



**AGENDA**  
**BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1**  
**REGULAR COMMISSION MEETING**

Tuesday, June 25, 2024, 9:00 AM  
2721 West 10<sup>th</sup> Avenue, Kennewick, WA

**The meeting is also available via MS Teams**  
**The conference call line (audio only) is:**  
**1-323-553-2644; Conference ID: 730 736 298#**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

**4. Public Comment**

*(Individuals desiring to provide public comment during the meeting on items relating to District business, whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Comments are limited to five minutes. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at [commission@bentonpud.org](mailto:commission@bentonpud.org). Guidelines for Public Participation can be found on the Benton PUD District website at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.)*

**5. Treasurer’s Report**

pg. 3

**6. Approval of Consent Agenda**

*(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)*

Executive Administration/Finance

- Minutes of Regular Commission Meeting of May 28, 2024 pg. 7
- Travel Report dated June 25, 2024 pg. 12
- Vouchers dated June 25, 2024 pg. 13

Operations/Engineering

- Work Order #703328 – W. Quinault Ave & Columbia Center Blvd.  
Underground Powerline Relocation pg. 55

Procurement

- Prior Substation Fiber Build – Reject Bid, Bid #24-46-03 pg. 58
- City of Kennewick Interlocal Agreement, Columbia Center Blvd. & Quinault Ave., Contract #24-21-13 pg. 60
- Electrical Consultants Inc. Change Order #2 – Sunset-Dallas Road Transmission Line, Contract #22-21-209 pg. 65
- Cooperative Response Center, Inc. Change Order #2, Contract #22-33-01 pg. 67

**7. Management Report**

## **8. Business Agenda**

- a. DJ's Electrical Change Order #1 – Spaw-Phillips Transmission Line,  
Contract #23-21-18 – Dax Berven pg. 70
  
- b. 2024 Resource Plan Introduction – Blake Scherer pg. 73
  
- c. Contract Recommendation - Washington Families Clean Energy Credits  
Grant Contract #24-44-05 – Keith Mercer pg. 86

## **9. Other Business**

### **10. Future Planning**

### **11. Meeting Reports**

### **12. Executive Session**

### **13. Adjournment**

*(To request an accommodation to attend a commission meeting due to a disability, contact [dunlapk@bentonpud.org](mailto:dunlapk@bentonpud.org) or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)*

**PUBLIC UTILITY DISTRICT NO. 1 OF BENTON CO., WA.**

**TREASURER'S REPORT TO COMMISSION FOR MAY 2024**

Jun 4, 2024

Final

**REVENUE FUND:**

	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
<b>05/01/24 Cash Balance</b>			<b>\$ 3,695,685.41</b>
Collections	\$ 11,795,361.34		
Bank Interest Earned	7,402.43		
Investments Matured	10,558,116.01		
Miscellaneous - BAB's Subsidy	-		
Transfer from Debt Service Fund	-		
EFT Taxes		\$ 779,543.37	
Checks Paid		457,270.72	
Debt Service to Unrestricted		-	
Debt Service to Restricted		556,076.01	
Investments Purchased		6,662,139.48	
Deferred Compensation		177,120.89	
Department of Retirement Systems		226,070.86	
Purchase Inv		-	
Special Fund-Construction Funds		-	
Purchased Power		5,736,977.84	
Direct Deposit - Payroll & AP		6,224,984.28	
Credit Card Fees		35,999.14	
Miscellaneous		-	
Sub-total	\$ 22,360,879.78	\$ 20,856,182.59	
<b>05/31/24 Cash Balance</b>			<b>\$ 5,200,382.60</b>

<b>Investment Activity</b>	<b>Balance 05/01/24</b>	<b>Purchased</b>	<b>Matured</b>	<b>LGIP Interest</b>	<b>Balance 05/31/24</b>
	\$7,791,451.00	7,056,076.01	10,558,116.01	\$162,139.48	\$54,451,550.48

<b>Check Activity</b>	<b>Balance 05/01/24</b>	<b>Issued</b>	<b>Redeemed</b>	<b>Cancelled*</b>	<b>Balance 05/31/24</b>
	\$209,893.96	\$381,580.52	\$457,270.72	\$10,285.02	\$123,918.74

<b>Unrestricted Reserves:</b>	<b>05/01/24</b>	<b>05/31/24</b>	<b>Change</b>
Minimum Operating Reserves (90 DCOH) Incl. RSA <sup>(1)</sup>	\$ 31,468,770.00	\$ 31,468,770.00	\$ -
Designated Reserves (Bond Insurance Replacement)	-	-	-
Designated Reserves (Customer Deposits Account)	1,900,000.00	1,900,000.00	-
Designated Reserves (Power Market Volatility Account)	5,000,000.00	5,000,000.00	-
Designated Reserves (Special Capital Account)	10,766,308.29	10,766,308.29	-
Undesignated Reserves (Climate Commitment Act)	995,160.32	995,160.32	-
Undesignated Reserves (DCOH 5 days) <sup>(2)</sup>	185,108.98	2,115,247.64	1,930,138.66
<b>Unrestricted Reserves Total</b>	<b>\$ 50,315,347.59</b>	<b>\$ 52,245,486.25</b>	<b>\$ 1,930,138.66</b>
<b>DCOH - Beginning and Ending of Month</b>	144	149	
<b>DCOH - Year-end Projection (Unrestricted \$51.4M)</b>	147	147	
<b>DCOH - Year-end Projection (Construction \$0.0M)</b>	0	0	
<b>Restricted Reserves:</b>			
Bond Reserve Account	\$ -	\$ -	\$ -
Bond Redemption Accounts	1,323,553.09	1,879,629.10	556,076.01
Construction Account	9,848,235.74	5,526,817.74	(4,321,418.00)
<b>Restricted Reserves Total</b>	<b>11,171,788.83</b>	<b>7,406,446.84</b>	<b>(3,765,341.99)</b>
<b>TOTAL RESERVES</b>	<b>\$ 61,487,136.42</b>	<b>\$ 59,651,933.09</b>	<b>\$ (1,835,203.33)</b>

(1) RSA (Rate Stabilization Account): \$7,500,000.00

(2) Undesignated Reserves are periodically reviewed to reallocate to the Designated Reserve accounts

Prepared by: Keith Mercer  
Keith Mercer, Treasurer

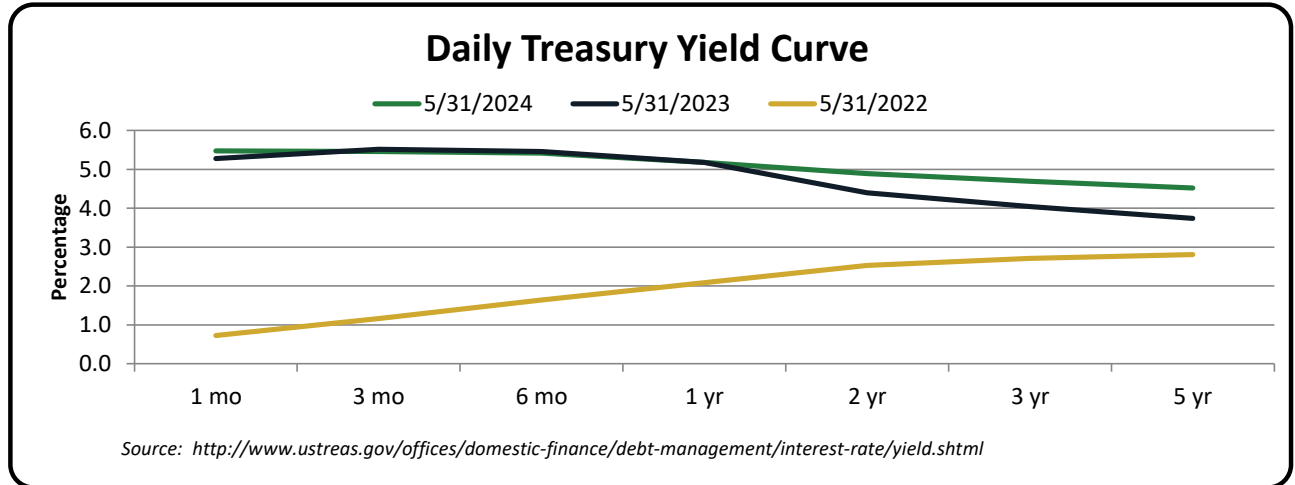
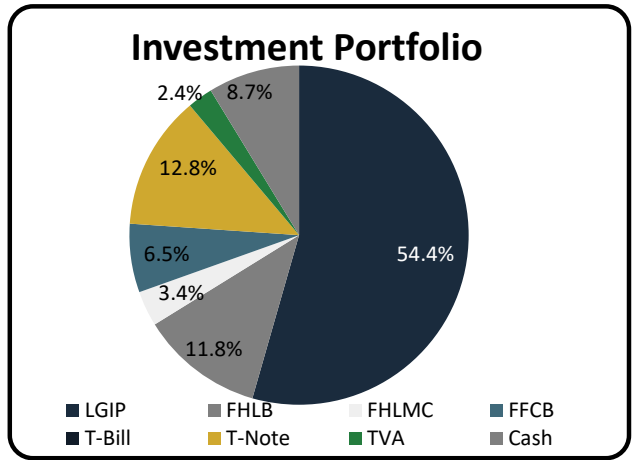
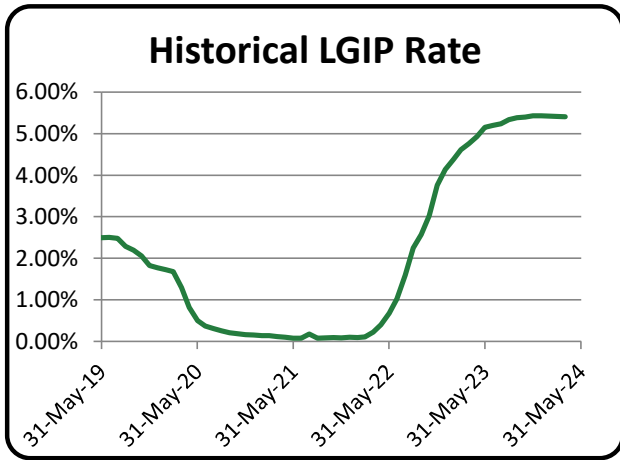
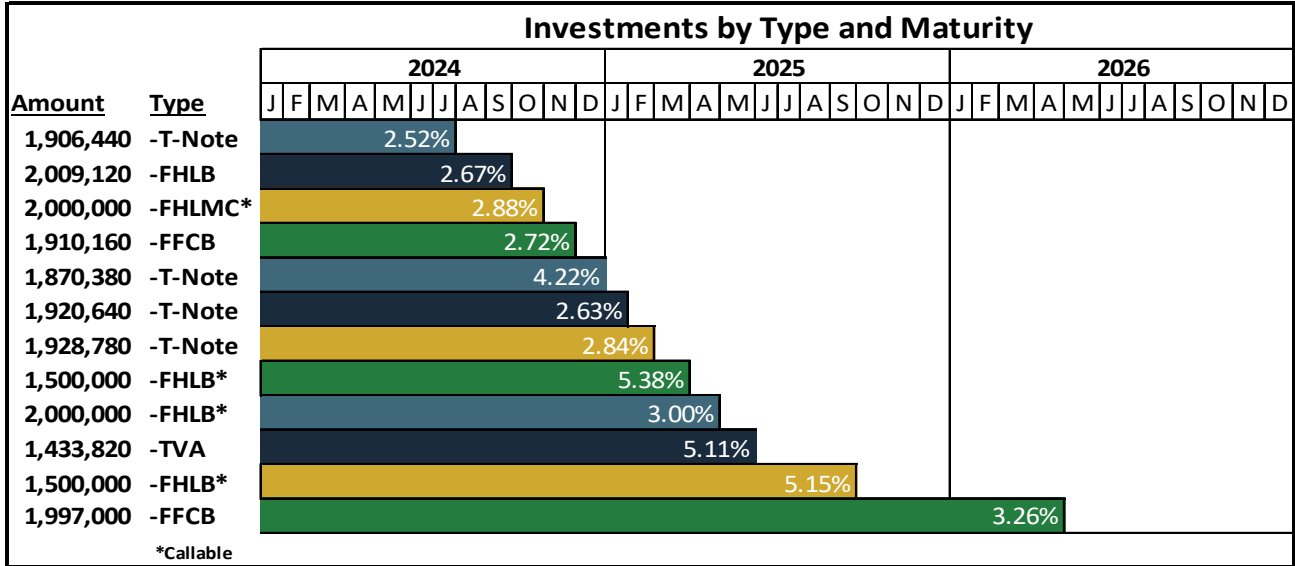
Certified by: Jon Meyer  
Jon Meyer, Auditor

# CASH & INVESTMENTS SUMMARY

as of May 31, 2024

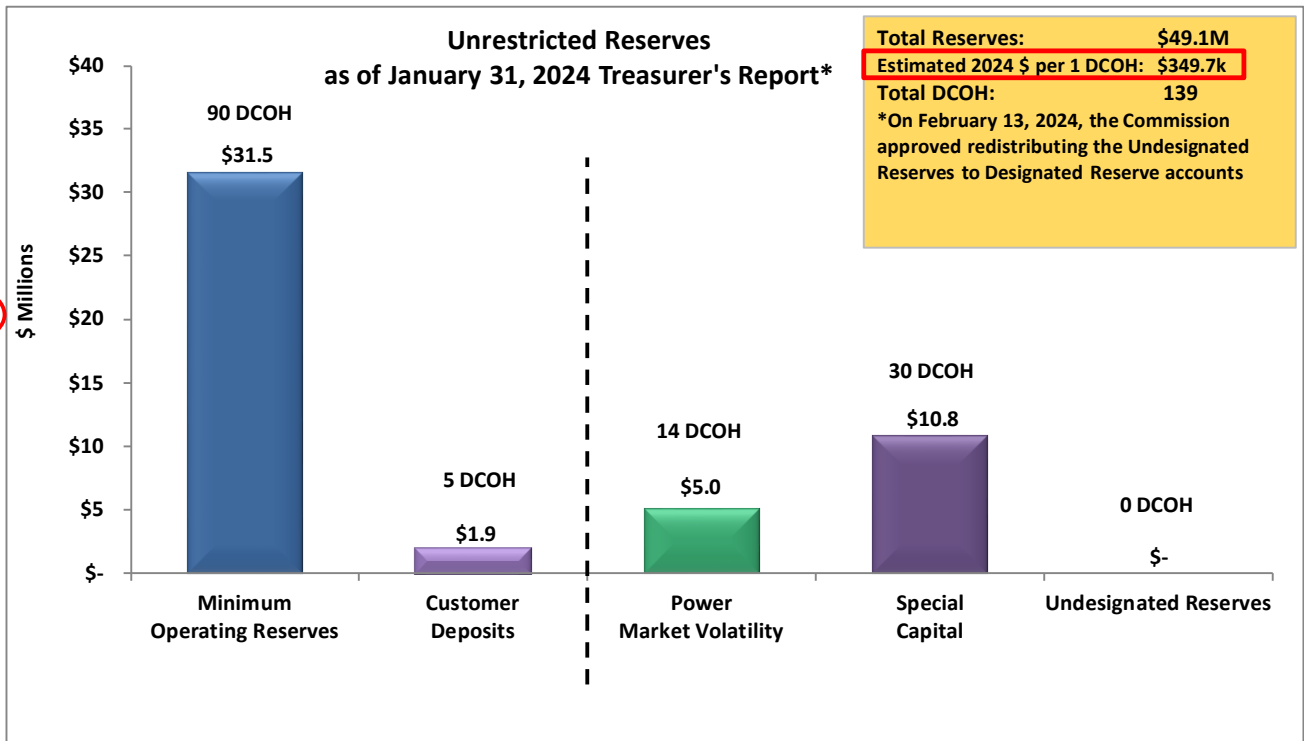
<b>Average Days to Maturity</b>	<b>108</b>	Investments see below*	21,976,340
		LGIP**	32,475,211
<b>Average Weighted Yield</b>	<b>4.600%</b>	<b>TOTAL INVESTMENTS</b>	54,451,551
		<b>CASH</b>	5,200,383
		<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$ 59,651,934</b>

\* Held in custody at Principal Financial Group  
 \*\* Local Government Investment Pool

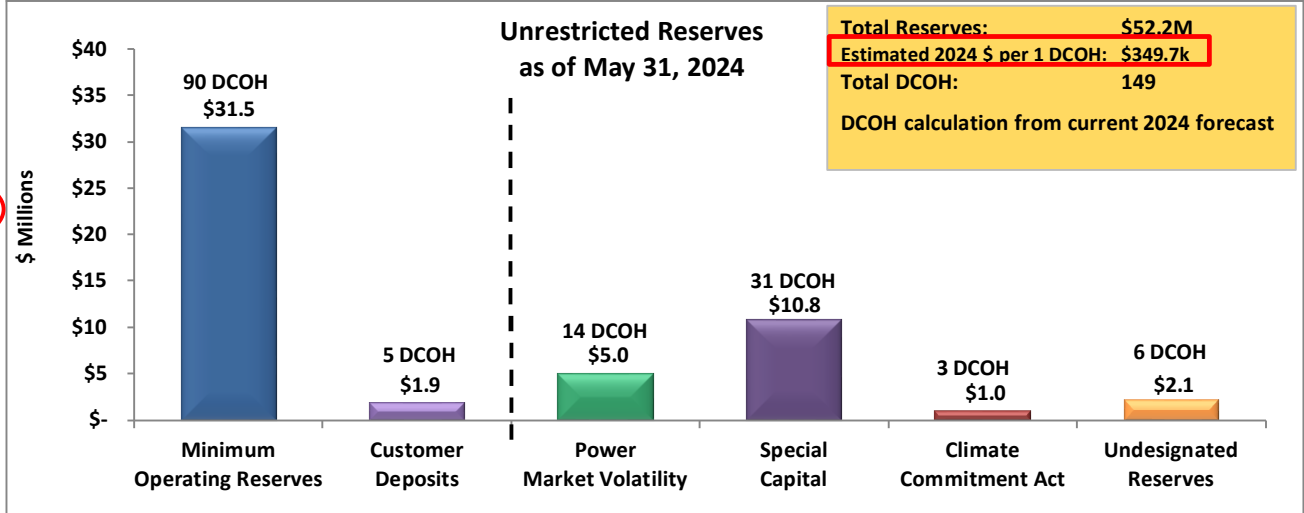


# Unrestricted Reserves and Days Cash on Hand (DCOH)

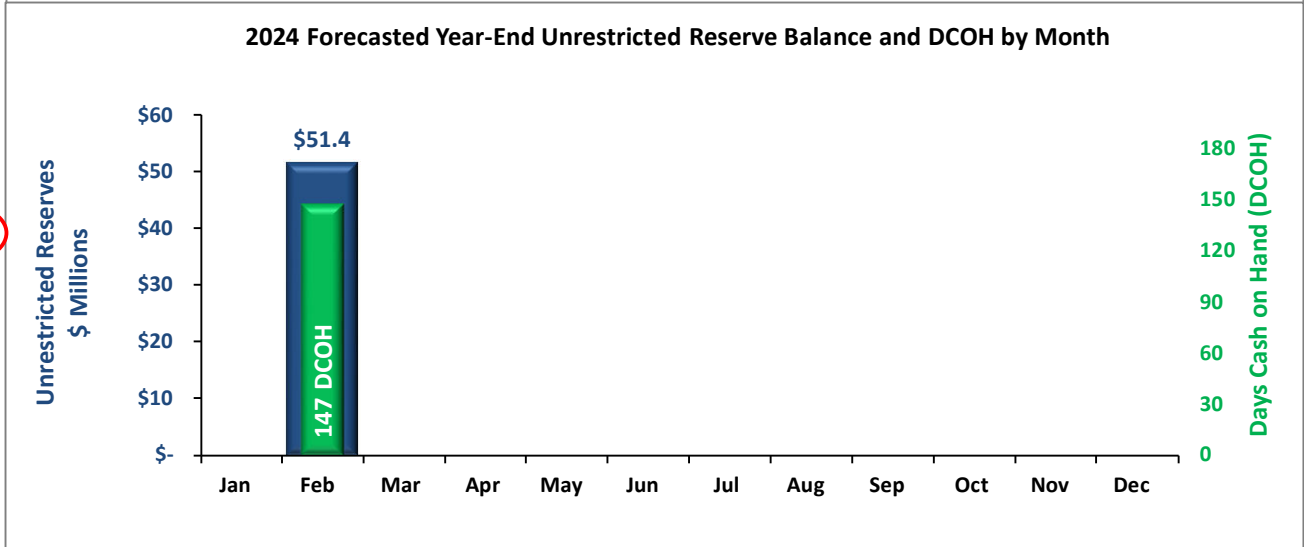
#1

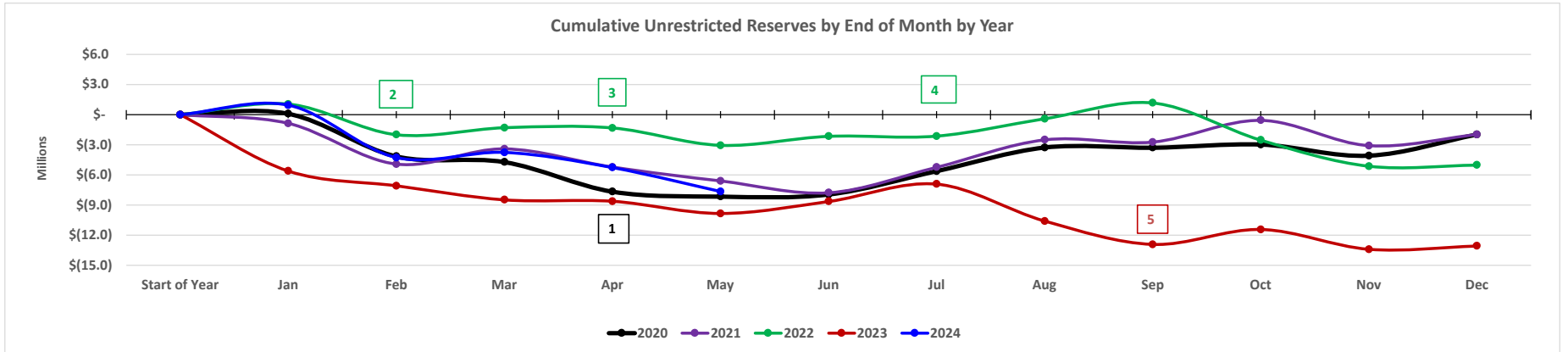


#2



#3





Note: Any money received from issuing bonds was removed for comparison purposes (i.e. 2020 bond issue and 2023 bond issue).

Other Notable Information:

Weather can play a major factor with customer loads (retail revenue) that can ultimately increase or decrease the District's Unrestricted Reserves.

1. (2020 - April) Reserves were drawn down an additional \$2.2 million due to two factors. First, April included a third payroll and fifth accounts payable cycle because of how the calendar aligned with these cycles (~\$1.5 million timing issue). In previous years, May included these additional cycles. Second, past due accounts are above normal levels (~\$0.7 million higher).
2. (2022 - February) Adjusted balance down ~\$6.3 million for January BPA invoices that were paid in March due to timing of when the invoices were issued. These invoices are typically paid in February.
3. (2022 - April) Adjusted balance down ~\$5.7 million for March BPA invoices that were paid in May due to timing of when the invoices were issued. These invoices are typically paid in April.
4. (2022 - July) Adjusted balance down ~\$4.3 million for June BPA Power invoice that was paid in August due to timing of when the invoice was issued. This invoice is typically paid in July.
5. (2023 - September) Adjusted balance down ~\$5.3 million for August BPA power and transmission invoices that were paid in October due to timing of when the invoice was issued. These invoice would typically pay in September.

## MINUTES

### **PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING**

Date: May 28, 2024

Time: 9:00 a.m.

