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	62,678.65
				PERS Plan 2	40,625.48
				PERS Plan 3A 5% All Ages	1,284.89
				PERS Plan 3B 5% Up to Age 35	128.52
				PERS Plan 3B 6% Age 35-45	138.14

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PERS Plan 3E 10% All Ages	1,404.84
				PERS Plan 3F 15% All Ages	504.68
Total for Check/Tran - 7160:					106,765.20
7161	12/20/24	WIRE 2902	WHITE CREEK WIND I, LLC	Purchased Power	90,549.00
7162	12/20/24	WIRE 1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,061.34
				457(b) Roth EE Contribution	11,845.59
				ER Def Comp 401	20,578.42
				ER Def Comp 457	3,011.16
				Plan A 457(b) Employee Contribution	5,684.89
				Plan B 457(b) Employee Contribution	21,305.63
				Plan C 401(a) Option 1 EE Contribution	3,525.76
				Plan C 401(a) Option 2 EE Contribution	1,903.89
				Plan C 401(a) Option 3 EE Contribution	572.39
				Plan C 401(a) Option 4, Step 2 EE Contri	1,493.53
				Plan C 401(a) Option 4, Step 3 EE Contri	1,497.85
				Plan C 401(a) Option 4, Step 4 EE Contri	1,673.08
				Plan C 401(a) Option 5, Step 4 EE Contri	1,433.92
				Plan C 457(b) Employee Contribution	4,707.87
				457 EE Loan Repayment #1	3,198.61
				457 EE Loan Repayment #2	86.39
				457 EE Loan Repayment #3	57.03
Total for Check/Tran - 7162:					83,637.35
7166	12/26/24	WIRE 246	BONNEVILLE POWER ADMIN	Purchased Power	4,324,663.00
7167	12/27/24	WIRE 424	WASH STATE DEPT REVENUE-EXCISE	Utility Tax	352,940.08
				Use Tax	4,373.79
				Retailing & Wholesaling Tax	940.71
				Service Tax	6,027.84
Total for Check/Tran - 7167:					364,282.42

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Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
7168	12/31/24	WIRE	2800	LL&P WIND ENERGY, INC.	Purchased Power	46,312.49
7169	1/2/25	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	74,068.96
					Medicare - Employee	10,282.10
					Medicare - Employer	10,282.10
					Social Security - Employee	43,964.79
					Social Security - Employer	43,964.79
Total for Check/Tran - 7169:						182,562.74
7170	1/2/25	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	61,496.03
					PERS Plan 2	39,872.30
					PERS Plan 3A 5% All Ages	1,291.50
					PERS Plan 3B 6% Age 35-45	292.36
					PERS Plan 3E 10% All Ages	1,404.84
					PERS Plan 3F 15% All Ages	504.69
Total for Check/Tran - 7170:						104,861.72
7171	1/2/25	WIRE	925	KLICKITAT COUNTY PUD	Transmission White Creek	4,028.95
7172	1/3/25	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	22,483.24
					457(b) Roth EE Contribution	16,059.76
					ER Def Comp 401	20,526.14
					ER Def Comp 457	3,003.70
					Plan A 457(b) Employee Contribution	5,645.87
					Plan B 457(b) Employee Contribution	23,944.60
					Plan C 401(a) Option 1 EE Contribution	3,493.36
					Plan C 401(a) Option 2 EE Contribution	1,903.89
					Plan C 401(a) Option 3 EE Contribution	572.39
					Plan C 401(a) Option 4, Step 2 EE Contri	1,493.53
					Plan C 401(a) Option 4, Step 3 EE Contri	1,497.85
					Plan C 401(a) Option 4, Step 4 EE Contri	1,673.08
					Plan C 401(a) Option 5, Step 4 EE Contri	1,294.05
					Plan C 457(b) Employee Contribution	6,329.93

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				457 EE Loan Repayment #1	3,316.58
				457 EE Loan Repayment #2	86.39
				457 EE Loan Repayment #3	57.03
Total for Check/Tran - 7172:					113,381.39
7173 1/3/25	WIRE	169	ENERGY NORTHWEST	Purchased Power	43,815.92
				Fiber Lease	443.49
Total for Check/Tran - 7173:					44,259.41
Total for Bank Account - 1 :					(24) 6,714,681.24
Grand Total :					(24) 6,714,681.24



BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL

<u>Date</u>	<u>Customer</u>	<u>Rebate Amount</u>	<u>Rebate Description</u>
12/05/2024	TROY D SUSS	\$ 30.00	Rebate - Clothes Washer
12/17/2024	DMYTRO SYMONCHUK	\$ 30.00	Rebate - Clothes Washer
12/17/2024	LORI K SANDERS	\$ 30.00	Rebate - Clothes Washer
12/17/2024	RICK A ZEPEDA	\$ 30.00	Rebate - Clothes Washer
12/24/2024	VIVIANA MAGALLON	\$ 30.00	Rebate - Clothes Washer
12/24/2024	ERIK D BARTON	\$ 30.00	Rebate - Clothes Washer
12/05/2024	TROY D SUSS	\$ 50.00	Rebate - Clothes Dryer
01/12/2024	BRIAN PRUITT-GODDARD	\$ 50.00	Rebate - Clothes Dryer
12/12/2024	ERIK D BARTON	\$ 50.00	Rebate - Clothes Dryer
12/17/2024	DMYTRO SYMONCHUK	\$ 50.00	Rebate - Clothes Dryer
12/17/2024	LORI K SANDERS	\$ 50.00	Rebate - Clothes Dryer
12/17/2024	RICK A ZEPEDA	\$ 50.00	Rebate - Clothes Dryer
12/24/2024	VIVIANA MAGALLON	\$ 50.00	Rebate - Clothes Dryer
12/12/2024	MONICA A GARCIA	\$ 100.00	Rebate - Smart Thermostat
12/12/2024	MARC L ROGERS	\$ 100.00	Rebate - Smart Thermostat
12/24/2024	ANDREW GOULD	\$ 100.00	Rebate - Smart Thermostat
12/24/2024	ANDREW GOULD	\$ 100.00	Rebate - Smart Thermostat
12/24/2024	GARY A STREDWICK	\$ 100.00	Rebate - Smart Thermostat
12/24/2024	MARLON JACK	\$ 900.00	Rebate - Heat Pump Water Heater
12/17/2024	D K FARIS	\$ 250.00	Rebate - Electric Vehicle

\$ 2,180.00

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1087	11/18/2024	859	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	credit, core returns	-107.61
							2026	VICS AUTO PARTS & S	credit, core returns	-88.05
Total for Tran - 1087:										-195.66

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1088	11/14/2024	859	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	SIX ROBBLEES SPOKA	wheel weights, valve caps	361.12
	11/12/2024	859					2026	BATTERIES PLUS #025	#56, charger	100.65
	11/01/2024	859					2026	MILNE NAIL, POWER T	band saw cutting fluid	174.23
	11/01/2024	859					2026	O'REILLY 3630	#184, oil dye	10.99
	11/01/2024	859					2026	PASCO A-PTS 0027915	#99, oil filter	21.94
	11/01/2024	859					2026	PASCO A-PTS 0027915	#208, air filter	21.01
	11/01/2024	859					2026	O'REILLY 3630	#222, wiperblades	44.33
	11/01/2024	859					2026	O'REILLY 3630	#145, camshaft sensors	78.20
	11/01/2024	859					2026	PASCO A-PTS 0027915	filters & wiperblades	248.14
	11/01/2024	859					2026	J&L HYDRAULICS	TR1137, hyd tube	27.91
	11/04/2024	859					2026	PASCO A-PTS 0027915	#150, brake pads	77.47
	11/01/2024	859					2026	PASCO A-PTS 0027915	#68, console lid	122.28
	11/01/2024	859					2026	CORWIN FORD TRI-CI	#201, blend door motor	38.03
	11/01/2024	859					2026	O'REILLY 3630	#150, front wheel bearing hub	189.53
	11/07/2024	859					2026	PASCO A-PTS 0027915	filters , wiperblades	189.80
	11/13/2024	859					2026	PASCO A-PTS 0027915	filters, tube & wiperblades	87.76
	11/01/2024	859					2026	A & M SUPPLY INC	band saw alignment pulleys	42.53
	11/01/2024	859					2026	NELSON TRUCK EQUI	#13, chain, sprockets & beari	403.36
	11/01/2024	859					2026	CO-ENERGY #1	winter diesel additive	889.91
	11/01/2024	859					2026	CORWIN FORD TRI-CI	#198, thermostats	51.75
	11/01/2024	859					2026	MOUNTS LOCK AND K	#192, ignition key	228.27
	11/01/2024	859					2026	PASCO TIRE FACTORY	#138, steer tires	202.25
	11/07/2024	859					2026	AUTOBAHN AUTO CA	car washes	40.00
	11/01/2024	859					2026	PASCO A-PTS 0027915	TR1139, spray paint	81.59
	11/01/2024	859					2026	PASCO A-PTS 0027915	batteries & filters	576.09
	11/01/2024	859					2026	VICS AUTO PARTS & S	#90, batteries	459.18
	11/04/2024	859					2026	PASCO A-PTS 0027915	#68, console hinge,	86.95
	11/01/2024	859					2026	PASCO A-PTS 0027915	TR1113, masking tape	54.50
	11/01/2024	859					2026	OXARC, INC-PASCO C	bandsaw blades	142.99
	11/01/2024	859					2026	RWC GROUP	#149, switch	303.01
	11/01/2024	859					2026	CORWIN FORD TRI-CI	#198, brake booster	390.02
	11/14/2024	859					2026	PAPE MATERIAL HAN	#87, operator seat	413.46
	11/04/2024	859					2026	PASCO A-PTS 0027915	#13, filters	48.35
	11/01/2024	859					2026	PASCO A-PTS 0027915	TR1113, safety reflective tape	185.81
	11/01/2024	859					2026	PASCO A-PTS 0027915	#208, air filter	31.29

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	11/01/2024	859					2026	PEAK INDUSTRIAL	#194, console spring	115.52
	11/01/2024	859					2026	PASCO A-PTS 0027915	filters & wiperblades	117.30
	11/13/2024	859					2026	J&L HYDRAULICS	#112, hyd seals	45.04
	11/01/2024	859					2026	O'REILLY 3630	#184, oil gaskets	30.58
	11/01/2024	859					2026	CORWIN FORD TRI-CI	#150, wheel hubs	423.02
	11/07/2024	859					2026	O'REILLY 3630	rv antifreeze	84.66
Total for Tran-1088:										7,240.82
1089	11/14/2024	846	Credit Card	32PR - Operations - Prosser	2642	KNIGHT, GAYLE R	2642	PROSSER AUTOMOTIV	tools for Prosser lineman	24.56
Total for Tran-1089:										24.56
1090	11/07/2024	853	Credit Card	32 - Operations - Line Depart	2642	KNIGHT, GAYLE R	2642	RAY POLAND AND SO	fill dirt	81.26
	10/16/2024	853					2642	INT CONCRETE & ASP	Gravel	228.69
	10/30/2024	853					2642	RAY POLAND AND SO	Concrete Disposal	151.84
	10/16/2024	853					2642	INT CONCRETE & ASP	Gravel	456.05
Total for Tran-1090:										917.84
1091	10/21/2024	861	Credit Card	51 - Power Management	2250	WELLER, ROXANNE K	2250	HRC*WECC*	WREGIS RECs WR46985	10.29
	11/05/2024	861					2250	NEEC	Bldg. Op. Cert. Prog. - Katie	285.00
	10/16/2024	861					2250	SP IMAGE SUPPLY	Label Cartridges	47.03
	10/22/2024	861					2250	CHEFSTORE 7575	Red Cross Event Chili Fundra	16.59
Total for Tran-1091:										358.91
1092	10/30/2024	857	Credit Card	38 - Operations - Support Svc	10656	FLEENOR, RYAN A	10656	THE HOME DEPOT #47	Caulking	9.76
	11/07/2024	857					10656	(PC) 3627 CED	Light bulbs	226.98
	10/14/2024	857					10656	THE HOME DEPOT #47	Plumbing pipes	27.93
	10/31/2024	857					10656	THE HOME DEPOT #47	Batteries	45.37
	11/07/2024	857					10656	THE HOME DEPOT #47	Painting supplies	266.92
	11/08/2024	857					10656	SHERWIN-WILLIAMS7	Paint	193.80
Total for Tran-1092:										770.76

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1093	11/13/2024	858	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	THERMAL SUPPLY 221	hvac tools for new refrigerant	1,711.63
	10/15/2024	858					10608	CONS SUPPLY KENNE	propress fittings	131.68
	10/14/2024	858					10608	THE HOME DEPOT #47	ant baits	12.98
	11/04/2024	858					10608	(PC) 3627 CED	small wallpacks	604.92
	11/07/2024	858					10608	GRAINGER	filters	321.47
	11/13/2024	858					10608	AMZN MKTP US*IY0Y	cabinet hinges for transformer	54.27
	10/22/2024	858					10608	GRIGGS ACE KENNEW	measuring cups for weed blast	17.37
	11/12/2024	858					10608	GRIGGS ACE KENNEW	screws	4.13
	11/13/2024	858					10608	THE HOME DEPOT #47	rubber foam tape	6.82
	11/04/2024	858					10608	THE HOME DEPOT #47	cord reels for trucks	162.95
	10/16/2024	858					10608	THERMAL SUPPLY 221	hvac flow switch	295.22
	11/12/2024	858					10608	THERMAL SUPPLY 221	ice machine cleaners	292.84
	10/15/2024	858					10608	SUPPLYHOUSE.COM	hvac air vent	87.42
	11/14/2024	858					10608	ULINE *SHIP SUPPLIE	locking gate for warehouse	540.23
	10/15/2024	858					10608	THE HOME DEPOT #47	vent brush hvac	10.84
	11/13/2024	858					10608	FILTERBUY	filters	445.45
	10/14/2024	858					10608	THE HOME DEPOT #47	emt fittings	4.58
	10/25/2024	858					10608	THE HOME DEPOT #47	paint supplies	294.29
	11/13/2024	858					10608	ZORO TOOLS INC	time mist air fresheners	773.54
Total for Tran-1093:										5,772.63
1094	11/08/2024	848	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	AMAZON MKTPL*GZ4	Office Supplies	19.47
	10/15/2024	848					1091	AMAZON MKTPL*L317	Office Supplies	24.99
	10/16/2024	848					1091	AMZN MKTP US*FW2S	2025 Calendars	54.34
	10/30/2024	848					1091	AMZN MKTP US*I22DT	Office Supplies	76.10
	11/05/2024	848					1091	AMAZON MKTPL*FW7	Silverware for Kitchen	41.28
	11/13/2024	848					1091	AMAZON.COM*351F72	Office Supplies	32.77
	10/24/2024	848					1091	ODP BUS SOL LLC # 10	Office Supplies	61.36
	10/26/2024	848					1091	AMAZON.COM*AZ0FT	Office Supplies	34.20
	10/27/2024	848					1091	AMAZON.COM*0A3NE	Procurement Vendor Appreci	361.56
Total for Tran-1094:										706.07

