

MINUTES

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING

Date: September 10, 2024

Time: 9:00 a.m.

Place: 2721 West 10th Avenue, Kennewick, Washington

Present: Commissioner Barry Bush, President
Commissioner Jeff Hall, Vice-President
Senior Director of Finance & Executive Administration Jon Meyer
Assistant General Manager/Sr. Director Engineering & Operations Steve Hunter
Director of Power Management Chris Johnson
Director of IT & Broadband Services Chris Folta
Director of Customer Services/Treasury Operations Keith Mercer
Records Program Administrator II Nykki Drake
Supv. Of Executive Administration/Clerk of the Board Cami McKenzie
General Counsel Allyson Dahlhauser

Absent: Commissioner Lori Sanders (Excused)
General Manager Rick Dunn (Excused)

Benton PUD employees present during all or a portion of the meeting, either in person or virtually:

Supervisor of Distribution Design Michelle Ness; Manager of Procurement Michelle Ochweri; Manager of Customer Service, Jenny Sparks; Manager of Customer Service Annette Cobb; Manager of Communication & Government Relations Jodi Henderson; Manager of Human Resources, Karen Dunlap; Superintendent of Transportation & Distribution Robert Inman; Superintendent of Operations, Duane Szendre; Procurement Specialist I Tyson Brown; Manager of Accounting Kent Zirker; Communications Specialist II Eric Dahl.

Call to Order

The meeting was called to order at 9:00 a.m.

Pledge of Allegiance

The Commission and those present recited the Pledge of Allegiance.

Agenda Review

No changes.

Public Comment

None.

Treasurer's Report

Director of Customer Services/Treasury Operations Keith Mercer reviewed the August 2024 Treasurer's Report with the Commission as finalized on September 4, 2024.

Consent Agenda

MOTION: Commissioner Hall moved to approve the Consent Agenda items "a" through "i". Commissioner Bush seconded and upon vote, the Commission unanimously approved the following:

- a. Minutes of Regular Commission Meeting of August 27, 2024
- b. Travel Report dated September 10, 2024
- c. Vouchers (report dated September 10, 2024) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:
Accounts Payable: Automated Clearing House (DD) Payments: 104516-104750 in the amount of \$1,849,329.43.
Checks & Customer Refund Payments (CHK): 88400-88527 in the amount of \$161,304.78;
Electronic Fund Transfer (WIRE) Payments: 7046-7060 in the amount of \$2,989,875.99;
Residential Conservation Rebates: Credits on Customer Accounts in the amount \$530.00;
Payroll: Direct Deposit – 8/29/2024: 104565-104722 in the amount of \$480,165.32;
Voided checks (August 2024) in the amount of \$76.31;
Grand total - \$5,481,205.52
- d. Work Order 633531 – Prosser Bay #2 Regulator Replacement
- e. Interlocal Agreement – City of Kennewick -Contract #24-21-18 - Deschutes & Columbia Center Blvd. Project P2010
- f. Identity Theft Protection and Prevention Program-FACTA Annual Update

Management Report

Customer Service/Treasury:

Director Keith Mercer reported on the following:

1. \$200 Bill credit update – As of this morning 10,532 bill credits have been issued and the funds have been depleted from Commerce. We had over 12,000 applications for the bill credit. Two articles related to the \$200 bill credits were shared with the Commission.

Finance/Executive Administration:

Senior Director Jon Meyer reported on the following:

1. Community Forums – The District is planning to hold Community Forums in October. Tentative dates were discussed, and staff will bring back firm dates at a future Commission meeting.

~~Business Agenda~~

None.

Adjournment

Hearing no objection, President Bush adjourned the meeting at 9:09 a.m.

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Barry Bush, President

ATTEST:

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Jeff Hall, Vice-President