Place: 2721 West 10<sup>th</sup> Avenue, Kennewick, Washington

**Present:** Commissioner Barry Bush, President  
Commissioner Jeff Hall, Vice-President  
Commissioner Lori Kays-Sanders, Secretary  
General Manager Rick Dunn  
Senior Director of Finance & Executive Administration Jon Meyer  
Assistant General Manager/Sr. Director Engineering & Operations Steve Hunter  
Director of Power Management Chris Johnson  
Director of IT & Broadband Services Chris Folta  
Director of Customer Service and Treasury Keith Mercer  
Supv. of Executive Administration/Clerk of the Board Cami McKenzie  
Records Program Administrator II Nykki Drake  
General Counsel Allyson Dahlhauser

**Benton PUD employees present during all or a portion of the meeting, either in person or virtually:** Manager of System Engineering Evan Edwards; Supervisor of Distribution Design Michelle Ness; Manager of Procurement Michelle Ochweri; Manager of Customer Engagement Jenny Sparks; Manager of Customer Service Annette Cobb; Manager of Communications & Government Relations Jodi Henderson; Manager of Human Resources Karen Dunlap; Manager of Business Applications Jennifer Holbrook; Superintendent of Operations Duane Szendre; Supervisor of Energy Programs Robert Frost; Procurement Specialist I Tyson Brown; Senior Engineer Power Management Blake Scherer; Cyber Security Engineer III Paul Holgate; Manager of Accounting Kent Zirker; Communications Intern Mitch Sumner; Distribution Designer Shanna Everson; Senior Distribution Designer Jeff Vosahlo.

#### **Call to Order**

#### **Pledge of Allegiance**

The Commission and those present recited the Pledge of Allegiance.

#### **Agenda Review**

#### **Public Comment**

None.

## **Consent Agenda**

**MOTION:** Commissioner Sanders moved to approve the Consent Agenda items “a” through “i”. Commissioner Hall seconded and upon vote, the Commission unanimously approved the following:

- a. Regular Commission Meeting Minutes of May 14, 2024
- b. Travel Report dated May 28, 2024
- c. Vouchers (report dated May 28, 2024) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:  
Accounts Payable: Automated Clearing House (DD) Payments: 102879-102953 in the amount of \$3,722,905.31.  
Checks & Customer Refund Payments (CHK): 87844-87919 in the amount of \$251,683.23;  
Electronic Fund Transfer (WIRE) Payments: 6964-6974 in the amount of \$478,295.68;  
Residential Conservation Rebates: Credits on Customer Accounts in the amount \$320.00;  
Payroll: Direct Deposit – 5/9/2024: 102722-102878 in the amount \$452,104.87;  
Voided checks (May, 2024) in the amount of \$10,045.94;  
Grand total - \$4,905,309.09
- d. GUM-4 Bowles Road Reconductor - Work Order #647875
- e. 7000 Blk of West 15<sup>th</sup> Avenue Cable Replacement – Work Order #686397
- f. Change Order No. 2 - Altec Industries for 60’ Telescopic Aerial Cab and Chassis – Contract #22-38-02
- g. Change Order No. 1 – Prater Electric Inc. for Vista Bay #1 Foundation, Footing & Conduit Construction – Contract #24-21-07
- h. Contract Award Recommendation to Siefken & Sons Construction for Perimeter Fencing Project – Contract #24-38-01
- i. Contract Award Recommendation to Columbia River Electrical Maintenance for Security Camera Wiring – Contract #24-38-04

## **Management Report**

### ***General Manager:***

General Manager Rick Dunn reported on the following items:

1. NRECA opposes \$300 million cap language – It was recently learned the National Rural Electric Cooperatives Association (NRECA) opposes introducing the \$300 million cap language proposed by the Public Power Council (PPC), Northwest RiverPartners (NWRP), and Northwest Requirements Utilities (NRU) to limit the Bonneville Power Administration’s exposure to costs they agreed to as part of the U.S. Government Commitments released in December 2023. NRECA is opposed to engaging in a legislative fix of an FMCS process they view as illegitimate. PPC agrees with NRECA’s assessment of the FMCS process but believes mitigating the financial risk to its members and their customers is a pragmatic strategy.



2. BPA & NWPPCC 9<sup>th</sup> Circuit Conflicting Briefings – Idaho Conservation League (ICL) is asking the Court to review the Reserves Distribution Clause (RDC) decision by BPA in FY 2022 and 2023, when funds were returned to customers. ICL is arguing that BPA should have used a higher percentage of RDC funds for Northwest Power and Conservation Council’s (NWPPCC) fish and wildlife mitigation efforts. The parties will argue whether provisions under the Northwest Power Act apply to BPA’s RDC decision. NWPPCC filed to participate as an amicus and proposed a brief that conflicts with BPA’s interpretation. PPC is concerned the Council’s actions could harm both BPA and the Council. PPC communicated their concerns to the Council to try and stop them from filing their conflicting brief to no avail. BPA plans to ask the Court to reject the Council’s briefing because it was submitted so late in the process.
3. New FERC Transmission Rules Order No. 1920 – FERC issued Order No. 1920, aimed at improving the transmission planning process and addressing cost allocation. A few key elements of Order No. 1920 include requiring transmission planners to perform 20-year studies at least once every five years and consideration of alternative technologies. BPA is not jurisdictional and not required to adopt the elements of Order No. 1920; however, BPA has historically used FERC rules as a model for its own tariff and policies.
4. 2024 NERC Summer Assessment – The NERC 2024 Summer Reliability Assessment shows an increased risk of blackouts in the West and other regions of North America and that electric-grid operators should be prepared for another difficult summer. This underscores a deepening dependence on imports, which could be in short supply. WECC-NW, which includes Washington, shows no loss of load hours and NERC is not predicting any problems for us under “normal conditions”. However, an extensive west-wide heat event could change things.
5. Update on Salmon Reintroduction above Grand Coulee – Native American tribes in the upper Columbia Basin have said the U.S. Government’s commitment to help fund research to permanently reintroduce unlisted Chinook and sockeye salmon in areas blocked by Chief Joseph and Grand Coulee dams has had a profound effect on the tribes. BPA has committed \$200 million over 20 years for reintroduction efforts and the federal government is committed to seeking an additional \$100 million from other sources. General Manager Dunn reminded the Commission that Benton PUD has supported these efforts.
6. Governor Inslee Letter to EFSEC re: HHWF – General Manager Dunn discussed Governor Inslee’s response to EFSEC’s recommendation dated April 29, 2024 regarding the Horse Heaven Wind Farm Project. EFSEC has 90 days to respond to the Governor’s letter requesting reconsideration on specific matters.
7. General Manager Dunn introduced Communications Intern Mitch Sumner.

***Customer Service/Treasury:***

1. Auditorium Rental Discussion - Director Keith Mercer said the District’s current auditorium rental policy is to only rent the auditoriums (Kennewick and Prosser) during business hours which is Monday through Thursday 8:00am to 5:00pm. The District

discontinued renting the auditoriums outside of business hours back in 2021 due to security concerns. With the award of the perimeter fencing project contract to Siefken & Sons today, staff recommends the District no longer accept auditorium reservations at the Kennewick and Prosser locations effective immediately. Continuing to rent the auditoriums after the perimeter fencing project is completed would defeat the purpose of the fencing project as the public would have access to the secure area through the emergency exit doors. The District would continue to use the auditorium for District business needs and affiliate organizations. The Commission agreed with staff's recommendation.

***Finance/Executive Administration:***

1. Financial Reports - Senior Director Jon Meyer provided the Commission with a financial report for April, 2024.

**Business Agenda**

**Contract Recommendation - Washington Families Clean Energy Credits Grant - Contract #24-44-05**

Director Keith Mercer updated the Board since his last presentation on May 14 on the proposed contract with the Department of Commerce (DOC) for the Washington Families Clean Energy Credits Grant and discussed the following:

- Department of Commerce draft grant agreement was received on May 15, 2024.
  - Pertinent sections were discussed with the Commission.
- Communication Guidelines - had not yet received formal verification but had received verbal communication that there should not be any issues with violating PDC rules.
- Third-party vendor (Promise) - The District will not utilize third-party vendor due to concerns with sharing customer data.
- Draft timeline with the District's communication plan was shared.
  - Communication plan is flexible and can be delayed if necessary.
- The District's draft grant application for customers was shared.
- Comments from DOC about the grant being mandatory.
  - Commissioners' would like to know how the state can mandate a grant. Staff will be researching this.

**MOTION:** Commissioner Sanders moved to table the final discussion and motion on the contract recommendation for Washington Families Clean Energy Credits Grant until the June 25, 2024 meeting. Commissioner Hall seconded and upon vote, the motion carried unanimously.

**Future Planning**

As a reminder, the June 11, 2024 meeting was cancelled.

**Meeting Reports**

NWPPA Annual Conference

Commissioner Bush reported on his attendance at the NWPPA Annual Conference and discussed the Future Utility Executive Leadership (FUEL) program and a presentation from a gentleman that has worked at three different utilities about someone killed in the line of duty. Additionally, that he requested the General Manager to review its current emergency response plans.

WPUDA Strategic Planning Meeting

Commissioner Hall reported on his attendance at the strategic planning meeting for WPUDA (via zoom) and Commissioner Bush said he also attended.

WPUDA Grid Reliability Policy Development

General Manager Dunn said he would be attending a WPUDA meeting to discuss strategies around resource adequacy and clean energy grid reliability.

**Adjournment**

Hearing no objection, President Bush adjourned the meeting at 10:51 a.m.

\_\_\_\_\_  
Barry Bush, President

ATTEST:

\_\_\_\_\_  
Lori Kays-Sanders, Secretary

## *Periodic Travel Report - June 25, 2024*

<i>Date Start</i>	<i>Business Days</i>	<i>Name</i>	<i>City</i>	<i>Purpose</i>
6/18/2024	1	Blake Scherer	Bellevue, WA	GREENHOUSE GAS REPORTING
6/20/2024	1	Rick Dunn	Pullman, WA	SEL, SCHWEITZER DRIVE PODCAST/NW HYDROELECTRIC POWER
8/26/2024	5	Duane Szendre	Shoreline, WA	WESTERN ENERGY INSTITUTE, NW ELECTRIC METER SCHOOL
9/15/2024	6	John Tharp	Orlando, FL	2024 GLOBAL USER CONFERENCE
9/15/2024	6	Colby Decker	Orlando, FL	2024 GLOBAL USER CONFERENCE



**PAYMENT APPROVAL**  
**June 25, 2024**

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #	Ending #	Page #	Amount
<b>Accounts Payable:</b>				
Automated Clearing House (DD) Payments	103115 - 103361	103198 - 103420	1 - 8 8 - 14	\$ 3,599,339.67
Checks & Customer Refund Payments (CHK)	87920 -	88078 -	15 - 25	\$ 254,077.01
Electronic Fund Transfer (WIRE) Payments	6976 -	6997 -	26 - 29	\$ 6,851,134.96
<b>Residential Conservation Rebates:</b>				
Credits on Customer Accounts			30	\$ 1,800.00
<b>Purchase Card Detail:</b> May 2024				
<b>Payroll:</b>				
Direct Deposit - 5/23/2024	102954 -	103114 -		\$ 460,433.41
Direct Deposit - 6/6/2024	103199 -	103360 -		\$ 462,952.54
<b>TOTAL</b>				<b>\$ 11,629,737.59</b>
<b>Void DD</b>				\$ -
<b>Void Checks</b>	June 2024		15	\$ 239.08
<b>Void Wires</b>				\$ -

*I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.*

  
 Jon L. Meyer, Auditor 6/17/2024  
Date

**Reviewed by:**

  
 Rick Dunn, General Manager

**Approved by:**

\_\_\_\_\_  
 Barry A. Bush, President

\_\_\_\_\_  
 Jeffrey D. Hall, Vice-President

\_\_\_\_\_  
 Lori Kays-Sanders, Secretary

06/17/2024 7:56:18 AM

# Accounts Payable Check Register

Page 1

## 05/20/2024 To 06/16/2024

**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103115 5/22/24	DD	10336	3DEGREES GROUP, INC.	Rec Purchase	53,100.00
103116 5/22/24	DD	3702	AIR-TIGHT REMODELING	REEP	126.00
103117 5/22/24	DD	10864	ALAMON, INC.	Pole Inspections Pole Inspection	19,241.94 1,785.66
<b>Total for Check/Tran - 103117:</b>					21,027.60
103118 5/22/24	DD	963	ANIXTER INC.	SMU 20 fuse unit AMP 125E SWITCH, INTEGER STYLE, SWITCH ANC ROD TWIN EYE 1 X 10	488.15 45,022.34 2,238.35
<b>Total for Check/Tran - 103118:</b>					47,748.84
103119 5/22/24	DD	34	BENTON PUD-ADVANCE TRAVEL	BPA Efficiency Exchange BPA Efficiency Exchange BPA Efficiency Exchange EUCAC IEEE PES T&D Conference	560.46 23.03 537.43 118.50 208.13
<b>Total for Check/Tran - 103119:</b>					1,447.55
103120 5/22/24	DD	3828	BORDER STATES INDUSTRIES, INC.	Digital Phasing Tester, Transmission. FGO CU 1/0 STR GC 5020 CABLE ACCESSORY SLNG KIT Unistrut, 1 5/8 inch by 3 1/4 inch. CLAMP, AL BOLTED QUAD STRAIN BOLTS MACH 5/8 X 20 BOLTS MACH 7/8 X 24 DE GUY PREFORM 12 5M CLAMPS CINCH 2 IN CLAMPS CINCH 4 IN	6,554.50 7,402.47 1,417.44 2,376.19 1,657.24 839.16 1,801.16 275.56 216.87 109.79
<b>Total for Check/Tran - 103120:</b>					22,650.38
103121 5/22/24	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
103122 5/22/24	DD	166	CENTURYLINK	Monthly Billing	610.94

06/17/2024 7:56:18 AM

# Accounts Payable Check Register

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05/20/2024 To 06/16/2024

**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103123 5/22/24	DD	2680	CO-ENERGY	Fuel Svc	2,821.55
103124 5/22/24	DD	2972	COMPUNET, INC.	Software License/Agreement	8,529.32
				Software License/Agreement	8,543.61
				Cisco	15,225.76
				Labor Charges	437.50
<b>Total for Check/Tran - 103124:</b>					32,736.19
103125 5/22/24	DD	3167	COOPERATIVE RESPONSE CENTER, IN	CRCLink User Lic/Multispeak OMS	12,184.81
103126 5/22/24	DD	10431	DANIELLE N DRAKE	WA State Digital Archives	204.52
103127 5/22/24	DD	2757	RICK T DUNN	WA Public Ports Association - Speaker	597.09
103128 5/22/24	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc	484.50
				Professional Svc	153.00
				Professional Svc	20,493.00
<b>Total for Check/Tran - 103128:</b>					21,130.50
103129 5/22/24	DD	10961	ENERGY PRO INSULATION, INC.	REEP	2,032.00
103130 5/22/24	DD	642	EVERGREEN FINANCIAL SERVICES, IN	Collection Svc	155.21
103131 5/22/24	DD	864	KEVIN L FISCHER	District Claim	618.50
103132 5/22/24	DD	75	FRANKLIN PUD	Fiber Lease	1,290.00
				Fiber Lease	150.00
				Fiber Lease	1,100.00
<b>Total for Check/Tran - 103132:</b>					2,540.00
103133 5/22/24	DD	10085	ROBERT S FROST	BPA Efficiency Exchange	31.47
103134 5/22/24	DD	79	GENERAL PACIFIC, INC.	Alum 4/0 STR DB Triplex, Sweet	20,185.59
				CLAMPS CINCH 3 IN	551.11
<b>Total for Check/Tran - 103134:</b>					20,736.70
103135 5/22/24	DD	10051	TINA M GLINES	Tuition Reimbursement	5,804.00

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103136 5/22/24	DD	11048	GLOBAL SAFETY NETWORK	Background Screenings	1,504.88
103137 5/22/24	DD	3969	GPS INSIGHT, LLC	Device Monitoring	2,125.23
103138 5/22/24	DD	10420	HEALTH INVEST HRA TRUST	Monthly Fees	53.66
103139 5/22/24	DD	3018	HRA VEBA TRUST	ER VEBA CDHP	750.06
103140 5/22/24	DD	4207	INFORMATION FIRST, INC.	Content Mgr Montly Support	2,000.00
103141 5/22/24	DD	990	INSIGHT PUBLIC SECTOR INC.	Software Subscription	1,508.13
103142 5/22/24	DD	10660	IRBY ELECTRICAL UTILITIES	Alum 500 STR DB Triplex, Rider	32,458.75
103143 5/22/24	DD	3644	LOOMIS	Safepoint Svc Drop Box/Kiosks	1,284.99 1,945.88
<b>Total for Check/Tran - 103143:</b>					<b>3,230.87</b>
103144 5/22/24	DD	1098	MARSH USA INC.	Public Officials Bond - Hartford Policy	200.00
103145 5/22/24	DD	10563	MESSAGE TECHNOLOGIES, INC.	IVR/SMS Svc	4,123.33
103146 5/22/24	DD	3821	NISC	Software License Software License Software License Software License Envelopes/Mail Svc/Forms/Print Svc	8,422.64 2,495.60 3,743.40 16,533.36 32,909.05
<b>Total for Check/Tran - 103146:</b>					<b>64,104.05</b>
103147 5/22/24	DD	919	NOANET	Broadband Billing Broadband Billing Co-Location Kenn Verizon	15,676.60 62,706.40 1,460.00
<b>Total for Check/Tran - 103147:</b>					<b>79,843.00</b>
103148 5/22/24	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care Flex Spending Health Care	192.31 2,615.80
<b>Total for Check/Tran - 103148:</b>					<b>2,808.11</b>



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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103149 5/22/24	DD	10770	ONEBRIDGE BENEFITS INC. (ADMIN)	May Administrative Fees	99.00
103150 5/22/24	DD	3162	ONLINE INFORMATION SERVICES, INC.	Online Utility Exchange	1,195.89
103151 5/22/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	177.10
				Canon DX C585oi	13,500.05
				Monthly Billing	17.84
				Monthly Billing	112.18
<b>Total for Check/Tran - 103151:</b>					13,807.17
103152 5/22/24	DD	585	PARADISE BOTTLED WATER CO.	Monthly Billing	896.89
				Monthly Billing	539.25
<b>Total for Check/Tran - 103152:</b>					1,436.14
103153 5/22/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	T-Mobile solushi Butte	86.48
				20 - Off-the-Dock Labor	2,328.57
				DOC George Washington Way	173.92
				20 - Off-the-Dock Labor	1,056.42
				Farmers Exchange	86.96
				20 - Off-the-Dock Labor	2,612.43
				Finley Cabinet Replacement	5,059.99
				20 - Off-the-Dock Labor	16,600.49
				Devo Lumber	315.23
				20 - Off-the-Dock Labor	6,156.85
<b>Total for Check/Tran - 103153:</b>					34,477.34
103154 5/22/24	DD	10095	PASCO TIRE FACTORY, INC.	Tire Disposal	33.76
				Tires	729.01
<b>Total for Check/Tran - 103154:</b>					762.77
103155 5/22/24	DD	10672	PEAK LOAD MANAGEMENT ALLIANC	Membership Renewal	2,700.00
103156 5/22/24	DD	10896	QUENCH USA, INC.	Ice/Water Machine Rental	270.67
103157 5/22/24	DD	10951	RELIANCE STANDARD LIFE INSURAN	Self Insured STD Fee	188.75

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103158 5/22/24	DD	10947	RELIANCE STANDARD LIFE INSURAN	Basic AD&D	160.62
				Basic Life	803.10
				Non Barg Basic AD&D	78.60
				Non Barg Basic Dep Life	81.51
				Non Barg Basic Life	1,045.51
				Supplemental AD&D - Child	8.46
				Supplemental AD&D - EE	526.80
				Supplemental AD&D - Spouse	249.90
				Supplemental Life - Child	49.98
				Supplemental Life - EE	1,941.90
				Supplemental Life - Spouse	389.40
				LTD - Buy-Up	943.63
				LTD - Core No Buy-Up	3,255.43
<b>Total for Check/Tran - 103158:</b>					9,534.84
103159 5/22/24	DD	11033	RINGCENTRAL, INC.	Software Support/Subscription	-251.43
				Software Support/Subscription	3,141.43
<b>Total for Check/Tran - 103159:</b>					2,890.00
103160 5/22/24	DD	821	SCHWEITZER ENGINEERING LABORA	SEL-605A Cable, 10 FT	97.31
				SEL-605A Cable, 50 FT	269.40
				SEL-C478A Serial Cable, 1 FT	140.19
<b>Total for Check/Tran - 103160:</b>					506.90
103161 5/22/24	DD	10894	TRAVIS G SCOTT	EUSAC	80.02
103162 5/22/24	DD	2154	SENSUS USA, INC.	Alert Mgr/SAAS Fee	9,301.09
103163 5/22/24	DD	2342	DUANE E SZENDRE	IEEE PES T&D Conference	83.00
103164 5/22/24	DD	10645	TEREX GLOBAL	FG 3RD MACH TM TXFR, BOOM FOR #187	22,999.50
103165 5/22/24	DD	139	TOWNSQUARE MEDIA TRI CITIES	Advertising	4,080.00
103166 5/22/24	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	349.73

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103167 5/22/24	DD	10154	US PAYMENTS, LLC	PaySite Fee/Kiosk/Card Processing Fee	480.38
				PaySite Fee/Kiosk/Card Processing Fee	1,440.00
<b>Total for Check/Tran - 103167:</b>					1,920.38
103168 5/22/24	DD	272	UTILITIES UNDERGROUND LOCATION	Underground Locate Svc	677.16
103169 5/22/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.76
				Weekly Svc	37.77
				Weekly Svc	26.39
				Weekly Svc	33.70
				Weekly Svc	18.39
<b>Total for Check/Tran - 103169:</b>					152.01
103170 5/22/24	DD	988	WASH STATE DEPT NATURAL RESOUR	DNR Easement - Joe Butte	17,550.00
103171 5/22/24	DD	4235	WATER STREET PUBLIC AFFAIRS, LLC	Lobbying Svc	6,500.00
103172 5/29/24	DD	10659	ABBA TECHNOLOGIES, INC.	Software Lice/Renewal	6,072.95
103173 5/29/24	DD	4218	AMERICAN WIRE GROUP	ACSR 795 DRAKE	38,784.16
				ACSR 795 DRAKE	-3,104.16
<b>Total for Check/Tran - 103173:</b>					35,680.00
103174 5/29/24	DD	963	ANIXTER INC.	BUS CU IPS TUBE 1 1/4 IN	5,307.06
				CLAMPS 2 BOLT HL GA 106L	12,440.72
				Fuse, Bay-O-Net, Cooper, 15 A	1,035.91
				Fuse, Bay-O-Net, Cooper, 40 A	1,035.91
				BOLTS MACH 7/8 X 18	320.23
				SP SLEEVE 6 SOL CU AUTO	1,930.51
<b>Total for Check/Tran - 103174:</b>					22,070.34
103175 5/29/24	DD	3828	BORDER STATES INDUSTRIES, INC.	CONN SLEV ANDSN VHS 1/0	6,376.35
103176 5/29/24	DD	3451	BARRY A BUSH	NWPPAAnnual Conf	391.82
103177 5/29/24	DD	3820	COLEMAN OIL COMPANY, LLC	Fuel Svc	21,259.80

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103178 5/29/24	DD	2972	COMPUNET, INC.	Software License/Agreement	8,591.69
103179 5/29/24	DD	3439	DJ'S ELECTRICAL, INC.	Cable Replacement	198,010.79
103180 5/29/24	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc Professional Svc	1,621.50 16,608.00
<b>Total for Check/Tran - 103180:</b>					18,229.50
103181 5/29/24	DD	10934	EMPIRE ELECTRIC USA	Outlet Install	646.77
103182 5/29/24	DD	44	GLASS NOOK, INC.	REEP	636.00
103183 5/29/24	DD	11027	HYAS GROUP	Consulting Fee	5,750.00
103184 5/29/24	DD	10660	IRBY ELECTRICAL UTILITIES	CLIPS BONDING 7/8	42.39
103185 5/29/24	DD	214	JACOBS & RHODES	REEP	200.00
103186 5/29/24	DD	10162	LINGUISTICA INTERNATIONAL, INC.	Interpreting Svc	62.05
103187 5/29/24	DD	3821	NISC	OMS Business Process Consultation NISC OMS BPC Postage/Online Payments/ACH Postage/Online Payments/ACH	1,900.00 606.21 986.63 308.68
<b>Total for Check/Tran - 103187:</b>					3,801.52
103188 5/29/24	DD	919	NOANET	Professional Svc Professional Svc Professional Svc Professional Svc	875.00 375.00 1,000.00 2,000.00
<b>Total for Check/Tran - 103188:</b>					4,250.00
103189 5/29/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	650.81
103190 5/29/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Sunheaven Power Shed 20 - Off-the-Dock Labor	86.48 4,765.51
<b>Total for Check/Tran - 103190:</b>					4,851.99