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1095	11/11/2024	852	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	RLH INDUSTRIES, INC	Fiber patch panel	147.57
	11/07/2024	852					3259	OPENAI *CHATGPT SU	Chat GPT New User	83.37
	10/23/2024	852					3259	SPECTRUM	Backup Internet	139.98
	11/01/2024	852					3259	APPLE.COM/US	Repair Ipad from Operations	463.00
	11/02/2024	852					3259	1PASSWORD	1 Password New User	62.54
	10/25/2024	852					3259	WEBPROFUSION - CER	Network software for training	59.00
	11/14/2024	852					3259	1PASSWORD	1 password new user	55.69
	10/17/2024	852					3259	BNSF RAIL PERMITTIN	Permit for fiber crossing	2,067.00
	11/01/2024	852					3259	CUMMINS OSM	Annual renewal for Cummins	880.47
	11/12/2024	852					3259	FS COM INC	SCADA SFP and fiber cables	604.17
	11/02/2024	852					3259	DMI* DELL K-12/GOVT	1 of 2 PC's for Field techs	1,956.14
	10/28/2024	852					3259	AMAZON RETA* VJ2J3	UPS for Tyler Scott	140.08
	10/30/2024	852					3259	1PASSWORD	1 Password - New User	32.12
	11/02/2024	852					3259	DMI* DELL K-12/GOVT	2 of 2 PCs for Field techs	1,956.14
	10/25/2024	852					3259	SMARTSHEET INC.	Support software (Holgate)	29.35
Total for Tran-1095:										8,676.62
1096	11/06/2024	849	Credit Card	44 - Customer Service	2563	MAKI, KIMBERLEE R	2563	ODP BUS SOL LLC # 10	misc office supplies	132.04
	10/30/2024	849					2563	OFFICE DEPOT #962	misc office supplies	64.86
Total for Tran-1096:										196.90
1097	11/04/2024	855	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	AMAZON MKTPL*H94	meters and leads	521.34
	11/04/2024	855					1466	AMAZON MKTPL*H94	Breakers, fuses	397.82
	10/23/2024	855					1466	(PC) 3627 CED	Electrical fittings	25.81
	10/18/2024	855					1466	THE HOME DEPOT #47	Electrical fittings	5.39
	11/08/2024	855					1466	AMAZON.COM*PF1HL	Fluke Thermometer	122.03
	11/13/2024	855					1466	AMAZON MKTPL*XT6	Meter Breakers	177.60
	11/13/2024	855					1466	THE HOME DEPOT #47	EX cord, screwdriver	90.16
	10/28/2024	855					1466	PASCO - TACOMA SCR	Hardware, fasteners	1,708.40
Total for Tran-1097:										3,048.55

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1098	11/06/2024	854	Credit Card	31 - Operations	11093	BECKER, NICOLE M	11093	YOKE'S FRESH MARK	Pies for Jay Judy's 30 Year A	50.00
	11/13/2024	854					11093	OFFICE DEPOT #962	Office Supplies/Log Books	227.35
	10/29/2024	854					11093	TAQUERIA EL SAZON	Breakfast for EmPOWERed F	1,180.40
	11/04/2024	854					11093	THE TROPHY SHOPPE	Name Plates - Becker & Holst	40.50
Total for Tran-1098:										1,498.25

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1099	11/06/2024	847	Credit Card	01 - Executive	2854	PREDDIE, BRENDA J	2854	AMAZON.COM*A82W	Amazon-Office Supplies	212.26
	10/21/2024	847					2854	MID COLUMBIA MEDI	TC Jrnl of Bus-Senior Times	142.50
	11/01/2024	847					2854	AMERICAN PUBLIC PO	DC Leg Rally Reg-J Henders	375.00
	11/06/2024	847					2854	AMAZON.COM*A82W	Coffee	34.95
	10/21/2024	847					2854	MID COLUMBIA MEDI	TC Jrnl of Bus-Senior Times	142.50
	10/21/2024	847					2854	MID COLUMBIA MEDI	TC Jrnl of Bus-Senior Times	142.50
	10/21/2024	847					2854	MID COLUMBIA MEDI	TC Jrnl of Bus-Senior Times	142.50
	10/21/2024	847					2854	MID COLUMBIA MEDI	TC Jrnl of Bus-Senior Times	1,120.00
	11/01/2024	847					2854	AMERICAN PUBLIC PO	DC Leg Rally Reg-Sanders/H	750.00
	10/22/2024	847					2854	AMAZON MARK* G30	Amazon-Safety Impairment G	141.31
	10/28/2024	847					2854	STARBUCKS STORE 00	Starbucks-Coffee for Comm F	108.70
	11/07/2024	847					2854	AMAZON MKTPL*VO1	Amazon-Office Supplies	52.92
	10/17/2024	847					2854	PAYPAL *ATOMICSCR	Atomic Ink-Employee Clothi	1,326.32
	10/17/2024	847					2854	SUBWAY 21537	Subway-Sandwiches for Pross	211.93
	10/31/2024	847					2854	PAYPAL *ATOMICSCR	Atomic Ink-Employee Clothi	554.67
	10/24/2024	847					2854	TRI CITIES LEGISLATI	TC Chamber-Leg Rally Reg-	299.00
	11/06/2024	847					2854	ODP BUS SOL LLC # 10	Ofc Dep-360 Supplies-Xmas	59.31
	10/16/2024	847					2854	JIMMY JOHNS - 1701	Senior Day Sandwiches for E	66.55
	10/15/2024	847					2854	WASHINGTON PUD AS	WPUDA-DC Leg Rally Reg-	110.00
	11/10/2024	847					2854	AMAZON MKTPLACE	Amazon-HR Folders Return	-29.34
	10/17/2024	847					2854	IN *HEALTH ENHANC	HES-Walktober Incentives-CI	431.21
	10/31/2024	847					2854	PY *GREG WALDEN	Atomic Ink-Employee Clothi	78.14
	10/31/2024	847					2854	AMZN MKTP US*2X0A	Amazon-Office Supplies	42.38
	11/07/2024	847					2854	LINKEDIN JOB 1002342	LinkedIn-HR Recruiting	40.67
	10/22/2024	847					2854	WASHINGTON PUD AS	WPUDA Nov Member Mtg-J	68.00
	11/04/2024	847					2854	AMAZON.COM*YF8W	Amazon-Walktober GC-M M	25.00
	10/27/2024	847					2854	LINKEDIN JOB 9999543	LinkedIn-HR Recruiting	510.00
	11/05/2024	847					2854	TOWN AND COUNTRY	Town&Country-Pros Rec Bul	81.00
	10/28/2024	847					2854	HALO BRANDED SOL	Halo-Gummy Bears for Com	752.13
	11/02/2024	847					2854	LINKEDIN RECRUITER	LinkedIn-HR Recruiting	184.78
	10/27/2024	847					2854	SAFEWAY #0252	Safeway-Pastries for Comm F	36.04
	10/17/2024	847					2854	AMAZON.COM*J24TB7	Amazon-Walktober GC-Billin	25.00
	11/02/2024	847					2854	AMAZON MKTPLACE	Amazon-HR Folders Return	-58.68
	10/31/2024	847					2854	AMZN MKTP US*279H	Amazon-HR Classification Fo	92.13
	11/06/2024	847					2854	LINKEDIN JOB 1002063	LinkedIn-HR Recruiting	510.00

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	10/19/2024	847					2854	ANYPROMO.COM	AnyPromo-Promos for Prosse	2,452.32
	10/30/2024	847					2854	AMAZON.COM	Amazon-HR Folders Return	-51.94
	11/12/2024	847					2854	AMAZON.COM*YC5S2	Amazon-Swedish Fish/Schl P	128.04
	10/28/2024	847					2854	TL* TLVISIT TRI-CITIE	Visit T-C-Annual Mtg-J Hend	25.00
	10/16/2024	847					2854	STARBUCKS STORE 00	Starbucks-Coffee for Senior	130.44
	10/22/2024	847					2854	CANVA	Canva-Safety Postcards for E	83.50
	11/14/2024	847					2854	SQ *ORION MEDIA GR	Orion Media-Ads for CS Disc	1,700.00
	11/13/2024	847					2854	AMAZON.COM*9C6VS	Amazon-Office Supplies	8.24
	11/06/2024	847					2854	4IMPRINT, INC	4Imprint-Wands for 1st Night	3,091.45
	11/05/2024	847					2854	PY *GREG WALDEN	Atomic Ink-Employee Clothi	80.48
	10/21/2024	847					2854	CANVA	Canva-360 Postcards for EE	83.50
	10/28/2024	847					2854	FAIRCHILD CINEMAS	Fairchild-Cinema Rental for E	750.00
	10/25/2024	847					2854	SUBWAY 4094	Subway-Sandwiches for Com	580.90
	10/23/2024	847					2854	PAYPAL *ATOMICSCR	Atomic Ink-Employee Clothi	889.68
	10/24/2024	847					2854	PAYPAL *ATOMICSCR	Atomic Ink-Employee Clothi	561.18
	11/11/2024	847					2854	D J*WSJ	Wall St Jrnl-Monthly Sub	42.38
	10/22/2024	847					2854	WASHINGTON PUD AS	WPUA-Leg Rally Reg-L Sa	110.00
	11/04/2024	847					2854	AMAZON.COM*KN0U	Amazon-Walktober GC-Hard	25.00
	10/31/2024	847					2854	FACEBK *FCKQ4BQA3	Facebook Posts-Comm Foru	115.56
	10/22/2024	847					2854	AMAZON	Amazon-Gift Bags for EE Ev	31.50
	10/29/2024	847					2854	AMAZON MKTPLACE	Amazon-HR Folders Return	-117.22
	10/24/2024	847					2854	COSTCO WHSE #0486	Costco-Breakfast Bars for Co	27.38
Total for Tran-1099:										19,528.77
1100	10/22/2024	851	Credit Card	21 - Engineering	3880	WEBB, BRENDA R	3880	NWPPA	Ness- NWPPA Leadership Sk	1,625.00
	10/17/2024	851					3880	TECHSTREET PR12602	IEEE C57.12.34-2022	239.14
	10/24/2024	851					3880	AMAZON MARK* CF89	Office supplies	19.38
	10/24/2024	851					3880	AMAZON MARK* RF6	Berven-White board, cork boa	351.90
	11/13/2024	851					3880	CENTRALLINCOLNPE	Public Records - USB Drive	178.75
	11/04/2024	851					3880	SANDYS TROPHIES IN	Control Rack Labels	142.66
Total for Tran-1100:										2,556.83

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1101	11/04/2024	856	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	MYELECTCEU	CEU SHANE HEBERLEIN	45.00
	11/08/2024	856					2503	THE HOME DEPOT #47	expanding foam	35.22
	10/16/2024	856					2503	THE HOME DEPOT #47	CAULK GUN	47.48
	11/04/2024	856					2503	LOWES #00249*	NUT DRIVER SET TRUCK	32.59
	10/17/2024	856					2503	MONARCH MACHINE	STEEL FOR 115KV switches	311.18
	11/05/2024	856					2503	FRONTIER FENCE INC	CARRIAGE BOLTS	19.34
	10/17/2024	856					2503	KIE SUPPLY - KENNE	ELEC. PARTS - PVC Conne	196.46
	10/21/2024	856					2503	MYELECTCEU	CEU SHANE HEBERLEIN	45.00
	10/21/2024	856					2503	MYELECTCEU	CEU SHANE HEBERLEIN	65.00
	10/21/2024	856					2503	THE HOME DEPOT #47	SPRAY PAINT	54.24
	10/31/2024	856					2503	THE HOME DEPOT #47	HOLESAW KIT TRUCK 20	194.54
	10/17/2024	856					2503	NORTH COAST ELECT	ELEC. PARTS - PVC Conne	38.26
	10/24/2024	856					2503	THE HOME DEPOT #47	WELDING MATERIAL	85.79
	10/21/2024	856					2503	MYELECTCEU	CEU SHANE HEBERLEIN	65.00
	11/05/2024	856					2503	NORTH COAST ELECT	NUT DRIVER SET TRUCK	91.63
	11/07/2024	856					2503	(PC) 3627 CED	knockout tool for shop	1,500.06
Total for Tran-1101:										2,826.79

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1102	10/29/2024	860	Credit Card	39 - Operations - Warehouse	10940	PURDOM, GABRIELLE J	10940	ZORO TOOLS INC	IMPACT SOCKET ADAPT	69.03
	10/29/2024	860					10940	ZORO TOOLS INC	TIE DOWN STRAP, RATC	856.99
	11/01/2024	860					10940	THE HOME DEPOT #47	SMALL TOOLS	265.14
	11/01/2024	860					10940	THE HOME DEPOT #47	PROPANE	78.00
	11/05/2024	860					10940	ODP BUS SOL LLC # 10	OFFICE SUPPLIES	11.25
	11/06/2024	860					10940	BDI TRANSFER	POLE BUTTS DISPOSAL	116.03
	10/29/2024	860					10940	ARNETT INDUSTRIES	TOOL REPAIR	1,031.72
	11/04/2024	860					10940	ARNETT INDUSTRIES	HOTSTICK	232.23
	10/24/2024	860					10940	ZORO TOOLS INC	FLASHLIGHTS	539.15
	10/29/2024	860					10940	ARNETT INDUSTRIES	PARTS FOR REPAIR	627.85
	10/23/2024	860					10940	COLUMBIA RIGGING	SLING TESTING	422.31
	10/30/2024	860					10940	BDI TRANSFER	POLE BUTTS DISPOSAL	179.02
	10/23/2024	860					10940	RAY POLAND AND SO	CONCRETE RECYCLE	67.11
	10/22/2024	860					10940	GRAINGER	BOLT CUTTERS	235.91
	11/06/2024	860					10940	BDI TRANSFER	POLE BUTTS DISPOSAL	77.91
	10/30/2024	860					10940	ODP BUS SOL LLC # 10	OFFICE SUPPLIES	71.47
	10/29/2024	860					10940	GRAINGER	IMPACT UNIVERAL JOINT	118.70
	10/16/2024	860					10940	THE HOME DEPOT #47	TRASH CAN, BROOM, 1/4"	101.59
	10/17/2024	860					10940	ZORO TOOLS INC	DIELECTRIC ROPE	427.18
	10/28/2024	860					10940	AMAZON RETA* SE9C	HAND SANITIZER	135.72
	10/30/2024	860					10940	ODP BUS SOL LLC # 10	PRINTER TONER	79.80
	10/30/2024	860					10940	ODP BUS SOL LLC # 10	OFFICE SUPPLIES	255.50
	10/28/2024	860					10940	THE HOME DEPOT #47	FAST SET CONCRETE	19.50
	11/11/2024	860					10940	ARNETT INDUSTRIES	MISC TOOLS, SPANNER W	171.16
	11/13/2024	860					10940	BUDS CUSTOM UPHO	LIGHT REPAIR/TORN CA	92.56
	10/22/2024	860					10940	GRAINGER	BOLT CUTTERS	721.76
	10/18/2024	860					10940	AMAZON MKTPL*T88	2 OZ SAUCE CUPS W/ LID	17.14
	10/30/2024	860					10940	BDI TRANSFER	POLE BUTTS DISPOSAL	176.53
Total for Tran-1102:										7,198.26
1103	11/05/2024	850	Credit Card	17 - Contracts & Purchasing	3213	LANPHEAR, JUSTIN L	3213	MUNICIPAL RESEARC	Annual MRSC Roster Fee	575.00
	10/26/2024	850					3213	INSTITUTE SUPPLY M	ISM Professional Membershi	240.00
	11/13/2024	850					3213	WCP SOLUTIONS COR	11 x 17 printer paper	295.88
	11/10/2024	850					3213	AMAZON MKTPL*NK8	office supplies	55.43
Total for Tran-1103:										1,166.31

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ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1104	10/17/2024	862	Credit Card	TRAV - Travel Card	1017	NEWELL, PAULA A	1017	MARRIOTT ATLANTA	Lanphear-Xylem Reach	950.52
	10/24/2024	862					1017	THE DAVENPORT GRA	VanVosson-Western Protectiv	979.04
	10/21/2024	862					1017	ALASKA AIR 02771453	Henderson - WPUDA	246.20
	10/22/2024	862					1017	HEATHMAN LODGE	Inman - East/West Superinten	186.64
	10/24/2024	862					1017	THE DAVENPORT GRA	Berven - Western Protective	979.04
	11/07/2024	862					1017	ENTERPRISE RENT-A-	Rabben - Foreman Leadership	178.40
	10/21/2024	862					1017	AGENT FEE 027714531	Agent Fee - Henderson WPU	37.00
	10/22/2024	862					1017	AGENT FEE 027714568	Agent Fee - Hall WPUDA	37.00
	10/21/2024	862					1017	ALASKA AIR 02771453	Henderson- TC Legislative C	364.20
	11/07/2024	862					1017	HOTEL INDIGO EVERE	Credit - Welch Foreman Lead	-573.36
	10/21/2024	862					1017	AGENT FEE 027714531	Agent Fee-Henderson TC Leg	37.00
	11/04/2024	862					1017	HOTEL INDIGO EVERE	Rabben - Foreman Leadership	573.36
	10/21/2024	862					1017	AGENT FEE 006714531	Agent Fee - Dunlap APPA R	37.00
	10/21/2024	862					1017	ALASKA AIR 02771453	Henderson - WPUDA	236.19
	10/21/2024	862					1017	AGENT FEE 027714531	Agent Fee - Henderson WPU	37.00
	11/04/2024	862					1017	HOTEL INDIGO EVERE	Welch - Foreman Leadership	573.36
	10/21/2024	862					1017	DELTA AIR 006714531	Dunlap - APPA RP3 Final Gr	792.95
	10/22/2024	862					1017	HEATHMAN LODGE	Grad - East/West Superintend	186.64
Total for Tran-1104:										5,858.18

Total Charges for CC/E-Payment Vendor - 3098: (18) 68,151.39

Total Voids for CC/E-Payment Vendor - 3098: (0) 0.00

Total for CC/E-Payment Vendor - 3098: (18) 68,151.39


Grand Total for Charges: (18) 68,151.39

Grand Total for Voids: (0) 0.00

Grand Total:(18) \$ 68,151.39



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Resolution No. 2689 – Establishing District Policy Regarding Community Engagement	
Authored by:	Jodi Henderson	Staff Preparing Item
Presenter:	N/A	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input type="checkbox"/> Pass Motion <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion to adopt Resolution No. 2689, Establishing District Policy Regarding Community Engagement.

