



## ***Residential Energy Efficiency Program Weatherization & HVAC Customer Instructions***

*Offer valid through September 30, 2011 or until funding expires*

The Residential Energy Efficiency Program (REEP) includes conservation rebates for homes in the Benton PUD service area. You can take advantage of these rebates on your selected home improvements. Investing in your home to make it more energy efficient will also save you money each month on your power bills. (See *Program Overview for eligibility and rebate levels*)

### **Customer Instructions:**

1. If you are not sure what measures are needed in your home, please contact us. We can help you decide which measures will have the most energy savings for the dollars you invest. If necessary, a Benton PUD energy advisor can perform an energy audit in your home. Courtesy audits can be done for no charge, and the cost for Home Energy Tune Up audits, including pressure testing of the ducts, is \$49.95. If you prefer, you may proceed without an energy audit.
2. Contact one or more of our approved HVAC or weatherization contractors. Let them know that you wish to participate in Benton PUD's conservation program. They will supply you with a project proposal that includes all measures required to qualify for the program. **All work must be performed by an approved contractor to qualify for rebates.** Benton PUD no longer funds "Do-It-Yourself" projects.
3. **PLEASE READ** - The contractor will inform you about the recommended measures and related health and safety issues. Be sure you understand these issues and how they relate to your project.  
For example;
  - a. Many homes have fireplaces, gas water heaters, gas ranges and other combustion appliances. If duct sealing is done in a home with a combustion appliance, a test will be done afterward to determine if the air pressure created by the furnace fan might cause the appliances to back draft. If so, remedial measures to eliminate this possibility, plus installation of a Carbon Monoxide (CO) detector would be required to be eligible for the Benton PUD rebate.
  - b. Insulation must not be installed over recessed lighting, around chimneys and wall heaters, or any other heat producing fixture. This could cause overheating and create a fire hazard.
  - c. Exhaust fans must be vented so that exhaust air is discharged to the outside, in order to prevent mold and moisture damage to the home.
  - d. When installing insulation, water pipes must be protected from cold temperatures that would cause them to freeze and break, causing structural damage to the home.
4. Choose one of the contractors to perform the measures on your home. Work with the contractor to schedule time to have the work done.
5. Once the work is completed, the contractor will have you sign the Residential Energy Efficiency Program (REEP) HVAC and Weatherization Rebate Application. The contractor will submit this and other required paperwork to Benton PUD.
6. Benton PUD may wish to inspect the work at this time. If so, we will contact you to schedule the inspection. Benton PUD does not intend to inspect every project, so if you would like an inspection, please call 582-1234.
7. The contractor is required to credit all rebates to you as a separate line item on their invoice. Be sure your rebate has been deducted from the project cost prior to paying the contractor. Benton PUD will reimburse the contractor for the rebates credited to you.
8. If you have any questions, please contact Benton PUD at 582-1234.