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103191 5/29/24	DD	10671	PRINCIPAL BANK	EE Vision	91.55
				ER Vision	3,024.72
				EE Health	11,585.24
				ER Health	207,608.54
				EE Dental	542.79
				ER Dental	18,086.64
<b>Total for Check/Tran - 103191:</b>					240,939.48
103192 5/29/24	DD	1161	PRINT PLUS	Benefits Fair Card/Empowered Post Card	509.16
103193 5/29/24	DD	2154	SENSUS USA, INC.	Transceivers	2,568.95
103194 5/29/24	DD	3033	KAYLA R SIDWELL	NWPPA Annual Conf	1,082.66
103195 5/29/24	DD	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing	605.46
				Monthly Billing	588.73
<b>Total for Check/Tran - 103195:</b>					1,194.19
103196 5/29/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Clark	376.76
				Clothing-Cardenas	343.65
<b>Total for Check/Tran - 103196:</b>					720.41
103197 5/29/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.76
				Weekly Svc	37.77
				Weekly Svc	26.39
				Weekly Svc	23.42
				Weekly Svc	18.39
<b>Total for Check/Tran - 103197:</b>					141.73
103198 5/29/24	DD	205	WASHINGTON STATE AUDITOR'S OFFI	Energy Compliance Attestation	693.42
103361 6/5/24	DD	3572	A-ONE REFRIGERATION & HEATING,	REEP	7,500.00
				REEP	9,000.00
<b>Total for Check/Tran - 103361:</b>					16,500.00
103362 6/5/24	DD	10929	ABSCO SOLUTIONS	Access control System Additions	21,195.87

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Cameras - Kennewick/Prosser	21,608.82
				Cameras - Prosser/Kennewick	20,094.46
				Cameras - Prosser/Kennewick	218,294.30
				<b>Total for Check/Tran - 103362:</b>	281,193.45
103363 6/5/24	DD	963	ANIXTER INC.	Cable , #2 Al Str., 175 mils o	22,821.87
				Cable, #1/0 Al stranded, 175 m	12,494.06
				Transformers	19,723.62
				<b>Total for Check/Tran - 103363:</b>	55,039.55
103364 6/5/24	DD	36	BENTON PUD - REVOLVING FUND-MAI	DOL - Vehicle License Fee	61.75
				USPS Replenish	150.00
				<b>Total for Check/Tran - 103364:</b>	211.75
103365 6/5/24	DD	2972	COMPUNET, INC.	Software Subscripton	12,079.18
103366 6/5/24	DD	3439	DJ'S ELECTRICAL, INC.	JU/NESC Compliance	22,240.13
				JE/NESC Compliance	60,161.41
				Cable Replacement	513,123.60
				Professional Svc	253,322.92
				<b>Total for Check/Tran - 103366:</b>	848,848.06
103367 6/5/24	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc	1,109.50
103368 6/5/24	DD	2941	FIRE PROTECTION SPECIALISTS LLC	Annual Inspections	1,698.00
				Annual Inspections	847.96
				<b>Total for Check/Tran - 103368:</b>	2,545.96
103369 6/5/24	DD	79	GENERAL PACIFIC, INC.	SPLICE, 1/0 35 KV, w/CONN	3,971.57
103370 6/5/24	DD	3171	JODI A HENDERSON	Supplies - Prosser Farmers Market	40.65
103371 6/5/24	DD	3018	HRA VEBA TRUST	ER VEBA CDHP	1,708.39
				ER VEBA	11,250.00
				ER VEBA Wellness	22,950.00
				<b>Total for Check/Tran - 103371:</b>	35,908.39

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103372 6/5/24	DD	10056	HUMINSKY'S HEATING & COOLING, LL	REEP	1,000.00
103373 6/5/24	DD	1818	IBEW LOCAL 77	IBEW A Dues Assessment IBEW BA Dues Assessment	5,165.04 5,558.95
<b>Total for Check/Tran - 103373:</b>					10,723.99
103374 6/5/24	DD	10679	INSIGHT GLOBAL FINANCE	Software License	24,390.55
103375 6/5/24	DD	990	INSIGHT PUBLIC SECTOR INC.	Software Maintenance/Support	2,749.02
103376 6/5/24	DD	214	JACOBS & RHODES	REEP	200.00
103377 6/5/24	DD	106	LAMPSON INTERNATIONAL, LLC	Vista Metalclad Sub	4,462.14
103378 6/5/24	DD	919	NOANET	Archibald Riser Relash Canyon Berrian	1,237.24 2,827.68
<b>Total for Check/Tran - 103378:</b>					4,064.92
103379 6/5/24	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care Flex Spending Health Care	192.31 2,631.80
<b>Total for Check/Tran - 103379:</b>					2,824.11
103380 6/5/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing Monthly billing	453.79 34.11
<b>Total for Check/Tran - 103380:</b>					487.90
103381 6/5/24	DD	10936	MICHAEL J PRAEST	Spaw/Phillips Lay Down Yard Lease	500.00
103382 6/5/24	DD	11033	RINGCENTRAL, INC.	Software support/Subscription	3,594.96
103383 6/5/24	DD	821	SCHWEITZER ENGINEERING LABORAT	SEL TRANSCEIVER MOUNTING KIT COMPONENTS	61.89
103384 6/5/24	DD	10943	SEALX, LLC	Janitorial Svc Janitorial Svc Janitorial Svc	4,233.53 2,659.41 1,653.42
<b>Total for Check/Tran - 103384:</b>					8,546.36
103385 6/5/24	DD	3441	TRAVIS PATTERN & FOUNDRY INC.	Braided Jumpers	5,853.91

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103386 6/5/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Tharp	229.79
				Clothing-Garner	65.22
				Clothing-Bradshaw/Hartman	1,451.75
<b>Total for Check/Tran - 103386:</b>					1,746.76
103387 6/5/24	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	354.73
103388 6/5/24	DD	981	US ARMY CORPS OF ENGINEERS		18,200.00
103389 6/5/24	DD	3098	US BANK CORPORATE PAYMENT SYST	Operations - Prosser	78.15
				Executive	25,078.45
				Finance & Business Services	4,684.66
				Customer Service	1,171.41
				Engineering	1,449.95
				IT Infrastructure	14,086.37
				Operations	384.23
				Operations - Meter Shop	71.68
				Operations - Support Svcs	4.99
				Operations - Maintenance	3,984.47
				Operations - (Support Svcs. Fleet)	17,046.66
				Operations - Warehouse	12,154.98
				Storm Card #10	803.12
				Travel Card	8,768.84
				Operations - Transformer Shop	6,884.48
				Power Management	-274.97
<b>Total for Check/Tran - 103389:</b>					96,377.47
103390 6/5/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.76
				Weekly Svc	37.77
				Weekly Svc	26.39
				Weekly Svc	23.42
				Weekly Svc	18.39
<b>Total for Check/Tran - 103390:</b>					141.73



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**Bank Account: 1 - Benton PUD ACH/Wire**

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103391 6/12/24	DD	10336	3DEGREES GROUP, INC.	REC Purchase	73,254.40
103392 6/12/24	DD	10929	ABSCO SOLUTIONS	Camera Project	74,783.69
103393 6/12/24	DD	10864	ALAMON, INC.	Pole Inspection	2,013.31
103394 6/12/24	DD	963	ANIXTER INC.	Switchgear padmount S&C PME-11	111,428.37
				Clevis, EYE-Y 90 Deg Hubbell YCS0490	988.21
				Material	20,769.21
				SP SLEEVE 266 ACSR,336 AAC Auto Splice	3,255.57
				FGO CU 2 SOL GC 5002	1,410.38
				PMH Fuse Position Solid Blade	3,576.86
				CURV 2 1/4 X 2 1/4 11/16H	1,250.05
				<b>Total for Check/Tran - 103394:</b>	142,678.65
103395 6/12/24	DD	3828	BORDER STATES INDUSTRIES, INC.	CLAMPS CINCH 2 IN	216.86
				CLAMPS CINCH 4 IN	548.94
				ANIMAL BIRD GUARDS	1,092.04
				<b>Total for Check/Tran - 103395:</b>	1,857.84
103396 6/12/24	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
				REEP	200.00
				REEP	200.00
				<b>Total for Check/Tran - 103396:</b>	600.00
103397 6/12/24	DD	2985	CHINOOK HEATING & AIR, INC.	REEP	9,000.00
103398 6/12/24	DD	2680	CO-ENERGY	Fuel Svc	2,140.19
103399 6/12/24	DD	339	DELL MARKETING CORP	PowerEdge R7615	10,083.34
103400 6/12/24	DD	3029	DELTA HEATING & COOLING, INC.	REEP	9,000.00
103401 6/12/24	DD	2757	RICK T DUNN	PPC/NWRP/PNUCC Mtgs	841.58
103402 6/12/24	DD	10613	EIP COMMUNICATIONS I, LLC	Tower Rent - Badger Mt	4,051.80

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103403 6/12/24	DD	79	GENERAL PACIFIC, INC.	Crossarm, Fiberglass Dead. 8'	26,473.89
				INSUL POLY SUS, 115 KV, 25K NG	10,664.56
<b>Total for Check/Tran - 103403:</b>					37,138.45
103404 6/12/24	DD	724	HERITAGE PROFESSIONAL LANDSCAPE	Landscape Svc	411.50
				Landscape Svc	1,771.11
				Landscaping Svc	1,130.33
				Landscaping Svc	973.22
				Landscaping Svc	274.54
				Landscaping Svc	373.06
				Landscaping Svc	305.92
				Landscaping Svc	331.40
<b>Total for Check/Tran - 103404:</b>					5,571.08
103405 6/12/24	DD	3232	JENNIFER M HOLBROOK	Interview - Security Candidate	121.65
103406 6/12/24	DD	214	JACOBS & RHODES	REEP	200.00
103407 6/12/24	DD	877	CHRISTOPHER N JOHNSON	PPC/PNUCC Mtg	594.83
103408 6/12/24	DD	103	KENNEWICK, CITY OF	Monthly Billing	246.31
				Occupation Tax	385,499.03
<b>Total for Check/Tran - 103408:</b>					385,745.34
103409 6/12/24	DD	3406	LEGACY POWER SYSTEMS	Communications Cabinet - Finley	10,706.95
103410 6/12/24	DD	2691	GREGORY W MCMAHON	Darling - 25th Anniversary - Burritos	50.00
103411 6/12/24	DD	919	NOANET	Professional Svc	375.00
				Professional Svc	125.00
<b>Total for Check/Tran - 103411:</b>					500.00
103412 6/12/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	61.01
103413 6/12/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Supply Deadends	556.11
103414 6/12/24	DD	10368	PRATER ELECTRIC, INC.	SWG pad, conduits/Additional cost	171,915.93

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
103415 6/12/24	DD	1161	PRINT PLUS	Business Cards	54.35
103416 6/12/24	DD	146	S&C ELECTRIC COMPANY	SMU 20 fuse unit AMP 125E	12,015.48
103417 6/12/24	DD	821	SCHWEITZER ENGINEERING LABORAT	SEL-3505 RTAC, 12VDC PS	26,368.51
103418 6/12/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Billingsley/King Clothing-Anderson/Fortune	491.46 1,107.94
<b>Total for Check/Tran - 103418:</b>					1,599.40
103419 6/12/24	DD	11030	USA BUILDING SOLUTIONS LLC	Office Remodel	11,764.17
103420 6/12/24	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.76
				Weekly Svc	38.10
				Weekly Svc	26.39
				Weekly Svc	23.42
				Weekly Svc	18.39
<b>Total for Check/Tran - 103420:</b>					142.06

**Total Payments for Bank Account - 1 :** (144) 3,599,339.67

**Total Voids for Bank Account - 1 :** (0) 0.00

**Total for Bank Account - 1 :** (144) 3,599,339.67

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
84298 7/27/22	CHK	99999	THOMAS ROGERS	Credit Balance Refund	64.96 VOID
85164 11/30/22	CHK	99999	TAYLOR C JADERLUND	Credit Balance Refund	174.12 VOID
87920 5/22/24	CHK	3819	BENTON CONSERVATION DISTRICT	Salmon Power In Schools	1,619.64
87921 5/22/24	CHK	39	BENTON COUNTY	GIS Prints	24.00
87922 5/22/24	CHK	39	BENTON COUNTY	Easements - 652022	305.50
				Easements - 653600	304.50
				Easements - 687350	305.50
				Easements - 703282	304.50
				Easements - 710545	304.50
<b>Total for Check/Tran - 87922:</b>					1,524.50
87923 5/22/24	CHK	259	BENTON FRANKLIN COMMUNITY ACT	REEP	5,810.01
87924 5/22/24	CHK	35	BENTON PUD - CUSTOMER ACCOUNT	Monthly Billing	282.17
87925 5/22/24	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Decker - Safety Trailer Demo Supplies	6.99
87926 5/22/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	8,385.08
				Tree Trimming Svc	6,616.94
<b>Total for Check/Tran - 87926:</b>					15,002.02
87927 5/22/24	CHK	11021	BRUCE MECHANICAL INC.	REEP	7,500.00
87928 5/22/24	CHK	10630	CAMPBELL TRAINING SOLUTIONS, LL	Empowered series	1,017.50
87929 5/22/24	CHK	99	KIE SUPPLY CORP	15A CC Fuses, LF Part #CCMR015	133.69
				Fuse Blocks	50.54
<b>Total for Check/Tran - 87929:</b>					184.23
87930 5/22/24	CHK	1393	MEIER ENTERPRISES, INC.	Professional Svc	2,188.00
87931 5/22/24	CHK	310	MOON SECURITY SERVICES, INC.	Monitoring Svc	51.89
				Monitoring Svc	216.77
				Monitoring Svc	203.74



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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lesae	146.75
				Fiber Lease	293.49
<b>Total for Check/Tran - 87932:</b>					8,217.83
87933 5/22/24	CHK	142	ROGERS SURVEYING, INC. P.S.	Professional Svc	1,613.00
87934 5/22/24	CHK	10230	SMG-TRI CITIES, LLC	Advertising	3,320.00
87935 5/22/24	CHK	4220	TOLMAN ELECTRIC INC	Meter swap Out	907.65
87936 5/22/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.76
87937 5/22/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	1,939.01
87938 5/22/24	CHK	99999	RHONDA L ALMOND	Credit Balance Refund	125.00
87939 5/22/24	CHK	99999	SABRINA BALDERAS	Credit Balance Refund	44.79
87940 5/22/24	CHK	99999	CHRISTOPHER R BEZOTTE	Credit Balance Refund	440.94
87941 5/22/24	CHK	99999	KANDI K D'HONDT	Credit Balance Refund	275.00
87942 5/22/24	CHK	99999	DARRELL DESMET	Credit Balance Refund	175.00
87943 5/22/24	CHK	99999	SHERRY L FRANKLIN	Credit Balance Refund	97.08
87944 5/22/24	CHK	99999	TAYLOR C JADERLUND	Credit Balance Refund	174.12
87945 5/22/24	CHK	99999	MIGUEL A MUNOZ	Credit Balance Refund	49.58
87946 5/22/24	CHK	99999	KANE OLDHAM	Credit Balance Refund	67.51
87947 5/22/24	CHK	99999	TREVYN OLSEN	Credit Balance Refund	54.46

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
87948 5/22/24	CHK	99999	MICHELE PETERSON	Credit Balance Refund	37.92
87949 5/22/24	CHK	99999	THOMAS ROGERS	Credit Balance Refund	64.96
87950 5/22/24	CHK	99999	EDWIN RUIZ GONZALEZ	Credit Balance Refund	13.25
87951 5/22/24	CHK	99999	MADISON RUMMEL	Credit Balance Refund	61.14
87952 5/22/24	CHK	99999	TODD R SPRONG	Credit Balance Refund	125.00
87953 5/22/24	CHK	99999	CASSIE M SUAREZ	Credit Balance Refund	200.00
87954 5/22/24	CHK	99999	TRI CITY JUDO	Credit Balance Refund	66.56
87955 5/22/24	CHK	99999	ELIZABETH VALENCIA	Credit Balance Refund	69.32
87956 5/29/24	CHK	2758	APS INC.	Mail Machine Rental	-2.38
				Mail Machine Rental	2,581.41
				Annual Maintenance	-0.72
				Annual Maintenance	788.07
<b>Total for Check/Tran - 87956:</b>					3,366.38
87957 5/29/24	CHK	2425	AT&T MOBILITY, LLC	Monthly Billing	5.44
87958 5/29/24	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands	2,778.63
				REEP	9,000.00
<b>Total for Check/Tran - 87958:</b>					11,778.63
87959 5/29/24	CHK	35	BENTON PUD - CUSTOMER ACCOUNT	Monthly Billing	379.57
87960 5/29/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	6,457.02
				Tree Trimming Svc	6,616.94
<b>Total for Check/Tran - 87960:</b>					13,073.96
87961 5/29/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	30.81
				Mailing Svc	120.69
<b>Total for Check/Tran - 87961:</b>					151.50

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
87962	5/29/24	CHK	10954	MILLERS ELECTRIC SERVICE, LLC	Remove/Replace Meter	951.13
87963	5/29/24	CHK	310	MOON SECURITY SERVICES, INC.	Phone Line Maintenance - Prosser	968.52
87964	5/29/24	CHK	128	PERFECTION GLASS, INC.	REEP REEP	588.00 1,266.00
<b>Total for Check/Tran - 87964:</b>						1,854.00
87965	5/29/24	CHK	10895	TOYOTA CENTER & ARENA	River of Fire Sponsorship 2024	7,500.00
87966	5/29/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.76
87967	5/29/24	CHK	99999	ABRAHAM AREVALO CONTRERAS	Credit Balance Refund	176.60
87968	5/29/24	CHK	99999	MELISSA BARRAZA	Credit Balance Refund	51.16
87969	5/29/24	CHK	99999	MARIA M BELLO VARGAS	Credit Balance Refund	49.04
87970	5/29/24	CHK	99999	DIANA CHAVEZ	Credit Balance Refund	72.97
87971	5/29/24	CHK	99999	JUANA CISNEROS	Credit Balance Refund	49.00
87972	5/29/24	CHK	99999	MIKAYLAH CLARK	Credit Balance Refund	109.07
87973	5/29/24	CHK	99999	PAMELA DURAN-HOOD	Credit Balance Refund	31.04
87974	5/29/24	CHK	99999	MAGDA Y ENRIQUES	Credit Balance Refund	122.18
87975	5/29/24	CHK	99999	ROSA GARCIA	Credit Balance Refund	97.53
87976	5/29/24	CHK	99999	ASHLEY GUERRERO	Credit Balance Refund	35.03
87977	5/29/24	CHK	99999	TYLER HARRIS	Credit Balance Refund	169.95
87978	5/29/24	CHK	99999	TAYLOR JONES	Credit Balance Refund	120.47
87979	5/29/24	CHK	99999	LEXINGTON HOMES - DRH LLC	Credit Balance Refund	273.17
87980	5/29/24	CHK	99999	YENIFER MAGALLON CUEVAS	Credit Balance Refund	85.19



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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
87981	5/29/24	CHK	99999	KATY MOLINA	Credit Balance Refund	52.27
87982	5/29/24	CHK	99999	LUIS A NAVARRO	Credit Balance Refund	112.22
87983	5/29/24	CHK	99999	BELEN PIMENTEL	Credit Balance Refund	70.72
87984	5/29/24	CHK	99999	DONALD RICHEY	Credit Balance Refund	173.53
87985	5/29/24	CHK	99999	ALONDRA RODRIGUEZ	Credit Balance Refund	70.88
87986	5/29/24	CHK	99999	LEONARDO A SANTOS	Credit Balance Refund	60.84
87987	5/29/24	CHK	99999	KEVIN THOMPSON	Credit Balance Refund	159.91
87988	5/29/24	CHK	99999	CYNTHINA TORRALBA	Credit Balance Refund	159.22
87989	5/29/24	CHK	99999	ISMAEL TOVAR	Credit Balance Refund	141.08
87990	5/29/24	CHK	99999	MARIA TREVINO	Credit Balance Refund	345.11
87991	5/29/24	CHK	99999	KITIM VALDEZ	Credit Balance Refund	340.08
87992	5/29/24	CHK	99999	TERRY WALTERS	Credit Balance Refund	65.45
87993	5/29/24	CHK	99999	JASON WEBB	Credit Balance Refund	69.96
87994	5/29/24	CHK	99999	MOHAMMAD YUNOS	Credit Balance Refund	913.09
87995	6/5/24	CHK	614	BOB RHODES HEATING & AC, INC.	REEP	7,500.00
87996	6/5/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	4,087.85
87997	6/5/24	CHK	2831	CORRECTIONAL INDUSTRIES	Furniture Office 172	3,387.07
87998	6/5/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	43.53
87999	6/5/24	CHK	962	PACIFIC POWER	Monthly Billing	555.81
88000	6/5/24	CHK	128	PERFECTION GLASS, INC.	REEP	66.00
88001	6/5/24	CHK	135	PROSSER, CITY OF	Monthly Billing	1.34

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Monthly Billing	12.50
				Monthly Billing	1,360.09
				Monthly Billing	1,067.31
<b>Total for Check/Tran - 88001:</b>					2,441.24
88002 6/5/24	CHK	2648	RAILROAD MANAGEMENT COMPANY	License Fees - Whitcomb	379.14
				License Fees - Whitcomb	379.14
<b>Total for Check/Tran - 88002:</b>					758.28
88003 6/5/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.76
				Mailing Svc	35.76
<b>Total for Check/Tran - 88003:</b>					71.52
88004 6/5/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	192.39
				Monthly Billing	356.93
				Monthly Billing	360.09
				Monthly Billing	319.20
				Monthly Billing	180.18
				Monthly Billing	2,161.10
				Monthly Billing	226.95
				Monthly Billing	116.94
<b>Total for Check/Tran - 88004:</b>					3,913.78
88005 6/5/24	CHK	4168	WALKER & ASSOCIATES INC.	Material	12,011.92
88006 6/5/24	CHK	172	WASH STATE DEPT TRANSPORTATION	Utility Permit Spaw Phillips	202.39
88007 6/5/24	CHK	10649	ZIPLY FIBER	Monthly Billing	2,837.46
88008 6/5/24	CHK	99999	HUSSEIN H AL TAHEE	Credit Balance Refund	76.68
88009 6/5/24	CHK	99999	JENNIFER L ANDERSON	Credit Balance Refund	375.00
88010 6/5/24	CHK	99999	BADDER INK	Credit Balance Refund	277.89
88011 6/5/24	CHK	99999	IFE CAPONE	Credit Balance Refund	50.00