Background/Summary:

Resolution No. 2475, Establishing District Policy Regarding Community Engagement was adopted in October 2018. A periodic review was performed in 2024 and an update was identified. The update reflected the inclusion of community engagement into the District’s Value People goal and the District’s commitment to keep our customers informed, build partnerships and support employee involvement in the community. The update was identified with commission during the annual community engagement review in December.

Fiscal Impact:

Resources needed for 2025 community engagement activities have been included in the 2025 Government Relations budget.

RESOLUTION NO. 2689

January 14, 2025

ESTABLISHING DISTRICT POLICY REGARDING COMMUNITY ENGAGEMENT

WHEREAS, RCW 54.04.020 created public utility districts for the purpose of conserving the water and power resources of the State of Washington for the benefit of the people thereof, and to supply public utility service, including water and electricity for all uses; AND

WHEREAS, The State Auditor defines public utility districts as proprietary funds, and case law has determined that a municipal corporation that distributes electricity acts in a proprietary capacity as a business enterprise for the private advantage of the municipal corporation and may exercise its business powers in much the same way as a private corporation; AND

WHEREAS, In order for the District to continue to serve as a public power provider, revenues must be adequate to provide essential electric services and to keep costs as low as possible for all customers; AND

WHEREAS, The electric utility industry is continuing to undergo a massive transformation due to rapidly changing technology which, in turn, is creating a marked increase in customer expectations for enhanced energy services; AND

WHEREAS, Non-utility entities are developing plans to enter the traditional utility market and seek to compete with the traditional utility in providing energy services to the utility customer; AND

WHEREAS, To address this industry transformation, the American Public Power Association (APPA) encourages its member utilities to be flexible and responsive to changing customer needs, reinforce their image to customers and the community, and maintain and build relationships in order to become the trusted energy partner for their customers; AND

WHEREAS, It is of strategic importance that Benton PUD reinforce its image to customers and the community to maintain and gain customer satisfaction, trust, and loyalty, and be viewed as the trusted energy partner for its customers regarding electricity and associated services in order to differentiate its service offerings from competition; AND

WHEREAS, To reinforce its image, the District must remain an active and valued participant in the community and support community activities through volunteerism, advertising and public relations; AND

WHEREAS, The Strategic Plan affirms the District's goals to put our customers at the center of all we do. While at the same time there is a focus on our education and outreach efforts to establish connections with our schools, civic organizations, and economic development organizations to promote and raise awareness of the electric industry; AND

WHEREAS, the District remains committed to our public power principles of local ownership and actions to keep our customers informed, build partnerships with local agencies and to supports employee involvement in community organizations that demonstrate the District's ongoing commitment to remain a valued community partner; AND

Resolution No. 2689

January 14, 2025

WHEREAS, As a public utility, Benton PUD may engage in community activities within the guidelines of state laws and District policies and can support community organizations and activities through employee involvement, and advertising and public relations opportunities that provide the District a business benefit, positive publicity and/or promotional value; AND

WHEREAS, Community Engagement will be defined into three categories:

- Community Service
- Community Outreach
- Community Education; AND

WHEREAS, Community Service provides an avenue for employees to give back to charitable organizations and provide benefit to the community which improves the overall quality of life and provides a direct benefit to the District by reinforcing its image within the community; AND

WHEREAS, Community Outreach provides an avenue for the District to be engaged in the community to increase exposure to customers to build and maintain relationships and promote its image and become the trusted energy partner; AND

WHEREAS, Community Education provides an avenue for the District to engage and educate current and future customers about issues of significance to them related to the business of Benton PUD including but not limited to how the electric system works, renewable and nonrenewable forms of energy sources, the value of the federal hydropower system, fish and wildlife programs, electrical safety, careers in the industry, Benton PUD rates, service offerings, rebate incentives, low income programs and more.

NOW, THEREFORE BE IT RESOLVED That in order to ensure business benefits to the District when considering employee involvement, advertising and other public relations opportunities, the General Manager shall 1) develop administrative guidelines to ensure that ratepayer benefits are derived from the District's engagement in the community through memberships, associations, and promotional opportunities, and 2) on an annual basis, provide to the Commission a report that summarizes related activities.

BE IT FURTHER RESOLVED This resolution supercedes Resolution No. 2475.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 14th day of January, 2025.

Jeffrey D. Hall, President

ATTEST:

Michael Massey, Secretary

Resolution No. 2689
January 14, 2025

RESOLUTION NO. ~~24752689~~

~~October 9, 2018~~January 14, 2025

ESTABLISHING DISTRICT POLICY REGARDING COMMUNITY ENGAGEMENT

WHEREAS, RCW 54.04.020 created public utility districts for the purpose of conserving the water and power resources of the State of Washington for the benefit of the people thereof, and to supply public utility service, including water and electricity for all uses; AND

WHEREAS, The State Auditor defines public utility districts as proprietary funds, and case law has determined that a municipal corporation that distributes electricity acts in a proprietary capacity as a business enterprise for the private advantage of the municipal corporation and may exercise its business powers in much the same way as a private corporation; AND

WHEREAS, In order for the District to continue to serve as a public power provider, revenues must be adequate to provide essential electric services and to keep costs as low as possible for all customers; AND

WHEREAS, The electric utility industry is continuing to undergo a massive transformation due to rapidly changing technology which, in turn, is creating a marked increase in customer expectations for enhanced energy services; AND

WHEREAS, Non-utility entities are developing plans to enter the traditional utility market and seek to compete with the traditional utility in providing energy services to the utility customer; AND

WHEREAS, To address this industry transformation, the American Public Power Association (APPA) encourages its member utilities to be flexible and responsive to changing customer needs, reinforce their image to customers and the community, and maintain and build relationships in order to become the trusted energy partner for their customers; AND

WHEREAS, It is of strategic importance that Benton PUD reinforce its image to customers and the community to maintain and gain customer satisfaction, trust, and loyalty, and be viewed as the trusted energy partner for its customers regarding electricity and associated services in order to differentiate its service offerings from competition; AND

WHEREAS, To reinforce its image, the District must remain an active and valued participant in the community and support community activities through volunteerism, advertising and public relations; AND

WHEREAS, The Strategic Plan affirms the District's goals to put our customers at the center of all we do. While at the same time there is a focus on our education and outreach efforts to establish connections with our schools, civic organizations, and economic development organizations to promote and raise awareness of the electric industry; AND

WHEREAS, the District remains committed to our public power principles of local ownership and actions to keep our customers informed, build partnerships with local agencies and to support ~~and actions to keep our customers informed, build partnerships with local agencies and to support~~ employee

Resolution No. ~~24752689~~

~~October 9, 2019~~January 14, 2025

involvement in community organizations that demonstrate the District's ongoing commitment to remain a valued community partner; AND

WHEREAS, As a public utility, Benton PUD may engage in community activities within the guidelines of state laws and District policies and can support community organizations and activities through employee involvement, and advertising and public relations opportunities that provide the District a business benefit, positive publicity and/or promotional value; AND

WHEREAS, Community Engagement will be defined into three categories:

- Community Service
- Community Outreach
- Community Education; AND

WHEREAS, Community Service provides an avenue for employees to give back to charitable organizations and provide benefit to the community which improves the overall quality of life and provides a direct benefit to the District by reinforcing its image within the community; AND

WHEREAS, Community Outreach provides an avenue for the District to be engaged in the community to increase exposure to customers to build and maintain relationships and promote its image and become the trusted energy partner; AND

WHEREAS, Community Education provides an avenue for the District to engage and educate current and future customers about issues of significance to them related to the business of Benton PUD including but not limited to how the electric system works, renewable and nonrenewable forms of energy sources, the value of the federal hydropower system, fish and wildlife programs, electrical safety, careers in the industry, Benton PUD rates, service offerings, rebate incentives, low income programs and more.

NOW, THEREFORE BE IT RESOLVED That in order to ensure business benefits to the District when considering employee involvement, advertising and other public relations opportunities, the General Manager shall 1) develop administrative guidelines to ensure that ratepayer benefits are derived from the District's engagement in the community through memberships, associations, and promotional opportunities, and 2) on an annual basis, provide to the Commission a report that summarizes related activities.

BE IT FURTHER RESOLVED This resolution supercedes Resolution No. ~~23062475~~.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this ~~9th-14th~~ day of ~~October, 2018~~ January, 2025.

Jeffrey D. Hall, ~~Vice-President~~ President

ATTEST:


Resolution No. ~~24752689~~
~~October 9, 2019~~ January 14, 2025

~~Lori Kays-Sanders~~Mike Massey, Secretary

Resolution No. 24752689
~~October 9, 2019~~January 14, 2025



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Resolution 2690, Whistleblower Policy	
Authored by:	Karen Dunlap	Staff Preparing Item
Presenter:	N/A	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract/Change Order <input checked="" type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion to approve Resolution No. 2690, Whistleblower Policy.

Background/Summary

The most recent Whistleblower Policy was adopted by the Commission on April 13, 2021 with Resolution No. 2567. The Whistleblower Policy incorporates requirements set forth in RCW 42.41.

In accordance with the District’s Governance Policy, staff periodically reviews policies and will bring amendments to the Commission for review. Edits were made to Attachment A: Internal Reporting Contacts – Benton PUD to update the list of Commissioners.

The Whistleblower Policy continues to emphasize an encouraging tone for employees to report allegations of improper governmental action and provides protections against retaliation.

Following adoption of this Whistleblower Policy, the Manager of Human Resources will ensure the policy is posted on the intranet, issue updated reporting forms, and ensure the policy is reviewed with new hires during employee orientation. Additionally, employees will receive refresher training on the District’s Code of Ethics, which includes information on the Whistleblower Policy and reporting alleged improper governmental actions.

Recommendation

Recommend the Commission adopt Resolution No. 2690, Whistleblower Policy. The attached resolution will supersede Resolution No. 2567 and maintain existing compliance with Chapter 42.41 RCW.

Fiscal Impact

N/A

Resolution No. 2690

January 14, 2025

WHISTLEBLOWER POLICY

WHEREAS, The Commission desires the employees of Benton PUD, (“the District”) to work in accordance with the safety, fiduciary responsibilities and other proper duties of a public entity; AND

WHEREAS, The Commission desires the District promote a workplace in which employees are encouraged to internally report in good faith their concerns regarding alleged improper governmental actions; AND

WHEREAS, The Commission desires to adopt a policy and procedures that are in accordance with requirements codified in Chapter 42.41 RCW; AND

WHEREAS, The Commission on April 13, 2021 adopted Resolution No. 2567 establishing policy and procedures for reporting improper governmental actions and protecting employees against retaliation and directing the General Manager to develop and communicate such procedures ; AND

WHEREAS, The Commission will periodically review and update such policy and procedures, and directs the General Manager to ensure the policy and procedures are consistently implemented.

NOW THEREFORE BE IT RESOLVED By the Commission of Public Utility District No. 1 of Benton County that the attached policy be approved, effective January 14, 2025.

BE IT FURTHER RESOLVED That the attached policy be provided to all newly hired employees, periodically trained to existing employees, and on the District’s electronic employee intranet page.

BE IT FURTHER RESOLVED That this Resolution supercedes Resolution No. 2567 and all other Resolutions and Directives pertaining to the same policies herein.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open public meeting, with notice of such meeting being given as required by law, this 14 day of January 2025.

Jeffrey D. Hall, President

ATTEST:

Michael Massey, Secretary

WHISTLEBLOWER POLICY

Resolution No. 2690

January 14, 2025

PURPOSE

Benton PUD's Commission and Management take the safety, fiduciary responsibilities and other duties of a public entity, through its employees and officers, very seriously. This policy is written to encourage employees to raise concerns of alleged improper governmental action made in good-faith within Benton PUD prior to seeking resolution outside of the District, to establish procedures for this reporting, and to provide procedures for reporting alleged retaliation under Resolution No 2690.

BACKGROUND

This policy and procedure is based on the Local Government Whistleblower Protection law, Chapter 42.41 RCW, which is in place to encourage employees of a local governmental agency to make "good-faith" reports of alleged improper governmental action of local government officials and employees, protect local government employees who make good-faith reports through this procedure, and provide remedies for such individuals who are subjected to retaliation for having made such reports.

No District employee or official may use his or her official authority or influence, directly or indirectly, to threaten, intimidate, or coerce an employee for the purpose of interfering with an employee's right to disclose information concerning an alleged improper governmental action.

Utilizing this procedure is important. Chapter 42.41 RCW states that employees who do not make good-faith attempts to follow this policy to report alleged improper governmental action shall not receive the "whistleblower" protections of that law.

MAKING A COMPLAINT OF IMPROPER GOVERNMENTAL ACTION

Improper Governmental Action is defined as any action by a local governmental officer or employee that is undertaken in the performance of the officer's or employee's official duties, whether or not the action is within the scope of the employee's employment; and is:

- in violation of any federal, state, or local law or rule, except as noted below;
- an abuse of authority;
- of substantial and specific danger to the public health or safety; and/or
- a gross waste of public funds.

Note: *Improper governmental action as defined above DOES NOT include actual or alleged personnel actions, including but not limited to employee grievances, complaints, appointments, promotions, transfers, assignments, reassignments, reinstatements, restorations, reemployments, performance evaluations, reductions in pay, dismissals, suspensions, demotions, violations of local government collective bargaining and civil service laws, alleged labor agreement violations, or reprimand or any action that can be taken under the Public Employees Collective Bargaining Act. These types of complaints are to be brought to the employee's Director, the Manager of Human Resources, the Assistant General Manager, or the General Manager or as otherwise provided by law.*

Emergency Situations: In the case of an emergency as defined below, you may make a report to any of the following:

- Any member of District management
- Any member of the Commission
- The appropriate external governmental agency with responsibility for investigating the alleged improper governmental action (see Attachment A)

An **Emergency** is defined within this procedure as a circumstance that if not immediately changed may cause additional and material damage to persons or property if not promptly addressed. An employee may make this complaint verbally or in writing, using the District's "Whistleblower - Report of Alleged Improper Governmental Action" form, which is located on the Intranet, in Human Resources, or from the employee's Director, and submitting it directly to any of the above individuals.

Non-Emergency Situations: Employees are encouraged, but not required, to first verbally discuss with their immediate supervisor issues they believe may relate to alleged improper governmental action. An employee may submit a written complaint form at any time without prior verbal discussion; however, in most cases, the employee's supervisor is in the best position to address an area of concern, and the employee's concern may be clarified and resolved to his/her satisfaction without initiating a written complaint. If these informal means do not resolve the issue, a written report should be made as set forth below.

In accordance with Chapter 42.41 RCW, prior to reporting an issue relating to alleged improper governmental actions to entities outside of the District or the Prosecuting Attorney, except in the case of an emergency as defined above, employees are first required to submit a written report to Benton PUD in accordance with this policy. Chapter 42.41 RCW states that employees who fail to make a good-faith attempts to follow this policy shall not receive the "whistleblower" protections of that law.