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
88012 6/5/24	CHK	99999	JOSE COVARRUBIAS	Credit Balance Refund	27.85
88013 6/5/24	CHK	99999	RIGOBERTO FLORES	Credit Balance Refund	247.75
88014 6/5/24	CHK	99999	CHRISTOPHER G GRESHAM	Credit Balance Refund	109.83
88015 6/5/24	CHK	99999	CAMILLE J HOFF	Credit Balance Refund	275.34
88016 6/5/24	CHK	99999	BRANDON MASTERS	Credit Balance Refund	46.62
88017 6/5/24	CHK	99999	ADAM MCBRIDE	Credit Balance Refund	92.59
88018 6/5/24	CHK	99999	JEREMY J OGDEN	Credit Balance Refund	76.98
88019 6/5/24	CHK	99999	MONTY RATHBUN	Credit Balance Refund	109.28
88020 6/5/24	CHK	99999	LORENA SANCHEZ-SANCHEZ	Credit Balance Refund	97.97
88021 6/5/24	CHK	99999	TAKASUSHI, LLC	Credit Balance Refund	98.17
88022 6/5/24	CHK	99999	MATTHEW THESING	Credit Balance Refund	106.23
88023 6/5/24	CHK	99999	STEPHANIE VEGA	Credit Balance Refund	54.37
88024 6/12/24	CHK	3873	AMERICOOOL HEATING AND A/C, LLC	REEP	9,000.00
88025 6/12/24	CHK	258	APOLLO MECHANICAL CONTRACTOR	REEP	9,000.00
88026 6/12/24	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands	2,196.26
88027 6/12/24	CHK	54	BNSF RAILWAY COMPANY	Permit	100.00
88028 6/12/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	6,616.94
				Tree Trimming Svc	3,422.47
				Tree Trimming Svc	1,654.23
<b>Total for Check/Tran - 88028:</b>					11,693.64
88029 6/12/24	CHK	32	CITY OF BENTON CITY	Occupation Tax	9,524.43
88030 6/12/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	30.11

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
88031	6/12/24	CHK	783	GREAT PROSSER BALLOON RALLY	Sponsorship	800.00
88032	6/12/24	CHK	468	MELS INTERCITY COLLISION	Truck Repairs	13,295.58
88033	6/12/24	CHK	128	PERFECTION GLASS, INC.	REEP	210.00
88034	6/12/24	CHK	2209	PROSSER FARMERS MARKET	Sponsorship	1,000.00
88035	6/12/24	CHK	135	PROSSER, CITY OF	Occupation Tax	33,779.62
88036	6/12/24	CHK	141	RICHLAND, CITY OF	Occupation Tax	197.52
88037	6/12/24	CHK	252	TRI CITY REGIONAL CHAMBER OF CO	Annual Stakeholder Level Investment	12,000.00
88038	6/12/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	35.76
88039	6/12/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	1,862.15
88040	6/12/24	CHK	100	WASTE MANAGEMENT OF WASHINGT	Monthly Billing Monthly Billing	1,008.71 309.36
<b>Total for Check/Tran - 88040:</b>						<b>1,318.07</b>
88041	6/12/24	CHK	10649	ZIPLY FIBER	Monthly Billing	123.70
88042	6/12/24	CHK	99999	YECENIA ACEVEDO	Credit Balance Refund	20.23
88043	6/12/24	CHK	99999	AJM AND ASSOCIATES LLC	Credit Balance Refund	539.09
88044	6/12/24	CHK	99999	KATIE BLANCHARD	Credit Balance Refund	132.06
88045	6/12/24	CHK	99999	ALLAN R BRADFORD	Credit Balance Refund	300.00
88046	6/12/24	CHK	99999	IRA M BRICKEY	Credit Balance Refund	300.00
88047	6/12/24	CHK	99999	ESNEDA CERVERA	Credit Balance Refund	450.00
88048	6/12/24	CHK	99999	EVA CHAVEZ	Credit Balance Refund	225.00
88049	6/12/24	CHK	99999	ELIZABETH CHUBBUCK	Credit Balance Refund	200.00

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
88050 6/12/24	CHK	99999	ANGEL CONTRERAS	Credit Balance Refund	87.59
88051 6/12/24	CHK	99999	WILLIAM A CROOK	Credit Balance Refund	275.00
88052 6/12/24	CHK	99999	CHERYL CULWELL	Credit Balance Refund	700.00
88053 6/12/24	CHK	99999	KEVIN W DEMENT	Credit Balance Refund	400.00
88054 6/12/24	CHK	99999	GABRIELLA DIAZ	Credit Balance Refund	250.00
88055 6/12/24	CHK	99999	JOHN F ELLIS	Credit Balance Refund	475.00
88056 6/12/24	CHK	99999	HALL RENTALS	Credit Balance Refund	140.80
88057 6/12/24	CHK	99999	JON HJELLE	Credit Balance Refund	325.00
88058 6/12/24	CHK	99999	STELLA KAFIYEVA	Credit Balance Refund	325.00
88059 6/12/24	CHK	99999	LEXINGTON HOMES - DRH LLC	Credit Balance Refund	252.63
88060 6/12/24	CHK	99999	JOSEPH F LONG	Credit Balance Refund	107.86
88061 6/12/24	CHK	99999	YANG K LU	Credit Balance Refund	54.94
88062 6/12/24	CHK	99999	MIKE MASON	Credit Balance Refund	281.57
88063 6/12/24	CHK	99999	JON S MILLER	Credit Balance Refund	175.00
88064 6/12/24	CHK	99999	JOSE L NAVA	Credit Balance Refund	208.81
88065 6/12/24	CHK	99999	NOSTALGIAHOLICZ	Credit Balance Refund	178.80
88066 6/12/24	CHK	99999	ALMA M ODOM	Credit Balance Refund	350.00
88067 6/12/24	CHK	99999	THOMAS OLSEN	Credit Balance Refund	500.00
88068 6/12/24	CHK	99999	BALLENTINE A PARRA	Credit Balance Refund	14.54
88069 6/12/24	CHK	99999	THOR KEVIN PEARSON	Credit Balance Refund	225.00
88070 6/12/24	CHK	99999	WILLIAM M PHILLIPS	Credit Balance Refund	275.00

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
88071	6/12/24	CHK	99999	MARK R PINK	Credit Balance Refund	225.00
88072	6/12/24	CHK	99999	JOSH B PROCK	Credit Balance Refund	200.00
88073	6/12/24	CHK	99999	GARY L RAABE	Credit Balance Refund	200.00
88074	6/12/24	CHK	99999	RAYMOND R SIGLIN	Credit Balance Refund	334.50
88075	6/12/24	CHK	99999	KATHERINE A SIMMONS	Credit Balance Refund	53.00
88076	6/12/24	CHK	99999	NICHOLE STEWART	Credit Balance Refund	87.98
88077	6/12/24	CHK	99999	JACOB STOCKDALE	Credit Balance Refund	310.00
88078	6/12/24	CHK	99999	ROSS J WALBURN	Credit Balance Refund	219.16

<b>Total Payments for Bank Account - 2 :</b>	(159)	254,077.01
<b>Total Voids for Bank Account - 2 :</b>	(2)	239.08
<b>Total for Bank Account - 2 :</b>	(161)	254,316.09
<b>Grand Total for Payments :</b>	(303)	3,853,416.68
<b>Grand Total for Voids :</b>	(2)	239.08
<b>Grand Total :</b>	(305)	3,853,655.76

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
6976 5/20/24	WIRE	169	ENERGY NORTHWEST	Purchased Power	149,280.97
6978 5/20/24	WIRE	2902	WHITE CREEK WIND I, LLC	Purcahsed Power	12,370.00
6979 5/23/24	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	79,720.54
				Medicare - Employee	10,451.32
				Medicare - Employer	10,451.32
				Social Security - Employee	44,688.32
				Social Security - Employer	44,688.32
<b>Total for Check/Tran - 6979:</b>					<b>189,999.82</b>
6980 5/23/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	67,870.56
				PERS Plan 2	42,219.13
				PERS Plan 3A 5% All Ages	1,272.65
				PERS Plan 3B 5% Up to Age 35	124.38
				PERS Plan 3B 6% Age 35-45	138.14
				PERS Plan 3E 10% All Ages	1,474.58
				PERS Plan 3F 15% All Ages	504.68
<b>Total for Check/Tran - 6980:</b>					<b>113,604.12</b>
6981 5/23/24	WIRE	437	WASH STATE DEPT SUPPORT REGIST	Garnishment - Child Support	301.98
6982 5/24/24	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,700.07
				457(b) Roth EE Contribution	14,483.23
				ER Def Comp 401	17,570.76
				ER Def Comp 457	2,935.86
				Plan A 457(b) Employee Contribution	5,186.82
				Plan B 457(b) Employee Contribution	24,457.21
				Plan C 401(a) Option 1 EE Contribution	3,684.14
				Plan C 401(a) Option 2 EE Contribution	1,903.89
				Plan C 401(a) Option 3 EE Contribution	572.39
				Plan C 401(a) Option 4, Step 2 EE Contri	1,198.88
				Plan C 401(a) Option 4, Step 3 EE Contri	1,497.85

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# Accounts Payable Check Register

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Plan C 401(a) Option 4, Step 4 EE Contri	1,673.08
				Plan C 401(a) Option 5, Step 4 EE Contri	1,337.32
				Plan C 457(b) Employee Contribution	7,387.24
				457 EE Loan Repayment #1	3,176.25
				457 EE Loan Repayment #2	69.67
				457 EE Loan Repayment #3	57.03
				<b>Total for Check/Tran - 6982:</b>	88,891.69
6983 5/28/24	WIRE	246	BONNEVILLE POWER ADMIN	Purchased Power	5,278,138.00
6985 5/29/24	WIRE	424	WASH STATE DEPT REVENUE-EXCISE	Utility Tax	387,538.87
				Use Tax	1,279.55
				Retailing & Wholesaling Tax	1,127.77
				Retail Sales Tax - Kennewick	164.40
				Service Tax	5,531.76
				<b>Total for Check/Tran - 6985:</b>	395,642.35
6986 5/31/24	WIRE	169	ENERGY NORTHWEST	Purchased Power	40,047.83
				Fiber Lease	443.49
				<b>Total for Check/Tran - 6986:</b>	40,491.32
6987 5/31/24	WIRE	3875	EMERALD CITY RENEWABLES LLC	Renewable Energy Transfer	109,185.70
6988 5/31/24	WIRE	2800	LL&P WIND ENERGY, INC.	Purchased Power	69,614.78
6991 6/6/24	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	82,307.66
				Medicare - Employee	10,772.88
				Medicare - Employer	10,772.88
				Social Security - Employee	46,063.49
				Social Security - Employer	46,063.49
				<b>Total for Check/Tran - 6991:</b>	195,980.40
6992 6/6/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	68,177.46
				PERS Plan 2	42,538.15
				PERS Plan 3A 5% All Ages	1,279.38



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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PERS Plan 3B 5% Up to Age 35	139.48
				PERS Plan 3B 6% Age 35-45	46.16
				PERS Plan 3E 10% All Ages	1,404.84
				PERS Plan 3F 15% All Ages	504.68
				<b>Total for Check/Tran - 6992:</b>	114,090.15
6993 6/7/24	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,700.07
				457(b) Roth EE Contribution	13,535.20
				ER Def Comp 401	17,693.80
				ER Def Comp 457	2,964.87
				Plan A 457(b) Employee Contribution	5,383.66
				Plan B 457(b) Employee Contribution	25,458.69
				Plan C 401(a) Option 1 EE Contribution	3,673.14
				Plan C 401(a) Option 2 EE Contribution	1,903.89
				Plan C 401(a) Option 3 EE Contribution	572.39
				Plan C 401(a) Option 4, Step 2 EE Contri	1,183.40
				Plan C 401(a) Option 4, Step 3 EE Contri	1,497.85
				Plan C 401(a) Option 4, Step 4 EE Contri	1,673.08
				Plan C 401(a) Option 5, Step 4 EE Contri	1,369.52
				Plan C 457(b) Employee Contribution	7,562.24
				457 EE Loan Repayment #1	3,176.25
				457 EE Loan Repayment #2	69.67
				457 EE Loan Repayment #3	57.03
				<b>Total for Check/Tran - 6993:</b>	89,474.75
6994 6/6/24	WIRE	925	KLICKITAT COUNTY PUD	Tx White Creek	4,032.51
6996 6/6/24	WIRE	2205	UNITED STATES TREASURY	FICA Taxes - EE	8.93
				FICA Taxes - ER	8.93
				<b>Total for Check/Tran - 6996:</b>	17.86
6997 6/6/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	PERS - EE	7.43
				PERS - ER	11.13

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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
					<b>Total for Check/Tran - 6997:</b>	18.56
					<b>Total for Bank Account - 1 :</b>	(17) 6,851,134.96
					<b>Grand Total :</b>	(17) 6,851,134.96



**BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL**

<u>Date</u>	<u>Customer</u>	<u>Rebate Amount</u>	<u>Rebate Description</u>
05/23/2024	EDWARD CASSINELLI	\$ 30.00	Rebate - Clothes Washer
06/11/2024	TRAVIS DRIEDGER	\$ 30.00	Rebate - Clothes Washer
06/11/2024	TRAVIS DRIEDGER	\$ 50.00	Rebate - Clothes Dryerr
06/11/2024	DEBBIE THOMAS	\$ 900.00	Rebate - Heat Pump Water Heater
05/23/2024	COURTNEY VALENTINE	\$ 250.00	Rebate - Electric Vehicle
05/30/2024	GREGORY P ARMATROUT	\$ 250.00	Rebate - Electric Vehicle
06/06/2024	CATHIE A HARPE	\$ 250.00	Rebate - Electric Vehicle
05/30/2024	GREGORY P ARMATROUT	\$ 20.00	Rebate - Level 2 EV Charger
06/06/2024	CATHIE A HARPE	\$ 20.00	Rebate - Level 2 EV Charger

\$ 1,800.00

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
985	05/07/2024	750	Credit Card	32PR - Operations - Prosser	2642	KNIGHT, GAYLE R	2642	SAFEWAY #1593	Safety demo trailer	78.15
<b>Total for Tran-985:</b>										78.15
986	05/16/2024	763	Credit Card	51 - Power Management	2250	WELLER, ROXANNE K	2250	TST* NOTHING BUND	PM/ES - Kevin F. Svc Recog	31.14
							2250	NEEA EFX	NEEA EFX Refund	-350.00
							2250	SEIKO INSTRUMENTS	PM - Seiko Labels	43.89
<b>Total for Tran - 986:</b>										-274.97
987	04/17/2024	764	Credit Card	ST10 - Storm Card #10	1654	CRAMER, BRIAN M	1654	LS JOBS NURSERY LL	Arbor Day	803.12
<b>Total for Tran-987:</b>										803.12
988	04/24/2024	760	Credit Card	38 - Operations - Support Svc	10656	FLEENOR, RYAN A	10656	COOK'S ACE HARDWA	Irrigation pump drain plug	4.99
<b>Total for Tran-988:</b>										4.99
989	04/22/2024	752	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	CITY OF KENNEWICK	Police Report	7.48
	04/15/2024	752					1091	NISC MIC	Zirker MICfest NISC	1,095.00
	05/10/2024	752					1091	ASSN *ORDER	Meyer AICPA Membership	350.00
	04/27/2024	752					1091	ODP BUS SOL LLC # 10	Office Supplies pens	25.82
	04/23/2024	752					1091	ODP BUS SOL LLC # 10	Office Supplies	9.77
	04/12/2024	752					1091	MOUNTS LOCK AND K	Key made for Meyer's cabinet	16.31
	04/18/2024	752					1091	WSP COLLISION RECO	WSP Police Report	10.50
	04/26/2024	752					1091	ODP BUS SOL LLC # 10	Office Supplies - business car	46.41
	04/26/2024	752					1091	ODP BUS SOL LLC # 10	Office Supplies	128.37
	05/08/2024	752					1091	WASHINGTON SOCIET	Zirker-WSCPA Membership	340.00
	04/16/2024	752					1091	AMERICAN PUBLIC PO	Mercer 2024 Nat'l Conference	1,175.00
	05/07/2024	752					1091	ASSN *ORDER	Zirker AICPA Membership	350.00
	04/23/2024	752					1091	WASHINGTON SOCIET	Herrington WSCPA Members	340.00
	04/22/2024	752					1091	AMERICAN PUBLIC PO	Mercer Finance & Rates 201	790.00
<b>Total for Tran-989:</b>										4,684.66

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
990	04/18/2024	754	Credit Card	21 - Engineering	3880	WEBB, BRENDA R	3880	ODP BUS SOL LLC # 10	Cleaning & Office supplies	36.29
	05/06/2024	754					3880	CITY OF KENNEWICK	COK Permit CR#1420	75.00
	04/23/2024	754					3880	BENTON COUNTY AU	Copies of easements	14.00
	05/13/2024	754					3880	TYNDALE COMPANY I	FR Clothing	778.30
	05/14/2024	754					3880	TYNDALE COMPANY I	FR Clothing	182.18
	04/18/2024	754					3880	CITY OF KENNEWICK	COK Permit(WO is closed)	75.00
	04/18/2024	754					3880	AMZN MKTP US*L80F9	Notebooks, steno pads, etc	80.39
	04/27/2024	754					3880	ODP BUS SOL LLC # 10	Business cards	92.82
	05/06/2024	754					3880	CITY OF KENNEWICK	COK Permit CR#1416	75.00
	05/09/2024	754					3880	FRED-MEYER #0163	Top Con Demo refreshments	40.97
<b>Total for Tran-990:</b>										1,449.95

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
991	04/19/2024	755	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	AMERICAN NATIONA	ISO Standards purchase for O	2,544.70
	05/02/2024	755					3259	FS COM INC	Core network fiber cables	440.24
	05/01/2024	755					3259	AMZN MKTP US*F36J5	HDMI Splitter	51.82
	05/08/2024	755					3259	UDEMY: ONLINE COU	Apache Airflow Online traini	15.21
	04/22/2024	755					3259	CANONICAL GROUP L	Ubunto Pro Subscription-Imm	225.00
	04/16/2024	755					3259	FS COM INC	Alcatel-Lucent Tran receivers	1,734.85
	04/23/2024	755					3259	SPECTRUM	Backup internet	139.98
	05/08/2024	755					3259	UDEMY: ONLINE COU	Microsoft SQL Online trainin	19.56
	04/30/2024	755					3259	COMPUNET	iPad VPN Licenses	847.86
	05/08/2024	755					3259	UDEMY: ONLINE COU	Apache Airflow Online Traini	15.21
	05/10/2024	755					3259	NEWEGG MARKETPL	Harddrive for Eric D	135.82
	04/17/2024	755					3259	AMAZON RET* 113-170	High temp tape (Homer)	7.48
	05/14/2024	755					3259	1PASSWORD	Added 2 new users to 1Passw	160.48
	04/22/2024	755					3259	AVTECH SOFTWARE, I	Room alert 2024 renewal	349.95
	05/09/2024	755					3259	DATA CAMP INC.	Data Camp Online Training	647.85
	04/30/2024	755					3259	COMPUNET	ASA license for SCADA Test	3,410.16
	04/30/2024	755					3259	AMZN MKTP US*T552	Apple pencil replacement tips	94.50
	05/07/2024	755					3259	CHATGPT SUBSCRIPTI	Adding 6 Chat GPT Licenses	265.14
	04/17/2024	755					3259	AMZN MKTP US*YK3T	Antenna x 5 (Homer)	534.50
	05/03/2024	755					3259	RLH INDUSTRIES, INC	Power Supply	623.00
	04/25/2024	755					3259	SMARTSHEET INC.	support software (Holgate)	29.35
	04/26/2024	755					3259	DMI* DELL K-12/GOVT	27 inch monitors	1,651.98
	05/08/2024	755					3259	SP RAM MOUNTS	Ram mount 1 inch balls x 10	141.73
<b>Total for Tran-991:</b>										14,086.37

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
992	05/10/2024	756	Credit Card	31 - Operations	901	SCHLEKEWEY, DIANE A	901	ATTORNEY & NOTAR	Notary Bond and Supplies - P	324.73
	05/14/2024	756					901	COSTCO WHSE	Snacks for Benefits Fair	174.71
	05/02/2024	756					901	NWPPA	Credit NWPPA Leadership- P	-1,505.00
	05/14/2024	756					901	TOTAL CARE CLINICS	CDL Med Cert Appt - Osterh	150.00
	05/08/2024	756					901	ODP BUS SOL LLC # 10	Office Supplies	58.34
	05/07/2024	756					901	ODP BUS SOL LLC # 10	Office Supplies	60.35
	04/16/2024	756					901	TOTAL CARE CLINICS	CDL Med Cert Appt Heberlei	150.00
	05/02/2024	756					901	RED ROBIN NO 231	Map Clean Up Celebration at	427.07
	05/08/2024	756					901	ODP BUS SOL LLC # 10	Office Supplies - White Out P	15.60
	04/18/2024	756					901	TAQUERIA EL SAZON	Lineman Appreciation Day Br	488.43
	05/13/2024	756					901	DOL - PROFESSIONAL	Notary Application Fees	40.00
<b>Total for Tran-992:</b>										384.23
993	04/29/2024	759	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	THE HOME DEPOT #47	paint supplies	67.97
	05/01/2024	759					10608	COOK'S ACE HARDWA	flex seal roofing patch	96.92
	04/30/2024	759					10608	IRRIGATION SPECIALI	pvc parts	201.47
	04/30/2024	759					10608	2201 - SPRINKLERWHS	sprinklers	260.88
	05/05/2024	759					10608	AMZN MKTP US*M28	dogging keys	15.20
	05/08/2024	759					10608	THERMAL SUPPLY 221	mini split replacement hvac	3,141.58
	05/08/2024	759					10608	GRAINGER	bearing	164.51
	05/06/2024	759					10608	CONS SUPPLY KENNE	closet spud toilet part	35.94
<b>Total for Tran-993:</b>										3,984.47
994	05/16/2024	761	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	CORWIN FORD TRI-CI	credit, parts return	-368.33
							2026	PASCO A-PTS 0027915	credit, core return	-19.57
							2026	RWC PENDLETON 114	credit, parts return	-450.26
							2026	VICS AUTO PARTS & S	credit, parts return	-110.77
							2026	O'REILLY 3630	credit, parts return	-240.80
<b>Total for Tran - 994:</b>										-1,189.73

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
995	05/07/2024	761	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	#143, filters	24.08
	05/01/2024	761					2026	VICS AUTO PARTS & S	shop supply, fiberglass wax	34.20
	05/03/2024	761					2026	ALTEC INDUSTRIES, I	#167, auger sling	243.87
	05/01/2024	761					2026	VICS AUTO PARTS & S	#189, front brakes	527.64
	05/09/2024	761					2026	PASCO A-PTS 0027915	#222, battery	227.15
	05/09/2024	761					2026	TEREX UTILITIES, INC.	#187, shims , wearpads & har	288.69
	05/06/2024	761					2026	PASCO A-PTS 0027915	TR1142, battery	71.75
	05/01/2024	761					2026	RWC PENDLETON 114	#90, cam sensor	393.55
	05/01/2024	761					2026	O'REILLY 3630	#198, brake rotor	227.18
	05/13/2024	761					2026	PASCO A-PTS	#158, led light	40.46
	05/08/2024	761					2026	RWC PENDLETON 114	#130, speed sensor	318.38
	05/08/2024	761					2026	GRIGGS ACE KENNEW	shop supply, fiberglass cleane	24.99
	05/02/2024	761					2026	VICS AUTO PARTS & S	#149, headlights	10.37
	05/01/2024	761					2026	O'REILLY 3630	#193, steering wheel cover	27.16
	05/01/2024	761					2026	LITHIA CJD OF TRI-CI	#169, ignition lock	251.53
	05/08/2024	761					2026	PASCO A-PTS 0027915	filters	236.30
	05/01/2024	761					2026	O'REILLY 3630	umatilla micro site, t-stat & ga	8.01
	05/01/2024	761					2026	PASCO A-PTS 0027915	filters, DEF & filters	253.16
	05/02/2024	761					2026	CORWIN FORD TRI-CI	#188, radio	308.16
	05/02/2024	761					2026	CORWIN FORD TRI-CI	#175, sensor	126.06
	05/01/2024	761					2026	CORWIN FORD TRI-CI	#193, tire pressure sensor	67.49
	05/08/2024	761					2026	RWC PENDLETON 114	#130, gasket	25.47
	05/06/2024	761					2026	JIMS PACIFIC GARAGE	TR1142, oil hub cap	37.87
	05/14/2024	761					2026	VICS AUTO PARTS & S	#192, canopy strut	31.09
	05/02/2024	761					2026	AFFORDABLE WINDS	#187, windshield replace	363.88
	05/01/2024	761					2026	LITHIA CJD OF TRI-CI	#161, ignition lock	251.53
	05/07/2024	761					2026	O'REILLY 3630	#187, degreaser	35.86
	05/01/2024	761					2026	PASCO A-PTS 0027915	#34, battery	166.48
	05/08/2024	761					2026	ALTEC INDUSTRIES, I	#166, bucket	4,416.96
	05/08/2024	761					2026	PASCO TIRE FACTORY	TR1145, tires	911.78
	05/14/2024	761					2026	VICS AUTO PARTS & S	#210, filter	19.14
	05/08/2024	761					2026	RDOAG PAS 010262	TR1132, fuel o-ring kit	21.49
	05/07/2024	761					2026	PAPE MATERIAL HAN	prosser sweeper, batteries	1,241.46
	05/09/2024	761					2026	PASCO A-PTS 0027915	#187, threadlocker	43.44
	05/01/2024	761					2026	ROSEWOOD DIESEL S	#126, injector sleeves & o-rin	400.00



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**ACCOUNTS PAYABLE  
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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	05/01/2024	761					2026	MOUNTS LOCK AND K	#169, re-key ignition cyl	27.18
	05/01/2024	761					2026	CORWIN FORD TRI-CI	#172, running board	549.57
	05/01/2024	761					2026	CO-ENERGY PSC CN	oil	520.36
	05/01/2024	761					2026	MOUNTS LOCK AND K	#161, re-key ignition cyl	54.13
	05/01/2024	761					2026	RWC PENDLETON 114	#90, oil & cam sensor	692.78
	05/09/2024	761					2026	AMZN MKTP US*WK87	pneumatic valve for inground	20.53
	05/08/2024	761					2026	THE HOME DEPOT #47	Tool, ratchet	161.96
	05/07/2024	761					2026	CENTRAL MACHINER	#226, hyd pipe	453.52
	05/01/2024	761					2026	PASCO A-PTS 0027915	#169, paint	81.59
	05/01/2024	761					2026	LITHIA CJD OF TRI-CI	#161, power steering cap	58.30
	05/02/2024	761					2026	RIFFRAFF DIESEL PER	tool, injector brush kit	78.02
	05/14/2024	761					2026	VICS AUTO PARTS & S	#192, canopy strut	31.09
	05/01/2024	761					2026	VICS AUTO PARTS & S	#187, LED worklight	67.61
	05/01/2024	761					2026	PASCO A-PTS 0027915	filters	96.12
	05/01/2024	761					2026	O'REILLY 3630	umatilla micro site, t-stat & ga	13.62
	05/10/2024	761					2026	ALTEC INDUSTRIES, I	#189, bucket rest	146.79
	05/08/2024	761					2026	PASCO A-PTS 0027915	TR1102, LED light	75.92
	05/01/2024	761					2026	TRUCK PRO	#168, folding step	332.37
	05/01/2024	761					2026	CENTRAL MACHINER	#112, cab filter	105.20
	05/06/2024	761					2026	O'REILLY 3630	#193, steering wheel cover	32.60
	05/01/2024	761					2026	CENTRAL MACHINER	#112, switch	46.63
	05/01/2024	761					2026	PASCO A-PTS 0027915	#198, wheel bearings & hubs	800.01
	05/01/2024	761					2026	PASCO A-PTS 0027915	filters & cleaner	106.50
	05/01/2024	761					2026	LITHIA CJD OF TRI-CI	#231, running boards	604.81
	05/01/2024	761					2026	PROSSER AUTOMOTIV	Tool, tire gauge	83.45
	05/08/2024	761					2026	PASCO A-PTS 0027915	TR1132, LED light kit	67.79
	05/01/2024	761					2026	AUTOZONE #3733	#189, o-rings	7.52
	05/01/2024	761					2026	O'REILLY 3630	#168, radiator cap	7.25
	05/01/2024	761					2026	VICS AUTO PARTS & S	#198, brake rotors	244.44
	05/02/2024	761					2026	CORWIN FORD TRI-CI	#175, sensor & hoses	612.82
	05/14/2024	761					2026	VICS AUTO PARTS & S	#54, battery	155.84
	05/01/2024	761					2026	VICS AUTO PARTS & S	#148, starter	223.44
<b>Total for Tran-995:</b>										18,236.39

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
996	04/18/2024	751	Credit Card	01 - Executive	2854	PREDDIE, BRENDA J	2854	HALO BRANDED SOL	Halo Branded Solutions-Res	654.61
	04/18/2024	751					2854	HALO BRANDED SOL	Halo Branded Solutions-Smas	4,060.03
	04/29/2024	751					2854	TRI CITIES LEGISLATI	TC Chamber Leg Reception	-20.00
	04/23/2024	751					2854	SP WILDERNESS ATHL	Working Athlete-Hydration D	238.94
	04/22/2024	751					2854	LINKEDIN JOB 9478674	LinkedIn-HR Recruiting	520.00
	04/22/2024	751					2854	ENERGY COMMUNITI	Energy Comm Alliance-ECA	475.00
	04/29/2024	751					2854	D J*WALL-ST-JOURNA	Wall Street Journal Sub-L Sa	42.38
	05/02/2024	751					2854	LINKEDIN RECRUITER	LinkedIn-HR Recruiting	184.78
	04/17/2024	751					2854	ODP BUS SOL LLC # 10	Office Depot-Office Supplies	58.40
	04/15/2024	751					2854	MID-COLUMBIA MEDI	Mid Columbia Media-Sr Exp	575.00
	04/18/2024	751					2854	PAYPAL *ATOMICSCR	Atomic-New Empl Clothing-	48.31
	04/30/2024	751					2854	FACEBK* 8VPFUZFA32	Facebook Post	20.00
	05/03/2024	751					2854	AMZN MKTP US*K77B	Amazon-Mound Bars Benefit	23.26
	04/17/2024	751					2854	ODP BUS SOL LLC # 10	Office Depot-Document Stan	64.61
	04/18/2024	751					2854	ASSOCIATION OF WAS	AWC-Labor Rel Inst Reg-J G	495.00
	04/17/2024	751					2854	FRED-MEYER #0163	Fred Meyer-Big Bend Site Vi	16.27
	04/24/2024	751					2854	CG CATERING	CG Catering-Big Bend Site V	511.94
	04/17/2024	751					2854	DISCOUNTMUGS.COM	DiscountMugs-Tote Bags for	638.45
	04/15/2024	751					2854	AMAZON.COM*EK6N	Amazon-SIMS Random Awar	50.00
	04/23/2024	751					2854	LINKEDIN JOB 9482642	LinkedIn-HR Recruiting	506.00
	05/12/2024	751					2854	LINKEDIN JOB 9550199	LinkedIn-HR Recruiting	520.00
	04/29/2024	751					2854	AMZN MKTP US*YC7E	Amazon-Cracker Jacks for Be	172.25
	05/06/2024	751					2854	PROSSER RECORD BU	Prosser Rec Bul-Legal Ad-Ea	55.18
	05/02/2024	751					2854	LINKEDIN JOB 9516861	LinkedIn-HR Recruiting	520.00
	04/19/2024	751					2854	WWW.DOODLE.COM	Doodle-Annual Subscription	83.40
	04/29/2024	751					2854	AMZN MKTP US*XT41	Amazon-Exec Admin Foldabl	50.05
	05/06/2024	751					2854	SUMMITLAW* ON DE	Summit Law-Webinar Reg-J	75.00
	05/08/2024	751					2854	PROSSERCHAMBER.O	Prosser Chamber-Annual Due	315.00
	04/19/2024	751					2854	IN *MUSTANG SIGNS	Mustang Signs-Internship Ba	286.97
	05/06/2024	751					2854	SENIOR LIFE RESOUR	Mid-Col MOW-Oktoberfeast	2,500.00
	05/04/2024	751					2854	LINKEDIN JOB 9525428	LinkedIn-HR Recruiting	501.97
	04/26/2024	751					2854	ARC REDCROSS DONA	Red Cross-2023 Turkey Trot	1,500.00
	05/14/2024	751					2854	ATTORNEY & NOTAR	A&N Supply-Notary Webinar	135.00
	05/11/2024	751					2854	LINKEDIN JOB 9548223	LinkedIn-HR Recruiting	322.00
	04/23/2024	751					2854	THE TROPHY SHOPPE	Trophy Shoppe-Empl Reg-M	103.96

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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## ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	04/30/2024	751					2854	AMZN MKTP US*Z070	Amazon-Pic Frames\Paydays	66.07
	05/06/2024	751					2854	4IMPRINT, INC	4Imprint-River of Fire Wands	3,903.38
	04/15/2024	751					2854	TRI CITIES LEGISLATI	Tri-City Chamber Leg Recep-	20.00
	04/15/2024	751					2854	IN *STAFF TESTING, I	In Staff Testing-SHL Aptitud	1,364.00
	04/30/2024	751					2854	WASHINGTON PUD AS	WPUDA-Records Mtg Reg-N	75.00
	04/25/2024	751					2854	WWW.DOODLE.COM	Doodle-Annual Sub Refund	-83.40
	04/25/2024	751					2854	MILLIMAN COMPENS	Milliman-Wage/Comp Survey	1,510.93
	04/24/2024	751					2854	NWPPA	NWPPA Annual Conf Reg-B	1,025.00
	05/14/2024	751					2854	POPCORN NORTHWES	Popcorn NW-Mini Caramel C	203.81
	05/09/2024	751					2854	AMZN MKTP US*GM01	Amazon-Payday Bars for Ben	25.95
	05/01/2024	751					2854	SCWMCA	SCWMCA Membership-N Dr	50.00
	04/30/2024	751					2854	ENERGY COMMUNITI	Energy Comm Alliance-ECA	475.00
	04/30/2024	751					2854	AMZN MKTP US*413P	Amazon-Comm Event Cart W	51.07
	04/29/2024	751					2854	AMZN MKTP US*VV7H	Amazon-100 Grand Bars-Ben	24.95
	04/15/2024	751					2854	PROSSER RECORD BU	Prosser Record Bulletin-Legal	52.52
	05/01/2024	751					2854	GOOGLE *CLOUD 9MF	Google-Website Translation	10.41
<b>Total for Tran-996:</b>										25,078.45
997	05/08/2024	753	Credit Card	44 - Customer Service	2563	MAKI, KIMBERLEE R	2563	ODP BUS SOL LLC # 10	Misc office supplies	270.00
	04/25/2024	753					2563	FP MAILING SOLUTIO	postage rental fee	172.83
	05/07/2024	753					2563	OFFICE DEPOT #962	Misc office supplies	77.82
	05/07/2024	753					2563	ODP BUS SOL LLC # 10	Misc office supplies	453.71
	04/16/2024	753					2563	ODP BUS SOL LLC # 10	Misc office supplies	197.05
<b>Total for Tran-997:</b>										1,171.41
998	04/28/2024	757	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	AMAZON RETA* SHOP	shop tool	22.24
	04/29/2024	757					1466	AMAZON RETA* SHOP	shop tool	32.27
	04/28/2024	757					1466	AMAZON RETA* SHOP	shop tool	17.17
<b>Total for Tran-998:</b>										71.68

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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## ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
999	04/30/2024	765	Credit Card	TRAV - Travel Card	1017	NEWELL, PAULA A	1017	VAL*BAVARIAN LOD	Inman - East/West Superinten	268.96
	04/15/2024	765					1017	DELTA AIR 006704622	Holsten - NISC MIC Conf air	927.21
	04/15/2024	765					1017	ALASKA AIR 02770462	Mercer - APPA National Con	494.20
	04/15/2024	765					1017	AGENT FEE 027704622	Agent Fee - Mercer PURMS	37.00
	04/15/2024	765					1017	DELTA AIR 006704622	Cobb - NISC MIC Conf airfar	927.21
	04/15/2024	765					1017	DELTA AIR 006704622	Maki - NISC MIC Conf airfar	927.21
	04/25/2024	765					1017	ENTERPRISE RENT-A-	Crum Car Rental NWPPA IT	222.69
	04/15/2024	765					1017	AGENT FEE 027704622	Agent Fee - Mercer APPA Na	37.00
	04/30/2024	765					1017	FSP*JANTZEN BEACH-	Kuperstein -SEL Automation	299.30
	04/15/2024	765					1017	ALASKA AIR 02770462	Mercer - PURMS	325.20
	05/09/2024	765					1017	ANAHEIM MARRIOTT	Szendre - TEEE PES Conf	675.03
	05/09/2024	765					1017	ANAHEIM MARRIOTT	Edwards - TEEE PES Conf	675.03
	04/30/2024	765					1017	VAL*BAVARIAN LOD	Grad - East/West Superintend	268.96
	04/15/2024	765					1017	AGENT FEE 006704622	Agent Fee - Maki NISC Mic	37.00
	04/30/2024	765					1017	HYATT RGNCY GRND	Tharp - Global User Grp conf.	246.38
	04/15/2024	765					1017	AGENT FEE 006704622	Agent Fee - Cobb NISC Mic	37.00
	04/15/2024	765					1017	AGENT FEE 027704622	Agent Fee - Hall APPA Nat.	37.00
	04/30/2024	765					1017	FSP*JANTZEN BEACH-	Norton - SEL Automation Us	453.59
	04/24/2024	765					1017	AGENT FEE 006704665	Agent Fee - Bush NWPPA C	37.00
	04/15/2024	765					1017	ALASKA AIR 02770462	Hall - APPA National Conf	601.19
	05/03/2024	765					1017	PORTLAND AIRPORT	Dunn - PPC/PNUCC Mtg	395.10
	04/24/2024	765					1017	DELTA AIR 006704665	Bush - NWPPA National Con	556.20
	04/15/2024	765					1017	AGENT FEE 006704622	Agent Fee - Holsten NISC Mi	37.00
	04/30/2024	765					1017	HYATT RGNCY GRND	Decker - Global User Grp con	246.38
<b>Total for Tran-999:</b>										8,768.84

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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## ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1000	04/25/2024	762	Credit Card	39 - Operations - Warehouse	1465	PURDOM, KRISTI L	1465	ULINE *SHIP SUPPLIE	MULTIFOLDS AND TRAD	2,675.46
	04/25/2024	762					1465	ULINE *SHIP SUPPLIE	45 GAL CAN LINERS	728.73
	04/25/2024	762					1465	JACK IN THE BOX 8301	CREDIT FOR OVER CHAR	-23.85
	04/22/2024	762					1465	ANIXTER INC - UPS	ANIXTER CR.FOR DBL CH	-3,902.31
	05/02/2024	762					1465	RS HUGHES CO.	MILWAUKEE MAG DRILL	274.96
	04/18/2024	762					1465	JACK IN THE BOX 8301	OT FOOD FOR XFRM SHO	56.48
	04/17/2024	762					1465	J HARLEN CO INC	GAFF REPLACEMENT PO	162.87
	04/16/2024	762					1465	ARNETT INDUSTRIES	TOOL REPAIR	423.90
	04/25/2024	762					1465	GRAINGER	EAR PLUGS	116.22
	04/20/2024	762					1465	MCDONALD'S F20085	OT FOOD FOR CREWS	84.72
	04/30/2024	762					1465	L2G*KENNEWICKFAR	FALSE ALARM CHARGE	50.00
	05/09/2024	762					1465	SP SAFETY GLASSES	RETURN SAFETY GLASSE	-120.62
	04/17/2024	762					1465	RAY POLAND AND SO	CONCRETE DISPOSAL	176.04
	04/29/2024	762					1465	ZORO TOOLS INC	MISCELLANEOUS SMALL	474.86
	04/17/2024	762					1465	VELOCITY EHS	Online SDS Renewal	4,185.79
	05/07/2024	762					1465	WAL-MART #2101	DISH WASHER TABS FOR	99.74
	05/01/2024	762					1465	ZORO TOOLS INC	TOOL STORAGE BUCKET	159.03
	05/01/2024	762					1465	THE HOME DEPOT #47	FENCING FOR REPAIR	37.19
	04/30/2024	762					1465	SP SAFETY GLASSES	SAFETY GLASSES	129.61
	05/09/2024	762					1465	GRAINGER	EYE WIPES	38.81
	04/23/2024	762					1465	ZORO TOOLS INC	LED FLASHLIGHTS	269.58
	05/09/2024	762					1465	GRAINGER	WATER COOLERS	323.00
	04/26/2024	762					1465	GRAINGER	IMPACT SOCKET BIT	42.46
	04/18/2024	762					1465	JACK IN THE BOX 8301	OT FOOD FOR XFRM SHO	23.85
	04/23/2024	762					1465	ULINE *SHIP SUPPLIE	HANDHELD SAFETY FLA	68.33
	04/17/2024	762					1465	ZORO TOOLS INC	1/2" DRIVE SOCKET WRE	661.95
	04/16/2024	762					1465	ZORO TOOLS INC	MISCELLANEOUS SMALL	922.76
	05/14/2024	762					1465	GRAINGER	CABLE PULLING JAW GRI	796.36
	05/06/2024	762					1465	FERRELL*GAS LP	PROPANE	132.84
	04/17/2024	762					1465	RAY POLAND AND SO	CONCRETE DISPOSAL	86.40
	05/01/2024	762					1465	MELS INTER CITY CO	REPAIRS TO STAND-BY T	2,999.82
<b>Total for Tran-1000:</b>										12,154.98

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**ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES**

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**ALL**

**CC/E-Payment Vendor:** 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
1001	04/24/2024	758	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	PLATT ELECTRIC 006	elec. parts/breakers	105.98
	04/17/2024	758					2503	THE HOME DEPOT #47	washers	8.48
	04/24/2024	758					2503	PLATT ELECTRIC 006	elec. parts/breakers	115.46
	04/17/2024	758					2503	THE HOME DEPOT #47	misc shop parts	34.41
	05/07/2024	758					2503	PLATT ELECTRIC 006	elec. wire	67.52
	04/23/2024	758					2503	M & M BOLT CO	cap screws	7.90
	05/01/2024	758					2503	LOWES #00249*	misc. hardware parts	255.61
	04/16/2024	758					2503	KIE SUPPLY - KENNE	misc elec. parts: coupling, pvc	251.58
	05/09/2024	758					2503	PLATT ELECTRIC 006	elec. parts: connectors	336.69
	04/17/2024	758					2503	GRAINGER	anemometer & disposable glo	110.22
	04/24/2024	758					2503	(PC) 3627 CED	elec. parts/pvc	547.38
	05/01/2024	758					2503	LOWES #00249*	elec. parts	33.13
	05/08/2024	758					2503	(PC) 3627 CED	elec. parts	73.39
	04/22/2024	758					2503	THE HOME DEPOT #47	soldering parts	37.64
	05/06/2024	758					2503	THE HOME DEPOT 473	parts forlinetruck dock	371.30
	05/08/2024	758					2503	PLATT ELECTRIC 006	4,6,&10 gage wire	2,235.65
	04/23/2024	758					2503	(PC) 3627 CED	1 1/2" PVC fittings	826.49
	04/22/2024	758					2503	IRRIGATION SPECIALI	o-ring kit	7.18
	04/29/2024	758					2503	THE HOME DEPOT #47	elec. breaker	18.92
	04/23/2024	758					2503	PLATT ELECTRIC 006	misc elec. parts: pvc, conduit,	147.01
	04/23/2024	758					2503	PLATT ELECTRIC 006	1 1/2" PVC 90's&couplings	166.40
	04/16/2024	758					2503	UNITED RENTALS	equip. rental - Forklift	1,063.29
	04/23/2024	758					2503	NORTH COAST ELECT	EMT connectors&cutters	62.85
<b>Total for Tran-1001:</b>										6,884.48

**Total Charges for CC/E-Payment Vendor - 3098: (17)** 96,377.47

**Total Voids for CC/E-Payment Vendor - 3098: (0)** 0.00

**Total for CC/E-Payment Vendor - 3098: (17)** 96,377.47


**Grand Total for Charges: (17)** 96,377.47

**Grand Total for Voids: (0)** 0.00

**Grand Total:(17)** \$ 96,377.47



# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25, 2024	
<b>Subject:</b>	Work Order #703328 – W Quinault Ave & Columbia Center Blvd Underground Powerline Relocation	
<b>Authored by:</b>	Jeff Vosahlo	Staff Preparing Item
<b>Presenter:</b>	Evan Edwards	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Steve Hunter	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Approve Contract	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

**Motion for Commission Consideration:**

Motion approving work order #703328 to relocate a portion of the existing underground distribution conductors along W. Quinault Ave. crossing Columbia Center Blvd. for a City of Kennewick Intersection redesign.

**Background/Summary**

The District was notified by the City of Kennewick (COK) in 2022 of plans to redesign the intersection of W. Quinault Ave. and Columbia Center Blvd. with construction beginning in Summer of 2024. The existing underground distribution line and associated facilities are currently located within the COK franchise area and need to be relocated.

The District’s new underground distribution feeder design will align with future plans to continue west and tie to existing underground distribution feeders installed near Columbia Center Mall but not currently connected from Vista Substation.

Joint trenching will be provided by the COK. The COK provided an estimate for the District’s portion of trenching costs provided by the COK’s contractor in the amount of \$47,230.02. The cost share will be detailed in an Interlocal Agreement with the COK.

**Recommendation**

Approval of this work order will allow the District to meet its COK franchise obligations and allow for an additional feeder path into the Columbia Center Mall area for outage contingency and maintenance purposes.

## **Fiscal Impact**

- WO #770328 is estimated to cost \$151,822.88. This includes materials costs of \$75,414.99, labor costs of \$29,177.87 and the District's share of trench costs of \$47,230.02. This project is not specifically included in the System Improvement Projects portion of the 2024 budget. An amendment to this portion of the capital budget may be necessary dependent upon other City or County projects and timing.



# Projects to be Presented at the Benton PUD

## Commission Meeting On

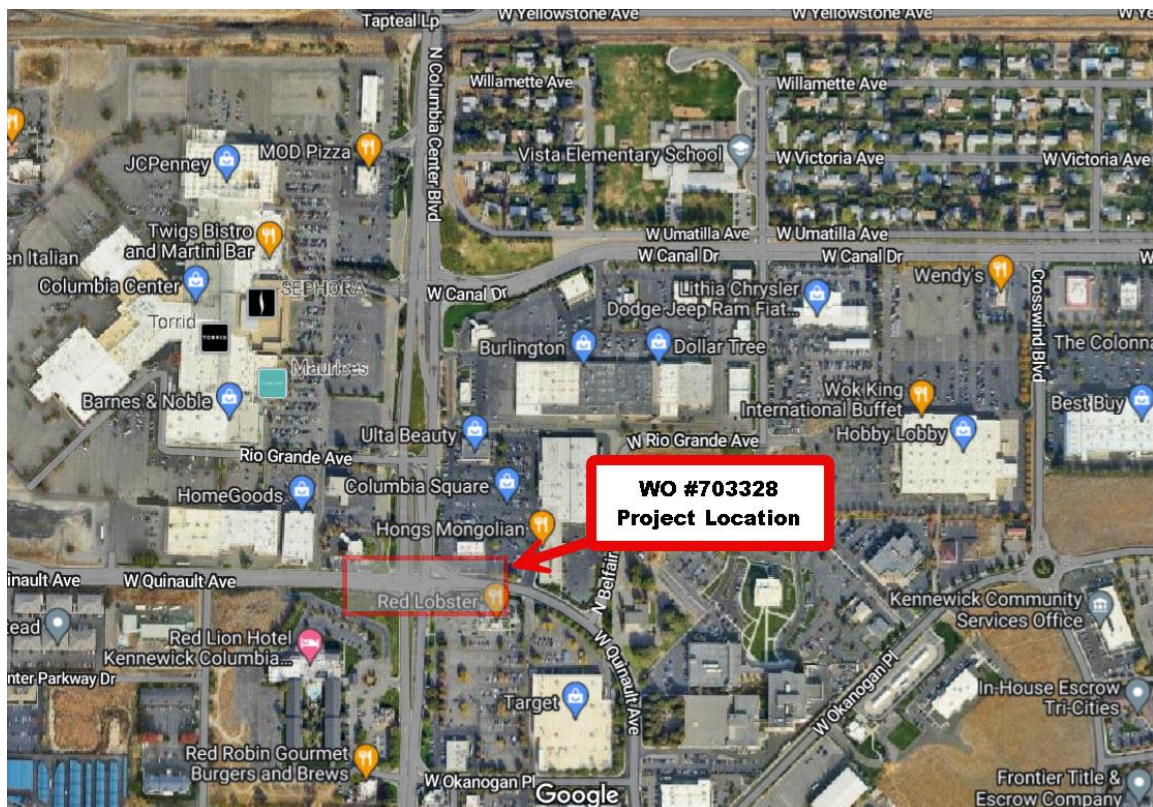
June 25<sup>th</sup>, 2024

**Project Name:** W Quinault Ave & CCB Intersection Rebuild      **WO#:**703328

**Location:** W Quinault Ave & Columbia Center Blvd Intersection


**Justification:** Underground Powerline Relocation due to COK Intersection redesign.

### Location Map





# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25, 2024	
<b>Subject:</b>	Bid #24-46-03 - Prior Substation Fiber Build – Reject Bid	
<b>Authored by:</b>	Chris Folta	Staff Preparing Item
<b>Presenter:</b>	Chris Folta	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Chris Folta	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM
<b>Type of Agenda Item:</b>	<b>Type of Action Needed:</b> <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract/Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

**Motion for Commission Consideration:**

Motion to reject bid received for Bid Package #24-46-03 - Prior Substation Fiber Build based on the bid submitted exceeded the Engineering estimate by 15%.