In non-emergency situations, the written report of the employee's complaint should be made by using the District's "Whistleblower - Report of Alleged Improper Governmental Action" form (located on the Intranet, in Human Resources, or from the employee's Director) and submitting it directly to one of the following individuals based on the nature of the allegations:

- 1) Reporting is made directly to any one of the following except as provided below:
 - Department Director
 - Manager of Human Resources
 - District Ethics Officer
 - District Auditor
 - Assistant General Manager
 - General Manager
- 2) If the matter in question involves a Director, Manager of Human Resources, or District Ethics Officer, provide the report directly to one of the following:
 - District Auditor
 - Assistant General Manager
 - General Manager

- 3) If the matter in question involves the District Auditor, provide the report directly to one of the following:
 - General Manager
 - Any member of the Benton PUD Commission
- 4) If the matter in question involves the General Manager, provide the report directly to one of the following:
 - District Auditor
 - Any member of the Benton PUD Commission
- 5) If the matter in question involves a member of the Commission, provide the report directly to one of the following:
 - District Auditor
 - General Manager

Investigation of an alleged improper governmental action by a Commission member may be referred to an outside agency in lieu of the investigatory process defined below, at the discretion of the District Auditor or General Manager.

Confidentiality:

Unless the reporting employee authorizes the disclosure of his/her identity in writing, the District will make every reasonable effort to keep his/her identity confidential to the extent possible under law but cannot guarantee strict confidentiality. In some instances, it may be impractical to maintain confidentiality in conducting a thorough investigation. As such, the District may during the course of the investigation, and with the approval of the District Ethics Officer or District Auditor, disclose the employee's identity to specifically selected individuals if such disclosure is necessary to ensure a full and proper investigation of the allegations.

Investigation of Complaint:

The District's investigative process begins when an employee reports an emergency situation and/or provides written notification to designated District representatives, utilizing the District's form "Whistleblower - Report of Alleged Improper Governmental Action".

The District will designate an investigator (the Manager of Human Resources or the District Auditor, or a third party as determined by the District) to conduct the investigation and investigate promptly.

After the District has completed its investigation, the reporting employee and, if applicable, the employee or employees about whom the allegation was made will receive a final concluding report, verbally or in writing, as determined by the District. The report will exclude employee identities and personnel actions taken as a result of the investigation to the extent reasonably possible and as allowed by law. If the employee chooses to remain anonymous when submitting his/her report form, the District will be unable to provide the employee a concluding report.

Following the investigation, if an employee reasonably believes that additional investigation or action is needed, the employee is encouraged to communicate this to the individual that was responsible for investigating the alleged violation or directly to any member of the Benton PUD Commission. If the employee remains dissatisfied with the investigation results or action taken, the employee may also

report concerns regarding an alleged improper governmental action to the appropriate governmental agency with responsibility for investigating the improper action (See Attachment A).

Making a Complaint of Retaliation:

The District, its employees and officers, are prohibited from taking retaliatory action against an employee if an employee has in good-faith reported an alleged improper governmental action or provided information in accordance with this procedure, even in cases where the original concern is determined to be unfounded. **Retaliatory Action** is defined as any adverse change in the status or terms and conditions of a District employee's employment, or hostile actions by another employee towards a District employee that are encouraged by a supervisor or senior manager or official.

If an employee believes that he/she has been retaliated against by a District employee or officer as a result of reporting an alleged improper governmental action, he/she is to immediately submit a written report of the alleged retaliation using the "Report of Alleged Whistleblower Retaliation" (located on the Intranet, in Human Resources, or from the employee's Director) and submitting it directly to one of the following individuals listed above in the ***Non-Emergency Situations Section*** of this document.

The written notice of complaint must be provided as described above no later than thirty (30) days after the occurrence of the alleged retaliatory action. The District will respond within thirty (30) calendar days to the charge of retaliatory action.

If employee believes that the District has not satisfactorily resolved a retaliation complaint or if the employee is in disagreement with the response, the employee may request a Hearing by a State of Washington Administrative Law Judge within fifteen (15) calendar days of the District's response, or within fifteen (15) calendar days of the last day on which the District could respond, by making a written request to the General Manager or District Auditor.

Upon written receipt of the employee's request for a Hearing, within five (5) business days, the District will apply to the State Office of Administrative Hearings for an adjudicative proceeding before an Administrative Law Judge. The employee must prove his/her claim by a preponderance of the evidence in the Hearing. The Administrative Law Judge will issue a final decision no later than forty-five (45) calendar days after the date of the request for Hearing, unless an extension of time is granted.

At the conclusion of the Hearing, the Administrative Law Judge has authority (if applicable) to grant the employee reinstatement to his or her job position, with or without back pay, and injunctive relief. The Administrative Law Judge may award costs and reasonable attorneys' fees to the prevailing party, as well as other remedies provided by RCW 42.41.040.

Policy Violations

Violations, including failure of a Supervisor, Manager or Director to properly escalate an allegation of alleged improper governmental action or retaliation, or an employee intentionally submitting false and/or malicious reporting, may result in disciplinary action, up to and including termination of employment.

Questions

Any questions about this policy or the District's procedures as defined in this policy are to be directed to the Manager of Human Resources or the District Auditor.

ATTACHMENT A

INTERNAL REPORTING CONTACTS – BENTON PUD

<u>Title</u>	<u>Name</u>	<u>Contact</u>
District’s Ethics Officer	Karen Dunlap	dunlapk@bentonpud.org
Manager of Human Resources	Karen Dunlap	dunlapk@bentonpud.org
District’s Auditor	Jon Meyer	meyerj@bentonpud.org
District’s Assistant General Manager	Steve Hunter	hunters@bentonpud.org
District’s General Manager	Rick Dunn	dunnr@bentonpud.org
Benton PUD Commissioners	Mike Massey	mmassey@bentonpud.org
	Jeff Hall	jhall@bentonpud.org
	Lori Sanders	lsanders@bentonpud.org

**CITY, COUNTY, STATE AND FEDERAL ENFORCEMENT AGENCIES
FOR REPORTING OF IMPROPER GOVERNMENTAL ACTION**

Benton County Prosecuting Attorney
7320 W.Quinault Ave.
Kennewick, WA 99336
(509) 735-3591

Attorney General
Kennewick Office
500 N. Morain, Suite 1250
Kennewick, WA 99336
(509) 734-7285

Washington State Auditor
P.O. Box 40021
Olympia, WA 98504-0021
Information - (360) 902-0370
toll-free number - (866) 902-3900

WHISTLEBLOWER POLICY

Resolution No. ~~2567~~-2690

~~April 13, 2021~~ January 14, 2025

PURPOSE

Benton PUD's Commission and Management take the safety, fiduciary responsibilities and other duties of a public entity, through its employees and officers, very seriously. This policy is written to encourage employees to raise concerns of alleged improper governmental action made in good-faith within Benton PUD prior to seeking resolution outside of the District, to establish procedures for this reporting, and to provide procedures for reporting alleged retaliation under Resolution No ~~2567~~2690.

BACKGROUND

This policy and procedure is based on the Local Government Whistleblower Protection law, Chapter 42.41 RCW, which is in place to encourage employees of a local governmental agency to make "good-faith" reports of alleged improper governmental action of local government officials and employees, protect local government employees who make good-faith reports through this procedure, and provide remedies for such individuals who are subjected to retaliation for having made such reports.

No District employee or official may use his or her official authority or influence, directly or indirectly, to threaten, intimidate, or coerce an employee for the purpose of interfering with an employee's right to disclose information concerning an alleged improper governmental action.

Utilizing this procedure is important. Chapter 42.41 RCW states that employees who do not make good-faith attempts to follow this policy to report alleged improper governmental action shall not receive the "whistleblower" protections of that law.

MAKING A COMPLAINT OF IMPROPER GOVERNMENTAL ACTION

Improper Governmental Action is defined as any action by a local governmental officer or employee that is undertaken in the performance of the officer's or employee's official duties, whether or not the action is within the scope of the employee's employment; and is:

- in violation of any federal, state, or local law or rule, except as noted below;
- an abuse of authority;
- of substantial and specific danger to the public health or safety; and/or
- a gross waste of public funds.

Note: *Improper governmental action as defined above DOES NOT include actual or alleged personnel actions, including but not limited to employee grievances, complaints, appointments, promotions, transfers, assignments, reassignments, reinstatements, restorations, reemployments, performance evaluations, reductions in pay, dismissals, suspensions, demotions, violations of local government collective bargaining and civil service laws, alleged labor agreement violations, or reprimand or any action that can be taken under the Public Employees Collective Bargaining Act. These types of complaints are to be brought to the employee's Director, the Manager of Human Resources, the Assistant General Manager, or the General Manager or as otherwise provided by law.*

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District’s Auditor	Jon Meyer	meyerj@bentonpud.org
District’s Assistant General Manager	Steve Hunter	hunters@bentonpud.org
District’s General Manager	Rick Dunn	dunnr@bentonpud.org
Benton PUD Commissioners	Barry Bush Mike Massey	
	mmassey@bentonpud.org	
	Jeff Hall	jhall@bentonpud.org
	Lori Sanders	lsanders@bentonpud.org

**CITY, COUNTY, STATE AND FEDERAL ENFORCEMENT AGENCIES
FOR REPORTING OF IMPROPER GOVERNMENTAL ACTION**


Benton County Prosecuting Attorney
7320 W. Quinault Ave.
Kennewick, WA 99336
(509) 735-3591

Attorney General
Kennewick Office
500 N. Morain, Suite 1250
Kennewick, WA 99336
(509) 734-7285

Washington State Auditor
P.O. Box 40021
Olympia, WA 98504-0021
Information - (360) 902-0370
toll-free number - (866) 902-3900



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Contract #23-46-21 –Northwest Open Access Network (NoaNet) – Network Coordinated Services (NCS) – CO#2	
Authored by:	Chris Folta	Staff Preparing Item
Presenter:	Chris Folta	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Folta	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Contract / Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

Motion authorizing the General Manager on behalf of the District to sign Change Order #2 of Contract #23-46-21, with NoaNet to modify Appendix B, increase the not-to-exceed amount by \$1,243,687.00; bringing the new contract not-to-exceed amount to \$2,471,938.00, and extend the .term of the contract through December 31, 2025.

Background/Summary

The District first entered into an Agreement with NoaNet to provide comprehensive Network Coordinated Services (NCS) for the broadband business in January of 2011. The contracted services include network management, sales, marketing, engineering, project estimating, design, construction management, and customer billing. NoaNet’s delivery of these services has allowed the District’s broadband business to achieve positive net cash flow back to electric rate payers every year since this Agreement has been in place.

In January of 2017 the NCS contract was renegotiated with NoaNet so that NCS service fees would be based on 33.3% of the District’s gross broadband revenues rather than the line-item service fees previously used. Gross revenues used in the fee calculation would only include amounts associated with non-recurring and monthly-recurring charges for broadband services and not include amounts received from customers for capital contributions.

The District and NoaNet also agreed to include additional services within the NCS work scope to enable NoaNet’s professional staff to engage with the District in “non-revenue producing” activities beneficial to the District’s broadband business planning and to simplify administrative processes related to maintenance and facility repairs. The added services are billed on a time and material basis which are represented in line items 7

through 11 shown in the table below. The District’s 2025 Broadband services annual revenue forecast is \$3,063,240 resulting in a projected base NCS fee under the contract terms of \$1,020,978. With the additional time and material expenses for “non-revenue producing” activities, the estimated contract total amount is \$1,243,678 below.

NCS Service (33.3% District’s Broadband Revenue, not including contribution-in-aid-to-construction)		2025 Service Fee
(1)	Management, Administration and Sales	Included
(2)	Network Engineering and Sales Engineering	Included
(3)	Network Operations	Included
(4)	Outside Plant Management	Included
(5)	Estimating, Design and Construction-Management	Included
(6)	Customer Billing	Included
Base NCS Fee		\$1,020,978
(7)	System planning and special projects (Time and Expenses) Hourly Rates for Staff: <ul style="list-style-type: none"> • Director - \$228/hour • Sr. Manager / Sr. Engineer - \$204/hour • Manager / Engineer - \$156/hour • Field Engineer / Designer \$140/hour • Project Manager / Consultant - \$148/hour • Sr. Specialist - \$164/hour • Sr. RoW Agent - \$164/hour • Environmental Agent / Biologist - \$164/hour • Administrative Support / Coordinator - \$84/hour • Field / GIS Drafter Technician - \$100/hour Field / GIS Drafter Analyst - \$76/hour	\$100,000
(8)	Repair and restoration services (Actual Cost X 10% Adm. Fees)	\$50,000
(9)	HVAC and Batteries (Actual Cost X 10% Adm. Fees)	\$7,700
(10)	Hardware and software maintenance and support (Actual Cost X 3% Adm. Fees)	\$43,000
(11)	Emergency Repair On-Call Support Services (Actual Cost)	\$22,000
CONTRACT TOTAL		\$1,243,678

Recommendation

Staff recommends approving this change order which allows the District to continue to partner with NoaNet to provide high quality and cost-effective broadband services to our community with a focus on generating net positive cash flow.

Fiscal Impact

The 2025 Broadband budget includes \$1,020,978.00 for base NoaNet NCS expenses as well as \$222,700.00 for repair/restoration services, HVAC/battery maintenance, hardware/software maintenance, and emergency repair on-call support services. Expenses for system planning, special projects, and unanticipated repair costs may require a budget amendment depending on net expenses after revenues are realized.



CONTRACT CHANGE ORDER

Contract #:
Change Order #:
Vendor Name:
Effective Date:
Contract Work Manager:
Contract Title:

Change Order Description:

Change Order Total:
Original Contract Total:
New Contract Total:

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

**PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY**

BY:

BY:

PRINT:

PRINT:

TITLE:

TITLE:

DATE:

DATE:



Appendix B
Schedule of Payments
2025


NCS Service <small>(33.3% District's Broadband Revenue, not including contribution-in-aid-to-construction)</small>		2025 Service Fee
(1)	Management, Administration and Sales	Included
(2)	Network Engineering and Sales Engineering	Included
(3)	Network Operations	Included
(4)	Outside Plant Management	Included
(5)	Estimating, Design and Construction-Management	Included
(6)	Customer Billing	Included
Base NCS Fee		\$1,020,978

(7)	System planning and special projects (Time and Expenses) Hourly Rates for Staff: <ul style="list-style-type: none"> • Director - \$228/hour • Sr. Manager / Sr. Engineer - \$204/hour • Manager / Engineer - \$156/hour • Field Engineer / Designer \$140/hour • Project Manager / Consultant - \$148/hour • Sr. Specialist - \$164/hour • Sr. ROW Agent - \$164/hour • Environmental Agent / Biologist - \$164/hour • Administrative Support / Coordinator - \$84/hour • Field/GIS Drafter Technician - \$100/hour • Field/GIS Drafter Analyst - \$76/hour 	\$100,000
(8)	Repair and restoration services (Actual Cost X 10% Adm. Fees)	\$50,000
(9)	HVAC and Batteries (Actual Cost X 10% Adm. Fees)	\$7,700
(10)	Hardware and software maintenance and support (Actual Cost X 3% Adm. Fees)	\$43,000
(11)	Emergency Repair On-Call Support Services (Actual Cost)	\$22,000
CONTRACT TOTAL		\$1,243,678

Note: Item 7 includes hourly rate and allowable expenses defined in Appendix D.
 Items 8 and 9 include a 10% administrative fee for overhead expenses. Item 10 includes a 3% administrative fee for overhead expenses.



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Contract #01-41-05 – Bonneville Power Administration – CO#14	
Authored by:	Brenda Webb	Staff Preparing Item
Presenter:	Chris Folta	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Folta	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
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<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Contract / Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

Motion authorizing the General Manager on behalf of the District to sign Change Order #14 of Contract #01-41-05 with the Bonneville Power Administration; to extend the term of the contract to December 31, 2025, and increase the not-to-exceed amount by \$4,000.00 for a total not-to-exceed amount of \$123,000.00.

Background/Summary

Since 2001 the District has leased strands of fiber associated with a fiber-optic cable carried on the Bonneville Power Administration (BPA) McNary-to-Franklin 230 kilovolt power line. This line crosses the Columbia River in the Finley area and provides a connection between the District's broadband network in Kennewick and the BPA fiber hub at their Franklin substation near Pasco. This hub provides one of the District's interconnection points to the regional NoaNet fiber-optic network.

Early in 2014, BPA notified the District that it was their intention not to renew the lease. Their primary reason was that the District's lease breaks the continuity of the fiber thereby rendering the full length of the fiber path from Vancouver to Spokane unavailable for a more commercially lucrative lease by another party. Staff was able to negotiate an extension of the lease to December 31, 2017, or upon completion of BPA's new fiber route, whichever is later. BPA's new fiber route has been completed, however, to avoid incurring a large cutover cost, BPA is allowing the District to continue leasing the existing fiber by paying lease and maintenance fees until and unless given notice by BPA per the current contract terms.