**Background/Summary**

Staff issued Bid Package #24-46-03 to construct an approximately 45,000-foot mix of aerial and underground backbone fiber optic cable extending from the fiber node at the District’s Paterson Node located at the Prior No. 1 substation terminating at the Prior No. 4 substation. The project is necessary to provide reliable, high-speed telecommunications services to a total of four substations to enhance the District’s supervisory control and data acquisition (SCADA) capabilities.

The engineer’s estimate for this project was \$400,000 based on previously constructed fiber optic installations using telecommunications-qualified staffing resources. This project, however, will require that only qualified electrical workers per Washington State statute attach the fiber cable due to the existing heights of many of the power poles along the planned fiber route.

Bids were opened on Wednesday, June 12, 2024, at 2:00 pm for Bid #24-46-03 and recorded as follows:

Bidder/Contractor	Bid Price
DJ’s Electrical	\$557,647.50

The difference in cost between the engineer’s estimate and the bid price is 39.4%.

**Recommendation**


Pricing received exceeds the engineers estimate by greater than 15% and therefore must be rejected per District policy.

**Fiscal Impact**

None.



# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25 <sup>th</sup> , 2024	
<b>Subject:</b>	Interlocal Agreement - City of Kennewick, Contract #24-21-13 - Columbia Center Blvd & Quinault Ave.	
<b>Authored by:</b>	Evan Edwards	Staff Preparing Item
<b>Presenter:</b>	Evan Edwards	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Steve Hunter	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda	<input checked="" type="checkbox"/> Pass Motion	<input type="checkbox"/> Decision / Direction
<input type="checkbox"/> Business Agenda	<input type="checkbox"/> Pass Resolution	<input type="checkbox"/> Info Only
<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Contract/Change Order	<input type="checkbox"/> Info Only/Possible Action
<input type="checkbox"/> Other Business	<input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Presentation Included

**Motion for Commission Consideration:**

Motion authorizing the General Manager on behalf of the District to sign the Interlocal Cooperative Agreement (ILA) with City of Kennewick, Contract #24-21-13 for Columbia Center Blvd. & Quinault Ave. to construct and relocate overhead and underground facilities.

**Background/Summary**

The City is preparing to construct a new traffic signal system at the intersection of Quinault Ave. and Columbia Center Blvd. to accommodate a new right-turn lane for added turning capacity for eastbound traffic turning northbound onto Columbia Center Blvd. This proposed work will require reconstructing the southwest corner, southeast corner, north and south island and widening the east and west approaches at the intersection.

To complete this work, the District will be required to relocate some existing infrastructure located within the road franchise area. The District is also taking the opportunity to install a new road crossing on Quinault Ave. west of Columbia Center Blvd. in preparation for the installation of a contingency source into the Columbia Center Mall area.

Costs associated with this ILA include trenching, backfill, traffic control, landscape restoration, and administrative fees necessary for the relocation of District facilities located within the franchise area and for the road cut & trench/backfill associated with the additional Columbia Center Mall crossing.

**Recommendation**

Entering into this ILA, the District is meeting its obligation set by its franchise agreement with the City and is preparing for an additional path for an additional source for the Columbia Center Mall area.

## **Fiscal Impact**

The estimated cost associated with the efforts provided by the City of Kennewick is \$47,230 plus a 3% administrative fee assessed by the city for a total not to exceed amount of \$48,647. This cost will be included in the work order estimate produced for the District's efforts in this project. The work order will be brought before the commission for consideration later. This project was not included as a system improvement in the 2024 budget and will require a budget amendment.

AFTER RECORDING RETURN TO:

\_\_\_\_\_  
City of Kennewick  
210 W. 6<sup>th</sup> Ave.  
Kennewick, WA 99336-0108

Attn. Krystal Townsend, City Clerk

**INTERLOCAL COOPERATIVE PROJECT AGREEMENT BETWEEN  
PUBLIC UTILITY DISTRICT #1 OF BENTON COUNTY AND CITY OF KENNEWICK FOR THE  
P2011 – QUINAULT/COLUMBIA CENTER BLVD. INTERSECTION PROJECT**

BY THIS INTERLOCAL COOPERATIVE AGREEMENT, hereinafter referred to as “Interlocal Agreement”, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, the City of Kennewick, Washington, a municipal corporation, hereinafter referred to as the “City,” and Public Utility District #1 of Benton County, Washington, a municipal corporation of the state of Washington, hereinafter referred to as the “Public Utility District #1,” enter into the following Agreement:

WHEREAS the City is to construct a new traffic signal system at the intersection of Quinault Ave. and Columbia Center Blvd. to accommodate a new right-turn lane for added turning capacity for eastbound traffic turning northbound onto Columbia Center Blvd. This proposed work will require reconstructing the southwest corner, southeast corner, north and south island and widening the east and west approaches at the intersection; and

WHEREAS the City will be impacting the Public Utility District #1’s infrastructure, causing their electrical system to be relocated in order to avoid the intersection improvements; and

WHEREAS the work covered under this Agreement can be defined by four (4) specific tasks:

1. Relocation of an existing PUD junction box.
2. Relocation of an existing overhead power pole at the southeast corner.
3. Installation of Underground Electrical power and fiber.
4. Installation of Vaults, Switch Cabinets, fiber box, and related equipment as necessary for the City project.

WHEREAS there is a mutual benefit to the City and the Public Utility District #1 to cooperate in maintaining and improving their infrastructure while upholding government efficiency; and

WHEREAS the Parties hereto are authorized by Revised Code of Washington (RCW) 39.34.030 to enter into agreements with one another to jointly carry out the powers and authorities of the Parties; NOW, THEREFORE IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

Section 1. For relocation of Overhead Electrical to Underground Electrical utilities, the Public Utility District #1 shall provide the City with specifications of the Public Utility District #1 part of the project for the Underground Electrical installation, which includes, but is not limited to trench excavation, hole excavation, crushed surfacing top course backfill and gravel bedding for vaults, junction boxes and conduit runs, controlled density pavement (CDF) backfill around existing AC water mains, curb, gutter, sidewalk and landscape restoration work. The work will include furnishing all labor, tools, materials, and equipment required for completion of the improvements

as may be necessary in accordance with the specifications, drawings, contract documents, and conditions for the Public Utility District #1's portion of the project.

Section 2. The City will bid the project so that the cost of the traffic control, project maintenance, surveying, curb, gutter and sidewalk removal, trenching, all backfill, benching, gravel bedding, pavement restoration, curb, gutter, sidewalk and landscape restoration work required for the Public Utility District #1's portion of the Underground Electrical installation shall be included in the scope as a separate schedule(s) of the bid, which will be paid for through the P2011 – Quinault/Columbia Center Blvd. Intersection Project, but reimbursed by Public Utility District #1. Installation of all materials for the Public Utility District #1's portion will be completed by Public Utility District #1 and/or its contractor.

Section 3. The City will bid the City's Project and the Public Utility District #1's schedule(s) together in accordance with the legal bidding requirements of the City, and the City select the lowest responsible bidder for the Project.

Section 4. The City will provide primary oversight, construction management and inspection to excavate for the new Underground Electrical infrastructure. The Public Utility District #1 will provide periodic inspections, final inspection, punch list, and approval of the Public Utility District #1's Underground infrastructure. The Public Utility District #1 shall provide the City with a written punch list for the Public Utility District #1's Underground Electrical infrastructure within two (2) working days of completion by the City's contractor. The City shall seek timely completion of the Public Utility District #1's punch list.

Section 5. The City's Project includes, but is not limited to constructing curb, gutter, sidewalk, traffic curbing, concrete traffic island improvements, retaining walls, driveways, storm drainage, utility trench excavation, landscape and irrigation restoration, HMA patching restoration and overlay, striping, signage and a new signal system. The work will include furnishing all labor, tools, materials, and equipment required for completion of the improvements as may be necessary in accordance with the specifications, drawings, contract documents, and conditions. All material and labor for installing electrical utilities (underground conduit, pole relocation/replacement, electrical vaults and junction boxes, and wire) will be provided by and installed by Public Utility District #1 and/or its contractor for Public Utility District #1's portion of the Underground Electrical installation.

Section 6. The Public Utility District #1 shall approve trench excavation widths, hole excavation sizes, gravel bedding for the vaults and junction boxes, trench backfill, landscape restoration and sidewalk restoration associated with their Underground Electrical and Fiber installation work. The Public Utility District #1 shall provide the name and contact information for a Public Utility District #1 representative that has full authority to approve change orders associated with the Project.

Section 7. For the Overhead Electrical pole relocation work performed entirely by the Public Utility District #1, and the underground power conduit and vault installation within the City's project limits for the Underground Electrical power work not performed in the City's P2011 – Quinault/Columbia Center Blvd. Intersection Project, and work herein mentioned in this Agreement.

Section 8. The Public Utility District #1 shall compensate the City for the contracted bid items that have been identified as their Project in the Contract Proposal. Public Utility District #1 will also be responsible for all change orders that are directly attributed to the Public Utility District #1, of which the City will seek approval from Public Utility District #1 prior to approval of the change order. Public Utility District #1 shall pay the City a three percent (3%) Administration Fee of the Public Utility District #1 Project cost to bid and oversee this activity. The City shall invoice the

Public Utility District #1 on a monthly basis as costs are incurred, with a not to exceed amount of **forty-seven thousand two hundred thirty dollars (\$47,230) plus the three percent (3%) Administration Fee for the contracted bid items.**

Section 9. The City will require the successful bidder for the City's Project to conform to Washington law prescribed for Public Works Projects, including the payment of prevailing wage and the submission of the required performance bond.

Section 10. This Agreement shall be construed and enforced in accordance with, and the validity and performance shall be governed by the laws of the State of Washington. Venue of any suit between the Parties arising out of this Agreement shall be the Superior Court for the County of Benton, State of Washington.

Section 11. This Agreement may be changed, modified, or amended only upon written agreement executed by both Parties.

Section 12. It is not intended that a separate legal entity shall be established to conduct the cooperative undertaking, nor is the acquiring, or holding, or disposing of real or personal property anticipated. The City of Kennewick is designated as the Administrator of the project.

Section 13. Each Party shall defend, indemnify, and hold the other harmless from any claims, damages, causes of action, or judgments arising from, or as a direct result of the negligent or intentional acts of its agents, employees, or officers associated with this Agreement.

Section 14. This Agreement contains all the terms and conditions agreed upon by the Parties. All items incorporated by reference are attached. No other understandings, verbal or otherwise, in regard to the subject matter of this Agreement, shall be deemed to exist or to bind any of the Parties.

Section 15. This Agreement shall be effective upon execution by both Parties and shall remain in effect until City Council accepts the Project as complete, unless terminated at an earlier date by either Party without cause if such Party provides thirty (30) days prior written notice to terminate.

Section 16. This Interlocal Agreement shall be filed as provided by RCW 39.34.

CITY OF KENNEWICK

BENTON PUBLIC UTILITY DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: City Manager

Title: \_\_\_\_\_

ATTEST BY:

\_\_\_\_\_  
Krystal Townsend, City Clerk


APPROVED AS TO FORM:

\_\_\_\_\_  
Lisa Beaton, City Attorney





# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25, 2024	
<b>Subject:</b>	Contract #22-21-209 – Electrical Consultants Inc., Sunset -Dallas Road Transmission Line – Change Order #2	
<b>Authored by:</b>	Rosa Mitchell	Staff Preparing Item
<b>Presenter:</b>	Evan Edwards	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Steve Hunter	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM
<b>Type of Agenda Item:</b>	<b>Type of Action Needed:</b> <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract /Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

**Motion for Commission Consideration:**

Motion to authorize the General Manager on behalf of the District to sign Change Order #2 of Contract #22-21-209 with Electrical Consultants, Inc. (ECI), increase the not-to-exceed amount by \$29,000.00; bringing the new not-to-exceed amount of the contract to \$305,450.00.

**Background/Summary**

Engineering staff initiated a contract for professional services for the engineering and design of the Sunset Rd to Dallas Rd Transmission in August of 2022. The design process is 70% complete, some material has been ordered, and construction is on track for spring and summer 2025. The additional funds are for necessary scope revisions for the incorporation of existing distribution and fiber facilities as well as permitting support.

Amending this contract will ensure funds are available as ECI continues to work through the design process; and extending this contract will ensure ECI support through the end of construction in 2025.

**Recommendation**

Recommendation to increase the not-to-exceed (NTE) amount by \$29,000.00, bringing the new NTE amount of the contract to \$305,450.00, and extend this contract to December 31, 2025.

**Fiscal Impact**

This project was originally scheduled for construction in 2024 with design work to be completed in 2023. As BPA’s portion of work to support this project was delayed, our construction window was moved to 2025 and design work shifted to 2024. As such, these professional services will require a 2024 budget amendment.




## Contract Change Order

2721 W. 10<sup>th</sup> Ave.  
PO Box 6270  
Kennewick, WA 99336

<b>1. Contract Change No.</b> <p style="text-align: center;">2</p>	<b>2. Contract No.</b> <p style="text-align: center;">22-21-209</p>	<b>3. Effective Date</b> <p style="text-align: center;">06/25/2024</p>
<b>4. Contract Name &amp; Address</b>  Electrical Consultants Inc. 3521 Gabel Rd. Billings, MT 59102	<b>5. Contract Cost Adjustment – This Change Only</b> <input checked="" type="checkbox"/> - INCREASE     \$ 29,000.00  <input type="checkbox"/> - DECREASE     \$ _____ <div style="text-align: right; font-size: small;">+ Washington State Sales Tax</div>	
<b>6. Contract Schedule Adjustment – This Change Only</b>  New Expiration Date: _____		
<b>7. Description of Changes:</b>  Increase not-to-exceed amount by \$29,000.00 for a new contract not-to-exceed amount of \$305,405.00.		
<b>EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT</b>		
<b>8. Benton PUD (Print or Type)</b>  Signature _____  By _____  Title _____  Date <u>06/25/2024</u>	<b>9. Electrical Consultants Inc. (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____	



# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25, 2024	
<b>Subject:</b>	Contract #22-33-01 - Cooperative Response Center, Inc. (CRC) – CO#2	
<b>Authored by:</b>	Diane Schlekewey	Staff Preparing Item
<b>Presenter:</b>	Steve Hunter	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Steve Hunter	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM
<b>Type of Agenda Item:</b>	<b>Type of Action Needed:</b> <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract/Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

## Motion for Commission Consideration:

Motion authorizing the General Manager on behalf of the District to sign Change Order #2 of Contract 22-33-01, with Cooperative Response Center, Inc. (CRC) to increase the not-to-exceed amount annually by \$30,000.00 for 2023, 2024, and 2025; bringing the new not-to-exceed amount of the contract to \$495,000.00.

## Background/Summary

The District has had a longstanding partnership with CRC for call center services including all after-hours calls and outage calls 24/7. With the implementation of the NISC software platform in 2017, the District recognized CRC as a Sole Source for call center activities. The Commission approved a new contract effective January 1, 2023, for three (3) years for \$120,000 per year for a total not to exceed amount of \$360,000.

The Commission approved a change order to this contract in September 2023 to accommodate for rate increases implemented by CRC in January 2023 which were primarily based on increasing their starting wages and number of employees. That change order increased the amount of the contract by \$75,000 increasing the total not to exceed amount to \$435,000.

Then in October of 2023, the District received notice from CRC of additional increases being implemented in January 2024.

## Recommendation

Costs for first quarter 2024 have been monitored and based on these actual expenses I recommend a change order increasing the line item amounts for the purchase order from \$125,000 for 2024 and 2025 to \$155,000 for each year.

## **Fiscal Impact**

The budget includes \$145,000 for 2024 and will be adjusted during the amending and budgeting process this year.



## Contract Change Order


2721 W. 10<sup>th</sup> Ave.  
PO Box 6270  
Kennewick, WA 99336

<b>1. Contract Change No.</b> <p style="text-align: center;">2</p>	<b>2. Contract No.</b> <p style="text-align: center;">22-33-01</p>	<b>3. Effective Date</b> <p style="text-align: center;">06/25/2024</p>
<b>4. Contract Name &amp; Address</b>  Cooperative Response Center, Inc 2000 8 <sup>th</sup> Street NW Austin, MN 55912		<b>5. Contract Cost Adjustment – This Change Only</b> <p style="margin-left: 20px;"> <input checked="" type="checkbox"/> - INCREASE     \$60,000.00   <input type="checkbox"/> - DECREASE     \$             <div style="text-align: right; margin-left: 100px;">+ Washington State Sales Tax</div> </p>
		<b>6. Contract Schedule Adjustment – This Change Only</b>  New Expiration Date:
<b>7. Description of Changes:</b>  Increase the not-to-exceed amount annually by \$30,000.00 for 2024, and 2025; bringing the new not-to-exceed amount of the contract to \$495,000.00.		
<b>EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT</b>		

<b>8. Benton PUD (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____	<b>9. Cooperative Response Center, Inc (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____
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# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25 <sup>th</sup> , 2024	
<b>Subject:</b>	Contract #23-21-18 – DJ’s Electrical, Inc. – CO#1	
<b>Authored by:</b>	Dax Berven	Staff Preparing Item
<b>Presenter:</b>	Dax Berven	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Steve Hunter	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM
<b>Type of Agenda Item:</b>	<b>Type of Action Needed:</b> <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input checked="" type="checkbox"/> Contract/Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

**Motion for Commission Consideration:**

Motion authorizing the General Manager on behalf of the District to sign Change Order #1 of Contract 23-21-18, with DJ’s Electrical, Inc. to increase the not-to-exceed amount by \$850,000.00 bringing the new not-to-exceed amount of the contract to \$6,647,606.24.

**Background/Summary**

During construction efforts on the Spaw-Phillips Transmission Line a number of field conditions arose that resulted in additional Contractor work.

- More rock holes were required than the original estimate based on the geotechnical survey performed.
- System loading conditions have resulted in more energized line work than initially anticipated.
- Line route realignments resulted in pole hole relocations.
- Shoe-fly work at positions 208 (Piert Rd. & Riek Rd.) and 232 (Phillips Substation) were more complex than initially anticipated.
- Additional vacuum truck “pot hole” ground testing due to locates indicating third party communications infrastructure was direct buried closer to poles in some areas than available documentation indicated.
- Unanticipated replacement of #4 ACSR along a portion of Sloan Rd. due to new alignment being too far away from existing to allow for a transfer.

Additionally after the portion along Finley Rd was re-aligned, the District opted to replace the #6 HDDB conductors with #4 ACSR due to the age of the existing infrastructure coupled with the number of additional splices that would have been necessary to complete the transfer.

Based on the construction units remaining to be completed on the project a \$730,000 increase will be needed to complete the work associated with line item 1 (transmission) and a \$120,000 increase will be needed to complete the work associated with line item 4 (distribution).

### **Recommendation**

Issuing this change order allows for the completion of the Spaw-Phillips transmission line and the associated distribution work.

### **Fiscal Impact**

The 2024 budget included \$4.4 million for the Spaw-Phillips transmission line based on the projected construction schedule straddling both the 2023 and 2024 budgets. These additional change order costs and the realized construction schedule will require an amendment to the 2024 budget.



## Contract Change Order

2721 W. 10<sup>th</sup> Ave.  
PO Box 6270  
Kennewick, WA 99336


<b>1. Contract Change No.</b> 1	<b>2. Contract No.</b> 23-21-18	<b>3. Effective Date</b> June 25, 2024
<b>4. Contract Name &amp; Address</b>  DJ's Electrical, Inc. 2319 SE Grace Ave Battle Ground, WA 98604		<b>5. Contract Cost Adjustment – This Change Only</b>  <input checked="" type="checkbox"/> - INCREASE     \$850,000.00  <input type="checkbox"/> - DECREASE     \$ <div style="text-align: right; font-size: small;">+ Washington State Sales Tax</div>
<b>7. Description of Changes:</b>  Increase not to exceed amount by \$850,000; bringing the new not-to-exceed amount to \$6,647,606.24 plus WA. State Sales Tax.		<b>6. Contract Schedule Adjustment – This Change Only</b>  New Expiration Date:
<b>EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT</b>		

<b>8. Benton PUD (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____	<b>9. DJ's Electrical Inc. (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____
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# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25, 2024	
<b>Subject:</b>	2024 Resource Plan - Introduction	
<b>Authored by:</b>	Blake Scherer	Staff Preparing Item
<b>Presenter:</b>	Blake Scherer	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Chris Johnson	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM
<b>Type of Agenda Item:</b>	<b>Type of Action Needed:</b> <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input type="checkbox"/> Approve Contract <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input checked="" type="checkbox"/> Info Only <input type="checkbox"/> Info Only/Possible Action <input checked="" type="checkbox"/> Presentation Included	

**Motion for Commission Consideration:**

None

**Background/Summary**

Revised Code of Washington (RCW) Chapter 19.280 requires electric utilities to prepare resource plans every two years. Staff is currently developing the 2024 Resource Plan and will provide an introductory presentation that addresses the following topics:

1. Determination of preparing a “Resource Plan” instead of an “Integrated Resource Plan”
2. Definitions and requirements of a Resource Plan versus Integrated Resource Plan
3. Draft outline
4. Schedule for future draft review and public hearing
5. Public comment options

**Recommendation**

Recommend the District prepare a 2024 Resource Plan to be compliant with RCW 19.280.

**Fiscal Impact**

N/A

# 2024 Resource Plan - Introduction

Commission Presentation – June 25, 2024

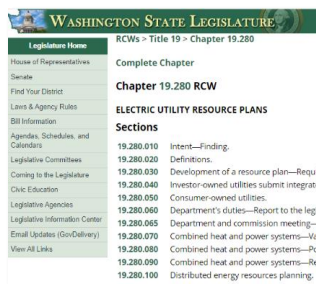


# Electric Utility Resource Plans

2

- **Requirement** in Washington State under **RCW 19.280**
- **Evaluation** of load and resource balance
- **Plan** to meet energy, capacity, renewable and clean energy requirements
- **Strategy** for long-term reliable, low-cost electricity at reasonable risk

## Requirement

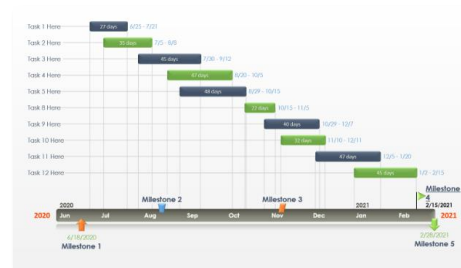


WASHINGTON STATE LEGISLATURE	
RCWs > Title 19 > Chapter 19.280	
Legislators Home	Complete Chapter
House of Representatives	Chapter 19.280 RCW
Senate	ELECTRIC UTILITY RESOURCE PLANS
Find Your District	Sections
Laws & Agency Rules	19.280.010 Intent—Finding.
Bill Information	19.280.020 Definitions.
Agendas, Schedules, and Calendars	19.280.030 Development of a resource plan—Requirements.
Legislative Committees	19.280.040 Investor-owned utilities submit integrated resource plan.
Committing to the Legislature	19.280.050 Consumer-owned utilities.
Civic Education	19.280.060 Department's duties—Report to the legislature.
Legislative Agencies	19.280.065 Department and commission meetings—Requirements.
Legislative Information Center	19.280.070 Combined heat and power systems—Requirements.
Email Updates (Go/Deliver)	19.280.080 Combined heat and power systems—Requirements.
View All Links	19.280.090 Combined heat and power systems—Requirements.
	19.280.100 Distributed energy resources planning.

## Evaluation



## Plan



## Strategy



# Plan is submitted to Commerce every two years

3

## Integrated Resource Plan

- **2022**
  - Integrated Resource Plan Progress Report
    - Resolution No. 2608, August 9, 2022
- **2020**
  - Integrated Resource Plan
    - Resolution No. 2549, August 11, 2020

## Resource Plan **\*\* New for 2024 \*\***

- **2024**
  - **Benton PUD intends to prepare a “Resource Plan”**
    - Upon conversion of its BPA Power Sales Agreement from Slice/Block to Load Following;
    - Benton PUD became a **“full requirements customer”** effective October 1, 2023.

# How are “Plans” defined in RCW 19.280.20?

4

## Integrated Resource Plan

- “means an analysis describing the mix of generating resources, conservation, methods, technologies, and resources to integrate renewable resources and, where applicable, address overgeneration events, and efficiency resources that will meet current and projected needs at the lowest reasonable cost to the utility and its ratepayers and that **complies with the requirements specified in RCW 19.280.030(1).**”

## Resource Plan

- “means an assessment that estimates electricity loads and resources over a defined period of time and **complies with the requirements in RCW 19.280.030(5).**”

# Which **Plan** is applicable to Benton PUD?

5

## Integrated Resource Plan



### 19.280.030(1)

- Utilities with more than 25,000 customers that are **not full requirements customers** must develop or update an **integrated resource plan...**
- The integrated resource plan, at a minimum, must include:  
...

## Resource Plan



### 19.280.030(5)

- All other utilities may elect to develop a full integrated resource plan as set forth in subsection (1) of this section
- or, at a minimum, shall develop a **resource plan** that:  
...

# Is Benton PUD a **full requirements customer**?

6

## Full requirements customer

- “means an electric utility that **relies on the Bonneville power administration for all power needed to supply its total load requirement** other than that served by nondispatchable generating resources totaling no more than six megawatts or **renewable resources.**”

BPA  
Tier 1  
+  
Tier 2

Pack-  
wood  
Hydro

## Renewable resources

“means electricity generation facilities fueled by: (a) **Water**; (b) wind; (c) solar energy; (d) geothermal energy; (e) landfill gas; (f) biomass energy utilizing animal waste, solid or liquid organic fuels from wood, forest, or field residues or dedicated energy crops that do not include wood pieces that have been treated with chemical preservatives such as creosote, pentachlorophenol, or copper-chrome-arsenic; (g) by-products of pulping or wood manufacturing processes, including but not limited to bark, wood chips, sawdust, and lignin in spent pulping liquors; (h) ocean thermal, wave, or tidal power; or (i) gas from sewage treatment facilities.”

# What are the **Resource Plan requirements?** - 1 of 2

7

## Resource Plan

**19.280.030(5): “...shall develop a resource plan that:**

- (a) **Estimates loads** for the next five and 10 years;
- (b) **Enumerates the resources** that will be maintained and/or acquired to serve those loads;
- (c) **Explains why the resources** in (b) of this subsection were chosen and, if the resources chosen are not: (i) Renewable resources; (ii) methods, commercially available technologies, or facilities for integrating renewable resources, including addressing any overgeneration event; or (iii) conservation and efficiency resources, why such a decision was made;
- (d) By December 31, 2020, and in every resource plan thereafter, **identifies how** the utility plans over a 10-year period to implement **RCW 19.405.040 and 19.405.050; and...**”

### 2024 Load Forecast

Resolution No. 2673, May 14, 2024

### Benton PUD Existing Resources

- 1) Energy Efficiency/Conservation
- 2) Packwood Hydro
- 3) BPA Tier 1, Load Following
- 4) BPA Tier 2, Above Contract High-Water Mark

### Clean Energy Transformation Act (CETA)

**19.405.040 = 2030 GHG Neutral**  
**19.405.050 = 2045 100% Clean**



# What are the **Resource Plan requirements?** - 2 of 2

8

## **New requirement (e) from House Bill 1287:**

Passed in 2021,  
Effective July 25, 2021

## **Reference 2022 Load Forecast Resolution No. 2600,** April 26, 2022

## **Reference Electrification of Transportation Plan** Resolution No. 2521, November 12, 2019

**Mapping and forecasting tool**  
to be created by WA Dept. of  
Transportation; not yet available

## **Resource Plan**

### **“...(e) Accounts for:**

- (i) Modeled **load forecast scenarios** that consider the anticipated levels of **zero emissions vehicle use** in a utility's service area, including anticipated levels of zero emissions vehicle use in the utility's service area provided in RCW 47.01.520, if feasible;
- (ii) Analysis, research, findings, recommendations, actions, and any other relevant information found in the **electrification of transportation plans** submitted under RCW 35.92.450, 54.16.430, and 80.28.365; and
- (iii) Assumed **use case forecasts** and the associated energy impacts. Electric utilities may, but are not required to, use the forecasts generated by the **mapping and forecasting tool** created in RCW 47.01.520. This subsection (5)(e)(iii) applies only to plans due to be filed after September 1, 2023.”

# Summary of Plan Requirements

## Integrated Resource Plan

Part	19.280.030(1) - Requirement topic
(a)	Load Forecast
(b)	Conservation Potential Assessment
(c)	Resource Commercial Technology Assessment
(d)	Resource “Lowest Reasonable Cost” Evaluation
(e)	Renewable Integration Assessment
(f)	Transmission Assessment
(g), (i)	Resource Adequacy Metric Determination
(h)	Distributed Energy Resources Assessment
(j)	Resource Portfolio Integrated Assessment
(k)	Energy & Nonenergy Benefits Assessment
(l)	Clean Energy Action Plan to meet CETA
(m)	Electric Vehicle Analysis

## Resource Plan

Part	19.280.030(5) – Requirement topic
(a)	Load Forecast
(b), (c)	Resource Explanation
(d)	Plan to meet CETA
(e)	Electric Vehicle Analysis

# 2024 Resource Plan - Draft Outline

10

- 1. Executive Summary**
- 2. Load & Resource Balance**
  - a. Load Forecast
  - b. Existing Supply Resources
  - c. Energy & Capacity Planning
- 3. Washington Compliance**
  - a. Renewable Portfolio Standard
  - b. CETA
- 4. Other Considerations**
  - a. Electrification
  - b. Transmission
  - c. BPA Resource Program
  - d. Risks
- 5. Preferred Resource Strategy**
  - a. BPA Post-2028 Contract
- 6. Action Plan**

*\*\* Preliminary Outline, Subject to Change \*\**

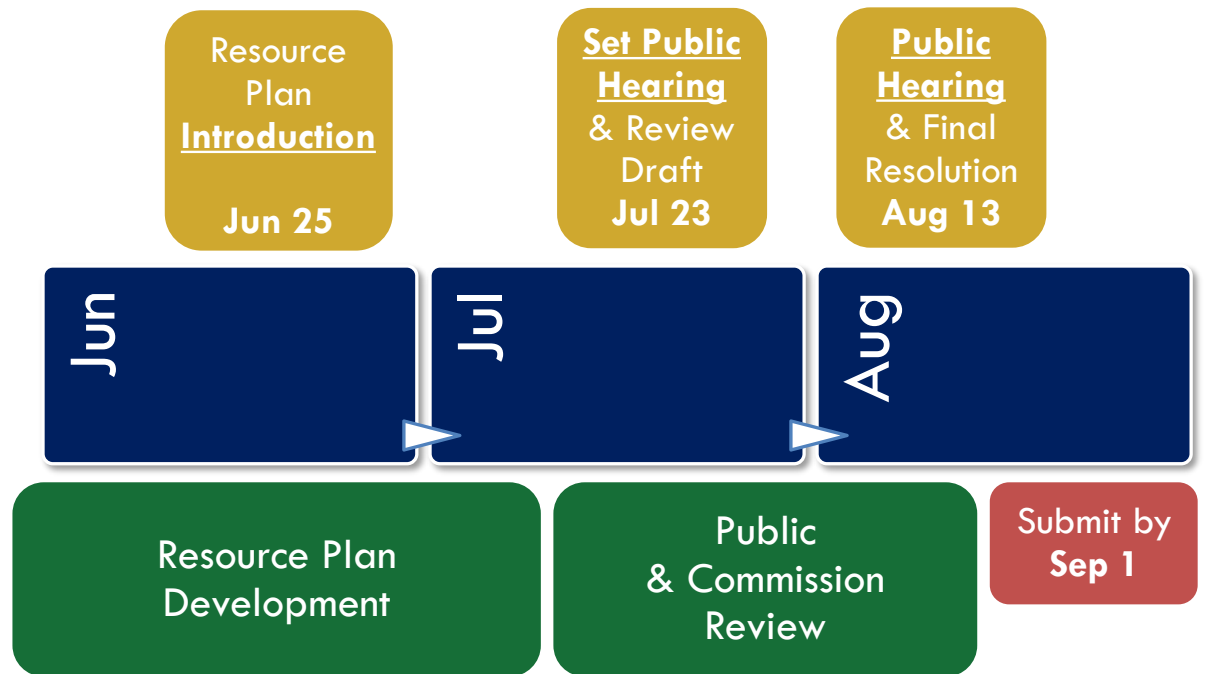


# 2024 Resource Plan – Schedule

11

## RCW 19.280.050

“The governing body of a consumer-owned utility that develops a plan under this chapter **shall encourage participation of its consumers in development of the plans** and progress reports and approve the plans and progress reports **after it has provided public notice and hearing.**”




## Comments or Questions?

- **Public comments/questions are welcome by:**
  - Participation at Commission meetings,
  - Calling Blake Scherer at 509-585-5361,
  - Emailing [power@bentonpud.org](mailto:power@bentonpud.org)
    - using subject of “2024 Resource Plan”
- **Presentation to be posted on the **Resource Planning** website:**
  - <https://www.bentonpud.org/About/Planning-Performance/Resource-Planning>



# COMMISSION AGENDA ACTION FORM

<b>Meeting Date:</b>	June 25, 2024	
<b>Subject:</b>	Contract Recommendation - Washington Families Clean Energy Credits Grant - Contract #24-44-05	
<b>Authored by:</b>	Keith Mercer	Staff Preparing Item
<b>Presenter:</b>	Keith Mercer	Staff Presenting Item (if applicable or N/A)
<b>Approved by:</b>	Keith Mercer	Dept. Director/Manager
<b>Approved for Commission:</b>	Rick Dunn 	General Manager/Asst GM
<b>Type of Agenda Item:</b>	<b>Type of Action Needed:</b> <i>(Multiple boxes can be checked, if necessary)</i>	
<input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Business Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Other Business	<input checked="" type="checkbox"/> Pass Motion <input type="checkbox"/> Pass Resolution <input type="checkbox"/> Contract/Change Order <input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Info Only <input checked="" type="checkbox"/> Info Only/Possible Action <input type="checkbox"/> Presentation Included	

### Motion for Commission Consideration:

Motion to approve the General Manager or his designee on behalf of the District to sign in substantially the form Contract #24-44-05 for the Washington Families Clean Energy Credit grant agreement with Washington State Department of Commerce if the following condition is met; Grant requirements do not cause undue hardship to the District.

### Background/Summary

At the May 25, 2024 commission meeting, Staff discussed the following:

- Engrossed Substitute Senate Bill 5950 that included \$150,000,000 of the climate commitment account – to provide \$200 bill credits for low-income and moderate-income residential electricity customers by September 15, 2024 (also known as the Washington Families Clean Energy Credits grant from the Washington State Department of Commerce (DOC)).
- First priority must be given to customers at or below 80% area median income (AMI). If funds remain, customers that are at or below 150% AMI will be eligible for the \$200 bill credit (see table below).

Household Size	1	2	3	4	5	6	7	8
<b>80% AMI Annual Income</b>	\$55,950	\$63,950	\$71,950	\$79,900	\$86,300	\$92,700	\$99,100	\$105,500
<b>150% AMI Annual Income</b>	\$104,906	\$119,906	\$134,906	\$149,813	\$161,813	\$173,813	\$185,813	\$197,813

- Benton PUD’s estimated allocation of funds is \$2,127,909 which includes reimbursement for administrative costs up to 5% or \$106,395.
- The DOC has contracted with a third-party agency (Promise) to assist utilities with prequalifying utility customers (i.e. cross referencing customers that already receive other state services) and/or outreach efforts which would include a self-attestation statewide portal for customers to apply for the \$200 bill credit. The main concern with utilizing Promise is sharing customer data with a third-party entity.

- Concerns with whether the Climate Commitment Act communication guidelines violate the Public Disclosure Commission (PDC) rules. Washington Public Utility Districts Association (WPUA) has asked the PDC this question multiple times but has not received formal verification. DOC says they checked with the AG’s office and the PDC and both have said there should be no issues.
- Concerns with the requirements included in DOC’s grant agreement that was received on May 15, 2024. Staff shared the following areas with the Commission:
  - All Materials produced under this Grant shall be considered “works for hire” as defined by the U.S. Copyright Act and shall be owned by DOC. **(Section 11 Copyright)**
  - No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office. **(Section 22 Political Activities)**
  - The District agrees not to publish or use any advertising or publicity materials in which the State of Washington or DOC’s name is mentioned without prior written consent from DOC. **(Section 24 Publicity)**
  - The District shall surrender to DOC all property of DOC prior to settlement upon completion, termination or cancellation of the grant. **(Section 38 Treatment of Assets (D))**
  - There will be another survey to fill out detailing how the District plans to find eligible households, if the District plans to work with a Community Action Agency, if the District plans to use Promise, what challenges the District anticipates implementing this program, and any additional questions the District has. **(Attachment A Task 1)**
  - Administrative expenses include labor costs to apply bill credits or finding eligible households; marketing and outreach costs (including printing signs, bill inserts, flyers, etc.); communication costs; and creation, development, implementation and/or maintenance of a self-attestation portal. Additionally, if the District does not spend the entire 5% of administrative costs, the District can reallocate administrative funds to provide additional bill credits to eligible customers. **(Attachment A Task 2)**
  - Required information to retain and provide to DOC includes the account number; the date the bill credit was applied to the account number; the dollar amount applied to the account number; the total dollar amount applied to all customers; the total dollar amount received from DOC; and the date the District received the funding from DOC. **(Attachment A Task 3)**
    - Account numbers are still considered Personally Identifiable Information (PII), which is why staff recommends every customer taking part in this grant must sign an application that includes a waiver authorizing the District to share their data with DOC.
  - Additional required information to submit to DOC is the total number of households served broken down by the estimated number of households at or below 80% AMI or between 80% AMI and 150% AMI. **(Attachment A Task 4)**

In summary, as of June 19 2024, the District has not received the final Washington Families Clean Energy Credits grant agreement from DOC. There still is the concern about the Climate Commitment Act communication guidelines violating the Public Disclosure Commission (PDC) rules as well as other areas in the agreement. Staff is also concerned about the short timeline of the grant (roughly two and a half months) to find and process \$200 bill credits to approximately 10,000 eligible customers. Staff’s plan is to have two direct application mailers to all residential customers, which will include a link to apply online as well as the option to mail back the application. The first application mailer is expected to go out on or around the first part of July and the second application mailer in August. The timing of the mailers may be adjusted

depending on when the grant agreement is signed, how long the District's application will take to get approved by DOC, and the lead time needed by the printing vendor, which is five to seven working days after the proof is approved.

### **Recommendation**




- Authorize General Manager Rick Dunn or his designee to enter into the Washington Families Clean Energy Credits grant agreement.
- Do not use DOC's third-party vendor Promise for prequalifying customers or outreach efforts due to concerns with sharing customer data.
- Do not automatically qualify customers, but instead send a direct mailer to all residential customers that includes an application that the customer must sign acknowledging that their data will be shared with DOC as required by the grant. The application will also have a disclaimer for any required Climate Commitment Act language and logo.
  - Due to the strict communication requirements, staff is recommending only sending the direct application mailers and providing applications in the Customer Service lobby for walk-ins. No radio, social media, or television advertisements will be done.

### **Fiscal Impact**

The District will incur costs to administer this program (i.e. labor, direct mailers, postage, etc.), but the District will be reimbursed up to 5% of the grant amount, which is expected to cover these costs. Staff will amend the budget if necessary.



## Energy Contracts Routing Slip

Reviewed by	I verify that:	Initials
<b>PROGRAM MANAGER &amp; SUPERVISOR</b>	<ul style="list-style-type: none"> <li>Any and all changes made are within my delegated authority and responsibilities</li> <li>Fund source reviewed and contract amount approved</li> <li>If applicable, fund allocation spreadsheet emailed to appropriate staff</li> <li>Fund obligation discussed, reviewed and memo approved by leadership and appointing authority prior to routing contract or amendment, if applicable</li> </ul>	
<b>CLEAN BUILDINGS CONTRACT &amp; BUDGET REVIEW</b>	<ul style="list-style-type: none"> <li>Any and all changes made are within my delegated authority and responsibilities</li> <li>Fund source, contract terms, scope of work reviewed and approved</li> </ul>	
<b>BUDGET STAFF</b>	<ul style="list-style-type: none"> <li>Any and all changes made are within my delegated authority and responsibilities</li> <li>Reviewed allotment authority and coding</li> <li>Appropriate award paperwork in place, if applicable</li> <li>Reviewed contract/amendment entry in CMS</li> </ul>	
<b>MANAGING DIRECTOR</b>	<ul style="list-style-type: none"> <li>Any and all changes made are within my delegated authority and responsibilities</li> <li>Final review before appointing authority signature</li> </ul>	N/A
<b>ASSISTANT DIRECTOR</b> <i>cc: Energy Admin Lead</i>	<ul style="list-style-type: none"> <li>Contract, amendment, or memo approved and signed by the Approving Authority</li> </ul>	[Signature on document]

### Instructions:

- Use this slip when soliciting any signature from the Energy Assistant Director or Deputy Assistant Director
- Attach this slip to the top of your DocuSign envelope *before* any additional materials
- When routing, only staff implicated in a request need to initial this slip. Inapplicable initial cells may be left empty
- The DocuSign envelope should be *context complete* and all relevant explanatory material attached
- **Questions?** Contact your Unit Admin or the [Energy Admin Lead](#)



**Grant Agreement with**

**PUD NO 1 OF BENTON COUNTY**

**through**

Energy Division

**Grant Number:**

**24-52242-035**

**For**

**Washington Families Clean Energy Credits**

**Dated:** Tuesday, May 21, 2024



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Draft



## Face Sheet



**Grant Number: 24-52242-035**

### Energy Division Washington Families Clean Energy Credits

<b>1. Grantee</b> PUD NO 1 OF BENTON COUNTY PO BOX 6270 Kennewick, WA 99336-0270		<b>2. Grantee Doing Business As (as applicable)</b>  	
<b>3. Grantee Representative</b> Steve Hunter Assistant General Manager (509) 582-1237 hunters@bentonpud.org		<b>4. COMMERCE Representative</b> Jordan Laramie State Surplus Property Manager (360) 725-5044 jordan.laramie@commerce.wa.gov	
<b>5. Grant Amount</b> \$2,127,909.12	<b>6. Funding Source</b> Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	<b>7. Start Date</b> 05/21/2024	<b>8. End Date</b> 09/15/2024
<b>9. Federal Funds (as applicable)</b> N/A		<b>Federal Agency:</b> N/A	
<b>10. Tax ID #</b> 91-6001045	<b>11. SWV #</b> SWV0009694-00	<b>12. UBI #</b> 034-002-819	<b>13. UEI #</b> N/A
<b>14. Grant Purpose</b> The Washington Families Clean Energy Credits Grant Program dedicates \$150 million to assist low- to moderate-income households with the clean energy transition. This initiative will offer bill credits of \$200 per household to eligible residential customers through their electric utility provider.			
COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grant Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget			
<b>FOR GRANTEE</b>  <hr/> Steve Hunter, Assistant General Manager  <hr/> Date		<b>FOR COMMERCE</b>  <hr/> Cheryl Hardee, Energy Division Deputy Director  <hr/> Date  <b>APPROVED AS TO FORM ONLY                  BY ASSISTANT ATTORNEY GENERAL                  APPROVAL ON FILE</b>	



## **Special Terms and Conditions**

### **1. GRANT MANAGEMENT**

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Grant.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Grant.

The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

### **2. ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING**

If this Agreement is funded in whole or in part by the Climate Commitment Act, Grantee agrees that any website, announcement, press release, and/or publication (written, visual, or sound) used for media-related activities, publicity, and public outreach issued by or on behalf of Grantee which reference programs or projects funded in whole or in part with Washington's Climate Commitment Act (CCA) funds under this Grant, shall contain the following statement:

"The [PROGRAM NAME / GRANT / ETC.] is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at [www.climate.wa.gov](http://www.climate.wa.gov)."

The Grantee agrees to ensure coordinated Climate Commitment Act branding on work completed by or on behalf of the Grantee. The CCA logo must be used in the following circumstances, consistent with the branding guidelines posted at [CCA brand toolkit](#), including:

- A. Any project related website or webpage that includes logos from other funding partners;
- B. Any publication materials that include logos from other funding partners;
- C. Any on-site signage including pre-during Construction signage and permanent signage at completed project sites; and
- D. Any equipment purchased with CCA funding through a generally visible decal.

### **3. COMPENSATION**

COMMERCE shall pay an amount not to exceed \$2,127,909.12 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. Grantee's compensation for services rendered shall be based on the terms of the Scope of Work and Budget.

#### **EXPENSES**

Grantee shall receive reimbursement for administrative costs identified below or as authorized in advance by COMMERCE as reimbursable. Grantees may use up to five percent of their grant funds for administrative costs associated with the disbursement of funds provided by COMMERCE. The maximum amount to be paid to the Grantee for authorized expenses shall not exceed \$106,395.46 which amount is included in the Grant total above.

### **4. BILLING PROCEDURES AND PAYMENT**

COMMERCE will pay Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE via the Commerce Grants Management System.

The attachments to the invoice request in the Commerce Contract Management System shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Grant Number 24-52242-035. If



expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

#### Invoices and End of Fiscal Year

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.

The Grantee must invoice for all expenses from the beginning of the Grant through June 30, regardless of the Grant start and end date.

#### Duplication of Billed Costs

The Grantee shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

#### Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subgrantees.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

### **5. SUBGRANTEE DATA COLLECTION**

Grantee will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Grant performed by subgrantees and the portion of Grant funds expended for work performed by subgrantees, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subgrantees. "Subgrantees" shall mean subgrantees of any tier.

### **6. ELIGIBLE CUSTOMER DATA**

If the Grantee chooses to receive assistance from COMMERCE and/or its contractors or sub-contractors in identifying eligible customer households, COMMERCE requests that the Grantee commit to the following conditions regarding the data provided to COMMERCE and/or its contractors or sub-contractors, and COMMERCE and/or its contractors or sub-contractors are prohibited from further disclosing and/or selling any private or proprietary customer information obtained from the Grantee to identify eligible customer households.

In the event Grantee transmits data to COMMERCE and/or its contractor or sub-contractors for assistance identifying eligible customer households, the Grantee shall comply with the following conditions:



- Provide access to customer data required for determining household Program eligibility in a structured format as specified by COMMERCE.
- Provide notification of changes to customer information that could result in disqualification from Program eligibility, including if the customer account has already been awarded a credit by the Grantee.
- Verify that credits allocated under the Program have been applied to eligible customer accounts.
- Ensure the privacy and security of customer information both at rest and in transit.
- Ensure the accuracy of all data to the best knowledge of the Grantee.
- Meet the foregoing requirements at no additional cost.