Recommendation

Staff recommends approving this change order to BPA contract #01-41-05, to increase the funds by \$4,000 and extend it for an additional year to the end of 2025.

Fiscal Impact

There are sufficient funds in the 2025 Broadband budget to cover these dark fiber lease costs.



CONTRACT CHANGE ORDER

Contract #:
Change Order #:
Vendor Name:
Effective Date:
Contract Work Manager:
Contract Title:

Change Order Description:

Change Order Total:
Original Contract Total:
New Contract Total:

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**PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY**

BY:

BY:

PRINT:

PRINT:

TITLE:


TITLE:

DATE:

DATE:



COMMISSION AGENDA ACTION FORM

Meeting Date:	2/14/2025	
Subject:	Contract #19-15-01 – Message Technologies, Inc. – CO#10	
Authored by:	Duane Crum	Staff Preparing Item
Presenter:	Duane Crum	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Folta	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion authorizing the General Manager on behalf of the District to sign Change Order #10 of Contract #19-15-01 with Message Technologies, Inc.; to extend the term of the contract to April 2, 2025, and increase the not-to-exceed amount by \$20,000.00 for a total contract not-to-exceed amount of \$292,349.00.

Background/Summary

In 2018 the District began looking for solutions that may be available to assist with handling calls that come into the District’s phone system. At the time, the phone system was limited to handling 46 concurrent calls, and during outages and other times with high call volumes, customers will get a busy signal.

The District went through the RFP process and recommended moving forward with MTI. We implemented the MTI solution 5 years ago and have enjoyed the benefits of offloading our direct inbound dial number to a cloud provider.

Recommendation

I recommend the District add additional funds to contract 19-15-01 with MTI for the cloud-based telephone interactive voice response services. The additional funds are for a not-to exceed amount of \$20,000 and add 5 additional months to the contract. We are only requesting 5 months as we transition some of the MTI services to RingCentral.

Fiscal Impact

MTI’s total cost will be approximately \$20,000.00 over the next 5 months (based on call time averages and texting volume).



CONTRACT CHANGE ORDER

Contract #:
Change Order #:
Vendor Name:
Effective Date:
Contract Work Manager:
Contract Title:

Change Order Description:

Change Order Total:
Original Contract Total:
New Contract Total:


EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

**PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY**

BY:	BY:
PRINT:	PRINT:
TITLE:	TITLE:
DATE:	DATE:



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Jobs Report for Commission	
Authored by:	Brenda Webb	Staff Preparing Item
Presenter:	Evan Edwards	Staff Presenting Item (if applicable or N/A)
Approved by:	Steve Hunter	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input checked="" type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Approve Contract	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

None.

Background/Summary

District Resolution No. 1607 authorizes the General Manager to approve construction and maintenance work orders up to \$100,000.

The attached summary table (Jobs Report) provides a list of work orders with an estimated cost of less than \$100,000. The Jobs Report is presented generally once a month to the Commission for the purpose of maintaining open communications and accountability for projects of significant value; generally, over \$15,000. The report is intended for information only with no Commission action being requested.

The attached Jobs Report provides a summary of work orders of significant value up to the \$100,000 limit authorized for approval by the General Manager.

Recommendation

Report only.

Fiscal Impact

Report only.



**Engineering Department
MEMO**

To: Steve Hunter
 From: Brenda Webb
 Re: **Jobs Report to Commission**

<i>Jobs Report for 1/14/2025 Commission Meeting</i>							
<i>Job No.</i>	<i>Name</i>	<i>Location</i>	<i>Description</i>	<i>Designer</i>	<i>Estimated Job Cost</i>	<i>Reimb/Aid to Const.; Includes Salvage</i>	<i>Net Cost to BPUD</i>
717689	BPUD	W 10 th Ave & S Union St	Joint Use – NESC Compliance One Touch project.	JWV	\$16,402.63	\$13,768.22	\$2,634.41
719403	BPUD	W 10 th Ave & S Irby St	Joint Use – NESC Compliance One Touch project.	JWV	\$18,141.12	\$14,841.73	\$3,299.39
719422	BPUD	W 10 th Ave & S Perry St	Joint Use – NESC Compliance One Touch project.	JWV	\$12,435.34	\$12,435.34	\$0.00
719392	BPUD	W 7 th Ave & S Morain St	Joint Use – NESC Compliance One Touch project.	JWV	\$11,989.89	\$11,989.89	\$0.00
717660	BPUD	W 5 th Ave & S Edison St	Joint Use – NESC Compliance One Touch project.	JWV	\$19,321.70	\$17,565.18	\$1,756.52
714248	BPUD	S Union St & W 4 th Ave	Joint Use – NESC Compliance One Touch project.	JWV	\$19,281.45	\$18,592.83	\$688.62
717621	BPUD	W 4 th & S Dawes St	Joint Use – NESC Compliance One Touch project.	JWV	\$31,845.98	\$31,845.98	\$0.00

717669	BPUD	W 8 th Ave & S Union St	Joint Use – NESC Compliance One Touch project.	JWV	\$16,665.10	\$11,257.87	\$1,407.23
717687	BPUD	W 9 th Ave & S Volland St	Joint Use – NESC Compliance One Touch project.	JWV	\$12,348.71	\$11,950.50	\$398.21

District Costs may be incurred for the following.

BPUD Fiber


1. BPUD fiber is currently located in the Power space and needs to be moved to the Communication space.
2. BPUD fiber is located on a pole/arm that is out of 40" compliance/clearance from Power – must be moved to new location.
3. BPUD fiber needs cable tagging.

BPUD Electrical

1. Bonding metal risers
2. Bonding Guys
3. Moving overhead services to correct 40" compliance/clearance from Power to Comms – transfer of BPUD overhead services.
4. Removal of overhead open wire secondary and J-18 insulated rack with new transformer and J-1 Clevis.
5. Cleaning up and re-tightening of loose hardware found on pole.
6. Clearing brush and material on or around the pole.



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Work Order 725883 – River Road Residences	
Authored by:	Tina Glines	Staff Preparing Item
Presenter:	Michelle Ness	Staff Presenting Item (if applicable or N/A)
Approved by:	Steve Hunter	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

- Motion approving work order 725883 for the installation of three phase and single phase underground primary electric facilities. The total estimate project cost is \$120,695.13.

Background/Summary

- River Road Residences will be located north of North River Road and east of S Nunn Road in Prosser. This project will construct a combination of 23 duplexes and 11 single family homes. This development is being undertaken by Fidcelis Equity and Real Estate, LLC. Work order 725883 will provide single phase power to 59 lots as well as underground a portion of overhead line.

Recommendation

- Approval of work order 725883 will authorize the construction of facilities necessary to meet the request for electrical service by the developer of River Road Residences.

Fiscal Impact

- The total estimate project cost is \$120,695.13. Contribution in aid to construction (CIAC) by the developer of River Road Residences is \$110,565.53. The District’s line extension credit for travel time and transformer expenses is \$10,129.60, this credit is included in the budget.

Projects to be Presented at the Benton PUD

Commission Meeting On

January 14, 2025

Project Name: River Road Residences

WO#:725883

Location: North of North River Road and east of S Nunn Road in Prosser.


Justification: Developer requests primary facilities to 59 lots.

Location Map





COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Quit Claim – AFN# 0752700 - Exhibit L	
Authored by:	Evan Edwards	Staff Preparing Item
Presenter:	Evan Edwards	Staff Presenting Item (if applicable or N/A)
Approved by:	Steve Hunter	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Contract / Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

Motion for Commission Consideration:

Motion approving a Quit Claim of a portion of a dedicated easement designated as AFN #0752700 - Exhibit L as requested by the developer.

Background/Summary

Easement AFN# 0752700 was established as part of the Badger Mountain South Irrigation project with the landowner and Badger Mountain Irrigation District in the late 1970’s. All current and future irrigation and electric routes were established prior to construction as a condition of service along with a signed Guaranteed Annual Revenue Contract. Exhibit L was established at that time but was never utilized and has now been requested to be quit claimed by one of the current developers who’s parcel(s) are encumbered.

Exhibit L also currently encumbers additional adjacent parcels in the area which is not served by the District.

Exhibit L Description:

An easement for electrical purposes situated in the Northwest quarter of the Northwest quarter of Section 33, the north half of the North half of Section 32, and in the Northeast quarter of Section 31, Township 9 North, Range 28 East, W.M., Benton County, Washington said easement being 20.00 feet in width with 10.00 feet lying on each side of the following described line:

Beginning at the Northwest corner of Section 33; Thence S02°34’14”W along the West line of Section 33 a distance of 120.88 feet; Thence S54°52’25”E a distance of 899.86 feet to the True Point of Beginning; Thence S72°50’03”W a distance of 2194.31 feet; Thence N89°46’46”W parallel to and 45.00 feet Northerly of the South line of said North half of the North half of Section 32 a distance of 3916.29 feet to a point on the West line of said Section 32, said point lying S03°33’06”W a distance of 1328.14 feet from the Northwest corner of said

Section 32; Thence S87°58'16"W parallel to and 45.00 feet Northerly of the South line of the Northeast quarter of the Northeast quarter of said Section 31 a distance of 650.00 feet to the Terminus of Line.

Recommendation

District interest in this portion of the easement no longer exists. Approving this motion will satisfy the request and allow unencumbered development of the area.

Fiscal Impact

The developer's surveyor, Rogers Surveying, indicated that they will be responsible for recording and associated costs as the developer's representative in this matter.

Projects to be Presented at the Benton PUD

Commission Meeting On

January 14th, 2025

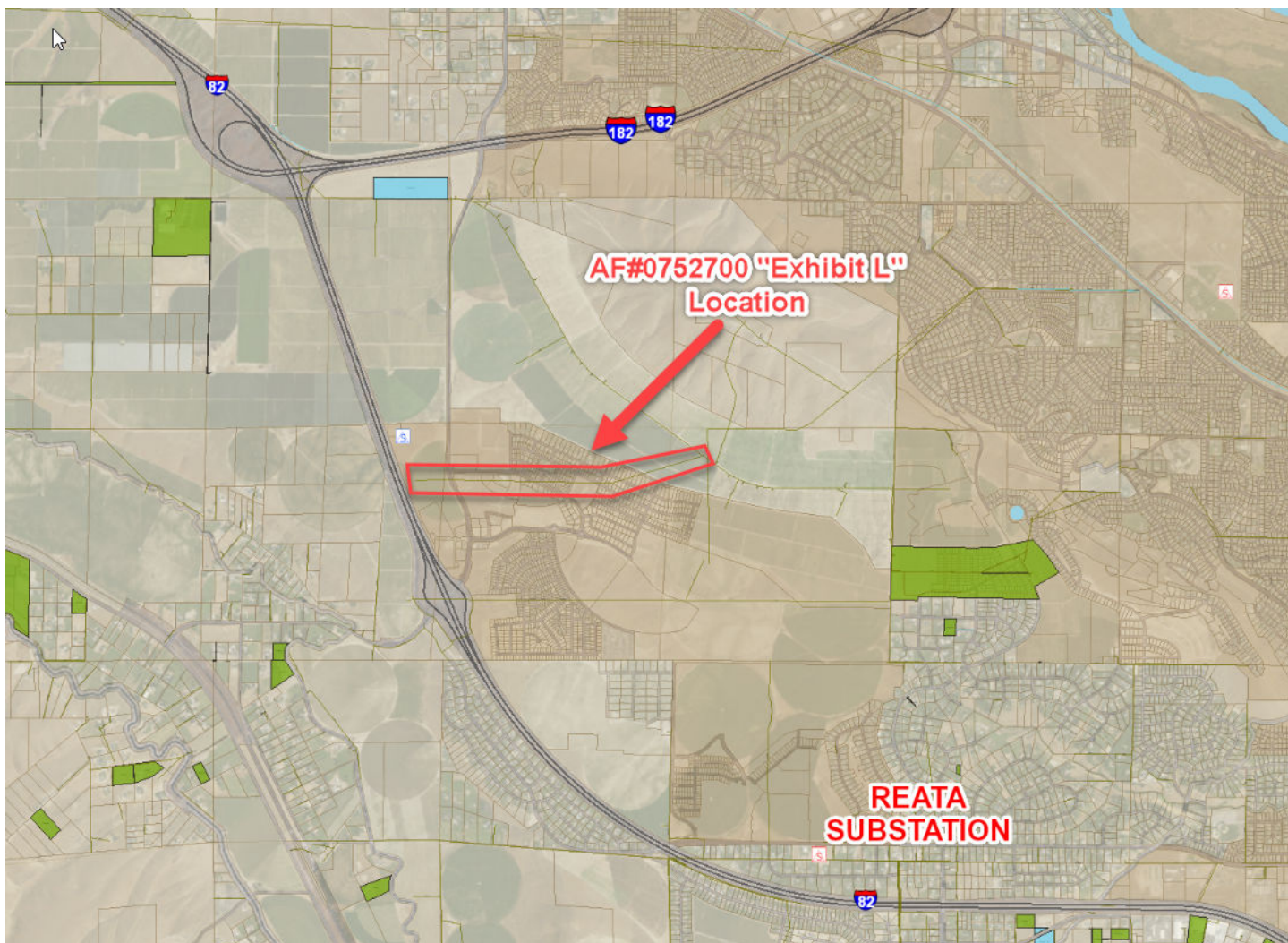
Project Name: Quit Claim – AF#0752700 - Exhibit L

WO#: N/A

Location: Country Mercantile and Goose Ridge Estates area East of Dallas Rd.


Justification: Developer requested relinquishment of utilized easement rights.

Location Map





COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Contract #17-45-15 - Bonneville Power Administration – CO#5	
Authored by:	Terry Mapes	Staff Preparing Item
Presenter:	Chris Johnson	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Johnson	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion to authorize the General Manager on behalf of the District to sign Contract #17-45-15 - Change Order #5 (BPA Contract No. 17ES-11439) with Bonneville Power Administration (BPA); to amend this contract and increase the not-to-exceed amount by \$33,518.62 bringing the total not-to-exceed amount to \$4,043,842.20 and extend the contract terms through September 30, 2025.

Background/Summary

In 2017 Benton PUD entered Bonneville Power Administration (BPA) Contract #17ES -11439 (BPUD Contract # 17-45-15) which establishes the Energy Efficiency Incentive (EEI) fund used by the District to rebate customers for participating in the conservation program. This fund is reset at the beginning of each two-year period (rate period) and utilities are allowed to apply for additional funding during the rate period if it becomes available. The District applied to receive additional funding for an industrial project at the Milne Fruit facility in Prosser in the amount of \$33,518.62. This funding will allow the District to pursue more conservation savings in its effort to meet its Energy Independence Act (EIA) requirements.

Recommendation

I recommend signing the Direct Fund Demonstration Agreement #25ES-11791 with BPA Contract #17ES-11439 associated with Benton PUD Contract #17-45-15 to receive additional EEI funding for the Milne Industrial Project. The additional funding from BPA will reduce the need for the District to self-fund projects during the rate period and will help acquire energy savings which are eligible for meeting EIA requirements. The termination date of this agreement will be September 30, 2025.

Fiscal Impact

The District’s initial EEI fund for the 2024-25 rate period is \$4,010,323.58. This additional funding increases the amount by about 0.8%.

**U.S. DEPARTMENT OF ENERGY
 BONNEVILLE POWER ADMINISTRATION
 ENERGY CONSERVATION DIRECT FUND DEMONSTRATION AGREEMENT**

1. AGREEMENT NUMBER 25ES-11791	2. TERMINATION DATE 09/30/2025	3. BPA ACCOUNTING (BPA USE ONLY)	4. MODIFICATION NO.
ISSUED TO		ISSUED BY	
5. ORGANIZATION AND ADDRESS (include 9-Digit Zip Code) PUD No. 1 of Benton County 2721 W. 10 th Avenue Kennewick, WA, 99336		6. ORGANIZATION AND ADDRESS U.S. Department of Energy Bonneville Power Administration PO Box 3621 Portland, OR, 97208-3621	
7. UTILITY APPROVER Chris Johnson, Director of Power Management	EMAIL johnsonc@bentonpud.org	9. BPA TECHNICAL CONTACT	EMAIL
8. UTILITY CONTACT Terry Mapes	EMAIL mapest@bentonpud.org	10. BPA ADMINISTRATIVE CONTACT Rachelle Powers	EMAIL rapowers@bpa.gov

10. TITLE/BRIEF DESCRIPTION OF THE PROJECT(S) UNDER THIS AGREEMENT
This Agreement represents one Energy Efficiency Direct Fund Demonstration (DFD) application for Milne Fruit Heat Recovery.

This agreement (Agreement) is executed by the United States of America, Department of Energy, acting by and through Bonneville Power Administration (Bonneville) and PUD No. 1 of Benton County (Customer) under existing contract 17ES-11439. Bonneville and Customer may be referred to individually as "Party" or collectively as "Parties." This Agreement is effective and is binding on the date signed by the Customer's authorized representative. This Agreement terminates on the stated termination date. Any and all liabilities or obligations incurred by each Party hereunder shall be preserved until satisfied, notwithstanding the termination of this Agreement.

This agreement seeks to significantly reduce, or eliminate, the amount of Energy Efficiency Incentive (EEI) carryover across Bonneville rate periods, identify energy conservation projects in small rural utility regions, and support projects that benefit low-income communities by identifying and capturing additional cost-effective energy conservation occurring within the region.

To reduce electric energy use and acquire cost effective conservation, Bonneville is providing financial assistance to Customer for the following:

Project	Estimated Savings (kWh)	Funding Approved
Milne Fruit Heat Recovery	192,236.00	\$33,518.62

The financial assistance amount granted shall not exceed \$33,518.62. The amount and the disbursement schedule are detailed in **Attachment 3. Financial Assistance Disbursement Schedule.**

Customer agrees to (1) complete the Project according to **Attachment 1. Energy Efficiency Direct Fund Application;** and to (2) deliver on the milestone reporting requirements in **Attachment 5. Reporting and Invoicing Instructions.** If the Customer changes the Project energy savings, the timeline, or any the financial inputs including costs, it must notify Bonneville 14 days before any change is made and Bonneville may adjust the Project's estimated energy savings and disbursement amounts identified **Attachment 3. Financial Assistance Disbursement Schedule.**

Customer agrees to retain and provide to Bonneville upon request, the documentation needed to verify energy savings. Bonneville may inspect the Project at any time, upon 10 days' written notice to Customer. Inspection includes site

inspections and or review of records. After inspection, Bonneville may assess the Project estimated energy savings and adjust disbursements in **Attachment 3. Financial Assistance Disbursement Schedule**.

Per **Attachment 5. Reporting and Invoicing Instructions**, upon Project completion, Customer shall submit the Project Completion Report (Milestone 1) into the Bonneville Energy Efficiency Tracking System (BEETS). After receipt, Bonneville shall review and accept, reject, or return for modification, or request additional information. Customer shall subsequently invoice the accepted and approved application(s) within BEETS to complete Milestone 2.

The Project may be included in a future Bonneville Energy Efficiency evaluation to assess the amount, cost-effectiveness, and reliability of the energy savings. Bonneville will coordinate with Customer the timing, frequency, and type of evaluation support required. Bonneville may require electrical billing data, project contact information, and support to facilitate on-site observation of the Project as part of the evaluation process. The evaluation is not associated with the award and inclusion of the Project in the evaluation will not result in any modifications to the **Attachment 3. Financial Assistance Disbursement Schedule**.

Attachments:

Attachment 1. Financial Assistance Application(s) for Proposed Energy Efficiency Upgrades

Attachment 2. Bonneville Power Administration Standard Provisions

Attachment 3. Financial Assistance Disbursement Schedule

Attachment 4. Measurement & Verification (M&V)

Attachment 5. Reporting and Invoicing Instructions

CUSTOMER		BONNEVILLE	
18. APPROVED BY <i>(Signature)</i>	DATE <i>(mm/dd/yyyy)</i>	19. APPROVED BY <i>(Signature)</i>	DATE <i>(mm/dd/yyyy)</i>
NAME AND TITLE		NAME AND TITLE Jamae Hilliard Creecy, Energy Efficiency Vice President	

FILE CODE: SU-12 RETENTION: A = 2 years

ENERGY EFFICIENCY
Energy Conservation Direct Fund Demonstration Application

This application is a demonstration funding request and funds are not guaranteed. To be eligible, a utility anticipates its Energy Efficiency Incentive (EEI) funds for the 2024-2025 rate period will be fully utilized by September 30, 2025. Utilities may combine EEI and Direct Fund Demonstration funding.

A. APPLICANT INFORMATION

Benton PUD			
Utility Name			
2721 W. 10th Ave.	Kennewick	WA	99336
Address	City	State	Zip Code
Chris Johnson - Director of Power Management	509-585-5389	johnsonc@bentonpud.org	
Utility Approver & Title	Phone	Email	
Terry Mapes	509-582-1268	mapest@bentonpud.org	
Utility Point of Contact	Phone	Email	

B. PROJECT ELIGIBILITY

Choose one of the following:

- Utility anticipates fully utilizing its EEI funds this rate period (2024-2025) by September 30, 2025.
- Utility expects to combine EEI and Direct Fund Demonstration allocations to fully utilize its EEI this rate period (2024-2025) by September 30, 2025.
- None of the above applies. Add your explanation below and continue completing the application.

C. PROJECT PROPOSAL

Energy Efficiency Project is the installation or implementation one or more of the BPA approved conservation measures and/or custom project in accordance with BPA Measurement and Verification (M&V) protocols that is not otherwise required by law or regulation and results in energy savings at a facility located within BPA's service territory. For the purposes of this application, a project may represent multiple customers or sites when like-UES measures are bundled together.

Unique Project Name (i.e. Main High School East Wing Hallway Lighting):

3969 Milne Fruit - Heat Recovery HX (ESI Project 3969, BEETS Application ID YUC1CR1557655284)

Reference Number(s):

IREHR93073

Project Description (include goals, objectives, existing baseline and proposed conditions, etc.):

Cooling load on a new process will be met using heat recovery to supplement a cooling tower and chilled glycol. This significantly reduces the expected load on the chilled glycol.

Facility/End-User Name (Enter multiple for bundled UES measures):

Milne Fruit

Facility (Building) Name and Address (Enter multiple for bundled UES measures):

804 Bennett Ave. Prosser, WA 99350

Sector (check one):

Agricultural

Commercial

Industrial

Residential

Utility Distribution

Type of Project:

UES

Custom

Calculated Savings (i.e. Lighting Calculator, Utility Distribution)

Will Measurement & Verification (M&V) for custom projects be completed by July 31, 2025? Yes No

Will the project be reported into BEETS by July 31, 2025? Yes No

Will the project be invoiced by September 20, 2025? Yes No

D. PROJECT PROPOSAL ENERGY SAVINGS

Enter estimated busbar kWh savings:

192,236 kWh

Enter calculations in support of project (BPA approved calculators and/or C1 forms are acceptable but not required)

See the supporting document, "3969 Milne Heat Recovery HX - Summary.pdf".

E. ESTIMATED INCENTIVE

Is this incentive less than BPA's willingness to pay? Yes No

F. DFD FUNDING REQUESTED

Funding	Amount
Expected Utility Payment to End User	\$33518.62
EEI	0
DFD Funding Requested	33518.62

G. Optional Advanced Financial Assistance Payment

The Direct Fund Demonstration funding opportunity allows for payment flexibility; please indicate if you would like to request an advanced financial assistance payment. If requesting an advanced financial assistance funding, identify the amount of advanced financial assistance funding requested. Advanced financial assistance payments are intended to aid projects that require upfront capital to complete. Final payments will be in accordance with final savings and EEI allocation status.

I request an advanced financial assistance payment. This request represents % of funding request.

H. NON-ENERGY SAVINGS BENEFITS

Identify Benefits (Check all that apply):

- Low-income or Disadvantaged communities
- Public Facility
- Minority or women owned business
- Health, Safety or comfort
- Community Economic Benefit (i.e. water conservation in drought stricken area, pollution reduction)
- Other (Please explain):

Describe quantitative and qualitative impact for each box checked:

--

I. APPLICANT CERTIFICATION AND SIGNATURE

My signature below indicates the following:

- I understand that fuel switching is not permissible under any BPA incentives or programs.
- I affirm that this project has not already been reported to BPA using EEI or Self-funding.
- All conservation measures installed meet the requirements of BPA's conservation standards found at <https://www.bpa.gov/-/media/Aep/customers-and-contractors/bfai-21-1-full-text-parts-1-8and-appendices.pdf>.
- I understand that BPA M&V protocols will be followed.
- I will ensure that BPA staff is provided access to the project site.
- I will provide additional project documentation upon request.
- I understand that changes to the proposal after BPA's acceptance may reduce the funding received.
- I understand that a separate funding agreement must be signed before receiving any funding for this project.
- The project installation associated with this application reported in BEETS by July 31, 2025 and invoiced before September 20, 2025.
- All the information in this application is true and accurate to the best of my knowledge.
- I am authorized to sign on behalf of the utility.

Chris Johnson

Applicant Printed Name

Director of Power Management

Applicant Title



Applicant Signature

10-29-24

Date mm/dd/yyyy

Agreement 25ES-11791

Between Bonneville Power Administration (Bonneville) and PUD No. 1 of Benton County (Customer)

Attachment 2. Bonneville Power Administration Standard Provisions

1. Amendments

Except where this Agreement explicitly allows one party to unilaterally amend a provision or revise an exhibit, no amendment or exhibit revision to this Agreement shall be of any force or effect unless set forth in a written instrument signed by authorized representatives of each Party.

2. Interpretations

Bonneville may issue interpretations, determinations, and findings related to this Agreement that are binding on the Parties. Such decisions shall be provided to Customer in writing. In administering this Agreement, only the written statements of Bonneville officials acting within the scope of their authority shall be considered official Bonneville statements.

3. Assignment

Customer may not transfer or assign this Agreement, in whole or in part, without Bonneville's express written consent. Any consent to assignment shall be at Bonneville's sole discretion.

4. Entire Agreement

This Agreement, including documents expressly incorporated by reference, constitutes the entire Agreement between the Parties. It supersedes all previous communications, representations, or contracts, either written or oral, which purport to describe or embody the subject matter of this Agreement.

5. No Third-Party Beneficiaries

This Agreement is made and entered into for the sole benefit of the Parties, and the Parties intend that no other person or entity shall be a direct or indirect beneficiary of this Agreement.

6. Severability

If any term of this Agreement is found to be invalid by a court of competent jurisdiction, then such term shall remain in force to the maximum extent permitted by law. All other terms shall remain in force except for any other terms such court determines are not severable from other provisions of this Agreement.

7. Waivers

No waiver of any provision or breach of this Agreement shall be effective unless such waiver is in writing and signed by the waiving party, and any such waiver shall not be deemed a waiver of any future breach of the same provision or a waiver of any other provision of this Agreement or any other breach of this Agreement.

8. Governing Law and Dispute Resolution

This Agreement shall be interpreted consistent with and governed by Federal law. The Parties shall identify issue(s) in dispute arising out of this Agreement and make a good faith effort to negotiate a resolution of such disputes before either may initiate litigation or arbitration. Such good faith efforts shall include discussions or negotiations between the Parties' executives or managers. Pending resolution of a contract dispute or contract issue between the Parties or through formal dispute resolution of a contract dispute arising out of this Agreement, the Parties shall continue performance under this Agreement unless to do so would be impossible or impracticable. Unless the Parties engage in binding arbitration as provided for in this section, the Parties reserve their rights to individually seek judicial resolution of any dispute arising under this Agreement.

(a) Judicial Resolution

Final actions subject to section 9(e) of the Northwest Power Act are not subject to arbitration under this Agreement and shall remain within the exclusive jurisdiction of the United States Court of Appeals for the Ninth Circuit. Such final actions include, but are not limited to, the establishment and the implementation of

rates and rate methodologies. Any dispute regarding any rights or obligations of Customer or Bonneville under any rate or rate methodology, or Bonneville policy, including the implementation of such policy, shall not be subject to arbitration under this Agreement. For purposes of this section, Power Act policy means any written document adopted by Bonneville as a final action in a record of decision that establishes a policy of general application or makes a determination under an applicable statute or regulation. If Bonneville determines that a dispute is excluded from arbitration under this section, then Customer may apply to the federal court having jurisdiction for an order determining whether such dispute is subject to nonbinding arbitration under this section.

(b) **Arbitration**

Any contract dispute or contract issue between the Parties arising out of this Agreement, which is not excluded by section 8(a) above, shall be subject to arbitration, as set forth below.

- (1) Customer may request that Bonneville engage in binding arbitration to resolve any dispute. If Customer requests such binding arbitration and Bonneville determines in its sole discretion that binding arbitration of the dispute is appropriate under Bonneville's Binding Arbitration Policy or its successor, then Bonneville shall engage in such binding arbitration, provided that the remaining requirements of this section 8 are met. Bonneville may request that Customer engage in binding arbitration to resolve any dispute. In response to Bonneville's request, Customer may agree to binding arbitration of such dispute, provided that the remaining requirements of this section 8 are met. Before initiating binding arbitration, the Parties shall draft and sign an agreement to engage in binding arbitration, which shall set forth the precise issue in dispute, the amount in controversy and the maximum monetary award allowed, pursuant to Bonneville's Binding Arbitration Policy or its successor.
- (2) Nonbinding arbitration shall be used to resolve any dispute arising out of this contract that is not excluded by section 8(a) above and is not resolved via binding arbitration, unless Customer notifies Bonneville that it does not wish to proceed with non-binding arbitration.

(c) **Arbitration Procedure**

Any arbitration shall take place in Portland, Oregon, unless the Parties agree otherwise. The Parties agree that a fundamental purpose for arbitration is the expedient resolution of disputes; therefore, the Parties shall make best efforts to resolve an arbitrable dispute within one year of initiating arbitration. The rules for arbitration shall be agreed to by the Parties.

(d) **Arbitration Remedies**

The payment of monies shall be the exclusive remedy available in any arbitration proceeding pursuant to this section. This shall not be interpreted to preclude the Parties from agreeing to limit the object of arbitration to the determination of facts. Under no circumstances shall specific performance be an available remedy against Bonneville.

(e) **Finality**

- (1) In binding arbitration, the arbitration award shall be final and binding on the Parties, except that either Party may seek judicial review based upon any of the grounds referred to in the Federal Arbitration Act, 9 U.S.C. §1-16 (1988). Judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.
- (2) In non-binding arbitration, the arbitration award is not binding on the Parties. Each Party shall notify the other Party within 30 calendar days, or such other time as the Parties otherwise agreed to, whether it accepts or rejects the arbitration award. Subsequent to non-binding arbitration, if either Party rejects the arbitration award, either Party may seek judicial resolution of the dispute, provided that such suit is brought no later than 395 calendar days after the date the arbitration award was issued.

(f) **Arbitration Costs**

Each Party shall be responsible for its own costs of arbitration, including legal fees. Unless otherwise agreed to by the Parties, the arbitrator(s) may apportion all other costs of arbitration between the Parties in such manner as the arbitrator(s) deem reasonable taking into account the circumstances of the case, the conduct of the Parties during the proceeding, and the result of the arbitration.

9. Uncontrollable Forces

The parties shall not be in breach of their respective obligations to the extent the failure to fulfill any obligation is due to an Uncontrollable Force. "Uncontrollable Force" means an event beyond the reasonable control of, and without the fault or negligence of, the party claiming the Uncontrollable Force, that prevents that Party from performing its contractual obligations under this Agreement and which, by exercise of that Party's reasonable care, diligence and foresight, such party was unable to avoid. Uncontrollable Forces include, but are not limited to:

- (a) strikes or work stoppage;
- (b) floods, earthquakes, or other natural disasters; terrorist acts; and
- (c) final orders or injunctions issued by a court or regulatory body having competent subject matter jurisdiction which the party claiming the Uncontrollable Force, after diligent efforts, was unable to have stayed, suspended, or set aside pending review by a court of competent subject matter jurisdiction.

Neither the unavailability of funds or financing, nor conditions of national or local economies or markets shall be considered an Uncontrollable Force. The economic hardship of either Party shall not constitute an Uncontrollable Force. Nothing contained in this provision shall be construed to require either Party to settle any strike or labor dispute in which it may be involved.