Such data shall not be disclosed by any party for any purpose other than as expressly stated herein.

## 7. **INSURANCE**

The Grantee shall provide insurance coverage as set out in this section. The intent of the required insurance is to protect the state should there be any claims, suits, actions, costs, damages or expenses arising from any loss, or negligent or intentional act or omission of the Grantee or Subgrantee, or agents of either, while performing under the terms of this Grant. Failure to maintain the required insurance coverage may result in termination of this Grant.

The insurance required shall be issued by an insurance company authorized to do business within the state of Washington. Except for Professional Liability or Errors and Omissions Insurance, the insurance shall name the state of Washington, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance. The Grantee shall provide COMMERCE thirty (30) calendar days' advance notice of any insurance cancellation, non-renewal or modification.

The Grantee shall submit to COMMERCE within fifteen (15) calendar days of the Grant start date OR a written request by COMMERCE, a certificate of insurance which outlines the coverage and limits defined in this insurance section. During the term of the Grant, if required or requested, the Grantee shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.

The Grantee shall provide, at COMMERCE's request, copies of insurance instruments or certifications from the insurance issuing agency. The copies or certifications shall show the insurance coverage, the designated beneficiary, who is covered, the amounts, the period of coverage, and that COMMERCE will be provided thirty (30) days' advance written notice of cancellation.

The Grantee shall provide insurance coverage that shall be maintained in full force and effect during the term of this Grant, as follows:

**Commercial General Liability Insurance Policy.** Provide a Commercial General Liability Insurance Policy, including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of Grant activity but no less than \$1,000,000 per occurrence. Additionally, the Grantee is responsible for ensuring that any Subgrantees provide adequate insurance coverage for the activities arising out of subgrants.

**Cyber Liability Insurance:** The Contractor shall maintain Cyber Liability Insurance. The Contractor shall maintain minimum limits of no less than \$1,000,000 per occurrence to cover all activities by the Contractor and licensed staff employed or under contract to the Contractor. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

**Automobile Liability.** In the event that performance pursuant to this Grant involves the use of vehicles, owned or operated by the Grantee or its Subgrantee, automobile liability insurance shall be





required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

**Professional Liability, Errors and Omissions Insurance.** The Grantee shall maintain Professional Liability or Errors and Omissions Insurance. The Grantee shall maintain minimum limits of no less than \$1,000,000 per occurrence to cover all activities by the Grantee and licensed staff employed or under Grant to the Grantee. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

**Fidelity Insurance.** Every officer, director, employee, or agent who is authorized to act on behalf of the Grantee for the purpose of receiving or depositing funds into program accounts or issuing financial documents, checks, or other instruments of payment for program costs shall be insured to provide protection against loss:

- A. The amount of fidelity coverage secured pursuant to this Grant shall be \$100,000 or the highest of planned reimbursement for the Grant period, whichever is lowest. Fidelity insurance secured pursuant to this paragraph shall name COMMERCE as beneficiary.
- B. Subgrantees that receive \$10,000 or more per year in funding through this Grant shall secure fidelity insurance as noted above. Fidelity insurance secured by Subgrantees pursuant to this paragraph shall name the Grantee as beneficiary.

## **8. FRAUD AND OTHER LOSS REPORTING**

Grantee shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

## **9. ORDER OF PRECEDENCE**

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget
- Add any other attachments incorporated by reference from the Face Sheet listed within order of attached.



## **General Terms and Conditions**

### **1. DEFINITIONS**

As used throughout this Grant, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Grant" or "Agreement" or "Contract" means the entire written agreement between COMMERCE and the Grantee, including any Exhibits, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this Grant shall be the same as delivery of an original.
- D. "Grantee" or "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Grant, and shall include all employees and agents of the Grantee.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F. "State" shall mean the state of Washington.
- G. "Subgrantee/subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee" and "subcontractor" mean subgrantee/subcontractor(s) in any tier.
- H. "Subrecipient" shall mean a non-federal entity that expends federal awards received from a pass-through entity to carry out a federal program, but does not include an individual that is a beneficiary of such a program. It also excludes vendors that receive federal funds in exchange for goods and/or services in the course of normal trade or commerce.
- I. "Vendor" is an entity that agrees to provide the amount and kind of services requested by COMMERCE; provides services under the grant only to those beneficiaries individually determined to be eligible by COMMERCE and, provides services on a fee-for-service or per-unit basis with contractual penalties if the entity fails to meet program performance standards.

### **2. ACCESS TO DATA**

In compliance with RCW 39.26.180, the Grantee shall provide access to data generated under this Grant to COMMERCE, the Joint Legislative Audit and Review Committee, and the Office of the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the Grantee's reports, including computer models and the methodology for those models.

### **3. ADVANCE PAYMENTS PROHIBITED**

No payments in advance of or in anticipation of goods or services to be provided under this Grant shall be made by COMMERCE.



4. **ALL WRITINGS CONTAINED HEREIN**

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

5. **AMENDMENTS**

This Grant may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

6. **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35**

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

7. **ASSIGNMENT**

Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

8. **ATTORNEYS' FEES**

Unless expressly permitted under another provision of the Grant, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorneys' fees and costs.

9. **CONFIDENTIALITY/SAFEGUARDING OF INFORMATION**

A. "Confidential Information" as used in this section includes:

- i. All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;
- ii. All material produced by the Grantee that is designated as "confidential" by COMMERCE; and
- iii. All Personal Information in the possession of the Grantee that may not be disclosed under state or federal law.

B. The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Grant whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.



## 10. **CONFLICT OF INTEREST**

Grantee must maintain and comply with written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. Grantee must comply with the following minimum requirements:

- A. No employee, officer, or agent may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the Grantee may neither solicit nor accept gratuities, favors, or anything of monetary value from Grantees or parties to subcontracts and must comply with RCW 39.26.020. However, Grantee may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the Grantee.
- B. If the Grantee has a parent, affiliate, or subsidiary organization that is not a state, local government, or federally recognized tribe, the Grantee must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the Grantee is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

## 11. **COPYRIGHT**

Unless otherwise provided, all Materials produced under this Grant shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Grant, but that incorporate pre-existing materials not produced under the Grant, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Grant, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Grant. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this Grant. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

## 12. **DISPUTES**

Except as otherwise provided in this Grant, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Director of COMMERCE, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:



- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Grantee's name, address, and Grant number; and
- be mailed to the Director and the other party's (respondent's) Grant Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Grant shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

### **13. DUPLICATE PAYMENT**

COMMERCE shall not pay the Grantee, if the Grantee has charged or will charge the State of Washington or any other party under any other Grant or agreement, for the same services or expenses.

### **14. GOVERNING LAW AND VENUE**

This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

### **15. INDEMNIFICATION**

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the state of Washington, COMMERCE, agencies of the state and all officials, agents and employees of the state, from and against all claims for injuries or death arising out of or resulting from the performance of the Grant. "Claim" as used in this Grant, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom.

The Grantee's obligation to indemnify, defend, and hold harmless includes any claim by Grantee's agents, employees, representatives, or any subgrantee or its employees.

The Grantee's obligation shall not include such claims that may be caused by the sole negligence of the State and its agencies, officials, agents, and employees. If the claims or damages are caused by or result from the concurrent negligence of (a) the State, its agents or employees and (b) the Grantee, its subcontractors, agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Grantee or its subgrantees, agents, or employees.

The Grantee waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

### **16. INDEPENDENT CAPACITY OF THE GRANTEE**

The parties intend that an independent Grantee relationship will be created by this Grant. The Grantee and its employees or agents performing under this Grant are not employees or agents of the state of Washington or COMMERCE. The Grantee will not hold itself out as or claim to be an officer or employee of COMMERCE or of the state of Washington by reason hereof, nor will the Grantee make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Grantee.





## **17. INDUSTRIAL INSURANCE COVERAGE**

The Grantee shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Grantee fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, COMMERCE may collect from the Grantee the full amount payable to the Industrial Insurance Accident Fund. COMMERCE may deduct the amount owed by the Grantee to the accident fund from the amount payable to the Grantee by COMMERCE under this Grant, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Grantee.

## **18. LAWS**

The Grantee shall comply with all applicable laws, ordinances, codes, regulations and policies of local, state, and federal governments, as now or hereafter amended.

## **19. LICENSING, ACCREDITATION AND REGISTRATION**

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Grant.

## **20. LIMITATION OF AUTHORITY**

Only the Authorized Representative or the Authorized Representative's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Grant. Furthermore, any alteration, amendment, modification, or waiver or any clause or condition of this Grant is not effective or binding unless made in writing and signed by the Authorized Representative.

## **21. NONDISCRIMINATION**

- A. Nondiscrimination Requirement. During the performance of this Agreement, the GRANTEE, including any subcontractor, shall comply with all federal, state, and local nondiscrimination laws, regulations and policies, this shall include but not be limited to the following: GRANTEE, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, GRANTEE, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which GRANTEE, or subcontractor, has a collective bargaining or other agreement.
- B. The funds provided under this Agreement shall not be used to fund religious worship, exercise, or instruction. No person shall be required to participate in any religious worship, exercise, or instruction in order to have access to the facilities funded by this Agreement.
- C. Obligation to Cooperate. GRANTEE, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that GRANTEE, including any subcontractor, has engaged in discrimination prohibited by this Agreement pursuant to RCW 49.60.530(3).
- D. Default. Notwithstanding any provision to the contrary, COMMERCE may suspend GRANTEE, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until COMMERCE receives notification that GRANTEE, including any subcontractor, is cooperating with the investigating state agency. In the event GRANTEE, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), COMMERCE may terminate this Agreement in whole or in part, and GRANTEE, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200. GRANTEE or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.
- E. Remedies for Breach. Notwithstanding any provision to the contrary, in the event of Agreement termination or suspension for engaging in discrimination, GRANTEE, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost



difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time, which damages are distinct from any penalties imposed under Chapter 49.60, RCW. GRANTEE may also be required to repay grant funds pursuant to Section 25 (Recapture) of the General Terms & Conditions if the Agreement is terminated based on a violation of the nondiscrimination requirement. COMMERCE shall have the right to deduct from any monies due to GRANTEE or subcontractor, or that thereafter become due, an amount for damages GRANTEE or subcontractor will owe COMMERCE for default under this provision.

## **22. PAY EQUITY**

The Grantee agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A.** Employees are "similarly employed" if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;
- B.** Grantee may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:
  - i.** A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
  - ii.** A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
  - iii.** A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Grant may be terminated by the Department, if the Department or the Department of Enterprise Services determines that the Grantee is not in compliance with this provision.

## **23. POLITICAL ACTIVITIES**

Political activity of Grantee's employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17A RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

## **24. PUBLICITY**

The Grantee agrees not to publish or use any advertising or publicity materials in which the state of Washington or COMMERCE's name is mentioned, or language used from which the connection with the state of Washington's or COMMERCE's name may reasonably be inferred or implied, without the prior written consent of COMMERCE.

## **25. RECAPTURE**

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of this Grant, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.



Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Grant.

**26. RECORDS MAINTENANCE**

The Grantee shall maintain books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grant.

The Grantee shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

**27. REGISTRATION WITH DEPARTMENT OF REVENUE**

If required by law, the Grantee shall complete registration with the Washington State Department of Revenue.

**28. RIGHT OF INSPECTION**

The Grantee shall provide right of access to its facilities to COMMERCE, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Grant.

**29. SAVINGS**

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, COMMERCE may suspend or terminate the Grant under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

**30. SEVERABILITY**

The provisions of this Grant are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Grant.

**31. SITE SECURITY**

While on COMMERCE premises, Grantee, its agents, employees, or subgrantees shall conform in all respects with physical, fire or other security policies or regulations.

**32. SUBGRANTING/SUBCONTRACTING**

The Grantee may only subgrant/subcontract work contemplated under this Grant if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subgranting/subcontracting, the Grantee shall maintain written procedures related to subgranting, as well as copies of all subgrants/subcontract and records related to subgrants/subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subgranting/subcontracting procedures as they relate to this Grant; (b) prohibit the Grantee from subgranting/subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subgrant/subcontract.





Every subgrant/subcontract shall bind the Subgrantee/Subcontractor to follow all applicable terms of this Grant. The Grantee is responsible to COMMERCE if the Subgrantee/Subcontractor fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subgrantee/Subcontractor to assure fiscal conditions of this Grant. In no event shall the existence of a subgrant/subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

Every subgrant/subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subgrantee/Subcontractor's performance of the subgrant/subcontract.

### **33. SURVIVAL**

The terms, conditions, and warranties contained in this Grant that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Grant shall so survive.

### **34. TAXES**

All payments accrued on account of payroll taxes, unemployment contributions, the Grantee's income or gross receipts, any other taxes, insurance or expenses for the Grantee or its staff shall be the sole responsibility of the Grantee.

### **35. TERMINATION FOR CAUSE**

In the event COMMERCE determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, COMMERCE has the right to suspend or terminate this Grant. Before suspending or terminating the Grant, COMMERCE shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Grant may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Grantee or a decision by COMMERCE to terminate the Grant. A termination shall be deemed a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Grant are not exclusive and are, in addition to any other rights and remedies, provided by law.

### **36. TERMINATION FOR CONVENIENCE**

Except as otherwise provided in this Grant, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, COMMERCE shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination.

### **37. TERMINATION PROCEDURES**

Upon termination of this Grant, COMMERCE, in addition to any other rights provided in this Grant, may require the Grantee to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Grant as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Grantee and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially



completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Grant. COMMERCE may withhold from any amounts due the Grantee such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Grant.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Grantee shall:

- A. Stop work under the Grant on the date, and to the extent specified, in the notice;
- B. Place no further orders or subgrants/subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Grantee under the orders and subgrants/subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants/subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants/subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Grant had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Grant, which is in the possession of the Grantee and in which COMMERCE has or may acquire an interest.

### **38. TREATMENT OF ASSETS**

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Grantee, for the cost of which the Grantee is entitled to be reimbursed as a direct item of cost under this Grant, shall pass to and vest in COMMERCE upon delivery of such property by the Grantee. Title to other property, the cost of which is reimbursable to the Grantee under this Grant, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Grant, or (ii) commencement of use of such property in the performance of this Grant, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Grantee shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Grant.
- B. The Grantee shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Grantee or which results from the failure on the part of the Grantee to maintain and administer that property in accordance with sound management practices.



- C. If any COMMERCE property is lost, destroyed or damaged, the Grantee shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D. The Grantee shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this Grant.
- E. All reference to the Grantee under this clause shall also include Grantee's employees, agents or Subgrantees/Subcontractors.

**39. WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

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## Attachment A: Scope of Work

Final budget language, page 149: Engrossed Substitute Senate Bill 5950

(29) \$150,000,000 of the climate commitment account—state appropriation is provided solely for the department to provide clean energy for Washington families grants for public and private electric utilities to provide bill credits for low-income and moderate-income residential electricity customers to help with the clean energy transition in the amount of \$200 per household, by September 15, 2024. Low and moderate-income is defined as less than 150 percent of area median income.

Utilities must prioritize customers in vulnerable populations in overburdened communities as defined under RCW 70A.02.010, such as those that have participated in the low-income home energy assistance program, utility payment plans, or ratepayer funded assistance programs. Utilities must first prioritize bill credits for customers at or below 80 percent area median income and if funds remain, may expand bill credits for customers up to 150 percent of area median income. Utilities may qualify customers through self-attestation.

Utilities may, but are not required to, work with community action agencies to administer these funds. Each utility shall disburse funds directly to customer accounts and adhere to program communications guidelines provided by the department. Utilities may use up to five percent of their grant funds for administrative costs associated with the disbursement of funds provided in this subsection.

If Initiative Measure No. 2117 is approved in the 2024 general election, upon the effective date of the measure, funds from the consolidated climate account may not be used for the purposes in this subsection.

### Tasks and Deliverables

#### **Task 1: Grantees will respond to the “How will your utility find eligible households?” Scoping Question Survey**

Deliverable 1.1: Grantees will respond to the following questions in a Smartsheet survey provided by COMMERCE. This survey outlines some aspects of how a Grantee will find eligible households for the purposes of disbursing Program credits.

- (1) “How does your utility plan to find eligible households?”

Select all that apply.

Note: Customers who are currently enrolled in or have been enrolled in a low-income energy assistance program within the past two years (as of January 1, 2022) qualify as an "enrolled" customer.

Utility will determine if a customer is:

Enrolled in a low-income energy assistance program, utility payment plan, or other ratepayer assistance program

Enrolled in means tested federal low-income assistance program



Eligible based on online customer self-attestation form

Eligible based on self-attestation assisted by a customer service representative

Eligible based on self-attestation survey

Eligible based on working with programs offered by a Community Action Agency

Eligible through the use of 3rd party financial data

Other method - Please specify below

- (2) If you selected that your utility would work with a Community Action Agency above, please select the CAA that your utility would be working with.

<Multiple answers selectable>

- (3) Other method

Please detail what method(s) your utility is planning to use.

<detail method(s), if applicable>

- (4) Request assistance from Commerce's vendor:

My utility requests assistance from Commerce's vendor, Promise Pay to help my utility's eligibility and self-attestation program.

<Yes, No, or Undecided>

- (5) If you answered Yes or Unsure to the prior question, please fill out this Typeform (link forthcoming) from Promise Pay to enter contact details for certain positions in your organization.

- (6) Does your utility anticipate any challenges implementing this program?

<detail challenges, if applicable>

- (7) Any additional questions

<detail additional questions, if applicable>

## **Task 2: Expenditure Reporting**

- (1) All Grantees are required to submit Project and Expenditure Reports with each invoice submitted for payment.

### **Deliverable 2.1: Project and Expenditure Reports with each invoice submitted for payment.**

- Grantees must submit a detailed expenditure report of all expenses (totaling the requested reimbursement amount) and backup invoice documentation. The expenditure report/ledger must include:
  - Adopted budgets
  - Dates of expenditures
  - Expense categories
  - Use of administrative funding\*



\*Administrative funding may be spent on:

- Labor costs to apply bill credits or finding eligible households,
- Marketing and outreach costs (including printing signs, bill inserts, flyers, etc.),
- Communications costs (including translation services, community outreach, radio/paper/digital advertisement buys),
- Creation, development, implementation and/or maintenance of a self-attestation portal.

(2) Documentation of subawards, contracts, grants, loans, transfers, and direct payments.

**Deliverable 2.2:**

- Each Grantee shall also provide detailed obligation and expenditure information for any contracts and grants awarded, loans issued, transfers made to other government entities, and direct payments made by the recipient that are greater than \$50,000.
- (3) If Grantees find that they do not need to spend all their administrative allocation (up to 5% of total grant allocation) on administrative costs, the utility may reallocate administrative funds to provide additional bill credits to eligible customer households. All funds must be spent by September 15, 2024.

Deliverable 2.3: If funds are returned to COMMERCE, meant for the express purpose of redistribution to other utilities participating in the Washington Families Clean Energy Credits Grant Program, Grantees must record the dollar value of the returned allocation.

**Task 3: Record of qualifying accounts and amount disbursed**

- (1) All grantees are required to retain and provide to COMMERCE a record of customer accounts that received the bill credit under the Program. This record must include sufficient information for potential programmatic review by a third-party audit:
- a. The account number of the household that received the bill credit from the Grantee.
  - b. The date a bill credit was applied to a customer's account number by the Grantee.
  - c. The dollar amount applied to individual customer accounts by the Grantee.
  - d. The total dollar amount applied to all customer accounts by the Grantee.
  - e. The total dollar amount the Grantee received from COMMERCE.
  - f. The date that the Grantee received funding from COMMERCE.

Deliverable 3.1: All grantees are required to retain and provide to COMMERCE a record of customer accounts that received the bill credit under the Program as detailed in Task 3(1)(a) through (f). This record must include sufficient information for potential programmatic review by a third-party audit:



**Task 4: Household Impacts**

- (1) All Grantees are required to submit to COMMERCE an aggregated estimate of households served

Deliverable 4.1: Total number of households served.

- (2) All grantees are required to submit to COMMERCE an estimate of households served that are within specific income brackets.

Deliverable 4.2: The estimated number of households served by the Washington Families Clean Energy Credit Grant Program within the following area median income (AMI) brackets.

- a. Low-income (up to 80% AMI)
- b. Moderate-income (equal to 80% to 150% AMI)

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**Attachment B: Budget**

Item	Description	Amount
1	Total dollar value of the grants to administer a bill credit to low- to moderate- income customer accounts.	\$2,021,513.66
2	Total dollar value of administrative costs used to support the goals of the Washington Families Clean Energy Credits Grant Program.	\$106,395.46
	Total Grant Amount	\$2,127,909.12

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**Certificate Of Completion**

Envelope Id: 1407456FF18F4F45B4CD5FDB118A7C6C  
 Subject: Review: 24-52242-035 Benton PUD WA Families Clean Energy Credits  
 Division:  
 Energy  
 Program: Energy  
 ContractNumber: 24-52242-035 Benton PUD WA Families Clean Energy Credits  
 DocumentType: Contract  
 Source Envelope:  
 Document Pages: 24  
 Certificate Pages: 5  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent

Signatures: 0  
 Initials: 4

Envelope Originator:  
 Anneka McDonald  
 1011 Plum Street SE  
 MS 42525  
 Olympia, WA 98504-2525  
 anneka.mcdonald@commerce.wa.gov  
 IP Address: 147.55.149.195

**Record Tracking**

Status: Original  
 5/23/2024 11:39:33 AM  
 Security Appliance Status: Connected  
 Storage Appliance Status: Connected

Holder: Anneka McDonald  
 anneka.mcdonald@commerce.wa.gov  
 Pool: StateLocal  
 Pool: Washington State Department of Commerce

Location: DocuSign  
 Location: DocuSign

**Signer Events**

Jordan Laramie  
 jordan.laramie@commerce.wa.gov  
 Security Level: Email, Account Authentication (None)

**Signature**



Signature Adoption: Pre-selected Style  
 Using IP Address: 198.238.8.130

**Timestamp**

Sent: 5/23/2024 11:44:00 AM  
 Viewed: 5/23/2024 12:29:07 PM  
 Signed: 5/23/2024 12:29:11 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Anneka McDonald  
 anneka.mcdonald@commerce.wa.gov  
 Incentive Program Lead  
 Washington State Department of Commerce  
 Security Level: Email, Account Authentication (None), Login with SSO



Signature Adoption: Pre-selected Style  
 Using IP Address: 147.55.149.195

Sent: 5/23/2024 12:29:12 PM  
 Viewed: 5/23/2024 12:36:16 PM  
 Signed: 5/23/2024 12:36:20 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Dan Nguyen  
 dan.nguyen@commerce.wa.gov  
 Signing Group: COM Energy Budget Office  
 Security Level: Email, Account Authentication (None), Login with SSO



Signature Adoption: Pre-selected Style  
 Using IP Address: 147.55.134.64

Sent: 5/23/2024 12:36:22 PM  
 Viewed: 5/24/2024 9:04:55 AM  
 Signed: 5/24/2024 9:06:45 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
Steve Hunter hunters@bentonpud.org AGM Security Level: Email, Account Authentication (None)		Sent: 5/24/2024 9:06:47 AM Viewed: 5/28/2024 2:57:53 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 5/28/2024 2:57:53 PM ID: 2a318adc-3901-442a-8465-d536f07bf101		

Cheryl Hardee  
cheryl.hardee@commerce.wa.gov  
Security Level: Email, Account Authentication (None), Login with SSO  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>

Steve Hunter  
hunters@bentonpud.org  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 5/28/2024 2:57:53 PM  
ID: 2a318adc-3901-442a-8465-d536f07bf101

Jordan Laramie  
jordan.laramie@commerce.wa.gov  
Security Level: Email, Account Authentication (None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Witness Events	Signature	Timestamp
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	5/23/2024 11:44:00 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

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