If an Uncontrollable Force prevents a Party from performing any of its obligations under this Agreement, such party shall: (1) immediately notify the other Party of such Uncontrollable Force by any means practicable and confirm such notice in writing as soon as reasonably practicable; (2) use its best efforts to mitigate the effects of such Uncontrollable Force, remedy its inability to perform, and resume full performance of its obligation hereunder as soon as reasonably practicable; (3) keep the other Party apprised of such efforts on an ongoing basis; and (4) provide written notice of the resumption of performance. Written notices sent under this section must comply with section 10, Notices and Contact Information.

10. Notices and Invoice information

Any notice or invoices required under this Agreement shall be provided in writing to the other Party in one of the following ways:

- (a) Electronically, by e-mail, if both Parties have the means to verify the electronic notice's origin, date, time of transmittal and receipt; or
- (b) by another method agreed to by the Parties.

Notices are effective when received. Either Party may change the name or address for delivery of notice by providing notice of such change consistent with this section. Parties shall deliver notices to the following person and address:

If to Customer:

PUD No. 1 of Benton County
2721 W. 10th Avenue
Kennewick, WA, 99336
Attn: Terry Mapes

Phone: 509-582-1268
E-Mail: mapest@bentonpud.org

If to Bonneville:

Bonneville Power Administration
PO Box 3621
Portland, OR, 97208-3621
Attn: Rachelle Powers, PE-6

Phone: 503-230-3867
E-Mail: rapowers@bpa.gov

11. Other Requirements

Bonneville shall remove or change any project, measures or completed unit when necessitated by other requirements.

12. Suspension and Withholding Payment

- (a) Bonneville and Customer agree to an immediate suspension of any measure with a significant environmental, health, or safety threat.
- (b) Customer shall take actions agreed to by Bonneville to correct the environmental, health, or safety threat and shall bear the costs of compliance. Customer shall have a number of days, as agreed to in writing by Bonneville, to complete the corrective actions and notify Bonneville.
- (c) If Bonneville determines Customer is not in compliance with an environmental, technical, or record-keeping requirement of this agreement, Bonneville shall provide written notice to Customer suspending implementation of all or specific activities and identifying the specific nature of the noncompliance. Bonneville shall provide comments on what activities are required to bring the activity into compliance. Customer shall have a number of days, as agreed to in writing by Bonneville, to correct the noncompliance identified and notify Bonneville when the corrective actions have been completed. Bonneville shall not accept claims that include suspended activity.
- (d) Bonneville shall review the corrective actions upon receiving notice of completion from Customer and shall then notify Customer of its determination on lifting or maintaining the suspension. Such notice shall be provided by Bonneville within 30 days. If Bonneville lifts the suspension, Customer may begin or resume implementation of the activity with the changes required by Bonneville.
- (e) Bonneville shall not reimburse Customer for any suspended measure during the suspension period, and if Customer does not complete the corrective actions required, Bonneville may terminate any future funding and Customer shall return any prior payments made erroneously during the period of suspension.

13. Environmental Provisions

Customer shall perform the following:

- (a) Comply fully with all applicable environmental laws and regulations.
- (b) Assist and cooperate in meeting all environmental obligations to the fullest extent economically and technically practical.
- (c) Provide, upon request, pollution abatement plans required by the Clean Air Act, Clean Water Act, and other federal statutes, or required by an agency having jurisdiction. Within 60 days, Customer shall submit evidence that such plans have not been objected to by agencies with jurisdiction.

14. Liability

- (a) Bonneville and the Customer assert that neither is the agent or principal for the other; nor are they partners or joint venturers, and Bonneville and the Customer agree that they shall not represent to any other party that they act in the capacity of agent or principal for the other.
- (b) In no event will either Bonneville or the Customer be liable to each other for any special, punitive, exemplary, consequential, incidental, or indirect losses/damages from any failure of performance howsoever caused, whether or not arising from a party's sole, joint or concurrent negligence.

The reference to specific products or manufacturers does not represent a Bonneville endorsement or warranty, and Bonneville is not liable for any damages that may result from the installation or use of such products.

15. Termination

- (a) Either Party may terminate this Agreement upon 30 days' written notice.
- (b) Customer shall not be allowed a completion period for Work in Progress Measures beyond the effective date of a notice of termination.
- (c) If this Agreement is terminated under this section, Bonneville will be relieved of any further disbursement obligations for energy efficiency and energy conservation measures contemplated by this Agreement that either did not materialize or were not completed prior to the termination effective date. In the event of termination under this section, Bonneville shall, in its sole discretion, revise and adjust the **Attachment 3. Financial Assistance Disbursement Schedule** to reflect only those conservation measures that were completed prior to the termination effective date; or, if no energy efficiency and energy conservation measures were completed prior to the termination effective, the **Attachment 3. Financial Assistance Disbursement Schedule** shall be adjusted to reflect zero (\$0.00). Customer shall be obligated to (a) return any Bonneville disbursements that were made in advance or anticipation of completing this agreement that either did not materialize or were not completed prior to the termination effective date and (b) to reimburse Bonneville for any disbursements made in error.

Agreement Number 25ES-11791
Between Bonneville Power Administration (Bonneville) and PUD No. 1 of Benton County (Customer)
Attachment 3. Financial Assistance Disbursement Schedule

Bonneville agrees to pay up to the maximum specified in this Agreement, unless revised through a modification. The **Estimated Disbursement Schedule** represents the estimated savings, and disbursement amounts for a maximum financial assistance total of \$ \$33,518.62. Bonneville may revise the amount or schedule if the Project timeline, or any of the financial inputs, including costs, impact the estimated energy savings. If Projects are modified, Bonneville shall provide Customer, by email, an updated **Attachment 3. Financial Assistance Disbursement Schedule**, Customer has 15 working days to appeal any revised payment. Customer must notify Bonneville, by email, of any appeal. Bonneville has an additional 15 working days to consider the Customer’s appeal and shall notify Customer of its final decision by email.

Estimated Disbursement Schedule:

Project Name	Estimated Busbar Savings (kWh)	Estimated Payment
Milne Fruit Heat Recovery	192,236.00	\$33,518.62

Agreement Number 25ES-11791
Between Bonneville Power Administration (Bonneville) and PUD No. 1 of Benton County (Customer)
Attachment 4. Measurement and Verification

Project Summary Table:


#	Project Name	M&V Methodology Plan
1	Milne Fruit Heat Recovery	See 3969 Milne Heat Recovery HX Summary

Agreement Number 25ES-11791
Between Bonneville Power Administration (Bonneville) and PUD No. 1 of Benton County (Customer)
Attachment 5. Reporting and Invoicing Instructions

Milestone Requirements	Due on or Before
Milestone 1: Customer will enter the Project Completion Report with supporting documentation into BEETS and submit the application for BPA review. Customer's Energy Efficiency Representative will provide specific DFD instructions. If rejected, the Customer shall correct deficiencies identified by Bonneville and resubmit into BEETS.	07/31/2025
Milestone 2: Customer will invoice each approved Project application within BEETS.	08/31/2025
Milestone 3: Bonneville will remit payment to the Customer within 10 days of invoicing.	



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	Contract #23-45-22 – Delta Heating and Cooling, Inc. – CO#1	
Authored by:	Terry Mapes	Staff Preparing Item
Presenter:	Chris Johnson	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Johnson	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion to authorize the General Manager on behalf of the District to sign Change Order #1 of Contract #23-45-22 with Delta Heating and Cooling, Inc., to increase the not-to-exceed amount by \$100,000.00; bringing the new not-to-exceed amount to \$200,000.00.

Background/Summary

Delta Heating and Cooling, Inc. (Delta) has participated in the District’s Residential Energy Efficiency Program (REEP) since 2011. On October 1, 2023, the District entered Contract #23-45-22 with Delta having a NTE amount of \$100,000.00. The existing contract does not expire until September 30, 2025, and adding an additional \$100,000.00 to the contract will allow them to continue participating in the District’s residential conservation program. The District’s customers benefit by having another choice for an experienced contractor to install energy efficient measures and the energy savings acquired will count towards the District’s Energy Independence Act (EIA) compliance.

Recommendation

Recommend signing Change Order #1 to Contract #23-45-22 associated with Purchase Order #56606, Delta Heating and Cooling, Inc., to increase the not-to-exceed (NTE) amount by \$100,000.00, bringing the NTE amount to \$200,000.00.

Fiscal Impact

The 2024-2025 budget for residential standard and low-income conservation expense is \$1,950,000.00 and includes this residential energy efficiency expense.



CONTRACT CHANGE ORDER

Contract #:
Change Order #:
Vendor Name:
Effective Date:
Contract Work Manager:
Contract Title:

Change Order Description:

Change Order Total:
Original Contract Total:
New Contract Total:


EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY

BY:	BY:
PRINT:	PRINT:
TITLE:	TITLE:
DATE:	DATE:



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	23-45-40 - Solufix Heating and Cooling	
Authored by:	Terry Mapes	Staff Preparing Item
Presenter:	Chris Johnson	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Johnson	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

Motion to authorize the General Manager on behalf of the District to sign Change Order #1 of Contract #23-45-40 with Solufix Heating and Cooling, to increase the not-to-exceed amount by \$100,000.00; bringing the new not-to-exceed amount to \$200,000.00.

Background/Summary

Solufix Heating and Cooling (Solufix) has participated in the District’s Residential Energy Efficiency Program (REEP) since 2023. On October 1, 2023, the District entered Contract #23-45-40 with Solufix having a NTE amount of \$50,000.00. The existing contract does not expire until September 30, 2025, and adding an additional \$100,000.00 to the contract will allow them to continue participating in the District’s residential conservation program. The District’s customers benefit by having another choice for an experienced contractor to install energy efficient measures and the energy savings acquired will count towards the District’s Energy Independence Act (EIA) compliance.

Recommendation

Recommend signing Change Order #1 to Contract #23-45-40 associated with Purchase Order #56629, Solufix Heating and Cooling, Inc., to increase the not-to-exceed (NTE) amount by \$100,000.00, bringing the NTE amount to \$150,000.00.

Fiscal Impact

The 2024-2025 budget for residential standard and low-income conservation expense is \$1,950,000.00 and includes this residential energy efficiency expense.



CONTRACT CHANGE ORDER

Contract #:
Change Order #:
Vendor Name:
Effective Date:
Contract Work Manager:
Contract Title:

Change Order Description:

Change Order Total:
Original Contract Total:
New Contract Total:


EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

**PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY**

BY:	BY:
PRINT:	PRINT:
TITLE:	TITLE:
DATE:	DATE:



COMMISSION AGENDA ACTION FORM

Meeting Date:	January 14, 2025	
Subject:	2024 – 4 th Quarter Contract Activity Report	
Authored by:	Tyson Brown	Staff Preparing Item
Presenter:	Michelle Ochweri	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract / Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input checked="" type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

Motion for Commission Consideration:

None.

Background/Summary

Prior to January 1, 2024, Procurement Department tracked all of its contracts through an Access Database and produced two reports to show required information for Resolution No. 2511- Contract Activity and Resolution 2128 – Broadband Service Order Report. As of January 1, 2024, this information has been transitioned into a new system to allow for easier access for tracking and accessibility for reporting. Attached you will find a combined report to reflect all contract activity for first quarter of 2024. Moving forward this format will replace the previous two reports to streamline the information and activity being processed each quarter in the Procurement Department.

Recommendation

Information for Reference and Review only.

Fiscal Impact

N/A

BPUD Procurement Contracts - 2024 Q4

All Contracts that Started, were Changed, or have a Commission Approval Date in 2024 Q4

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
14 - General Accounting									
22-14-02	Washington State Auditor's	2022 - 2023 Audit Services	#1 - Increase funding for line 1 Accountability Audit	Payable	12/31/2024	\$119,900	12/31/2024	\$123,000	
15 - IT Infrastructure									
24-15-01	Absco Solutions	Camera Projects	#3 - Extend term through December 31, 2025. No change to the NTE.	Payable	12/31/2024	\$526,131	12/31/2025	\$528,584	03/26/2024
24-18-04	BPM LLP	HIPAA Security Compliance Review		Payable	10/31/2025	\$15,000	10/31/2025	\$15,000	
22-15-01	CompuNet Inc	Procurement Of Cisco Computing Support Services	#4 - Extend term of Contract and increase funding on Agreement 22-15-01	Payable	05/01/2023	\$474,000	11/02/2025	\$2,437,000	11/12/2024
16 - Treasurer									
18-16-02	Bank Of America / Merrill Lynch	Banking Fee Services	#6 - Extend term of contract and increase funding by \$75,000	Payable	12/31/2027	\$120,000	12/31/2027	\$350,000	12/10/2024
16-16-02	Citibank Merchant Services	Merchant Services	#9 - Extend term of contract to 12/31/2025 and increase funding by \$450,000.00	Payable	12/31/2016	\$1,014,000	12/31/2025	\$3,574,000	12/10/2024
15-16-02	Newgen Strategies & Solutions LLC	Annual Support For COSA & Rate Design	#13 - Extend term of contract to 12/31/2025	Payable	12/31/2015	\$10,000	12/31/2025	\$95,000	
18 - IT Applications									
24-18-09	Anterix, Inc.	Anterix Inc. Mutual NDA			11/19/2025	\$0	11/19/2025	\$0	
24-18-05	ARCOS LLC	Callout Subscription (includes implementation and training)		Payable	10/13/2027	\$219,710	10/13/2027	\$219,710	08/13/2024
24-18-08	Assetworks	FleetFocus FA Maintenance and Support		Payable	11/18/2029	\$9,237	11/18/2029	\$9,237	
24-18-07	National Information Solutions Cooperative	2025 Annual CPO		Payable	12/31/2025	\$951,000	12/31/2025	\$951,000	11/26/2024

BPUD Procurement Contracts - 2024 Q4

All Contracts that Started, were Changed, or have a Commission Approval Date in 2024 Q4

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
18 - IT Applications									
24-18-06	Port of Kennewick	Computerized Mapping System Data Sharing Release					10/15/2029	\$0	
18-18-04	Sensus USA Inc	Master Products & Services Agreement	#6 - Update the FCC Spectrum Manager Lease and Ownership Disclosure form.	Payable	12/31/2023	\$1,051,758	12/31/2033	\$3,509,992	12/12/2023
2 - Human Resources									
24-02-08	Frontline Medical, PLLC	Occupational Safety & Health		Payable	08/27/2027	\$7,500	08/27/2027	\$7,500	
21-02-04	Outsolve LLC	Affirmative Action Consultation Services	#1 - Extend the term of the contract to 08/31/2026 and increase pricing by 10% for 2025 and an additional 10% for 2026. he not to exceed (NTE) of this contract has not been increased and remains at \$10,000.00.	Payable	08/31/2024	\$10,000	08/31/2026	\$10,000	
21 - Engineering									
24-21-19	Anixter Inc.	15 kV #2 Primary Underground Distribution Cable Triplexed with Armor		Payable	05/15/2025	\$145,233	05/15/2025	\$145,233	10/22/2024
24-21-23	Anixter Inc.	Distribution Transformers		Payable	06/19/2025	\$181,891	06/19/2025	\$181,891	11/12/2024
09-21-06	Bonneville Power Administration	McNary-John Day 500kV Line -River Crossing BPA	#1 - Extending the term of this contract through July 9, 2025.		07/09/2022	\$0	07/09/2025	\$0	
18-21-03	Charter Communications	NESC Compliance One Touch Acknowledgement Letter	#1 - Extend term of contract to 12/31/2025		12/31/2022	\$0	12/31/2025	\$0	
14-21-12	City Of Benton City	Franchise Agreement	#1 - Extend the term of this contract to 09/01/2029 and update contact information.		09/01/2024	\$0	09/01/2029	\$0	09/09/2014

BPUD Procurement Contracts - 2024 Q4

All Contracts that Started, were Changed, or have a Commission Approval Date in 2024 Q4

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
21 - Engineering									
17-21-08	City Of Richland	Sunset Rd To Reata - 115Kv Transmission Line	#1 - Extend term of this contract through 12/31/2027.		05/23/2024	\$0	12/31/2027	\$0	05/23/2017
23-21-18	DJ's Electrical Inc	Spaw Phillips Transmission & Switchyard Project	#2 - Extend term of Contract	Payable	12/31/2024		03/31/2025	\$6,647,606	06/25/2024
23-21-26	DJ's Electrical, Inc.	Cable Replacement/NESC Compliance & Special Projects	#6 - Extend term of contract to 12/31/2025 and increase funding by \$2,206,827.00	Payable	01/09/2024	\$2,206,827	12/31/2025	\$4,863,654	12/11/2024
24-21-20	Electrical Consulting, Inc.	General Consulting & Engineering Services		Payable		\$75,000	12/31/2025	\$75,000	
24-21-21	Ellison Earthworks, LLC.	2024-2025 Farm Cable Replacement/Trenching Project		Payable	03/13/2025	\$96,982	03/13/2025	\$96,982	
23-21-02	Federal Engineering Inc	Radio System Evaluation Project	#5 - Extend term of contract through December 31, 2025. No change in NTE.	Payable	05/15/2024	\$75,000	12/31/2025	\$295,445	09/12/2023
24-21-22	General Pacific, Inc.	Distribution Transformers		Payable		\$15,690	04/17/2025	\$15,690	11/12/2024
24-21-17	Kerec Company, LTD	Distribution Transformers		Payable	05/15/2025	\$296,800	05/15/2025	\$296,800	11/12/2024
18-21-38	LS Networks	NESC Compliance One Touch Acknowledgement Letter	#1 - Extend term of contract to 12/31/2025	Receivable	12/31/2022	\$0	12/21/2025	\$0	
22-21-07	Virginia Transformer Corp	2022 Substation Power Transformers - Bid	#1 - Extend term of contract through June 30, 2025.	Payable	02/22/2023	\$1,046,930	06/30/2025	\$1,046,930	02/22/2022
22 - Customer Engineering									
24-22-106	Aissata Sidible	Customer Generator Interconnection Agreement		Payable	10/03/2034	\$0	10/03/2034	\$0	
24-22-63	Andrew Gould	Customer Generator Interconnection Agreement	#1 - Transferred from Prodigy Custom Homes to Andrew Gould	Payable	05/20/2034	\$0	05/20/2034	\$0	

BPUD Procurement Contracts - 2024 Q4

All Contracts that Started, were Changed, or have a Commission Approval Date in 2024 Q4

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
22 - Customer Engineering									
24-22-111	Andronico Fernandez	Customer Generator Interconnection Agreement		Payable	11/20/2034	\$0	11/20/2034	\$0	
24-22-116	Beth Messinger	Customer Generator Interconnection Agreement		Payable	12/05/2034	\$0	12/05/2034	\$0	
22-21-247	Betty Rees	Customer Generator Interconnection Agreement	#1 - Transferred from Dena Putnam-Gilchrist to Bett Rees	Payable	12/31/2032	\$0	12/31/2037	\$0	
24-22-108	Blaine Hoburg	Customer Generator Interconnection Agreement		Payable	10/04/2034	\$0	10/04/2034	\$0	
24-22-100	Brian Hall	Customer Generator Interconnection Agreement		Payable	10/21/2034	\$0	10/21/2034	\$0	
24-22-117	Bruce Pratt	Customer Generator Interconnection Agreement		Payable	12/05/2034	\$0	12/05/2034	\$0	
13-21-14	City Of Kennewick	Street Light Maintenance	#1 - Extend term through December 31, 2029.		01/03/2013	\$0	12/31/2029		
20-21-06	Cousineau Edgar	Customer Generator Interconnection Agreement	#1 - Addendum to the current net meter contract stating the active account holder for address 49125 S Sloan Ct, Kennewick, WA 99337 is entitled to the 1:1 kwh credit for all billing cycles moving forward	Payable	12/31/2030	\$0	12/31/2030		
21-21-141	Darlene Juliussen	Customer Generator Interconnection Agreement	#1 - Transferred from Brenda Nelson to Darlerne Juliussen	Payable	12/31/2031	\$0	12/31/2031	\$0	
24-22-123	David Darnell	Customer Generator Interconnection Agreement		Payable	12/23/2034	\$0	12/23/2034	\$0	
24-22-99	David McCarroll	Customer Generator Interconnection Agreement		Payable	10/21/2034	\$0	10/21/2034	\$0	

BPUD Procurement Contracts - 2024 Q4

All Contracts that Started, were Changed, or have a Commission Approval Date in 2024 Q4

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
22 - Customer Engineering									
24-22-119	David Simpson	Customer Generator Interconnection Agreement		Payable	12/11/2034	\$0	12/11/2034	\$0	
24-22-105	Deborah Pruett	Customer Generator Interconnection Agreement		Payable	10/03/2034	\$0	10/03/2034	\$0	
24-22-124	Devon McFadden	Customer Generator Interconnection Agreement		Payable	12/23/2034	\$0	12/23/2034	\$0	
24-22-104	Erica Soto	Customer Generator Interconnection Agreement		Payable	10/02/2034	\$0	10/02/2034	\$0	
22-22-01	Gary Lee & Associates LLC	Provide Field Work for Joint Use NESC Compliance	#4 - Extend term of contract to 12/31/2025	Payable	12/31/2022	\$65,000	12/31/2025	\$155,000	
24-22-120	Gloria Gale	Customer Generator Interconnection Agreement		Payable	12/11/2034	\$0	12/11/2034	\$0	
24-22-122	Greg Paup	Customer Generator Interconnection Agreement		Payable	12/11/2034	\$0	12/11/2034	\$0	
24-22-109	James Cooper	Customer Generator Interconnection Agreement			11/18/2034	\$0	11/18/2034	\$0	
24-22-101	Jessica Rodriguez	Customer Generator Interconnection Agreement		Payable	10/09/2034	\$0	10/09/2034	\$0	
24-22-107	Juan Farias	Customer Generator Interconnection Agreement		Payable	10/01/2034	\$0	10/01/2034	\$0	
24-22-112	Kevin Keller	Customer Generatro Interconnection Agreement		Payable	11/20/2034	\$0	11/20/2034	\$0	
24-22-121	Landmark Homes of Washington Inc.	Customer Generator Interconnection Agreement		Payable	12/11/2034	\$0	12/11/2034	\$0	
24-22-103	Lawrence Stockdill	Customer Generator Interconnection Agreement		Payable	10/09/2034	\$0	10/09/2034	\$0	

BPUD Procurement Contracts - 2024 Q4

All Contracts that Started, were Changed, or have a Commission Approval Date in 2024 Q4

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
22 - Customer Engineering									
20-21-40	Maricela Hurtado	Customer Generator Interconnection Agreement	#1 - Transferred from Chaitanya Pavataneni to Maricela Hurtado	Payable	12/31/2030	\$0	12/31/2030	\$0	
24-22-102	Matthew McCann	Customer Generator Interconnection Agreement		Payable	10/16/2034	\$0	10/16/2034	\$0	
22-21-60	Palmer Ritter	Customer Generator Interconnection Agreement	#1 - Transferred from Naomi Marceau to Palmer Ritter	Payable	12/31/2032		12/31/2032		
24-22-76	PK & Traci Brockman	Customer Generator Interconnection Agreement	#1 - Transferred from Gretal Crawford Homes to PK Traci Brockman	Payable	06/04/2034	\$0	06/04/2034	\$0	
24-22-114	Refugio Ramirez	Customer Generator Interconnection Agreement		Payable	12/02/2034	\$0	12/02/2034	\$0	
24-22-110	Rick Berry	Customer Generator Interconnection Agreement		Payable	11/18/2034	\$0	11/18/2034	\$0	
24-22-72	Rodney Vowell	Customer Generator Interconnection Agreement	#1 - Solar Company made changes to the one-line approval	Payable	05/23/2034	\$0	05/23/2034	\$0	
24-22-98	Rogers Surveying, Inc., P.S.	Surveying of New Perimeter Fence		Payable	12/31/2024	\$4,500	12/31/2024	\$4,500	
24-22-125	Sandhollow Homes	Customer Generator Interconnection Agreement		Payable	12/23/2034	\$0	12/23/2034	\$0	
24-22-115	Seth Roberts	Customer Generator Interconnection Agreement		Payable	12/03/2034	\$0	12/03/2034	\$0	
24-22-51	Shane MacArthur	Customer Generator Interconnection Agreement		Payable	10/03/2034	\$0	10/03/2034	\$0	
24-22-71	Shannon Wilhelm	Customer Generator Interconnection Agreement	#1 - Transferred from Prodigy Custom Homes to Shannon Wilhelm	Payable	06/06/2034	\$0	06/06/2034	\$0	
24-22-113	Titan Homes LLC	Customer Generator Interconnection Agreement		Payable	12/02/2034	\$0	12/02/2034	\$0	

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
22 - Customer Engineering									
24-22-118	Windy River Homes LLC	Customer Generator Interconnection Agreement		Payable	12/11/2034	\$0	12/11/2034	\$0	
32 - Supt of Transm & Distribution									
22-32-01	Alamon Inc	Wood Pole Inspection & Treatment	#4 - Extend Term of contract and increase funding	Payable	12/31/2022	\$179,829	12/31/2025	\$808,699	11/26/2024
24-32-01	Davis Asphalt Maintenance	Asphalt Project, 14th & Dawes St Kennewick		Payable	11/07/2024	\$49,090	11/07/2024	\$49,090	
23-32-01	Miller Electric Services Inc	AMI Meter Repair Service	#4 - Increase line 1 (AMI Meter Repair) by \$5,000.00 bringing the new NTE total for the contract to \$75,000.00, extend the term of the contract through December 31, 2025, and change the contract work manager from Inman to Szendre.	Payable	12/31/2023	\$15,000	12/31/2025	\$75,000	
81-32-01	Utilities Underground Location Center	One-Call Subsurface Warning System U-Dig	#20 - Internal change order to create a NEW PO (57413) for 2025 for \$15,000.00 for the year. (Old PO # 54997 will be closed)	Payable	12/31/1982	\$0	12/31/2025	\$15,000	
34 - Meter Shop									
16-32-05	Sierra Electric	AMI Coordinated Repair Call Out Contractor	#15 - Update contract work manager and extend term of contract to December 31, 2025. No change to NTE.	Payable	12/31/2016	\$10,000	12/31/2025	\$98,000	
18-32-02	Tolman Electric	Coordinated AMI Electrical Repair	#10 - Update contract work manager and extend the term of this contract through December 31, 2025.	Payable	12/31/2018	\$5,000	12/31/2025	\$80,000	

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
38 - Support Services									
24-38-02	Absco Solutions	Door Access Additions & ACM Gates and Admin Remodel	#1 - Extend term of contract to 12/31/2025	Payable	10/31/2024	\$65,856	12/25/2025	\$65,856	
24-38-01	Siefken & Sons Construction, Inc.	Perimeter Fencing Project	#2 - Increase funds for remainder of contract	Payable	09/30/2024	\$608,558	12/31/2024	\$658,581	11/26/2024
44 - Customer Service									
24-44-11	Community Action Connection (CAC)	Low Income Home Energy Assistance Program (LIHEAP) - Vendor Agreement			09/25/2025	\$0	09/25/2025	\$0	
24-44-10	Loomis Armored US, LLC	Armored Service and Electronic Safes		Payable	10/31/2029	\$46,200	10/31/2029	\$46,200	
24-44-12	Natalie Vazquez-Lopez	Pay As You Go - Natalie Vazquez-Lopez		Receivable	12/31/2025	\$0	12/31/2025	\$0	

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
23-45-10	Air Tight Windows & Remodeling, LLC	Standard / Low Income REEP Contractors Agreement	#1 - Changing the name from Air-Tight Remodeling to Air-Tight Windows & Remodeling, LLC, the address from 125 Cottonwood Dr., Richland, WA 99352 to 1017 Wright Ave., Richland, WA 99354 and add the following codes to Purchase Order #56596 are to include GL Acco	Payable		\$0	09/30/2025	\$100,000	
24-45-12	Benton Franklin Community Action Commission (CAC)	Implementation of energy conservation measures - LEICP		Payable	12/31/2025	\$250,000	12/31/2025	\$250,000	11/26/2024
24-45-10	Desert Air Technologies	Standard / Low Income REEP Contractors Agreement		Payable	09/30/2025	\$0	09/30/2025	\$0	
24-45-11	Grand Prix Construction	Standard / Low Income REEP Contractors Agreement		Payable	09/30/2025	\$50,000	09/30/2025	\$50,000	
24-45-09	Sunheaven Farms	Notice to Proceed - Sunheaven Farms Project			12/31/2025	\$133,700	12/31/2025	\$133,700	
46 - Broadband									
24-46-09	City of Richland	Fiber Lease Agreement - HMIS		Payable	11/30/2029	\$8,100	11/30/2029	\$8,100	
24-46-04	DJ's Electrical, Inc.	Prior Substation Fiber Build Project	#1 - additional funds for service loop at vault not on original plans	Payable	12/31/2024	\$496,294	12/31/2024	\$497,232	08/13/2024
14-46-03	Franklin PUD	Peering Wholesale Agreement	#1 - Extend term of contract through December 31, 2029.		04/30/2020	\$0	12/31/2029	\$0	
17-22-01	Franklin PUD	Pole attachment license agreement	#2 - Extend the term through December 31, 2029, and add \$2,000.00 to the contract, bringing the NTE to \$5,346.20.	Payable	12/31/2024	\$3,000	12/31/2029	\$5,346	

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
46 - Broadband									
18-46-04	Lightspeed Networks, Inc.	Pole Attachment License Agreement - Us On Them	#1 - Extend term of contract through August 20, 2029.	Payable		\$1,000	08/20/2029	\$1,000	
10-46-12	Northwest Open Access Network (NoaNet)	Co-Location Space DC Power Verizon To Highlands	#12 - Extend the term of this contract through December 31, 2025, and increase funding by \$17,520.00 for a new NTE of \$269,960.00	Payable	07/14/2011	\$57,740	12/31/2025	\$269,960	12/12/2023
10-46-13	Northwest Open Access Network (NoaNet)	NCS Internet Via Franklin POP	#13 - Extend the term of this contract through December 31, 2025. No change to the NTE.	Payable	12/26/2012	\$338,400	12/31/2025	\$421,200	01/28/2014
21-46-12	Paramount Communications Inc	Broadband Related Construction Services - (State Contract #05620 -IT Cabling)	#5 - Extend term of contract to 11/30/25 and increase funding by \$700,000.00	Payable	11/30/2022	\$700,000	11/30/2025	\$2,900,000	12/10/2024
21-46-11	Spectrum Enterprise	Ethernet Service Level Agreement	#3 - Internal change order to increase funding by \$1,265.06, bringing the new NTE to \$37,265.06.	Payable	09/30/2024	\$36,000	12/31/2024	\$37,265	
07-46-08	Washington State Department Of Transportation	Franchise Agreement	#3 - Extend the term of this contract through 12/31/2029.	Receivable	12/28/2022	\$0	12/31/2029	\$0	12/11/2007
51 - Power Management									
21-51-03	Bonneville Power Administration	Customer Portal Access & Use Agreement	#20 - Update user status for portal access, and extend internal review date to November 11, 2029.		11/11/2022	\$0	11/11/2029	\$0	
18-21-163	Jhovanna Salinas	Customer Generator Interconnection Agreement	#2 - Transferred from David Chavey-Reynaud to Jhovanna Salinas	Payable	12/31/2028	\$0	12/31/2032		
20-21-28	Kalyn Karlberg	Customer Generator Interconnection Agreement	#1 - Transferred from Travis Park to Kalyn Karlberg	Receivable	12/31/2030	\$0	12/31/2035	\$0	

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Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
51 - Power Management									
16-21-24	Kip Wood	Customer Generator Interconnection Agreement	#2 - Contract Change Order to assign all credits from the solar system to the active account holder (Renter: Jennifer Bostwick) of the net metering property.	Payable	12/31/2026		12/31/2026		
15-51-26	Kylie Grace	Ely Solar Project Participation Agreement	#2 - Transferred from Delvin & Peggy Albertson to Kylie Grace	Payable	06/30/2035		06/30/2035		
24-51-01	Public Generating Pool	Jointly Fund Study by Energy & Environmental Economics Inc.		Payable	12/31/2025	\$20,000	12/31/2025	\$20,000	
23-51-03	The Energy Authority (TEA)	Resource Management Agreement & Task Order 1	#5 - Change Order #5 for Contract #23-51-03 to sign The Energy Authority's (TEA) Western System Power Pool (WSPP) Agreement through September 30, 2025.	Payable	09/30/2028	\$2,500,000	09/30/2028	\$2,500,000	08/22/2023
16-21-28	Troy & Cynthia Willis	Customer Generator Interconnection Agreement	#1 - Existing net meter customer adding battery back up to solar system.	Payable	12/31/2026	\$0	12/31/2026	\$0	

